



NIRMALA COLLEGE

FOUNDED IN 1953 Reaccredited by NAAC with A++ Grade (CGPA 3.73)

Highest grade point in India among affiliated colleges in the fourth cycle

MUVATTUPUZHA, ERNAKULAM, KERALA, INDIA - 686661









(Affiliated to M.G. University, ESTD. 1953)

Muvattupuzha P. O., Ernakulam Dist., Kerala –686 661

(Re-Accredited by NAAC with A++ Grade (CGPA 3.73)

HANDBOOK & ACADEMIC CALENDAR 2022-2023

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NIRMALA COLLEGE STUDENT CHARTER

We the students of Nirmala College, Muvattupuzha, have consciously debated and meticulously documented this charter.

- ▶ Foremost, we resolve to make deliberate effort to propagate adopt and accomplish the aims of this charter in our daily tasks. We shall remind ourselves frequently about this charter.
- ▶ Understanding the fact that self-motivation is very essential to keep our spirits high and to strengthen our focus, we will ensure that we will remain self-motivated and self-disciplined.
- Understanding the role of self-learning in higher education, we faithfully take on the responsibility of self-learning *[under the guidance of faculty).*
- ▶ Variety being the spice of life, we appreciate the variegated opinions of our friends and consider them the essence of democratic thinking. The differences of our opinions and beliefs with regard to politics, religion and the like not prevent us from uniting in our effort for common progress based on this charter.
- We love our mother tongue and will keep it close to our heart, but we realize the importance of English as a global language, and we shall conquer it for bettering our future chances. Towards this end, we will unfailingly practice this language.
- ▶ We understand the importance of meeting persons from various fields and from various institutions with various outlooks and experiences. We shall always grab such opportunities which will help us to broaden our vision.
 - We understand the importance of developing a positive attitude towards constructive criticism and of self-assessment and therefore we shall adopt both.
- ▶ We realize that education is not all about answering questions but about asking questions also. Hence we resolve to raise a question a day and display it for all to ponder, to kindle the spirit of creative questioning.
- ▶ Public hygiene and ecofriendly practices are obviously important to any civilized community and we shall strive to uphold these in all our actions.

(Adopted in 2016)



Nirmala (the pure one) is
an attribute of
the Blessed Virgin Mary,
the immaculate mother of Jesus Christ.
The College takes its name
from Mother Nirmala and is dedicated to her.
It is to her intercession we attribute
all our success.

PATRON Mar George Madathikandathil Bishop of Kothamangalam

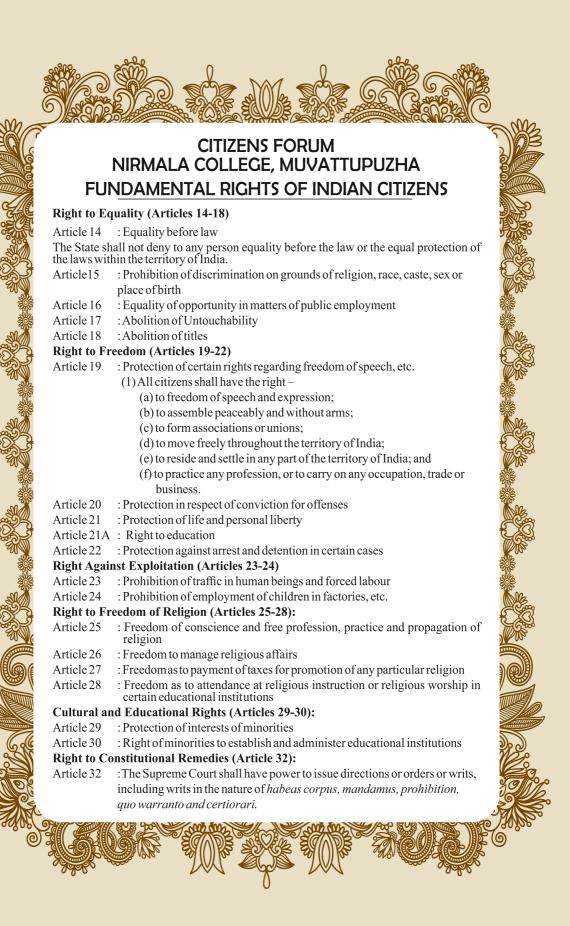
MANAGER Rt. Rev. Mgr. (Dr) Pius Malekandathil Vicar General 0485 2862237

> SECRETARY Rev. Fr. Paul Nedumpurath 9495023390

PRINCIPAL Prof. Dr. Thomas K. V. 0485 2836300, 8921967170

> VICE PRINCIPAL Prof. Emmanual A J 944666383

BURSAR Rev. Dr. Jestin Kannadan 9446276764





FUNDAMENTAL DUTIES OF INDIAN CITIZENS

It shall be the duty of every citizen of India:

- a To abide by the constitution and respect its ideal and institutions;
- b To cherish and follow the noble ideals which inspired our national struggle for freedom;
- c To uphold and protect the sovereignty, unity and integrity of India;
- d To defend the country and render national service when called upon to do so;
- e To promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional diversities, to renounce practices derogatory to the dignity of women;
- f To value and preserve the rich heritage of our composite culture;
- g To protect and improve the natural environment including forests, lakes, rivers, and wild-life and to have compassion for living creatures;
- h To develop the scientific temper, humanism and the spirit of inquiry and reform;
- I To safeguard public property and to abjure violence;
- j To strive towards excellence in all spheres of individual and collective activity, so that the nation constantly rises to higher levels of endeavour and achievement.
- k Who is a parent or guardian, to provide opportunities for education to his child, or as the case may be, ward between the age of six and fourteen years.

 $For \ circulation \ among \ students \ of \ Nirmala \ College \ only$



THE COLLEGE EMBLEM

The college emblem is a symbolic representation of what the college stands for. It consists of devices such as the heart, the star, the open book and the natural scenery viewed against the backdrop of the azure sky. The end of education is not merely acquiring knowledge but it lies in acquiring a fine-tuned, pristine heart. Knowledge without character is dangerous; head without heart is worthless.

The immaculate heart of Mary with a burning love of the infinite good, of all that is good and useful is the pattern on which the students have to model their hearts. The star represents light from heaven, the divine spark illumining the pursuit of knowledge. The open book indicates the quest for knowledge and the consequent intellectual formation. In short, education aims at developing the whole man, his intellectual, emotional and spiritual life.

The natural scenery of Kerala with lakes and mountains, hills and valleys reminds the students that before one launches out into the sea of life, he must be trained to steer clear, of the violent waves and dangerous rocks. The wisdom and prudence necessary for a successful voyage are to be sought from above-the Lord Himself.

Hence the motto of our College is "Fear of God is the beginning of Wisdom". The fear of God, that is love and devotion to God, is the source of all goodness and wisdom. Intelligence is perfected by wisdom and wisdom gently attracts the mind of man to a quest and a love for what is true and good. It is to this quest that the students of this institution are invited.

VISION

Academic excellence with integrity of character

MISSION

Integral development of human personality based on Christian ideals.

CORE VALUES

* Trust in God * Integrity of Character

* Social Commitment * Pursuit of Excellence

AIMS AND OBJECTIVES

Though instituted primarily to satisfy the educational needs of the Christian community, its portals are ever open to all and it strives to cater to the needs of everyone, irrespective of caste and creed.

The Institution is committed to accomplish the following aims:

- 1. Enable students to pursue knowledge with an insatiable thirst, discipline them to harness their energy for creative purposes, make them physically and mentally fit and competent for a career and equip them to be self supportive in life.
- 2. Foster feelings of love, compassion and tolerance towards all and enable them to fight against all social evils. Encourage healthy interaction so that they place the common good of a larger community above their personal interests.
- 3. Induce patriotic fervour and an unflinching pride in the national heritage and inculcate qualities of enlightened leadership, so that they become responsible citizens and good leaders of tomorrow.
- 4. Encourage art, music, dramatics and other forms of creativity inherent in students, make them honour the dignity of labour and encourage social service and extension activities.
- 5. Promote healthy staff student relationship and instil in them love and respect towards their parents, elders, people of authority and everyone worthy of respect.

To sum up, the College looks forward to educating the citizens who love God and serve humanity. The institution endeavours to help the youth to grow up competent, responsible and mature individuals with strength of character, moral uprightness and courage of convictions, imbued with qualities of the head and the heart.

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I - PROFILE OF THE COLLEGE

Nirmala College, Muvattupuzha affiliated to Mahatma Gandhi University, Kottayam is a first grade college which has completed 69 years of glorious service to the cause of higher education. The college is managed by the catholic diocese of Kothamangalam and treads on to conquer new heights in the path of academic excellence.

Towering aloft on the peak of a high hill, surrounded by luxuriant vegetation, intermingled with shady trees and distant from the clamour and confusion of the city, stands Nirmala College; the beacon light of learning and scholarship. Renowned for its picturesque landscape and tranquil serenity, the college provides a congenial atmosphere for study and research.

The college is situated in Avoly Panchayat of Muvattupuzha taluk in the district of Ernakulam. It was founded in 1953 by His Grace Most Rev. Dr. Augustine Kandathil, Archibishop of Ernakulam to meet the educational needs of the eastern districts of north Travancore, especially of the Catholic community, at a time when higher education was the wildest dream of the ordinary people living in the villages and the suburbs. In 1955, the college was raised to First Grade by starting B.A., B.Sc. and B.Com courses. Post graduate courses were introduced in 1965 and research facilities are now available in seven departments.

Thus over the years, the college has grown in size and stature. The divine legacy left behind by the founders of this college and the rich heritage built up by their successors have placed us on a high pedestal in the field of education and research. Now Nirmala is one of the foremost colleges in Kerala with over 3100 students and over 142 faculty members spread over 17 UG programmes, 14 PG programmes and 7 research programmes. The college is accorded the star college status in 2017 by the Dept. of Bio-Technology, Govt. of India, in recognition of the advancements made by the science departments of the college in scientific research. The college was ranked at 91st position in NIRF rankings 2017. The college is nationally reaccredited by NAAC with A++ grade with CGPA 3.73 in 2021, which is the highest grade point among affiliated college in India, in the fourth cycle of accreditation. The College is ranked at 100-150 position in NIRF ranking 2022.







राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the National Assessment and Accreditation Council is pleased to declare the Nirmala College

Muvattupuzha, Dist. Ernakulam, affiliated to Mahatma Gandhi University, Kerala as

Accredited

with CSPA of 3.73 on four point scale at \mathcal{A}^{++} grade

valid up to April 07, 2026

Date: April 08, 2021



S. C. C. Director





EC(SC)/63/4th Cycle/KLCOGN10032









राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Nirmala College

Place: Muvattupuzha, Dist. Ernakulam, Kerala

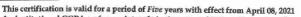
	Criteria	Weightage (W _i)	Criterion-wise Weighted Grade Point (Cr WGP _t)	Criterion-wise Grade Point Averages (Cr WGP _i /W _i)
I.	Curricular Aspects	100	390	3.90
II.	Teaching-Learning and Evaluation	335	1212	3.62
Ш.	Research, Innovations and Extension	119	421	3.54
IV.	Infrastructure and Learning Resources	091	343	3.77
V.	Student Support and Progression	115	436	3.79
VI.	Governance, Leadership & Management	094	357	3.80
VII.	Institutional Values and Best Practices	100	395	3.95
	Total	$\sum_{i=1}^{7} w_i = 954$	$\sum_{i=1}^{7} (C_r WGP_i) = 3554$	

Institutional CGPA =
$$\frac{\sum_{i=1}^{7} (CrWGP_i)}{\sum_{i=1}^{7} W_i} = \frac{3554}{954} = \boxed{3.73}$$

 $Grade = A^{++}$



Date: April 08, 2021



An institutional CGPA on four point scale in the range of 3.51 - 4.00 denotes A^{**} grade, 3.26 - 3.50 denotes A' grade, 3.01 - 3.25 denotes A grade, 2.76 - 3.00 denotes B^{**} grade, 2.51 - 2.75 denotes B' grade, 2.01 - 2.50 denotes B grade, 1.51 - 2.00 denotes C grade

EC(SC)/63/4th Cycle/KLCOGN10032

S. C. Seam

Director

Scores rounded off to the nearest integer

II- PROGRAMMES OF STUDY

		Sanctioned Strength
1.]	FIVE YEAR INTEGRATED PROGRAMME	
1.]	M.Sc. Computer Science (Data Science)	15
II	THREE YEAR GRADUATE PROGRAMMES AIDED	
1.	B.A. Economics	60
2.	B.A. Malayalam	30
	B.A. Hindi	30
4.	B.Sc. Mathematics	60
5.	B.Sc. Physics Model I	36
6.	B.Sc. Physics Model II (Applied Electronics)	24
7.	B.Sc. Chemistry	36
8.	B.Sc. Botany	36
9	B.Sc. Zoology	32
10.	B.Com. Model I (Finance & Taxation)	50
UN	NAIDED (Self Financing)	
11.	B.A. English-Model III (Literature & Communication Studies	s) 30
12.	B.Com. Model III (Computer Applications)	30
13.	B.Com. Model III (Finance & Taxation)	50
14.	B.Com Model III (Office Management & Secretarial Practices	s) 50
	B.C.A.	60
	BTTM	40
17	B.Voc. (Logistics Management)	50
Ш	T. TWO YEAR POSTGRADUATE PROGRAMMES	
1	AIDED M.S. Chamista	10
	M.Sc. Chemistry	10 15
	M.Sc. Statistics	
	M.Sc. Zoology	12
	M.A. Molayalam	15 15
	M.A. Malayalam	15 15
	M.A. Hindi M.A. English	15
	M.Com. (Finance & Taxation)	15
ο.	WI.COIII. (THICHCE & TAXAHOII)	1.3

UNAIDED (Self Financing)

9. M.C.A.	120
10. M.Com. (Finance & Taxation)	20
11. MA. H.R.M. (Human Resource Management)	20
12. M.T.T.M. (Tourism & Travel Management)	12
13. M.Sc. Mathematics	15

III DOCTORAL PROGRAMMES

- 1. Chemistry
- 2. Commerce
- 3. Malayalam
- 4. Hindi
- 5. Statistics
- 6. Zoology
- 7. English

IV OPEN COURSES OFFERED FOR THE V SEMESTER

	Department	Name of the Courses offered
1.	English	English for Careers
2.	Hindi	Film Studies
3.	Malayalam	പരിസ്ഥിതിയും സാഹിത്യവും
	Mathematics	Applicable Mathematics
5.	Physics	Energy and Environmental Studies
	•	Amateur Astronomy
6.	Chemistry	Chemistry in Everyday Life
7.	Botany	Agribased Micro Enterprises
8.	Zoology	Man, Nature and Sustainable Development
	Economics	Foundations of Environmental Economics
10.	. Commerce	Fundamentals of Accounting
11.	Computer Science	Internet, Web Designing & Cyber Laws
	. Physical Education	Physical Health and Life Skills Education
	. Tourism	Front Office Management

III- FACETS OF HISTORY

01-11-1949	: Application for the College submitted by Archbishop Augustine Kandathil to the University of Travancore.
26-12-1951	: Fr. Joseph Menacherry laid the Foundation stone.
17-06-1953	: Obtained University order sanctioning Intermediate course in 3 groups.
29-06-1953	: The College with 387 students and 20 teachers was inaugurated by
27-00-1755	Msgr. Mathew Pothanamuzhi, Manager.
01-12-1953	: Bishop Joseph Parekattil took charge as Manager.
01-06-1955	: Female students were also admitted.
23-06-1955	: Sanction obtained for B.A. Economics, B.Sc. Maths and B.Com. courses.
10-01-1956	: Archbishop Augustine Kandathil, Founder Patron, expired and Bishop
	Joseph Parekattil took over as Patron.
01-06-1956	: One year Pre-University and 3 year Degree Courses were introduced.
10-01-1957	: Diocese of Kothamangalam was inaugurated. Bishop Mathew
	Pothanamuzhi became Patron of the College.
03-06-1957	: Msgr. T. K. Nambiaparambil took over as Manager. B.Sc. Physics,
	Chemistry and Botany courses were started.
03-02-1958	: Union Minister Mr. V.K.Krishna Menon presided over the College
	Day Celebrations.
15-06-1958	: Little Flower Hostel for women was inaugurated.
30-11-1959	: College Stadium opened for use.
18-11-1961	: Celebration of the Sacredotal Silver Jubilee of Msgr. Thomas
	Nedumkallel, Principal, who was honoured by the Holy See with the title
	of Papal Chamberlain. The Nedumkallel Football Trophy was started as
	Jubilee memorial.
01-06-1964	: Two year Pre-degree course replaced the one year pre-university Course.
	Msgr. Mathew Vellankal took over as Manager.
01-07-1965	: Affiliation received for post graduate courses in Economics (M.A) and
	Commerce (M.Com).
07-01-1966	: Inauguration of College Auditorium by Prof. Samuel Mathai, Vice
0 0	Chancellor.
05-06-1966	: Introduction of Three year reorganized Degree course.
05-07-1967	: Affiliation received for M.Sc. Chemistry.
31-05-1970	: Msgr. Thomas Nedumkallel Principal and the main architect of the
04.06.40=0	College retired.
01-06-1970	: Fr. Mathew Palamattom took over as Principal.
01-06-1971	: The P.D.C. Group III was bifurcated into Commerce and Economics
	Groups.

26-06-1972		Fee rates in Govt. and private colleges unified.
19-09-1972	:	Agreement between Management and Government regarding fee
		collection, admission of students, selection of staff and "Direct
		Payment"
20-03-1973		Tar Roads laid in campus.
24-04-1977	:	Bishop Mathew Pothanamuzhi, Patron retired, and Bishop George
		Punnakottil took charge.
01-06-1977		Msgr. Cherian Veranany became Manager.
01-08-1977	:	Fr. John Vallamattam took charge as Principal in place of Msgr. Mathew
26.01.1050		Palamattam who was on leave.
26-01-1978		Inauguration of Jeevajyothi Hostels.
06-03-1978	:	Dr. V.K. Sukumaran Nair, Vice Chancellor inaugurated the Silver Jubilee
27 11 1070		Celebrations of the College.
27-11-1978		Governor Smt. Jothi Venkatachalam inaugurated the jubilee exhibition.
28-11-1978	•	His Em. Joseph Cardinal Parekattil blessed the corner stone for the Jubilee Memorial Postgraduate block.
02-12-1978		Inter-religious meeting.
18-06-1979		Msgr.Mathew Palamattam, handed over the Principalship to Fr. John
10-00-1979	•	Vallamattam.
01-08-1979		Shift system for Pre-Degree Course was introduced.
01-09-1979		Fr. Dr.Mathew Thottiyil took charge as Principal in the leave vacancy of
01-07-1777	•	Fr.JohnVallamattam.
01-08-1980	:	Affiliation for B.A. Malayalam and B.A. Hindi.
06-02-1982		Bishop Mathew Pothanamuzhi expired.
23-12-1982		Affiliation recevied for B. Sc. Zoology.
06-03-1983		Principal Fr. John Vallamattam resumed charge as the Principal.
06-05-1983	:	Msgr. George Edathotty became Manager.
02-10-1983	:	Mahatma Gandhi University Kottayam was established,incorporating 67
		Colleges including Nirmala.
20-12-1984	:	M.Sc. Statistics started.
07-07-1986	:	Nirmala Volley Ball Trophy started.
31-03-1987	:	Rev. Dr. John Vallamattam retired.
01-04-1987	:	Prof. T.J. Francis Xavier took charge as Principal.
14-04-1988	:	Prof. T.J. Francis Xavier retired.
15-04-1988	:	Prof. George James K took charge as Principal.
01-06-1989	:	Shift system discontinued. Nirmala College was recognized as a research
16.02.1002		centre for Ph. D. in Chemistry.
16-03-1993	:	5
		Mar George Punnakottil. Prof. Sukumar Azhikode and Prof. K. M.
21 02 1002		Tharakan delivered lectures.
31.03-1993	•	Prof. George James K retired.

01-04-1993		Prof P.K. Joseph took charge as Principal.
11-06-1993		Affiliation recevied for M. A. Malayalam.
15-05-1994	:	Msgr. Thomas Malekudy took charge as Manager.
15-03-1994		Nirmala Computer Academy started functioning.
30-04-1996	:	ı ,
01-05-1996	:	•
08-09-1997	:	The Foundation stone was laid for Nirmala Matha Church
31-05-1998		Prof. M.C. Joseph retired.
01-06-1998	:	
07-12-1998		Affiliation received for B. Sc. Physics Electronic Equipment
07-12-1770	•	Maintenance course.
25-10-1999		National Assessment and Accreditation Council (NAAC) Peer Team
23-10-1777	•	visited the college.
01-09-1999	:	•
20-12-1999		M.A. Hindi Course was inaugurated.
01-01-2000		Nirmala College was recognized as a Research Centre for Ph.D. in
01-01-2000	•	Commerce.
22-01-2000		The college is accredited for a period of five years with Three Stars by
22 01 2000	•	NAAC.
01-06-2000	:	De-linking of Pre-Degree Course completed.
10-11-2000	:	Rev.Dr. Mathew Thottiyil Endowment Lecture was instituted.
17-11-2000	:	Research Centre for Commerce was inaugurated.
28-12-2000		Nirmala Matha Church in the College campus was blessed.
09-01-2001	:	George Paul Foundation was inaugurated.
08-01-2001	:	Nirmala College was recognized as a Research Centre for Ph.D. in
		Malayalam.
27.03-2001	:	Affiliation received for M.Sc. Zoology.
01-08-2001	:	UGC sponsored B.A. Communicative English courses started.
16-08-2001	:	Inauguration of M.Sc. Zoology Course.
09-09-2001	:	Nirmala College Society was formed to start professional courses with
		the approval of AICTE.
17-01-2002	:	Inauguration of Golden Jubilee Celebrations. blessing of the corner stone
		for Jubilee Memorial Library cum research block by Bishop George
		Punnakottil.
15-03-2002	:	Malayalam research centre was opened by Vice Chancellor Dr. Cyriac
		Thomas.
31-03-2002		Fr. Dr. Thomas Periyapuram retired.
01-04-2002	:	Fr. Dr. George Thanathuparambil took over as Principal.
27-05-2002	:	AICTE approval to commence MCA course.
06-11-2002	:	The foundation stone for the Golden Jubilee Memorial Library and
		Research Block was laid.

- 18-11-2002 : Inauguration of MCA course. : His Excellency Sri. Sikander Bakht, Governor of Kerala, inaugurated the 02-01-2003 Golden Jubilee Celebrations and the 10 day National Science and technology Exhibition (ORBIT 2003 and TIDES 2003). : Grand Finale of the Golden Jubilee, Inauguration by Sri. A.K. Antony, 23-01-2003 Hon'ble Chief Minister of Kerala. Release of the special cover of golden jubilee by Sri. Nalakath Soopy, Hon'ble Minster for education Release of the first copy of 'Science and Society', a multi disciplinary biannual Journal by Sri. K.M. Mani, Hon'ble Minister for Revenue Inaugration of the Nirmala Academic and Research Publications (NARP), the publication division of the College Opening of Consultancy Services Division(Edison Circle) by Sri. K. Francis George M.P. 19-03-2003 : Mega Alumni Day: Sri. M. T. Vasudevan Nair inaugurated the reunion of Nirmalites. The first batch students (Jubilee Batch), the first rank holders and prominent alumni were honoured. Golden Jubilee Gold Medal sponsoredby Rev. Dr. C. A. Abraham was instituted. : The NSS unit of the College organised a Mega Free Eye Testing and 30-11-2003 Catract Surgery Camp in collaboration with the Arvind EyeHospital, Coimbatore. 08-12-2003 : The new Cafeteria was blessed and opened. 08-01-2004 : Science Fair, Art Expo and Cultural Fest (Spectrum 2004) organised (3 Days). 08-03-2004 : The Golden Jubilee Souvenir was released by Hon'ble Justice V.R. Krishna Iyer. : The foundation stone for the new building for the Dept. of Pharmaceutical 19-03-2004 Science was blessed and laid. 10-05-2004 : Bishop George Punnakkottil laid the foundation stone for the new blockof the Ladies Hostel. 01-06-2004 : Media centre with broadband internet connection, (high resolution scanner, digital camera and other facilities) was opened. : The NSS Unit of the College was recognised as one among the Best Five 02-08-2004 of M. G. University. : B.Pharm was inaugurated by Bishop, Mar George Punnakkottil. 11-10-2004
- 11-10-2004 : B.Pharm was inaugurated by Bisnop, Mar George Punnakkottil.
 107-01-2005 : Dr. M. V. Paily, Former Vice Chancellor, Cochin University of Science & Technology inaugurated the two-day Science Fair, Cultural Fest (Meteor 05) and IT Fest (Cameo 05).
 103-06-2005 : Dept. of Hindi was recognized as Research Centre for Ph.D.
 103-11-2005 : The formation display of the NCC bandset was flagged off by Mr.Baby
- 30-11-2005 : The formation display of the NCC bandset was flagged off by Mr.Baby Mathew, Managing Director Jeevan T.V.The first issue of the NCC Newsletter was released.
- **30.01-2006** : Talent day was celebrated. Bishop George Punnakottil, Chief Guest of

	the day awarded gold medals to eight rank holders in the university
	examinations held in March/April 2005.
01.02-2006	: Network Resource Centre and Digital Library started functioning in the
00 00 0006	Golden Jubilee Memorial Library cum Research Centre.
03-02-2006	: The annual Science, Art and IT exhibition (Sparks 2006) was
	inaugurated by Prof. N. Unnikrishnan Nair, Former Vice Chancellor
40.07.000	Cochin University of Science and Techology.
12-07-2006	: An extension of Little Flower Ladies Hostel constructed with UGC
24.01.2007	assistance and was blessed by Bishop George Punnakottil.
24-01-2007	: 3 day loang National Seminar and Annual Exhibition -'ISOTECH 2007'-
22 02 2007	was organised in collaboration with NAARRI and BRIT, Mumbai.
22-02-2007	: Golden Jubilee Memorial Library and Research Centre was blessed by
	Bishop George Punnakottil. The Utility Block was also blessed. The first
	issue of 'Campus Light'-a spiritual magazine by the Xavier Board Unit of
27-02-2007	the College was released. : Football Court was extended into a full size court of 110x70 metres.
27-02-2007	Basketball court was remodelled as per international standards. The
	Handball court and Tennis Court were completed.
26-03-2007	: NAAC Peer team visit - College re-accredited with B++ Grade.
25-05-2007	: Fr. Dr. George Thanathuparambil was selected for Dr. SamHigginbottom
20 00 200,	National Award for the Best Principal instituted by AIACHE, New Delhi.
04-06-2007	: College won "The Best College Award' instituted by Xavier Board of
	Higher Education, Kerala North Region for the year 2006-07 in
	recognition of the excellence in curricular and extra-curricular activities
	with special emphasis on values.
19-06-2008	: Golden Jubilee of Little Flower Ladies Hostel was celebrated.
25-06-2008	: 'Magnum 2008' - Annual Science, Technology and Arts Exhibition was
	conducted.
01-02-2008	: Lt. Dr. V.C. James, ANO, NCC unit was recognised as International
	Judge and Range Official by International Shooting Sports Federation,
	Germany.
31-03-2008	: Fr. Dr. George Thanathuparambil Principal retired.
01-04-2008	: Prof. P.C. James took charge as Principal.
22-02-2009	: Annual exhibtion, 'Glitter 2009'
24-02-2009	: Silver jubilee celebrations of the Dept. of Statistics was inaugurated by
02 04 2000	Prof. N. Unnikrishnan Nair, Former V.C., CUSAT, Cochin.
02-04-2009	: Nirmala College was recognised as a Research Centre for Ph.D.in
29-06-2009	Statistics. : Commencement of first year degree classes with Choice Based Credit
47-UU-4UUY	Semester System (CBCSS) and Grading pattern.
05-02-2010	: Annual science and art exhibitionm 'Scilore 2010' was inaugurate by
0 <i>0-</i> 04-4010	. A mindar solonice and art exhibitioning solicite 2010 was maugulate by

	Prof. Rajan Gurukkal, V.C., M.G. University.
31-03-2010	: Prof. P.C. James, Principal retired.
01-04-2010	: Prof. N. Joy took charge as Principal.
25-06-2010	: Sports Authority of India (SAI) Extension Centre for Footbal started
20 00 2010	functioning.
11-01-2011	: Dr. P. K. Iyengar, (Padmabhushan) former Chairman & Atomic Energy
11 01 2011	Commission, inaugurated INSPIRE Internship motivation program of the
	DST.
16-08-2011	: The newly built MCA block was blessed by Bishop George Punnakottil,
10 00 2011	Patron.
25-07-2012	: Affiliation received for Unaided Courses-M.Com(Finance)., M.H.R.M.,
20 0, 2012	M.T.A., B.Com. (Taxation) and B.Com (OM &SP).
18-01-2013	: NAAC Peer Team Visit for Re-accreditation of the College
09-02-2013	: Bishop Mar George Punnakottil, Patron retired and Bishop George
0, 02 2016	Madathikandathil took charge.
24-03-2013	: College Re-accredited with B Grade.
31-03-2013	: Prof. N.Joy, retired.
01-04-2013	: Fr. Dr. Vincent Joseph took charge as Principal.
05-10-2013	: Affiliation received for Aided course - MA English.
07-11-2013	: The foundation stone for the new building was blessed and laid.
19-12-2013	: All India Inter University Football Championship.
21-07-2014	: Affiliation received for M.Sc. Mathematics, MCA (Lateral entry) & BTS.
11-10-2015	: Multipurpose Synthetic Court for use.
16-21-12-16	: Hosted the 42nd Jawaharlal Nehru National Science, Mathematics and
	Environment Exhibition 2015.
22-01-2016	: Nirmala Civil Service Academy started.
16-05-2016	: Diamond Jubilee Block blessed.
31-05-2016	: Fr. Dr. Vincent Joseph, Principal, transferred to Newman College.
01-06-2016	: Dr. T.M. Joseph took charge as Principal.
14-02-2017	: Dept. of Bio Technology, Govt of India accorded "Star College" status
	to the college.
27-03-2017	: Foundation Stone laid for the new Administrative Block by Bishop Mar
	George Madathikandathil.
04-04-2017	: The Ministry of HRD, Govt. of India placed the college in 91st position
	among all colleges in India, in the NIRF ranking.
22-05-2017	: Msgr. (Dr.) Cherian Kanjirakombil took charge as Manager in place of
	Msgr. George Oliapuram.
24-07-2017	: Mr. Ajith Sivan, III B.A. Economics student was selected to Kerala

: Msgr. Mathew Palamattam Memorial Digital Library was blessed.: Dept. of Zoology was accorded the status of Research Centre.

Blasters team for the ISL Football tournament.

30-11-2017

22-12-2017

10-10-2018 : Affiliation received for UGC sponsored B. Voc Programme in Logistics Management. : Dept. of English accorded the status of Research Centre. 23-10-2018 : New Administrative Block cum Guest House complex was blessed by 29-10-2018 Bishop George Madathikandathil. : Digital Theater was blessed by Bishop George Madathikandathil 29-10-2018 31-05-2019 : Dr. T M Joseph Principal retired. 01-06-2019 : Dr. James Mathew took charge as Principal. 31-08-2019 : MHRD Swachtha Team, Government of India visited the campus. 12-12-2019 : Foundation Stone for Diamond Jubilee Block phase II was laid by Msgr. Rev. Dr. Cherian Kanjirakompil. : Sri MP Abdu Samad Samadani Inaugurated Gandhi Darsaniksthal. 21-01-2020 : A Bust of Mahatma Gandhi was unveiled. 04-02-2020 : Dr. James Mathew Principal retired. 31-03-2020 01-04-2020 : Prof. Saji Joseph took charge as Principal. 30-06-2020 : Prof. Saji Joseph relieved duty as Principal. 01-07-2020 : Dr. Thomas K.V. took charge as Principal. 25-09-2021 : Blessing of Car Parking Facility for Staff. 04-02-2021 DJ Block Second Phase Inaugurated. 05-02-2021 : Affiliation received for Five Year Integrated M.Sc. Programme in Computer Science (Data Science) in the aided stream. 08-04-2021 : NAAC Reaccredited the College with the prestigious A++ grade (CGPA 3.73) in the 4th cycle, which is the highest score among affiliated colleges in India. 20-07-2021 : Fitness and Recreation Centre for Teachers Inaugurated 01-08-2021 : Msgr. Dr. Pius Malekandathil took charge as manager in place of Msgr. Dr. Cherian Kanjirakompil. 14-03-2022 : Submitted the proposal for Autonomous Status to the UGC and MG University. : Skyview Auditorium opened. 30-05-2022

IV- SUCCESSION LIST

PATRONS Mar Augustine Kandathil Mar Joseph Parekattil Mar Mathew Pothanamuzhy Mar George Punnakottil Mar George Madathikandathil	1953-1956 1956-1957 1957-1977 1977-2013 2013-
MANAGERS Rt. Rev. Msgr. Mathew Pothanamuzhi His Excellency Mar Joseph Parekattil Rt. Rev. Msgr. T.K. Nambiaparambil Rt. Rev. Msgr. Mathew Vellankal Rt. Rev. Msgr. Cherian Veranani Rt. Rev. Msgr. Dr. George Edathotty Rt. Rev. Msgr. Thomas Malekudy Rt. Rev. Msgr. Dr. Francis Alappatt Rt. Rev. Msgr. Dr. George Oliapuram Rt. Rev. Msgr. Dr. Cherian Kanjirakompil Rev. Msgr. Dr. Pius Malekandathil	1953-1954 1954-1957 1957-1964 1964-1977 1977-1983 1983-1994 1994-2012 2012-2015 2015-2017 2017-2021 2021-
SECRETARIES TO THE MANAGING COUNCIL Rev. Dr. John Vallamattam Rev. Fr. Joseph Nambiaparambil Rev. Fr. George Kunnamkott Rev. Dr. John Vallamattam Rev. Fr. Joseph Puthenkulam Rev. Fr. Kuriakose Kodakallil Rev. Dr. George Thanathuparambil Rev. Fr. Paul Nedumpurath	-1979 1979-1981 1981-1987 1987-1997 1997-2005 2005-2015 2015-2020 2020-
PRINCIPALS Very Rev. Msgr. Thomas Nedumkallel M.A., F.R.A.S. Very Rev. Msgr. Mathew Palamattam M.A. Rev. Dr. John Vallamattam M.A., Ph.D. Rev. Dr. John Vallamattam M.A., Ph.D. Rev. Dr. John Vallamattam M.A., Ph.D. Prof. T. J. Francis Xavier M.Com. Prof. George James B.A.(Hons.) Prof. P. K. Joseph M.Sc. Prof. M. C. Joseph M.Sc. Rev. Dr. Thomas Periappuram M.A.(Phil. & Mal.), Ph.D. Rev. Dr. T. M. George M.A., M. Phil., Ph.D. Prof. P. C. James M.A., M.Phil. Prof. N. Joy M.Com. Rev.Dr. Vincent Joseph M.A., B.Ed., Ph.D Dr. T.M.Joseph M.A., M.Phil., Ph.D Dr. James Mathew M.Com., Ph.D. Prof. Saji Joseph M.Sc. Prof. (Dr.) Thomas K.V., M.Sc. Ph.D.	29.06.1953-31.05.1970 01.06.1970-31.07.1977 01.08.1977-31.08.1980 01.09.1980-05.02.1983 06.02.1983-31.03.1987 01.04.1987-14.04.1988 15.04.1988-31.03.1993 01.04.1993-30.04.1996 01.05.1996-31.05.1998 01.06.1998-31.03.2002 01.04.2002-31.03.2008 01.04.2010-31.03.2010 01.04.2010-31.03.2013 01.04.2013-31-05-2016 01-06-2016-31-05-2019 01-06-2019-30-06-2020 01-07-2020-

VICE PRINCIPALS

VICETRINCHALS	
Prof. V.J. Joseph	1953-1955
Rev. Dr. Thomas Muthedan	1955-1960
Msgr. Mathew Palamattam	1960-1967
Rev. Dr. Mathew Thottiyil	1967-1979
Prof. Francis Xavior	1979-1987
Prof. George James	1987-1988
Prof. K.O. Pathrose	1988-1993
Prof M.C. Joseph	1993-1996
Prof. C.J. Thomas	1996-2001
Prof. George Varghese	2001-2008
Rev. Fr Vincent Joseph Nedungattu	2008-2013
Prof Jose Karikunnel	2013-2018
Dr. James Mathew	2018-2019
Dr. J. Georgi Neernal	2019-2020
Prof. Saji Joseph	2019-2022
Prof. Emmanual A.J.	2022-

BURSARS

DUNGING	
Rev. Fr. Mathew Matheikal	1951-1953
Msgr.Thomas Nedumkallel	1953-1965
Rev. Dr. Mathew Thottiyil	1965-1975
Rev.Fr.George Chathamkottu	1975-1977
Rev. Fr. PaulTharaniyil	1977-1978
Rev. Fr. Kuriakose Kachiramattam	1978-1979
Rev. Fr. Luke Njaralakkattu	1979-1981
Rev. Fr. Thomas Peechattu	1981-1982
Rev. Fr. Paul Nedumpuram	1982-1984
Rev. Dr. Thomas Periyappuram	1984-1992
Rev.Dr.Thomas Pothanamuzhi	1992-1996
Rev. Fr Vincent Joseph Nedungattu	1996-2003
Rev. Fr Nicholas Moolassery	2003-2009
Rev. Fr John Mundackal	2009-2012
Rev. Fr. Jose Pulparambil	2012-2016
Rev. Dr. Jestin Kannadan	2016-

10 point pledge for the students

- 1. I understand that the fear of God is the beginning of all knowledge.
- 2. For me, the wealth of knowledge is far superior to all material accomplishments
- 3. I realise that only a good student can become a good citizen.
- 4. I admire and respect my teachers because they are the ones who open my inward eyes.
- 5. I will grow obeying my parents because they are next to God.
- 6. I will serve my beloved country whole heartedly with no concern of what it has offered me.
- 7. My life will be a message to my fellow students.
- 8. I will never forget my trodden paths.
- 9. I vow to protect the unity and integrity of my country.
- 10.I will use the knowledge which I acquire from my education only for the benefit of the humanity.

V- CORPORATE EDUCATIONAL AGENCY DIOCESE OF KOTHAMANGALAM

MANAGING BOARD OF COLLEGES

- 1.Mar George Madathikandathil (Patron)
- 2.Rev.Msgr.Dr.Pius Malekandathil (Manager)
- 3.Rev.Msgr.Dr.Francis Keerampara (Proto Syncellus)
- 4.Rev.Msgr.Dr.Cherian Kanjirakompil
- 5.Rev.Fr.Paul Nedumpurath (Secretary, Higher Education)
- 6.Rev.Fr.Mathew Mundackal (Secretary, Corporate Education)
- 7. Rev. Fr. Jose Kulathoor (Chancellor, Bishop's House)
- 8.Rev.Fr.Jose Pulparampil (Procurator, Bishop's House)
- 9.Rev.Fr.Joseph Kallarackal (Director, Vijnanabhavan, Bishop's House)
- 10.Rev.Dr.George Thanathuparambil
- 11.Rev.Dr.Vincent Joseph
- 12.Rev.Dr.Thomas Pothanamuzhi
- 13.Rev.Dr.Manuel Pichalakatt
- 14.Rev.Fr.James Kakkuzhy
- 15.Rev.Fr.George Kariamadam
- 16.Rev.Fr.Francis Kannadan
- 17.Rev.Fr.Benson N Antony
- 18.Rev.Dr.Stanislaus Kunnel
- 19.Rev.Fr.Jose Pulloppillil
- 20.Rev.Fr.Johnson Oroplackal
- 21.Rev.Fr.Zacharias Kallidukkil
- 22.Rev.Sr.Christie S.H.
- 23. Prof. Dr. Thomas K.V.
- 24.Dr.Bijimol Thomas
- 25.Prof. Emmanuel A J
- 26.Dr. Saju Abraham
- 27.Dr.T.M.Joseph
- 28.Dr.Badmanaban R.
- 29.Prof.Jose Karikunnel
- 30.Dr.Johny Scaria
- 31.Dr.Sony Kuriakose
- 32.Dr.Jenni K Alex
- 33.Ms.Shylet Peter
- 34.Ms.Loveli Varghese
- 35.Ms.Shija Paul P
- 36.Mr.P.J.Joseph(MLA)
- 37. Adv. Dean Kuriakose (MP)
- 38.Mr.Antony John (MLA)
- 39. Adv. Francis George (Ex.MP)

VI- COLLEGE FELLOWSHIP

A. MANAGING COUNCIL

- 1. Mar George Madathikandathil (Patron)
- 2. Rev. Dr. Msgr. Pius Malekandathil (Manager)
- 3. Rev.Fr.Paul Nedumpurath (Secretary, Higher Education)
- 4. Adv. Reji Zachariah (M G University Nominee)
- 5. Government Nominee
- 6. Rev. Msgr. Dr. Francis Keerampara (Syncellus)
- 7. Rev. Fr. Mathew Mundackal (Secretary, Corporate Educational Agency)
- 8. Rev. Fr. Joseph Kulathoor (Chancellor, Bishop's House)
- 9. Rev. Fr. Jose Pulparampil (Procurator, Bishop's House)
- 10. Dr. Bijimol Thomas (Principal, Newman College)
- 11. Prof. Dr. K.V. Thomas (Principal, Nirmala College)
- 12. Rev. Dr. George Thanathuparambil
- 13. Rev. Dr. Jestin Kannadan
- 14. Rev. Fr. Benson N Antony
- 15. Rev. Fr. Zacharias Kallidukkil
- 16. Rev. Sr. Christie S.H.
- 17. Dr.T.M. Joseph
- 18. Prof. Jose Karikunnel
- 19. Dr. Suja C. (Teacher's Representative)
- 20. Dr. N. Shibin Mohanan (Teacher's Representative)
- 21. Ms. Loveli Varghese (Non-Teaching Staff Representative)

B- COLLEGE COUNCIL

1 Prof. Dr. Thomas K.V.	Principal
2. Mr. Emmanual A.J.	Vice Principal
3. Dr. T.M. Jacob	HoD, Department of Statistics
4. Dr. Nibu Thomson	HoD, Department of English
5. Dr. George James T.	HoD, Department of Physics
6. Sr. Emy Tomy	HoD, Department of Chemistry
7. Dr. Raju V.P.	HoD, Department of Commerce
8. Dr. Meera R.	HoD, Department of Economics
9. Fr. Francis Koloth	HoD, Department of Malayalam
10. Ms. Sindhu Rachel Joy	HoD, Department of Botany
11. Dr. Ani Kurian	HoD, Department of Zoology
12. Dr. Juliya Emmanuel	HoD, Department of Hindi
13. Dr. Santhosh J.	HoD, Department of Physical Education
14. Mr. Arun Geo Augustine	Coordinator, BA Communicative English
15. Mr. Baby Joseph	Coordinator, M.Sc. Mathematics
16. Ms. Lissy Paul	HoD, Department of Commerce, Self Financing
17. Ms. Shija Paul P.	HoD, Department of Computer Science (MCA)
18. Ms. Preethy George	HoD, Department of Computer Science (BCA)
19. Mr. Sankar P.D.	HoD, Department of Tourism Studies
20. Ms. Chinchu Louis	HoD, Department of MA HRM
21. Ms Vidhula Thomas	Coordinator, MSc. Computer Science (Data Sci.)
22. Ms. Soumya T. K.	Coordinator Bvoc. Logistics Management
23. Ms. Seema Joseph	Elected Teacher Representative
24. Dr. Radhu S.	Elected Teacher Representative
25. Ms. Loveli Varghese	Senior Administrative Officer
26. Mr. Jomy Jose	Librarian
27. Dr. Sony Kuriakose	IQAC Coordinator

C- INTERNAL QUALITY ASSURANCE CELL (IQAC)

A. Chairperson

- 1. Prof. Dr. Thomas K V, Principal
- **B.** Senior Administrative Officer
- 2. Smt. Lovely Varghese, Office Superintendent
- C. Teaching Faculty Representatives
- 3. Dr. Anu Jossy Joy, Assistant Professor, Department of Commerce (Joint Coordinator)
- 4. Ms. Sindhu Rachel Joy, Assistant Professor, Department of Botany (Joint Coordinator)
- 5. Sri. Shaimon Joseph, Assistant Professor, Department of Economics (Joint Coordinator)
- 6. Dr. Vinod K V, Assistant Professor, Department of Zoology (Joint Coordinator)
- 7. Dr. Shibin Mohanan, Department of Botany
- 8. Ms. Ambily Elizabeth George, Department of Zoology
- 9. Mr. Sherin Mathew G, Department of Computer Science
- 10. Ms. Liz George, Assistant Professor, Department of Chemistry
- 11. Dr. Dinu Alexander, Assistant Professor, Department of Physics
- 12. Dr. Jasmine Jose, Assistant Professor, Department of English
- 13. Dr. Jijo V J, Assistant Professor, Department of Chemistry
- 14. Dr. Boni Samuel, Assistant Professor, Department of Physics
- 15. Mr. Linto Joseph, Department of Statistics
- 16. Sri. Prince Samuel Joseph, Department of Communicative English
- 17. Ms. Jaimol J Moozhiyankal, Department of Management Studies
- 18. Mr. Sankar P D, Department of Management Studies
- 19. Mr. Ajith A M, Department of Commerce
- D. Member from the Management
- 20. Rev. Fr. Paul Nedumpurath, Higher Education Secretary
- E. Member from the Local Society
- 21. Adv. Francis George, Ex. MP
- F. Nominee from the Student Community
- 22. Ms. Arathy V K, B. Com Finance and Taxation, Second Year Student
- G. Nominees from the Industry/Employers/ Stakeholders/Alumni/PTA
- 23. Mr. Anilkumar, Senior Director, IQVIA, Bangalore
- 24. Mr. Jismon Issac, Executive Director, Metcon Industries
- 25. CA Narayanan K, Chartered Accountant, Alumni Representative
- 26. Mr. Saji Joseph, PTA Representative
- H. Co-ordinator of IQAC
- 27. Dr. Sony Kuriakose, Assistant Professor, Department of Commerce

VII- FACULTY & STAFF

1 Prof. (Dr.) Thomas K.V.	Principal	8921967170,0485 2836300
2. Mr. Emmanual A.J.	Vice Principal	9446666383
3. Rev. Dr. Jestin Kannadan	Bursar	9446276764
4. Mr. Saji Joseph	Co-ordinator, SF Progra	ammes 7907470519
	ARTMENT OF ENGLIS	SH
ASSISTANT PROFESSORS	MADID (IID)	0447590761
1. Dr. Nibu Thomson	M.A.,Ph.D (HoD)	9447589761
2. Ms. Anu Joy Chemparathy3. Dr. Manu C. Skaria	M.A. NET	9074775364
	M.A. M.Phil., Ph.D. NET	7012008327
4. Dr. Anitha J Mattam	M.A. M.Phil., Ph.D	9447056769
5. Dr. Sr. Armila Antony	M.A, Ph.D	8903875057
6. Dr. Jasmine Jose	M.A., Ph.D.	9597319919
7. Ms. Diya Mathew	M.A., JRF	9744516225
ASSISTANT PROFESSOR ON CON	ГRАСТ	
8. Ms. Indu Thomas	M.A., M.Phil.,NET	9447936250
9. Ms. Julia Augustine	M.A., NET, B.Ed., SET, PGI	DDM 9496569864
DEPARTMENT	OF COMMUNICATIV	E ENGLISH
	LF FINANCING DIVISION	
1. Mr. Arun Geo Augustine	M.A. (HoD)	9744032072
ASSISTANT PROFESSORS ON COM		
2. Mr. Prince Samuel Joseph	M.S.W.,SET, NET	9809182333
3. Ms. Resmi P.R	M.A.	9539229476
4. Ms. Poorna Pushkala A.	M.A., NET (MA Sociology)	
5. Mr. Augustine Benny	M.A.	9446611785
6. Ms. Shanto Philip	M.A, B.Ed, SET.	9496901563
7. Ms. Athira James	M.A Mass Communication	& Journalism 8590002682
DEI	PARTMENT OF HIND	[
ASSOCIATE PROFESSOR		
1. Dr. Suja C.	M.A., B.Ed, M.Phil., Ph.D (HoD) 9388484632
•		
ASSISTANT PROFESSORS		
2. Dr. Juliya Emmanuel	M.A., SET, Ph.D., (HoD in	<u> </u>
3. Dr. Sreeja G.R.	M.A., M.Phil., B.Ed., SET,	
4. Ms.Jasmine Mary P.J.	M.A., B.Ed, NET, SET	944 7107095
5. Dr. G. Sugida	M.A., M.Phil, Ph.D., NET, I	PDF. 9526229121

6. Dr. Anjaly Joseph	M.A, B.Ed, SET, M.Phil, Ph.D	9496332394
7. Dr. Sangeetha Nair	M.A, Ph.D, NET, PGDT	9847106549
8. Dr. Jeena Mary Jose	M.A, Ph.D., B.Ed., SET.	9745372806
o. Di. seena wary sose	M.A., Th.D., D.Ed., 5E1.	J113312000
DEPAI	RTMENT OF MALAYALAM	
ASSISTANT PROFESSORS		
1. Fr. Francis Michael	M.A., B.Ed., M.A.(Hist.), NET(HoD)	9447900957
2. Ms. Seema Joseph	M.A., B.Ed., NET	9495736322
3. Sr. Lovely Abraham	MA B.Ed., NET	9605194311
4. Ms.Neena Thomas		9495381856
	M.A., B.Ed., NET	
5. Rev. Dr. Jestin Kannadan	M.A., B.Ed., M.Phil., Ph.D, NET	9446276764
6. Dr. Sobhitha Joy	MA., NET, M.Phil., Ph.D.	9961553023
ASSISTANT PROFESSORS ON CO	ONTRACT	
8. Ms. Anjana Biju	M.A., NET	9567825034
9. Ms. Aiswarya Mani	M.A., B.Ed	7025367176
9. Ms. Alswai ya Maili	M.A., B.Ed	7023307170
SANSKRIT		
ASSISTANT PROFESSOR		
1. Dr. P. B. Sanish	M.A., Ph.D., P.G.D.J.	9495866544
	, ·, · ·	
DEPAR	TMENT OF MATHEMATICS	
PROFESSOR		
1. Prof. Dr. Thomas K.V.	(Principal) M.Sc., Ph.D.	9446275722
ASSISTANT PROFESSOR		
2. Mr.Pratheesh Mathew	M.Sc. B.Ed., M.Phil., NET (HoD)	9846927238
CEL E EIN ANGING DIVIGION		
SELF FINANCING DIVISION		
Honorary Professor		0.4.500.6.400
3. Mr. Baby Joseph	M.Sc. (Programme Co-ordinator)	9447206483
ASSISTANT PROFESSORS ON CO	ONTRACT	
4. Ms. Merin Manuel	M.Sc.	9447572663
5. Ms. Lipiya Vijayan	M.Sc	9526533611
6. Ms. Geethu Kuriachan	M.Sc.	9207294095
7. Ms. Tess Jose	M.Sc. B.Ed.	8281926625
8. Ms. Jenny Kuriakose	M.Sc. B.Ed.	9539559138
DEPA	RTMENT OF STATISTICS	
ASSOCIATE PROFESSOR		
1. Dr. T.M. Jacob	M.Sc., Ph.D (HoD)	9447003905
	, ()	
ASSISTANT PROFESSORS		
2. Dr. Albin Paul	M.Sc., M.Phil, Ph.D	9400525833
3. Mr. Linto Joseph	M.Sc., M.Phil.	8086800890
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ASSISTANT PROFESSOR ON CONT	TRACT					
4. Ms. Mary Rafflesia Chackochan M.Sc. 9961						
5. Ms. Aneeta Antony Kusumose	M.Sc.	8086181102				
DEPA	RTMENT OF PHYSICS					
ASSOCIATE PROFESSOR						
1. Dr. George James T.	M.Sc.,M.Phil, Ph.D. (HoD)	9446338502				
ASSISTANT PROFESSORS						
2. Mr. Titu Thomas	M.Sc., NET	8281129140				
3. Dr. Radhu S.	M.Sc., Ph.D	9884694855				
4. Dr. Rajesh Kumar B.	M.Sc., B.Ed., M.Phil, Ph.D	9605538217				
5. Ms. Anjaly Jose	M.Sc., M.Phil.	9947669981				
6. Dr. Dinu Alexander	M.Sc., B.Ed.,M.Phil,Ph.D.	9400176859				
ELECTRONICS						
ASSISTANT PROFESSOR						
7. Dr. Boni Samuel	M.Sc., Ph.D	6238066868				
ASSISTANT PROFESSOR ON CONT	TRACT					
8. Ms. Ambily P. Haridas	M.Sc., M.Phil., NET	7012910359				
DEPAR	TMENT OF CHEMISTE	RY				
ASSISTANT PROFESSORS						
1. Sr. Emy Tomy	M.Sc, NET (HoD)	7025753100				
2. Dr. Jyothish Kuthanapillil	M.Sc., Ph.D., NET, JRF	8943021832				
3. Dr. Anns Maria Thomas	M.Sc., NET, Ph.D, JRF	9544816301				
4. Mr. Mathews K. Manayani	M.Sc., NET, JRF	9995756627				
5. Lt. Dr. Albish K. Paul	M.Sc., Ph.D. NET, JRF	9847729031				
6. Ms. Liz George	M.Sc., NET	9846261099				
7. Dr. Jijo V.J.	M.Sc., M.Tech., Ph.D. NET	9048597571				
8. Dr. Lincy Tom	M.Sc. M.Phil, Ph.D, NET, JRI	9562801200				
ASSISTANT PROFESSOR ON CONT	TRACT					
9. Ms. Alphy T Jose	M.Sc. NET, JRF	8113832620				
DEPA	RTMENT OF BOTANY					
ASSISTANT PROFESSORS						
1. Ms. Sindhu Rachel Joy	M.Sc., NET (HoD)	9061772082				
2. Dr. N. Shibin Mohanan	M.Sc.,Ph.D., NET	9496633162, 808978802				
3. Dr. Geena Goerge	M.Sc., B.Ed.,Ph.D.	9846468928				
ASSISTANT PROFESSOR ON CONT	TRACT					
4. Dr. Akhila Sen	M.Sc., Ph.D., JRF	9656905121				

DEPARTMENT OF ZOOLOGY						
ASSISTANT PROFESSORS						
1. Dr. Gigi K. Joseph	M.Sc., Ph.D.	9447432891				
2. Dr. Ani Kurian	M.Sc., Ph.D.(HoD)	9388419500				
3. Ms. Ambily Elizebeth George	M.Sc, NET	9744763434				
4. Dr. Vinod K.V.	M.Sc., Ph.D	9495015774				
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4. Mr. Titu Thomas : Member5. Dr. N. Shibin Mohanan : Member

I. STAFF GRIEVANCE REDRESSAL CELL

1. Msgr. (Dr) Pius Malekandathil : Manager

2. Fr. Dr. Paul Nedumpurath : Higher Education Seceretary

3. Prof. Dr. Thomas K.V. : Principal

4. Prof. Emmanual A.J. : Vice Principal

5. Rev. Dr. Jestin Kannadan : Bursar

6. Mr. Shaimon Joseph7. Dr. Vinod K.V.Staff SecretaryStaff Advisor

8. Dr. Ani Kurian : Women's Cell Co-ordinator

m. PTA EXECUTIVE COMMITTEE

Prof. Dr. Thomas K.V.
 Dr. Gigi K. Joseph
 Elected Parent Representative
 Elected Parent Representative
 Dr. Gigi K. Joseph
 Vice President
 Joint Secretary
 Prof. Emmanual A J
 Treasurer

Rev. Dr. Jestin Kannadan
 Teacher Representative
 Dr. Ligi George
 Teacher Representative
 Ms. Seema Joseph
 Teacher Representative
 Dr. Sony Kuriakose
 Teacher Representative

10. Parent Representative from First year UG Programme

11. Parent Representative from Second year UG Programme

12. Parent Representative from Third year UG Programme

13. Parent Representative from PG Programme

n. ALUMNI ASSOCIATION EXECUTIVE COMMITTEE

Prof. Dr. Thomas K.V.
 Mr. Thomas Mathew
 Adv. Tomy Kalambattuparambil
 Vice President
 Sr. Jinto John
 Dr. Meera R.
 Ex-Officio President
 Vice President
 Secretary
 Joint. Secretary

6. Mr. Jose Karikunnel : Treasurer

o. PUBLIC RELATION CELL

1. Dr. P.B. Sanish : (Convener)

2. Mr. Shaimon Joseph : (Joint Convener)

3. Dr. Vinod K.V.
4. Dr. Jyothish Kuthanappillil
5. Ms. Jaya S.
1. Member
2. Member
3. Member
4. Member
5. Ms. Jaya S.
6. Member
7. Member
8. Member
9. Member
10. Member
11. Member
12. Member
13. Member
14. Member
15. Member
16. Member
17. Member
18. Member

p. RIGHT TO INFORMATION CELL

Public Information Officer
 Asst. Public Information Officer
 Appellate Authority
 Dr. Suby Baby
 Mr. Jobin Jose
 Dr. Thomas K.V.

q. COLLEGE STAFF COOPERATIVE SOCIETY DIRECTOR BOARD

1. Dr. P.B. Sanish : President 2. Dr. Suby Baby Secretary 3 Dr. Gigi K Joseph. **Board Member** 4. Mr. Mathews K. Manayani **Board Member** 5. Dr. N. Shibin Mohanan **Board Member** 6. Dr. Anu Jossy Joy **Board Member** 7. Dr. Sreeja G R **Board Member** 8. Mr. Jobin Jose : Board Member 9. Mr. Dayas Mathew : Board Member 10 Mr. Bins T. K. : Board Member 11. Mr. Antony P C : Board Member

r. PROFESSIONAL ETHICS & CODE OF CONDUCT COMMITTEE

Dr. Thomas K V
 Mr. Titu Thomas
 Ms. Liz George
 Ms. Anitha Thomas
 Member
 Fr. Francis Michael
 Student Representative
 Convener
 Member
 Member
 Member

s. NIRMALA SOCIAL ACTION FORUM

Prof. Dr. Thomas K.V.
 Prof. Emmanual A.J.
 (Chairman)
 (Vice Chairman)

3. Rev. Dr. Jestin Kannadan Member 4. Mr. Shaimon Joseph : Convener 5. Dr. Albish K Paul Member 6. Dr. Rajesh Kumar B. : Member 7. Ms. Seema Joseph Member 8. Dr. Vinod K.V. : Member 9. Dr. Geena George : Member 10. Dr. Sreeja G.R. Member

D. STUDENT RELATED COMMITTEES AND CELLS

a. INTERNAL COMPLAINTS COMMITTEE

1. Dr. Ani Kurian : Presiding Officer & Chairperson

2. Mr. Titu Thomas : Chairperson

3. Ms. Sindhu Rachel Joy4. Ms. Rincy Paul5. Member6. Member7. Member8. Member9. Member

5. Student Representative (UG) : Member

6. Student Representative (PG) : Member

7. Student Representative (Research Student): Member 8. Member from NGO : Member

b. ANTI-SEXUAL HARASSMENT COMMITTEE

1. Dr. Ani Kurian : Chairperson

2. Dr. Meera R. : Vice Chairperson

3. Prof. Emmanual A.J.4. Dr. Radhu S.5. Member6. Member

5. Ms. Jasmine Mary P.J. : Member6. Ms. Neena Thomas : Member

c. ANTI-RAGGING COMMITTEE

1. Prof. Dr. Thomas K.V. : Chairman

Prof. Emmanual A.J.
 Convener, Anti-Ragging Squad
 Dr. Ani Kurian
 Women Cell Co-ordinator
 Representative of Teaching Staff

5. PTA Vice President : Representative of Parents

6. Representative of Senior Student : Member 7. Representative of Junior Student : Member

8. Ms. Loveli Varghese : Representative of Non Teaching Staff

9. Mr. Shaimon Joseph : Convener

d. ANTI-RAGGING SQUAD

Prof. Emmanual A.J.
 Mr. Mathews K. Manayani
 Dr. Suby Baby
 Member
 Ms. Neena Thomas
 Member
 Sr. Lovely Abraham
 Member
 Mr. Prasad T. Gopi
 Member

e. COLLEGIATE STUDENT GRIEVANCE REDRESSAL COMMITTEE (CSGRC)

Prof. Dr. Thomas K V
 Dr. Vinod K V
 Chairperson
 Convener

3. Dr. Juliya Emmanuel4. Dr. Nibu Thomson5. Nominated by the Principal6. Nominated by the Principal

5. Student Representative : Special invitee nominated by the Principal

f. SC/ST CELL

Dr. Thomas K V
 Dr. N Shibin Mohanan
 Dr. Sugida G
 Chairman
 Coordinator
 Joint Coordinator

4. Sr. Lovely Abraham
5. Mr. Reji S Xavier
6. Student Representative (PG)
7. Student Representative (UG)
8. Member
9. Member
9. Member
9. Member

g. MINORITY CELL

Dr. Ligi George
 Ms. Neena Thomas
 Sr. Jinto John
 Member
 Ms. Alphonsa K. Joy
 Student Representative (PG)
 Member
 Student Representative (UG)
 Member

h. OBC CELL

Dr. Vinod K.V
 Dr. Rajeshkumar B
 Dr. Sobhitha Joy
 Student Representative (PG)
 Student Representative (UG)

i. STUDENT QUALITY ASSURANCE CELL

Dr. Sony Kuriakose
 Dr. Anu Jossy Joy
 Member
 Mr. Sindhu Rachel Joy
 Member
 Member
 Member
 Member
 Member
 Member
 Member

j. CAREER GUIDANCE & PLACEMENT CELL

Ms. Dinna Johnson
 Mr. Pratheesh Mathew
 Ms. Anjaly Jose
 Departmental Faculty Coordinators
 Departmental Student Coordinators
 Members
 Members

k. COUNSELLING CELL

Sr. Jinto John
 Sr. Sheen Maria
 Dr. Gigi K Joseph
 Coordinator
 Member
 Member

I. NSS ADVISORY COMMITTEE

Prof. Dr. Thomas K V
 Prof. Emmanual A J
 Member

3. Rev. Dr. Jestin Kannadan : Member

4. Dr. Rajeshkumar B
5. Dr. Sangeetha Nair
Programme Officer
Programme Officer

m. NCC ADVISORY COMMITTEE

Prof. Dr. Thomas K V
 Prof. Emmanual A J
 Rev. Dr. Jestin Kannadan
 Member
 Member

4. Lt. Dr. Albish K Paul Programme Officer

n. CANTEEN COMMITTEE

Mr. Shaimon Joseph
 Rev. Dr. Jestin Kannadan
 Prof. Dr.Thomas K.V.
 Prof. Emmanual A.J.
 Dr. Santhosh, J
 Convener
 Bursar
 Principal
 Wice Principal
 Member

o. GENDER SENSITIZATION CELL

1. Dr. Ani Kurian : Coordinator

2. Ms. Neena Thomas : Coordinator – Gender Champions

3. Dr. Vinod K V
4. Student Representative (UG)
5. Student Representative (PG)
6. Members
7. Members
8. Members
9. Members
9. Members

p. WOMEN'S CELL

Dr. Ani Kurian
 Ms. Neena Thomas
 Ms. Seema Joseph
 Ms. Anitha Thomas
 Ms. Binny Mathews
 Coordinator
 Member
 Member
 Member

q. SCHOLARSHIP COMMITTEE

Prof. Dr. Thomas K V
 Dr. Manu C Skaria
 Rev. Dr. Jestin Kannadan
 Mr. Leo Kuriakose
 Chairman
 Convener
 Member
 Member

r. ANTI NARCOTIC CELL

Prof. Dr. Thomas K.V
 Rajesh P.
 Dr. Gigi K. Joseph
 Principal
 Ward Member
 Convenor Teacher

6. Students Representatives from Degree & PG Students

s. STUDENTS UNION ELECTION

Dr. Vinod K.V.
 Mr. Shaimon Joseph
 Returning Officer
 Asst. Returning Officer

3. Mr Titu Thomas
4. Dr. Gigi K Joseph
5. Asst. Returning Officer
6. Grievance Redressal Officer

5. Dr. CMA Raju V.P. : Member

t. CULTURAL COMMITTEE

Dr. Liji George
 Ms. Anu Joy Chemparathy
 Ms. Jasmine Mary P J
 Ms. Liz George
 Ms. Vidhula Thomas
 Mr. Prasad T Gopi
 Member
 Student Representative
 Convener
 Member
 Member
 Member
 Member
 Member

u. SPORTS COMMITTEE

Dr. Santhosh J
 Mr. Titu Thomas
 Mr. Sankar PD
 Dr. Sangeetha Nair
 Student Representative

Convener
: Member
: Member
: Member
: Member

E. IQAC SUB-COMMITTEES

a. ACADEMIC CALENDAR AND COLLEGE HANDBOOK

1. Prof. Emmanual A J Convener

2. Dr. Sony Kuriakose : IQAC Coordinator

3. Ms. Jasmine Mary P J : Member

4. Ms. Liz George : IQAC Representative

5. Ms. Anns Maria George : Member 6. Ms. Diya Mathew : Member

b. VALUE EDUCATION AND ZERO HOUR

Fr. Francis Michael
 Sr. Emy Tomy
 Dr. Juliya Emmanuel
 Member
 Dr. Jasmine Jose
 Mr. Augustine Benny
 Convener
 Member
 Member
 Member

c. ACADEMIC FLEXIBILITY (CBCS AND OPEN COURSE)

Mr. Mathews K Manayani
 Dr. Geena George
 Mr. Prasad T Gopi
 Convener
 Member
 Member

d. OUTCOME BASED EDUCATION (OBE) IMPLEMENTATION AND MONITORING

Dr. Anu Jossy Joy
 Dr. Dinu Alexander
 Dr. Jasmine Jose
 Member
 Membe.

4. Dr. Radhu S
5. Dr. Manu C Skaria
6. Departmental Coordinators
1. Member
2. Member
3. Member
4. Member
5. Member
6. Members

e. COLLEGE PROSPECTUS

Dr. Boni Samuel
 Mr. Mathews K Manayani
 Convener
 Member

3. Ms. Liz George : IQAC Representative

4. Ms. Anju B Kanjirakkattu : Member5. Ms. Chinchu Louis : Member

f. LEARNING MANAGEMENT SYSTEM

Dr. T M Jacob
 Mr. Prince Samuel Joseph
 Mr. Titu Thomas
 Dr. Ani Kurian
 Dr. N. Shibin Mohanan
 Convener
 Member
 Member
 Member

g. MOOC – CURRICULUM INTEGRATION COMMITTEE

Mr. Titu Thomas
 Ms. Liz George
 Dr. Suby Baby
 Ms. Swapna Shaji
 Dr. Rajeshkumar B

Convener
Member
Member
Member
Member
Member

h. CURRICULUM FEEDBACK

Ms. Liz George
 Dr. Albin Paul
 Member
 Dr. Meera R
 Ms. Anu Joy Chemparathy
 Member
 Member

i. STUDENT SATISFACTION SURVEY (TEACHING, LEARNING AND EVALUATION)

Dr. Dinu Alexander
 Dr. Jasmine Jose
 Mr. Sankar P.D.
 Convener
 Member
 Member

j. INSTITUTIONAL PERFORMANCE SURVEY (OVER ALL ACADEMIC AMBIANCE SURVEY)

Mr. Prince Samuel Joseph
 Mr. Sankar P D
 Convener
 Joint Convener

k. COURSE PLAN MONITORING

Sr. Emy Tomy
 Dr. Anjaly Joseph
 Convener
 Joint Convener

l. PBAS

Prof. Dr. Thomas K V
 Prof. Emmanual A J
 Convener

3. Dr. Sony Kuriakose : IQAC Coordinator

4. Dr. Nibu Thomson
5. Ms. Sindhu Rachel Joy
6. Mr. Titu Thomas
i. Member
i. Member
ii. Member

m. TIMETABLE

Sr. Emy Tomy
 Dr. Anns Maria Thomas
 Convener
 Joint Convener

n. RESULT ANALYSIS

Dr. Meera R
 Dr. Geena George
 Convener
 Joint Convener

o. STUDENT ACADEMIC DEVELOPMENT COMMITTEE

Dr. Vinod K V
 Mr. Shaimon Joseph
 Dr. Anjaly Joseph
 Ms. Seema Joseph
 Member
 Member
 Member

p. PUBLICATIONS

I. SCIENCE AND SOCIETY

1. Dr. Gigi K Joseph2. Mr. Shaimon Joseph3. Chief Editor4. Secretary

II. NIRMALA DIGEST

Dr. Nibu Thomson
 Dr. Sr. Armila Antony C.
 Asst. Editor

q. E-GOVERNANCE

Mr. Mathews K Manayani
 Mr. Titu Thomas
 Dr. T.M. Jacob
 Member
 Ms. Preethy George
 Ms. Ambily Elizebeth George
 Member
 Member

6. Dr. Sony Kuriakose : IQAC Coordinator

7. Mr. Raison J Mathew8. Dr. N. Shibin Mohanan1. Member2. Member3. Member

r. INFRASTRUCTURE MAINTENANCE

Dr. Boni Samuel
 Dr. Jeena Mary Jose
 Ms. Seema Joseph
 Mr. Linto Joseph
 Member
 Member

5. Ms. Ambily Elizebeth George6. Rev. Dr. Jestin Kannadan1. Member2. Member

s. ACADEMIC EXTENSION AND CONSULTANCY

Dr. N. Shibin Mohanan
 Dr. Gigi K Joseph
 Dr. Lincy Tom
 Member
 Ms. Anju B Kanjirakkattu
 Member

t. E-FACILITIES

Mr. Prince Samuel Joseph
 Mr. Linto Joseph
 Ms. Alphonsa K Joy
 Mr. Raison J Mathew
 Convener
 Member
 Member
 Member

u. CAPACITY BUILDING PROGRAMMES

Ms. Dinna Johnson
 Ms. Alphonsa K Joy
 Ms. Anu Joy Chemparathy
 Mr. Dr. Jijo V J
 Member
 Member

v. STUDENT AWARDS & RECOGNITIONS

Sr. Emy Tomy
 Sr. Jinto John
 Ms. Jaya S
 Dr. Juliya Emmanuel
 Dr. Meera R.
 Fr. Francis Michael
 Convener
 Member
 Member
 Member
 Member

w. CURRICULUM ENRICHMENT COMMITTEE

1. Dr. Juliya Emmanuel : Convener

2. Ms. Liz George : IQAC Representative

3. Dr. Meera R
4. Ms. Chinchu Louis
5. Dr. Albish K Paul
6. Member
7. Member
8. Member
9. Member
10. Member
11. Member
12. Member
13. Member
14. Member
15. Member
16. Member
<

X. FACULTY EMPOWERMENT COMMITTEE

Ms. Sindhu Rachel Joy
 Dr. Sanish P B
 Sri. Arun Geo Augustine
 Ms. Anu Joy Chemparathy
 Ms. Ambili Elizabeth George

Member
Member
Member

y. COLLABORATION COMMITTEE

Dr. Radhu S
 Dr. N Shibin Mohanan
 Ms. Lissy Paul
 Member
 Member

4. Ms. Chinchu Louis5. Dr. Albin Paul5. Member

z. STUDENT RESEARCH PROMOTION

Dr. Radhu S
 Dr. Ligi George
 Dr. Sr. Armila Antony C.
 Convener
 Member
 Member

X- RESEARCH CENTRES & GUIDES

a- RESEARCH CENTRES & GUIDES IN THE COLLEGE

1. *Chemistry (U.D No. Ac. A. II (II)/505/88dt. 29-01-1988)*Dr. Jyothish Kuthanappillil

2. Commerce (U.O. No. A.VI/3323/RC/98dt. 18-11-1999)

Dr. Gireesh Kumar G. S.

Dr. Sony Kuriakose

Dr. Suby Baby

Dr. Sushan P K

3. Malayalam (U.O. No. Ac A. VI/2/3185/RC/2000 dt. 08-02-2001)

Dr. Lissy Joseph

Dr. Joshy Varghese (Rtd)

Dr. Annie Thomas

Dr. (Sr.) Biji M.P.

Dr. Shaju Varghese

4. Hindi (U.O. No. Ac. A. VI/2/1023/RC/04dt.03-06-2005)

Dr. Suja C.

Dr. Merly K. Punnoose

Dr. Joyice Tom

5. Zoology (U.O. No.7349/A VI/1/RC/1569/2016/AC/dt12-12-2017

Dr. Gigi K. Joseph

Dr. Vinod K.V.

Dr. A.U. Arun

Dr. Selven S.

6. Statistics (U.O. No. Ac. A. VI/1/1565/RC/2009/02-04-2009)

Dr. T.M. Jacob

Dr. E.S. Jeevanand

7. English (U.O.No. 7649/AVI/2/RC/1263/2018/Ac dt. 27-10-2018

Dr. Amstrong Sebastian (Rtd)

Dr. Nibu Thomson Dr. Shima Mathew

b- RESEARCH GUIDES IN OTHER CENTRES

1. Physics

Dr. Rajesh Kumar B. : Newman College, Thodupuzha Dr. Radhu S : Newman College, Thodupuzha

2. Mathematics

Prof. Dr. Thomas K.V. : Bharata Mata College, Thrikkakara

3. Malayalam

Dr. Sobhitha Joy : Little Flower College, Guruvayoor

XI- PUBLIC LECTURES

Monitoring Committee: Dr P B Sanish, Dr. Juliya Emmanuel Mr. Shaimon Joseph & Ms. Anu Joy Chemparathy

1. Msgr. Thomas Nedumkallel

Memorial Lecture : Ms. Jasmine Mary P.J. &

Dr. Sobitha Joy

2. Msgr. Mathew Palamattam

Memorial Lecture : Ms. Alphonsa K. Joy & Ms. Anitha J Mattam

3. Fr. John Vallamattam Memorial Lecture Sr. Lovely Abraham

4. Foundation Day Lecture Series : Dr. Vinod K. V. & Dr. Anu Jossy Joy

5. Mar Mathew Pothanamuzhi

Memorial Lecture : Dr. Nibu Thomson & Ms. Anitha J. Mattam

6. Dr. Shaju Thomas & Dr. Sasikala

K.Joseph Endowment Lecture : Ms. Ambily Elizabath George

7. Annual Alumni Lecture Ms. Alphonsa K. Joy

8. Rev. Dr. Mathew Thottiyil

Endowment Lecture : Dr. Jyothish Kuthanappillil & Ms. Anns Maria Thomas

: Dr. N. Shibin Mohanan 9. World Environment Day Lecture

10. Science Day Lecture Dr. Rajeshkumar B. & Ms. Jaya S.

11. Merit Day Lecture Sr. Emy Tomy, Ms. Jaya S &

Ms. Liz George

: Ms. Jaya S. & Sr. Lovely Abraham 12. Annual Day Lecture

13. Alumni Lecture Series : Ms. Alphonsa K. Joy &

Dr. Geena George

14. Diamond Jubilee Memorial Lecture Dr. Liji George & Ms.NeenaThomas

15. Dr. James Mathew Endowment Lecture

and Research Award : Dr. Sony Kuriakose

XII- STUDENT CLUBS

General Convener: Dr. P. B. Sanish

NATURE CLUB

- 1. Dr. Gigi K. Joseph : Coordinator
- 2. Ms. Jaya S.
- 3. Mr. Sankar P.D.

ORATORY & DEBATE CLUB

- 1. Dr. P.B. Sanish : Coordinator
- 2. Dr. Sangeetha Nair
- 3. Dr. Sr. Armila Antony C.

QUIZ CLUB

- 1. Dr. Geena George : Coordinator
- 2. Mr. Linto Joseph
- 3. Mr. Sherin Mathew
- 4. Mr. Ajith A.M.
- 5. Ms. Diya Mathew

BLOOD DONATION & YOUTH RED CROSS

- 1. Dr. Albish K Paul : Coordinator
- 2. Mr. Linto Joseph
- 3. Dr. Rajeshkumar B.
- 4. Mr. Antony P.C.

HUMAN RIGHTS CLUB

- 1. Dr. Lincy Tom : Coordinator
- 2. Dr. Anns Maria Thomas

BIO DIVERSITY CLUB

- 1. Ms. Ambili Elizebath George : Coordinator
- 2. Dr. Gigi K. Joseph
- 3. Dr. Geena George

MEDIA CLUB

- 1. Mr. Arun Geo Augustine : Coordinator
- 2. Ms. Swapna Shaji

FILM & DRAMA CLUB

- 1. Dr. Nibu Thomson : Coordinator
- 2. Dr. Manu C. Skaria,
- 3. Mr. Augustine Benny
- 4. Dr. Ligi George
- 5. Mr. Leo Kuriakose
- 6. Dr. G. Sugida

TOURISM CLUB

1. Mr. Sanker P.D. : Coordinator

2. Dr. Gigi K. Joseph

THEATRE CLUB

1 Dr. Manu C. Skaria : Coordinator

2. Dr. P. B. Sanish

3. Mr. Augustine Benny

4. Mr. Leo Kuriakose

FOLKLORE CLUB

1. Dr. P.B. Sanish : Coordinator

2. Ms. Anu Joy Cheparathy

2. Dr. Sr. Armila Antony C.

ENCON CLUB

1. Dr. N. Shibin Mohanan : Coordinator

2. Mr. Mathews K. Manayani

MUSIC CLUB & MONDAY MELODIES

1. Ms. Ambily Elizabeth Goerge : Coordinator

2. Sr. Lovely Abraham

3. Ms. Chinchu Louis

4. Ms. Ninu Jose

HEALTH CLUB

1. Dr. Santhosh J. : Coordinator

2. Dr. Juliya Emmanuel

ROAD SAFETY CLUB

1. Mr. Linto Joseph : Coordinator

2. Dr. Lincy Tom

SPOKEN HINDI CLUB

1. Dr. Juliya Emmanuel : Coordinator

2. Dr. N. Shibin Mohanan

LITERATURE CLUB

1. Dr. Manu C. Skaria : Coordinator

2. Dr. P.B. Sanish

3. Mr. Arun Geo Augustine

4. Dr. Jeena Mary Jose

YOGA CLUB

1. Dr. George James T. : Coordinator

2. Dr. Sreeja G.R.

3. Dr. Anjaly Joseph

DANCE CLUB

1. Ms. Jasmine Mary P.J. : Coordinator

2. Ms. Anu Joy Chemparathy

3. Mr. Shaimon Joseph

4. Ms. Liz George

5. Ms. Swapna Shaji

COLLOQUIUM

1. Dr. P.B. Sanish : Coordinator

2. Dr. Suby Baby

3. Dr. Sangeetha Nair

PETS CLUB

1. Dr. Raju V.P. : Coordinator

2. Dr. Sreeja G.R

CULINARY CLUB & FOOD FEST

1. Dr. Ani Kurian : Coordinator

2. Dr. Albish K. Paul

3. Ms. Anu Maria John

4. Ms. Preethy George

VARNASHALA

1. Dr. P.B. Sanish : Coordinator

2. Ms. Poorna Pushkala S.

3. Mr. Prasad T. Gopi

4. Mr. Dayas Mathew

CHESS CLUB

1. Dr. Santhosh J : Coordinator

2. Dr. Albin Paul

ED CLUB

1. Mr. Mathews K Manayani : Coordinator

2. Ms. Anitha Thomas

EBSB CLUB

1. Ms. Anu Joy Chemparathy : Coordinator

2. Dr. G Sugida

PROGRAMME REGULATIONS

MAHATMA GANDHI UNIVERSITY UG CHOICE BASED CREDIT AND SEMESTER SYSTEM (CBCS)

Visit College Website: nirmalacollege.ac.in Academics – Programme Regulations

MAHATMA GANDHI UNIVERSITY PG CREDIT SEMESTER SYSTEM (CSS)

Visit College Website: nirmalacollege.ac.in Academics – Programme Regulations

LEARNING OUTCOMES

MAHATMA GANDHI UNIVERSITY UG CHOICE BASED CREDIT AND SEMESTER SYSTEM (CBCS)

Visit College Website: nirmalacollege.ac.in Academics – Learning Outcomes

MAHATMA GANDHI UNIVERSITY PG CREDIT SEMESTER SYSTEM (CSS)

Visit College Website: nirmalacollege.ac.in Academics – Learning Outcomes

XIII- RULES AND REGULATIONS

Nirmala College is your foster mother, the campus is your home. Apart from your parents, the teachers are the most concerned about you and the most interested in your future. Do your best to preserve the calm academic atmosphere of the campus. Everyone in the College shall behave with respect for God and love for the country. They shall pay special attention to good manners, gentlemanly behaviour, modest dressing, order and cleanliness and shall do everything to maintain the dignity of human person and the good name of the institution. They shall respectfully follow the instructions issued by the Principal and other competent authorities, from time to time.

Every member of the college should carefully note the following rules and accepted traditions and try to respect them both in letter and in spirit.

- 1. The Principal is the ultimate disciplinary authority in the college.
- 2. Ragging is banned on the college campus. Anyone found guilty of ragging and /or

- abetting ragging is liable to be punished as per the directive of the UGC and Govt. (Any incident of ragging will be dealt with seriously). The culprits will be dismissed from the college and a case will be filed with the local police authorities.
- 3. The college prohibits political activities on the campus and forbids students from conducting and attending political meetings within the college campus. Students indulging in and involving themselves in any kind of political activity in the college campus are liable to be punished.
- 4. As per the Govt. order No. Rt/No.346/05/ Higher Edn. dt.1-3-2005 students are not allowed to use mobile phone on the campus. A Teacher can impound such mobile phones in case of misuse.
- 5. Students should keep decency and decorum in dressing and behavior.
- 6. Students shall compulsorily wear the prescribed college uniform on all working days except Wednesdays. Uniform symbolises unity and uniformity. It also indicates equality and a sense of belonging to the institution. (Uniform provides a special identity. Hence it is a source of pride and responsibility). Parents are to make sure that the uniform and hairstyle of their wards are in tune with the dignity of each Nirmalite.
- 7. Uniform is compulsory on occasions like college union inauguration, college day, arts day, sports day and other designated festival days, even if they fall on Wednesdays.
- 8. No celebration shall be arranged in the campus without the written permission of the Principal. All celebrations in the campus will be under the supervision of the Principal or the staff designated by him/her.
- 9. Programmes by External agencies / professional groups/paid programmes such as D J & musical events shall not be permitted inside the campus. No type of fund raising by the students will be permitted (as these practices lead to extortion and misuse of funds).
- 10. Bike race / motor car race / elephant procession/ similar activities are not permitted inside the campus / Hostel premises.
- 11. Vehicles of students shall be parked in the the designated parking area. Parking gate will be closed at 9.30 am and will remain closed except during lunch brake. Students are not allowed to bring their vehicles beyond the parking slot as per the order of the Hon. High Court and Govt. Only registered two wheelers are permitted inside the parking area. Students should give RC book details and a copy of licence to the college office. Parking permits will be issued to students and they have to park their vehicles at the area allotted. No students vehicles are allowed to park after 4.30 pm. The parking area will remain closed from 5 pm onwards.
- 12. The Security Personnel / designated college staff are authorized to inspect the records of the vehicles entering the campus and register the details in the gate register.
- 13. To mitigate the menace of road accidents and air pollution, all staff members and students of the college shall rely on public transport on every second Tuesday of the each month, which is observed by the college community as "No Own Vehicle Day".
- 14. In the interest of the institution and for the sake of discipline, the Principal is entitled to take any punitive action on any student in case of misconduct.
- 15. Misconduct shall include:

- a) Staying away from classes without sufficient reason.
- b) Disrespectful behaviour towards the staff.
- c) Provoking students to strike and/or participating in strike, dharna etc. on the college campus.
- d) Loitering in the verandas during free hours and creating disturbance to classes in progress (During free hours the students are expected to make use of the library).
- e) Disorderly behaviour in the class.
- f) Organizing tours without the permission of the Principal.
- g) Organizing meetings in the college or displaying notices on the college notice board without the permission of the Principal.
- h) Blocking gates/doors or passages which would restrict the mobility of staff and students in the college.
- I) Involvement in manhandling or harassing fellow students.
- i) Disturbing any function on campus by shouting, howling or dancing.
- k) Resorting to any kind of malpractice in the examinations.
- I) Collecting money from staff or students without the permission of the Principal.
- m) Distributing leaflets, hand- bills or other materials and displaying banners and posters inside the campus.
- n) Scribling offensive, abusive or obscene words or figures on black boards, our faces or places in the college or on campus.
- 16. Discourtesy towards any member of the staff or any act, which affects the discipline and tone of the college, will be seriously viewed and in extreme cases they are sufficient reason for dismissal from college. Immorality, grave insubordination, contempt for authority, wilful damage to college property, are sufficient reasons for immediate dismissal.
- 17. Smoking, consumption of alcoholic beverages and use of narcotic drugs are strictly prohibited. Criminal charges will be levelled aganist those found under the influence of alcohol or narcotic drugs within the campus.
- 18. For acts of misbehavior, the Principal may impose such punishment as fines, cancellation of attendance, withholding of certificates, forfeiture of educational concession and scholarship, suspension and expulsion.
- 19. Vandalism and destruction of college property will be severely dealt with and material loss will be fully recovered with fine.
- 20. The college is not responsible for the loss of textbooks, note books, tiffin boxes, clothes, money, ornaments etc in the campus.
- 21. Students should carry at all times the college identification card and shall be shown to the staff and the watchman when demanded.
- 22. Students should occupy their seats by the second bell at the commencement of morning and afternoon sessions. The teachers will be present in the class before the

- third bell. During the morning prayer and the National Anthem observance of silence is compulsory. Students should remain standing during the prayer and National Anthem.
- 23. Teachers hold the responsibility of maintaining discipline in their classes.
- 24. If the teacher is absent, the class leader should inform the Head of the Department / Principal for alternative arrangements.
- 25. Late comers should not enter the class room, nor should any student leave the class room, without the permission of the teacher-in-charge of the class.
- 26. In any case, late comers will not be given attendance.
- 27. Parents/ guardians are expected to respond to the calls from the college authorities, from time to time.
- 28. Any unavoidable movement on the verandahs (to the library, laboratory, auditorium, activity rooms etc.) during class hours have to be in silence (This is to avoid disturbance to neighbouring classes).
- 29. No student shall enter another class room without prior permission.
- 30. Every student has to participate in atleast two of the co-curricular activities offered in the college.
- 31. No programme shall be conducted in the college auditorium after 4.30 pm.
- 32. No Student is allowed to remain in the campus after 4.30 p.m.
- 33. No student shall leave the campus during the working hours without the permission of the Principal (He/She shall not be sent home without the written request by the parent/guardian).
- 34. Strict silence must be observed in the Chapel and Library. The Chapel and its premises are used only for prayer.
- 35. A call to the auditorium or conference halls for any programme must be promptly and strictly responded to. No one is to remain in the classrooms or elsewhere on such occasions.
- 36. Discipline and decorum are expected from the students during programmes convened in the auditorium or else where.
- 37. Prior permission from the Principal is essential to take part in inter collegiate competitions and any other programmes (representing the college).
- 38. It is the responsibility of the student to earn a conduct certificate. Conduct certificate is issued on the basis of an overall evaluation by the teachers concerned.
- 39. The Principal shall have the right to issue Transfer Certificate to a student admitted to the college without an application from the students or the guardian at any time during the programme of his /her study in the college without assigning any specific reason.
- 40. The Principal or other duly constituted college or hostel authorities may frame and issue from time to time, disciplinary rules of permanent or temporary character regulating the conduct of students within and outside the college and the Hostel Premises in order to maintain the credit and reputation of the college and the hostels.
- 41. Cleanliness in classrooms, verandahs, and premises is essential. Avoid leaning against walls and door-ways. Students shall desist from disfiguring the class rooms, furniture,

- compound walls and buildings or any part of the college campus by pasting posters fixing nails or writing on them. They shall also desist from disfiguring the compound walls of neighboring buildings.
- 42. Legal action will be initiated against those who destruct or cause to destruct the properties of the college under existing laws including the prevention of Damage to Public Property Act 1984.
- 43. Students who are charged in criminal offence and are under suspension shall not be allowed to enter the campus without permission.
- 44. Students guilty of going over to other colleges or institutions to take part in acts of indiscipline such as organizing demonstrations or strikes will be deemed culpable and be punished accordingly.
- 45. The public and former students will be permitted access to the college only for genuine reasons. They will not be allowed to enter class rooms.
- 46. Students from other institutions and outsiders should take prior permission with valid identity proof to meet the Principal and staff members. Students from other institutions and outsiders shall not meet or interact with the students of the college inside the campus without the prior written consent of the Principal. Students should not facilitate the entry of outsiders into the campus and instigate violence on the campus.
- 47. Strict disciplinary action will be taken against students bringing outsiders to the college campus without prior permission of the Principal.
- 48. Students from other institutions and outsiders disrupting any academic activity or functioning of the college office or any unit thereof shall be treated as infringing on the rights of the college authorities to run the institution in a good manner (for the public interest). All such deeds will be treated as infringement of the rights of students especially those belonging to, SC/STs and other backward communities to have uninterrupted education. Legal action including contempt of court will be initiated in all such cases.
- 49. There shall not be any discrimination against any community or category of students of the college. Immediate and stringent action will be taken against the erring students / officials/ faculty members.
- 50. Outsiders including police and media shall not enter the campus without the permission of the Principal.
- 51. Without the permission of the Principal students shall not use the emblem / photo of the college in any transaction of the social media (Facebook, Whats App etc)
- 52. Photography / video / audio recording and playing a part form playground in the campus is strictly prohibited. Programmes in the college shall be covered only by the persons officially authorized by the Principal.
- 53. The members of the College Union are chosen from among the class representatives (one boy and one girl) who are directly elected from each class.
- 54. The College Council and Parent Teacher Association can advice Principal on internal matters of the college.
- 55. Complaints of students will be looked into if they are presented through proper channel.

- Students and staff can make use of the grievance redressal mechanism available in the college.
- 56. The Principal or the college management reserves the right to amend, interpret and alter the Rules and Regulations (at par with the timely requirements), in the best interest of the institution.
- 57. It is the responsibility of the students and staff to be informed of all the rules and notifications of the college from time to time. Ignorance of these rules is not an excuse for non-compliance.
- 58. Students shall be punctual and earnest in attending classes and other academic, co-curricular and extra curricular activities.
- 59. Students who happen to have no classes, are not to loiter about during class hours; they must be in the Library (Outside class hours and Library hours, lady students must always remain in the waiting rooms).
- 60. Students shall prudently avoid bad company which leads to failure in study, character and life.
- 61. Students may enter into the department staff rooms, offices etc. with permission.
- 62. Lingering on the College roads, the courtyard and the corridors is to be meticulously avoided in order to enable free passage and smooth functioning of the college. Ill-mannered noise-making in the college premises is to be avoided.
- 63. The campus is plastic free. Plastic glasses, plates etc. are not permitted in the campus.
- 64. Students shall not collect money for any purpose from any other student or public without the permission of the Principal.
- 65. No student shall enter or leave a class without the permission of the teacher during class time. Students should submit Leave Application to the Class Teacher when they absent themselves for a day or more.
- 66. No information may be submitted for publication in News papers, Magazines, Journals or other media in the name of the college without the permission of the Principal. Comments and statements against any student, staff or college shall not be published in social media.
- 67. Students are forbidden to organize or attend any meeting in the college campus, circulate any notice or petition of any kind, display posters, banners or boards, use megaphone / loudspeaker and paste or write anything in the college campus and premises without the permission of the Principal. No student, on any account, shall make chalk or pencil mark or drawing on the walls and the furniture.
- 68. No student of the college shall stage or indulge in any activity like dharna, gherao and obstruct entry to the college campus, class rooms, office or other places inside the campus. This shall be treated as misconduct.
- 69. No student shall shout slogans inside the campus, class rooms and verandah and disrupt the classes in the college campus. Strict disciplinary action will be taken against students violating this regulation as per Orders issued by the M.G. University (No. 162/2004/2/Elen dated 16-2-2005)
- 70. Any student who is persistently insubordinate, who is repeatedly or wilfully

mischievous, who is guilty of fraud or malpractice in connection with examinations or who, in the opinion of the Principal, is likely to have an unwholesome influence on his fellow students, shall be removed from the rolls. The removal shall be either temporary or permanent according to the gravity of the offence.

- 71. For unbecoming activities and serious offences, punishment may range from heavy fines, to suspension from classes, withholding term certificate, and in extreme incorrigible cases expulsion from the college. Any destruction to properties will be compensated from the student. If the culprit could not be identified, a common fine will be levied.
- 72. The ladies' common room should be used only for dining, resting and studying. No other activities are permitted inside the room. Movement of furniture and other items from the designated area is not allowed. Entry of male students is strictly prohibited inside the ladies' common room.

CODE OF CONDUCT & PROFESSIONAL ETHICS

A. MANAGING COUNCIL/GOVERNING BODY

The Managing Council/Governing Body of the college is expected;

- 1. To approve the vision and mission of the institution, strategic/perspective plans and ensure that these meet the interests of stakeholders, including students, local communities. Government and others stakeholders.
- 2. To formulate basic policies for the administration and functioning of the institution.
- 3. To undertake the timely maintenance and infrastructural development of the institution.
- 4. To monitor institutional performance and quality assurance arrangements which should be, where possible and appropriate, benchmarked against other institutions.
- 5. To ensure compliance with the statutes, ordinances and provisions regulating their institution, including regulations by statutory bodies, such as UGC, as well as regulations laid out by the State government and affiliating university.
- 6. To ensure that necessary steps are undertaken timely for the placement and career advancement of the staff members.
- 7. To develop effective working relationships with staff, parents, students and other stakeholders.

B. PRINCIPAL

- 1. To uphold and upkeep the ethos of inclusiveness in terms of imparting education in the institution.
- 2. To protect the collective interest of different sections of the institution so that each and all can perform freely and give their highest for the institution building.
- 3. To institute, nourish and enforce meting equal treatment of all the stakeholders in the College so that there remains no scope of any discriminatory and disparate practice at any level within the stretch of the College.

- 4. To uphold and maintain the essence of social justice for all the stakeholders irrespective of their caste, creed, race, sex, sexual orientation or religious identity as within the framework of Indian Constitution.
- 5. To initiate and propagate the spirit of welfare within all the sections of human resources attached directly or indirectly with the College and hence to build mutual confidence amongst them.
- 6. To maintain and promote academic activities in the College in all possible avenues already explored and thus encourage exploration of newer avenues for further academic pursuit.
- 7. To create an environment conducive for research- oriented academic parleys and thus promote research activities in the institution to add further to the knowledge pool.
- 8. To uphold, upkeep and enforce discipline in the behavioural manifestation of all the stakeholders of the institution and thus maintain campus-serenity required for academics.
- 9. To promote and maintain the practice of extra-curricular activities amongst the students and other human resources of the institution and thus add to the societal dynamism.
- 10 To endeavour for the progress of the region surrounding the college so that academic practices may result in community development.

C. TEACHERS

a. TEACHERS AND THEIR RESPONSIBILITIES

Teachers should:

- 1. Adhere to a responsible pattern of conduct and demeanour expected of them by the community;
- 2. Manage their private affairs in a manner consistent with the dignity of the profession;
- 3. Seek to make professional growth continuous through study and research;
- 4. Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;
- 5. Maintain active membership in professional organizations and strive to improve education and profession through them;
- 6. Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;
- 7. Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counselling students as well as assisting the conduct of University and college examinations, including supervision, invigilation and evaluation; and
- 8. Participate in extension, co-curricular and extra-curricular activities including community service.

b. TEACHERS AND THE STUDENTS

Teachers should:

- 1. Respect the right and dignity of the student in expressing his/her opinion;
- 2. Deal fairly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics;
- 3. Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;
- 4. Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
- 5. Inculcate among student's scientific outlook and respect for physical labor and ideals of democracy, patriotism and peace;
- 6. Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason;
- 7. Pay attention to only the attainment of the student in the assessment of merit;
- 8. Make available to the students even beyond their class hours and help and guide students without any remuneration or reward;
- 9. Aid students to develop an understanding of our national heritage and national goals; and
- 10. Refrain from inciting students against other students, colleagues or administration.

c. TEACHERSAND COLLEAGUES

Teachers should:

- 1. Treat other members of the profession in the same manner as they themselves wish to be treated;
- 2. Speak respectfully of other teachers and render assistance for professional betterment;
- 3. Refrain from lodging unsubstantiated allegations against colleagues to higher authorities; and
- 4. Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

d. TEACHERSANDAUTHORITIES:

Teachers should:

- 1. Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest;
- 2. Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;
- 3. Co-operate in the formulation of policies of the institution by accepting various offices

- and discharge responsibilities which such offices may demand;
- 4. Co-operate through their organizations in the formulation of policies of the other institutions and accept offices;
- 5. Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession;
- 6. Should adhere to the conditions of contract:
- 7. Give and expect due notice before a change of position is made;
- 8. Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

e. TEACHERS AND NON-TEACHING STAFF

- 1. Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution
- 2. Teachers should help in the function of joint staff-councils covering both teachers and the non-teaching staff.

f. TEACHERS AND GUARDIANS

Teachers should:

1. their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

g. TEACHERS AND SOCIETY

Teachers should:

- 1. Recognize that education is a public service and strive to keep the public informed of the educational programs which are being provided;
- 2. Work to improve education in the community and strengthen the community's moral and intellectual life;
- 3. Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;
- 4. Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices;
- 5. Refrain from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National Integration.

D. NON-TEACHING STAFF

Non-Teaching staff members are expected to:

1. Display the highest possible standards of professional behaviour.

- 2. Discharge his/her duties efficiently and diligently as per the rules and regulations laid by the Competent Authority.
- 3. Be present in the office from 9:30 AM to 4:30 PM. There is no provision to leave the campus during this time.
- 4. Work sincerely for the effective administration of the institution.
- 5. Be polite and accommodative towards students and teachers.
- 6. Be punctual and regular at the workplace and be committed and disciplined in their work.
- 7. Maintain the appropriate levels of confidentiality with respect to student and staff records and other sensitive matters.
- 8. Cooperate with Principal, teachers, parents, colleagues, students and other stake holders of the institution.
- 9. Maintain the image of the institute through standards of dress, general courtesy, etc.
- 10. Respect the rights and opinions of others.
- 11. Follow all norms and job details assigned by the Management, Principal & other Superior officers from time to time with full dedication.
- 12. Refrain from any form of harassment or unlawful discrimination based on existing legislative norms relating to gender/sexuality/age/marital status.
- 13. Refrain from defaming the institution through print, visual and social media.

E. STUDENTS

- 1. When a student meets a member of the teaching staff of the college within the campus or outside, it is a matter of politeness that he/she greets him/her.
- 2. When a teacher enters the class, the students must keep standing until the teacher has instructed them to sit down or he/she himself/herself has occupied his/her seat.
- 3. Students should keep with them the texts and note books required for the classes they attend.
- 4. No student shall leave the classroom during a lecture without the permission of the teacher.
- 5. Students who happen to have no class should not loiter in the corridors or campus during class hours. They must either go to the Library and read, or retire to their hostels.
- 6. Students are forbidden to attend or organise any meeting in the college or to collect money for any purpose without the permission of the Principal. They should not circulate among the students any notice or petition or paste it anywhere in the college premises without the written sanction of the Principal.
- 7. Students are not allowed to make a complaint in a body or to address any authority in a collective petition. Such combined action is subversive of good order. They should always be respectful to seniors and superiors, polite and courteous to all, ready to oblige and should show themselves lovers of good order and decorum.

- 8. Habitual negligence in college work, dishonesty, obscenity in word or act or any other acts of misconduct will invite severe disciplinary action.
- 9. Students are forbidden from making any mark on the furniture or on the walls or any part of the College premises or to spill ink on the floors or litter the class rooms and grounds.
- 10. Students are expected to keep decency and decorum in their behaviour, dress, hair style etc.
- 11. Each Student should wear the college ID card in a visible manner.
- 12. Student shall wear the prescribed uniform.
- 13. Students are expected to be in the class before the second bell in the FN and AN sessions.
- 14. Students shall be in the allotted seat in the exam hall before 10 minute from the beginning of the exam.

CIE GRIEVANCE REDRESSAL MECHANISM

Internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students, a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level.

- **Level 1:** Department Level: The Department cell chaired by the HOD, Department Coordinator, Faculty Advisor and Teacher in-charge as members.
- **Level 2:** College level: A committee with the Principal as Chairman, College Coordinator, HOD of the Department concerned and Department Coordinator as members.
- **Level 3:** University Level: A Committee constituted by the Vice-Chancellor as Chairman, Pro-Vice- Chancellor, Convener Syndicate Standing Committee on Students Discipline and Welfare, Chairman-Board of Examinations as members and the Controller of Examination as member-secretary.

The College Council shall nominate a Senior Teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of first semester.

STUDENT GRIEVANCE REDRESSAL MECHANISM

A complaint from an aggrieved student relating to the college shall be addressed to the Collegiate Student Grievance Redressal Committee (CSGRC), with the following composition, namely:

- a) Principal of the college Chairperson;
- b) Three senior members of the teaching faculty to be nominated by the Principal Members;

- c) A representative from among students of the college to be nominated by the Principal based on academic merit/excellence in sports/performance in co-curricular activities—Special Invitee.
- (ii) The term of the members and the special invitee shall be two years.
- (iii) The quorum for the meeting including the Chairperson, but excluding the special invitee, shall be three.
- (iv) In considering the grievances before it, the CSGRC shall follow principles of natural justice.
- (v) The CSGRC shall send its report with recommendations, if any, to the Vice-Chancellor of the affiliating University and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

KERALA RAGGING PROHIBITION ACT 1998

For the information of the students and their parents, the pertinent parts from the Kerala Ragging Prohibition Act published in 1998, forbidding ragging in the educational institutions of Kerala are quoted below.

- (2b) By Ragging, it is meant any physical or mental torture or any disorderly conduct towards any student of an educational institution causing apprehension, dread, humiliation or agitation in him/her.
- (1) It can be any harassment like insulting, teasing, bullying or manhandling.
- (2) It can also be forcing upon him / her to do something which he/she voluntarily won't dare to do normally.
- (3) Prohibition of Ragging: Ragging is prohibited both inside and outside an educational institution.
- (4) Punishment for Ragging: Any student involved in ragging/ persuading others for ragging or advocating ragging either inside or outside an educational institution shall be subject to a punishment of not more than two years of imprisonment in addition to a penalty of not over Rs. 10,000.
- (5) Dismissal of a Student: A student subject to the punishment under section (4) is liable to be dismissed from the institution and is barred from being admitted to any other institution for a period of three years from the date of receipt of his / her dismissal order.
- (6) Suspension of a Student: If a student / parent / guardian or any teacher of the institution forwards a written complaint to the head of the institution, he has to make an urgent enquiry into the matter within 7 days of receipt of such a complaint. If the allegation is proved to be correct, the accused must be suspended with immediate effect and the matter must be referred to the police for further proceedings.
 - As is said in sub-section 1, if a written complaint is recieved by the head of the institution, he has to make a detailed enquiry and if it is found baseless, the complainant must be informed of it in writing.
- (7) Abetting: If the head of the institution refuses to take action in the manner described

under section 6 or is negligent in initiating any steps, he is to be treated as one abetting the crime and is liable to be punished under section 4.

WHAT CONSTITUTES RAGGING?

Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student; any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

ANTI - RAGGING CELL

Nirmala College traditionally maintains and fosters healthy and friendly relations among students. If any grievance arises from students especially from freshers, regarding the violation of rules in this regard, the anti-ragging cell will take necessary steps.

GRIEVANCE REDRESS CELL

There is provision for the redressal of grievance at three levels. Complaints shall be brought to the notice of the teacher concerned in the first instance. If the student is not statisfied with the decision, he/she may appeal to the Departmental Grievance Redress Cell, which has as members the Head of the Department, the Class-teacher and the teacher concerned. The student will also have the freedom to make further appeal to the College Level Grievance Redress Cell.

ADMISSION RULES

From the academic year 2011-12, Mahatma Gandhi University has introduced Centralised Allotment Process (CAP) for admission to the undergraduate programmes in addition to CAP for PG admissions. Under this Single Window System, applications are submitted by online registration. At the beginning of every academic year, the University will announce the relevant information by online (website www.mgu.ac.in)/ newspapers/media, regarding the same. The admission norms are:-

- 1. Selection of students will be made on the basis of merit, taking into account their good conduct and character.
- 2. Applicants who are being favourably considered, will be called for an interview. The applicant accompanied by his/her parent/guardian is to report to the Principal for interview and produce the records called for.
- 3. Students who have passed their qualifying examinations under other Universities/Bodies have to produce:- 1. Migration Certificate 2. Application for recognition 3. Application for registration as matriculate of this university.
- 4. In all admissions 50% of the seats will be filled in on the basis of merit. 20% of the seats are reserved for SC/ST candidates (SC 15%, ST 5%). Unfilled SC/ST seats will be allotted to the OEC/OBC applicants. 20% of the seats are filled in by the Management and the remaining 10% reserved for Catholic students of the diocese on the basis of merit.
- 5. One seat each in each degree course and one for every 20 seats in the PG section will be reserved for candidates with at least district level sports records. One per cent of the general merit seats will be allotted to the physically handicapped in the Degree sections.
- 6. NCC/NSS students will get bonus marks of 15 for admission to Degree course and five marks for PG admission. Holders of A, B & C certificates of N.C.C are entitled to an additional bonus of 3,5,7 marks respectively. Children of Ex-Service men are entitled to 15 marks bonus for admission to Degree Course.
- 7. A handicap of 10 marks for every successive attempt after the first attempt to pass the qualifying examination will be imposed.
- 8. Those selected for admission will be intimated. Admission process will be complete on payment of the first instalment of fees and submission of the necessary records.
- 9. Pass certificates once deposited, will not be returned to the student except when leaving the college. In extraordinary cases, students may borrow them for a short period on special application after paying the fees due. Students are advised to keep attested copies of pass certificates.
- 10. Parents and guardians shall accept all the regulations prevailing in the college. They are recommended to visit the college at least once in a semester to ascertain the progress of the student in the college.

FEE RULES

1. The year is divided into two semesters, viz.,

Odd Semester - June to October

Even Semester-November to March

- 2. Fee for the whole semester will be levied from the students who leave the College without completing the semester.
- 3. Each instalment of fees shall be paid on the date notified in the college calendar/notice board. All cash transactions in the office will be closed at 3.00 p.m.
- 4. Any student seeking admission shall have to pay the prescribed fee before his/her name is enrolled. No student shall be enrolled after the beginning of a semester unless he/she has paid all the instalments of fees from the beginning of the semester.
- 5. A receipt signed by the cashier shall be issued for every payment made, which the student shall preserve and produce whenever required by the Principal.
- 6. Mistakes if any, in the receipts issued for payments made should be pointed out, then and there, and get corrected on the spot. Complaints made later will not be entertained.
- 7. Tuition fees will be collected in convenient instalments, the first instalment including the special fees prescribed will be collected at the time of admission. The first instalment will be collected from students of senior classes within a period of seven consecutive working days, commencing from the re-opening of the College after the summer vacation. Particular days will be allotted to each class.
- 8. Subsequent instalments beginning from August to February shall be collected on or before the 7th consecutive working day of the month. Particular days will be allotted to each class.
- 9. If any student fails to pay the fees or special fees on the due dates, he/she shall be liable to pay a fine of Rs. 5/- along with the fees on or before the 10th day after the due date. If the 10th day happens to be a holiday, the next working day will be counted as the 10th day.
- 10. If the fee with the fine of Rs. 5/- is not paid on or before the tenth day after the due date, an additional fine of Rs. 5/- will have to be paid and the fee and fine should be paid on the eleventh day after the due date. Rs. 50/- will be imposed as re-admission fee from those who fail to remit the tuition fee before the last opportunity given for payment.
- 11. The students, who fail to settle the dues to the college till the last date prescribed, will not be sent up for the University Examination or promoted to the next higher class as the case may be. The last opportunity for clearing one instalment will be at the date previous to the due date for the succeeding instalment. A student will be admitted to the next semester only if he/she clears the dues of the previous semester before the commencement of the semester.
- 12. Every student is liable to pay the prescribed fee for the whole semester, if his/her name is on the rolls of the college, no matter he/she attended only a part of the semester.
- 13. The Caution Deposit at the rates prescribed is to be paid on admission. Refund of caution deposit may be applied for along with the receipt of the same on completion of the course or on leaving the college on transfer certificate. The caution deposit will be refunded usually on Saturdays after adjusting dues, if any, on cancellation of identity cards. Caution deposit remaining unclaimed after six months of the due date will be forfeited.

XIV- FEE DETAILS

Tuition fee and special fee are payable in full at the commencement of each academic year as shown in the college Handbook. Charts 1 and 2 provide the details relating to the fee payable by a student during an academic year.

CHART 1

Fee Structure**	I DC	II DC	III DC	I PG	II PG
1 Tuition Fee	1050*	1050	1050	1890	1890
2 Admission Fee	80	-	-	160	_
3 Library Fee	105	105	105	105	105
4 Stationery Fee	55	55	55	55	55
5 Medical Insp. Fee	10	10	10	10	10
6 Athletic Fee	105	105	105	105	105
7 Calendar	35	35	35	35	35
8 Magazine	55	55	55	55	55
9 Association	50	50	50	50	50
10 Uty.StudentsWelfare Fund	35	35	35	35	35
11 Uty.Union	55	55	55	55	55
12 Audio Visual	30	30	30	30	30
13 Group Accident Policy	23	23	23	23	23
14 Sports Affiliation	330	330	330	330	330
15 Student Aid Fund	10	10	10	10	10
16 Matriculation	265	-	-	-	-
17 Uty. Affiliation fee	600	-	_	800	_
18 Caution Deposit	360	_	_	600	_
19 Women's study	10	10	10	10	10
20 Laboratory Fee					
Mathematics	160	160	_	-	_
Physics	420	420	420	ı	_
Chemistry	420	420	420	1260	1260
Phy.Electronics	520	520	520	-	-
Botany	580	580	580	-	
Zoology	580	580	580	1260	1260
Statistics	_	_	_	1260	1260

CHART 2

		Odd Sem	Even Sem		
COURSE	Tuition	Spl.Fee+	Tuition	Spl.Fee (Rs)	Total
	Fee (Rs)	CM (Rs)	Fee (Rs)	(KS)	10141
IDC					
B.A.,B.Com	1050	715+360	-	-	2125
B.Sc.Mathes	1050	875+360	-	-	2285
B.Sc. Phy.Chem.	1050	1135+360	-		2545
B.Sc. Phy. Electronics,	1050	1235+360	-	-	2645
B.Sc. Bot., Zoo.	1050	1295+360	-	-	2705
M.Sc. Data Science	1050	1235+360	-	-	2645
B.A Comm.Eng., B.Com, BTTM	12400	1500	12400	-	26300
B.Com., Tax, OMSP	9720	1500	9720	-	20940
BCA	20670	1500	20670	-	42840
B. Voc. (Self)	18750	1500	18750		39000
II DC					
BA, B.Com	1050	903	-	-	1953
B.Sc.Maths	1050	1063			2113
B.Sc. Phy.Chem.	1050	1323	-	-	2373
B.Sc. Phy. Electronics	1050	1423	_	_	2473
B.Sc. Bot., Zoo.	1050	1483	_	_	2533
M.Sc. Data Science	1050	1423			2473
B.A Comm.Eng., B.Com., BTTM	11800	-	11800	_	23600
B.Com., Tax, OMSP	9450	_	9450	_	18900
BCA	19690	_	19690	_	39380
B.A/B.Sc./B.Com.(SC/ST/OEC)	17070	23	17070	_	23
B. Voc (Self)	11800		11800	_	23600
III DC	11000	_	11000		23000
B.A./B.Sc/B.Com., B.Sc. Maths	1050	913	_	_	1963
B.Sc. Phy.	1050	1333	_		2383
B.Sc.Bot., Zoo.	1050	1493	_	-	2543
B.Sc. Chem.,	1050	1333	-	-	2343
B.Sc. Chem., B.Sc. Phy.Electronics	1050	1433			2483
-			11000	-	23600
B.A Com.Eng., B.Com Com.,BTTM	11800	-	11800	-	
B.Com. Tax, OMSP	9450	-	9450	-	18900
BCA	19690	1 422	19690	-	39380
B. Voc (Aided)	1050	1433			2483
I PG	1000	705+600			2205
MA., M.Com	1890	795+600	-	-	3285
M.Sc. Chem., Zoo.Stat	1890	2055+600	-	-	4545
M/Com. M.Sc., Maths, MTTM (Self)	20670	1500	20670	-	42840
MHRM	20670	1500	20670		42840
II PG					
M.A., M.Com.	1890	903	-	-	2793
M.Sc.Chem., Zoo., Stat.	1890	2163	-	-	4053
M/Com., M.Sc., Maths (Self)	19690	-	19690	-	39380
MHRM, MTTM	19690		19690	-	39380

CHART 3. UNIVERSITY EXAMINATION FEES*

COURSE	I Year Fee+CV camp		II Year Fee+CV camp		III Year Fee+CV camp	
	I Sem.	II Sem	III Sem.	IV Sem.	V Sem.	VI Sem.
B.A. Economics	620	620	625	595	620	1020
B.A. Hindi	720	720	625	595	620	1020
B.A. Malayalam	720	720	625	595	620	1020
B.A. English Lit.	620	620	625	595	620	1020
B.Com.	720	720	725	595	620	1020
B.Com. Model III OMSP	720	720	725	595	620	1020
B.Com. Model III Comp. Appl.	720	720	725	595	620	1020
B.Com. Model III Taxation	720	720	725	595	620	1020
B.Sc. Mathematics	720	780	625	655	620	1020
B.Sc. Physics	720	840	625	715	620	1260
B.Sc. Phy. (Voc.)	720	840	625	775	620	1260
B.Sc. Chemistry	720	840	625	715	620	1260
B.Sc. Botany	720	900	625	775	620	1260
B.Sc. Zoology	720	900	625	775	620	1260
B.C.A.	680	680	685	655	660	940
BTTM	620	620	625	655	620	1080
B.Voc.	522	640	685	680	680	1080
M.Sc. Statistics	1000	1000	1000	1540		
M.Sc. Chemistry	835	1345	835	1720		
M.Sc. Zoology	1005	1005	1005	1380		
M.A./M.Com	1000	1000	1000	1540		
M.Sc. Maths . Self	1000	1000	1000	1540		
MHRM	1495	1495	1495	1705		
MTTM	1000	1000	1000	1375		

^{*} Subject to Periodical Changes

FEE CONCESSIONS/STIPENDS

- 1. Students belonging to Scheduled Castes, Scheduled Tribes, O.E.C. including Kudumbis and converts from them are eligible for full fee concession, lumpsum grant for purchase of books, actual boarding and lodging charges in College hostels or other Government Hostels or monthly stipend at the rate fixed by the Government from time to time. (This concession shall be granted by the Department of Development for Scheduled Castes and Tribes on proper application with necessary certificates which have to be submitted at the prescribed time, to the Harijan Welfare Department through the Principal.)
- 2. Harness Fee Concession:- Students who are children of Kerala Government servants who died in harness or within six months after retirement will be eligible for full fee concession for one year in each class, subject to their annual family income.
- 3. Educational Concession to the Children of Political Sufferers:- Awarded to the children and grand children of political sufferers provided the annual income does not exceed Rs. 15,000.00
- 4. Students who are bonafide subjects of Kerala are eligible for full fee concession as per Kumara Pillai Commission Report (KPCR), if their parent's annual income does not exceed Rs. 1,00,000
- 5. Students in the SC, OEC, OBC, SEBC and FC communities and under KPCR who Scholarship/grants can apply online and check the status of their grants/stipends etc. in the website: www.e-grantz.kerala.gov.in

XV- ATTENDANCE AND ABSENCE

ATTENDANCE

- 1. The working day is divided into two sessions, the fore-noon session of three periods and the after-noon session of two periods.
- 2. Attendance will be marked at the beginning of each period by the teacher engaging the period.
- 3. Late comers will be denied attendance for the period.
- 4. For the purpose of attendance, all working days irrespective of the number of working periods shall be considered as full working days.
- 5. Benefit of attendance may be granted to students attending curricular/cocurricular activities by treating them as present on the days of absence, on condition that prior concurrence from the Principal is obtained for such absence and on production of participation/attendance certificates from concerned authorities within two days, it shall be endorsed by the head of the Institution This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also.

ABSENCE

- 1. Absence from one hour in any session will be considered as half day's absence.
- 2. The certificate of attendance and progress required for admission to university

- examination and promotion shall not be given unless the applicant has attended at least 75% of the working days of the semester and the Principal is satisfied with the student's progress and conduct.
- 3. Leave for one hour may be obtained from the lecturer in charge. Application for longer leave should be made to the Principal. Application for sick leave for more than three days should be supported by a reliable medical certificate. Application for leave along with supporting documents should be submitted to the Principal immediately after availing such leave.
- 4. Before taking leave from the class, leave application should be submitted to the concerned class teacher.
- 5. Leave for absence in college internal examination should be obtained from the Principal after being recommended by the Lecturer-in-Charge.
- 6. Absence for ten consecutive working days will result in the removal of the students name from the rolls.

XVI- COLLEGE HOSTELS & RESIDENCE

- 1. Students not residing with parents may reside in the college hostel or approved lodges. They may, however, reside with local guardians approved by the Principal. Students are forbidden from residing in unapproved private lodgings. Approved lodges will be subject to inspection by the staff member appointed for the purpose.
- 2. They should submit full information regarding their residence to the college office at the time of admission. Any subsequent change in residence may be made only with intimation to the Principal.

Little Flower Hostel for Girls
St. Joseph's Hostel for Girls
Alphonsa Hostel for Girls
Nirmala Girls Hostel

Assissi Hostel for girls
Jeeva Jyothi Hostel for Boys
Sports Hostel for Sportspersons

- 3. Hostel accommodation is available for both boys and girl students. Admission to the hostel is to be sought separately and sufficiently early. Application forms may be collected from the college office. The forms, after being filled in, should be given to the college office. Admission is confirmed only after remitting the admission fee and the first instalment of fee. Hostel fee has to be paid on a monthly basis. Clearance of Hostel dues is essential for issuing Hall ticket, T.C and other certificates.
- 4. Admission is only for one academic year. The warden reserves the right to grant or deny admission/readmission, without assigning any reason.
- 5. Parent/Guardian should be present at the time of admission/re admission.
- 6.. Residents are bound to comply with all the rules of the hostel set down by the respective wardens.
- 7. Residents should strictly observe the study time (6.00 pm to 8.00 pm and 9.00pm to 10.30pm).
- 8. Residents are not permitted to receive or entertain guests including their class/college mates without the prior written permission from the warden.

- 9. Residents should return to the hostel by 5.00 pm after their classes.
- 10. Use of mobile phone is strictly controlled in the hostel. Residents are directed to use mobile phone between 8.00pm 9.00 pm only.
- 11. Attendance position of the residents will be periodically checked and those who are found to be irregular in the class will not be permitted to continue in the hostel.
- 12. Residents will not have the choice to select their room and room mates. The room and room mates will be changed and shuffled after each semester.
- 13. It is the responsibility of the residents to ensure that the rooms allotted to them are very tidy. Electrical fittings, furniture and other facilities provided in the room should remain intact. Residents will be heavily fined for the loss or damage of hostel property. They are not permitted to make their own alterations in the room.
- 14. Attitude and relationship of the residents with the employees of the hostel should be cordial and positive.
- 15 Residents shall make the entries in the movement register kept at the hostel while leaving the hostel and returning to the hostel.
- 16. Residents who wish to stay in the hostel during vacation should get prior permission from the Warden.
- 17. Hostel dues of each month should be cleared before 10th of next month. Defaulter names will be removed from the hostel roll.
- 18. Readmission will strictly be on the basis of performance in the University/College level examinations, percentage of attendance for the previous semester and their character and behavior in the hostel and the college.
- 19. Ragging is a criminal offence (Govt. Order No. 1157/12/86 H. Edn) and the names of the accused will be forwarded to the police. They will be immediately dismissed from the hostel and the college.
- 20. Grievances, Complaints, Suggestions by the residents can be brought to notice of the Warden.
- 21. Getting admission in the college doesn't ensure admission in the hostel. Hence students are directed to enquire about the availability of hostel facility before they take admission in the college.
- 22. Decision of the Warden pertaining to all matters of the hostel will be final.

XVII- IDENTITY CARDS & CERTIFICATES

- 1. While in the campus Students should always wear Identity Cards in a visible manner and produce them on demand for inspection by any member of the staff. Identity cards are essential for taking Library books, voting at college union election, refund of caution deposit etc. Duplicate cards will be issued only in extra-ordinary circumstances on formal application establishing the loss of the original and on payment of a fine of Rs 150
- 2. Students in need of any certificate shall apply in the prescribed form. Applicants for unusual certificates shall pay service charge of 50.
- 3. A student who has paid all dues to the college only is entitled to a Transfer Certificate (T.C.).
- 4. Application for the issue of any certificate shall be made in the prescribed form obtainable from the office. Application for T.C. shall ordinarily be countersigned by the

parent or approved guardian. Fee prescribed for such certificates will be published separately.

5. Generally a notice of 24 hours is necessary for the issue of certificates.

6. No certificate will be mailed unless the postage is remitted.

- 7. The qualifying certificates submitted by students on admission will be returned to them only on completion of their respective University Examination and in no case during the course of study.
- 8. Transfer certificates (T.C.) may be applied for after a week of the last date of one's examinations.
- 9. Transfer Certificates of students expelled from the college will be sent to the Registrar and the matter reported to the guardians. Duplicate T.C. will be issued only on extraordinary circumstance and would be charged Rs. 100.

XVIII- LIBRARY & RESEARCH CENTRE

The Golden Jubilee Memorial Central Library is located in the main campus on three floors with a total area of 1517.04 Sq.M, spacious with a total seating capacity of 300. An extension of the main library is functioning in MCA block.Nirmala College Library offers students an excellent selection of books, journals and magazines on all subjects and internet facilities. Hardbound volumes of the back issues of the leading journals and magazines are also available. The Library has a collection of over 73500 and MCA block library has collection of over 10400 volumes.

The Central Library subscribes 100 journals and magazines both national and international. Book Bank facilities are provided by the Departments. The Library is fully computerised with circulation, information retrieval and Online Public Access Catalogue (OPAC) {Refer Library manual}.

The library is kept open on all working days from 9 a.m. to 5 p.m. On all Saturdays except second Saturdays and during vacation, the working hours are fixed from 9.30 am to 4.00 pm

LIBRARY AND INFORMATION SERVICES

The following services are provided in the library:-

- a) Book Loan service
- b) Book Search (OPAC)
- c) Literature Search
- d) Reference Service
- e) Compilation of Bibliographies
- f) Reprographic Services
- g) CD/DVD ROM Search
- h) Internet Services

LENDING OF BOOKS

The number of books that can be borrowed at a time is follows:

SL NO	CATEGORY	NO. OF BOOKS	PERIOD
1	UG Students	3 books	14 days
2	PG Students	8 books	14 days
3	Teaching Staffs	10 books	30 days
4	Administrative Staff	3 books	30 days
5	Research Scholars	8 books	30 days

LIBRARY LAYOUT

Ground Floor: Rare Books Collection, Dissertations UG/PG, Weed out section, Binding Section, Newspaper Archives, Magazine Archives.

First Floor (Right Side): Circulation Counter, OPAC -Book Searching, Section for differently-abled persons, Office-Librarian, Technical Processing Section, Career Book Section, Reference Section, Reading Area, CD Collection, Reprographic Section, News House, Periodical Section, Dissertations Ph.D, New Arrivals Display

First Floor (Left Side): Network Resource Centre-Digital Library, NLIST-INFLIBNET, DELNET, Gandhian Literature, Collections, Faculty Publications Second Floor: General Stacks of Books – Subject covers like Social Science, Political

Second Floor: General Stacks of Books – Subject covers like Social Science, Political Science, Economics, Education, Linguistics, Management, Malayalam Literature, Sanskrit Literature.

Third Floor: Bound Volumes of Journals, Reading Area, General Stacks of Books-Subject covers like Pure Sciences, Mathematics, Physics, Chemistry, Life sciences, Botany, Zoology, Hindi Literature, History and Biography.

INSTRUCTIONS TO THE LIBRARY USERS:

- 1. While entering the library, footwear should be left outside in the space provided.
- 2. Personal belongings are not allowed inside the Library or News House or Network Resource Centre–Digital Library. It may be deposited at the property counter. Whitepaper/Notebooks may be taken inside for the purpose of taking notes.
- 3. Use of Mobile Phone is not be allowed inside the Library.
- 4. All persons entering the Library should enter their details in the Entrance/Gate Register.
- 5. While entering the Library students should wear their ID cards in the proper position so as to enable the staff to identify them.
- 6. Books of the Reference section will not be lent out but they may be consulted in the Library.
- 7. Strict silence shall be observed within the Library premises.
- 8. Readers will be responsible for any damage caused to books or any library property

- while in their usage. To be safe, when a book is issued to a reader, he/she must point out to the Librarian any defect noted concerning the book. Otherwise it will be presumed that the book was quite intact when issued.
- 9. If a book is damaged or lost by a member, he/she has to replace it, or pay the cost of the book including postage etc. within the time frame fixed by the librarian. If one volume of a set is damaged or lost by a member he/she must replace it by a copy of the same edition. If such a copy is not available, he shall replace the whole set within the time frame fixed by the Librarian. If a student happens to recover a lost volume after having replaced it or paid the value thereof, he/she will not be allowed to return it to the library and get back the new copy or its price.
- 10. To borrow a book from the Library, find out the required book by searching the catalogue or with the assistance of the Library staff.
- 11. The teaching staff who fails to return the library books on or before the due date also entails to pay the fine (Rs. 1/- per day)
- 12 For loss of books, the following procedure will be followed.
 - I. If the copies of the book is available with the suppliers, the book has to bereplaced with a new one.
 - II. II. If it is not available for replacement, the value of the lost book will be realized at the following rates.
 - a. Ten times the face value of the books which were published prior to 1946.
 - b. Six times the face value of the books which were published prior to 1970 and after 1946.
 - c. Three times the face value of the books in all other cases.
 - d. If the book value cannot be ascertained from the library stock registers, compensation will be fixed on the basis of the market price of similar publication at the time of fixation.
- 13. Before borrowing books and other reading materials students should produce their Identity Cards and Borrowers' Tickets.
- 14. Books will be issued on all working days as per schedule. There will not be any return of books during the Noon Interval.
- 15. Queue system is to be followed at the circulation counter.
- 16. Books will be issued to the members of the staff from the Circulation Counter as per the norms. No member of the staff is allowed to keep with him more than 10 books at a time. All the books should be returned or renewed on or before the due date.
- 17. Exchange of books between the students will not be allowed.
- 18. The period of loan is 14 days for students and 30 days for others including the date of issue after which period a fine of Rs.1/- per day per book will be levied. Overdue charges should be remitted at the time of Return of books. Any book which is in special demand may be lent for shorter periods as determined by the Librarian.
- 19. All the books borrowed from the central library by students and members of teaching and nonteaching staff must be returned by the first of March of every year for the annual physical stock verification of the library.
- 20. Transfer Certificate will be issued and caution deposit be refunded only after the clearing of all dues to the library.
- 21. A member of staff who proceeds on leave or is transferred must return all books borrowed from the library before proceeding on leave/transfer.

- 22. The Principal and the Librarian have the right to call back any book at 24 hours' notice.
- 23. Periodicals should be replaced in the same display portion of the racks after use.
- 24. Books should not be misplaced. If the exact position is not clear, it can be kept on the table meant for the purpose.
- 25. All outgoing students should return the books borrowed from the Library as well as their Library cards before the closing of the academic year.
- 26. Loss of Borrowers' Ticket should be reported to the Librarian immediately. Duplicate Borrowers' Ticket will be issued only after verification and on payment of a fine of Rs.50.Borrowers Tickets should be returned along with the no-due certificate application.
- 27. Activities of the users will be under the surveillance of cameras in the library.

NETWORK RESOURCE CENTRE AND DIGITAL LIBRARY (NRC-DL)

The college maintains a digital library for providing up to date and current information to the users. The library provides open text books, classic literature, online books, text books, on - line library, National Digital Library, Project Gutenberg, textbooks to students in developing nations, subject wise E - journals, English, History, Mathematics, Physics, Politics, Statistics and Zoology. An institutional repository is also part of the digital library. Institution Repository provides the intellectual output of different research development

Web OPAC: The digital library provides link to the Web OPAC of the library. It also provides university question paper for the academic community. The digital library also provides bibliographic databases, Directory of Open Access Journals (DOAJ), e PG Pathasala, Full text online library of over 2 million articles, Google Scholar, African Journals online, Bantham Open Access and many more.

The website address of Nirmala College Digital Library is https://nirmaladigital.libsoft.org/ and its username is ' nirmala ' and password is ' library. Users can use the library through the library login provides in the college website also.

Users should register their name, class / dept., membership number and log in time before using the digital resources in the Digital Library and should write log out time. No. of the system used and signature at the time of leaving Digital library. Educational Infotainment CDs are available in the library. The activities of the users will be monitored by the Digital Library staff and through CCTV.

LIBRARY BLOG

Nirmala college central library provides information via its library blog. It covers the following categories:

College Magazine pdfs, Dissertation samples pdf, Details of E-Resources, FAQ, Inter Library Loan, Library Gallery, News-clips etc. The blog address is: https://nirmalacollegelibrary.blogspot.com/

NLIST-INFLIBNET FACILITY

Nirmala college is registered for the N-LIST programme, which is an initiative of Ministry of Human Resource Development (MHRD) under the National Mission on Education through ICT. The N-LIST project provides access to e-resources to

students, researchers and faculty from colleges and other beneficiary institutions through server(s) installed at INFLIBNET Centre. The authorized users from college can access e-resources and download articles required by them directly from the publisher's website once they are duly authenticated as authorized users through servers deployed at the INFLIBNET Centre. The academic library focus of student centred teaching learning process enhanced by the introduction of N-LIST.NLIST Programme provides access to 6000+ journals, 1,64,300+ e-books through N-LIST and 6,00,000 e-books through National Digital Library(NDL). The access is available to registered college users through login id assigned to individual users of colleges enabling anytime anywhere access. NLIST website address is https://nlist.inflibnet.ac.in/

DELNET

DELNET has been established with the prime objective of promoting resource sharing among the libraries through the development of a network of libraries. DELNET has launched a new discovery portal for member libraries. Through this portal users can access Research Articles,e-books,e-journals, Thesis, Books and millions of bibliographic records.

The DELNET website address is http://www.delnet.in/ For NLIST and DELNET Membership, Username and Password contact the Nirmala College library staff.

NEWS HOUSE

News House is meant for referring newspapers. Users should observe strict silence in the News House and do not take away the newspapers from the stands. Users should switch off fans/lights after use.

XIX- CAMPS & EXCURSIONS/STUDY TOURS

Camps may be organized only with the prior permission of the Principal. If the camp is jointly for men students and women students there should be separate accommodation for both sections and a woman teacher or lady approved by the Principal should stay with the women students throughout the camp. Permission will be granted only after the above mentioned arrangements are ensured by the staff member in-charge. Excursion parties arranged should be accompanied by the members of the staff and the expenses of these members of the staff shall be borne by the party of students. Where women students go on excursions either alone or in company with men students there should be a lady teacher or at least one senior lady approved by the Principal to accompany them. Principal's permission should be obtained before making plans for excursions. The completed application forms should reach the Principal at least 48 hours before the journey starts.

Study tours conducted by the College are part of the academic programme. The following instructions should be strictly followed by the students with regard to study tours:

- 1. Students are not permitted to organize or conduct excursions or picnics without the knowledge and consent of the Principal.
- 2. Study tours will be organized by the respective Departments.

- 3. Written consent in the prescribed form should be obtained from the guardians by all students going on excursion.
- 4. A detailed programme of travel, stay, places of visit, names of participants etc. should be submitted to the Principal before proceeding on a tour or excursion.
- 5. No student from another class will be permitted to join a class going on excursion.
- 6. For a batch of students having a strength of more than 20, two regular teachers shall accompany the team.
- 7. A lady escort (regular teaching faculty) is compulsory in case there are any girl student in the tour team.
- 8. For any tour programme exceeding 12 hours, it is obligatory upon the parents of the batch concerned to depute their representative to the tour party, so as to enable the protection of parental interests.
- 9. As far as possible, study tours shall be conducted during the months of November and December.
- 10. Final year students are allowed to organize study tours for a maximum period of 60 hours.
- 11. Junior class students are allowed to organize study tours for a maximum period of 12 hours in a year only on holidays.
- 12. No tour be organized without the prior permission of the tutor, Head of the Department and the Principal
- 13. Booking of vehicles and arrangements for stay while on tour should be made only after consultation with the teachers in charge.
- 14. The students shall obey all the directions given by class teacher / teachers accompanying them.
- 15. Any act of indiscipline while on tour shall be considered as an act of indiscipline committed on the campus and will attract punitive action.
- 16. The use of alcohol, drugs and tobacco is strictly prohibited while on tour.
- 17. When the tour party returns at night, the approximate time of arrival should be intimated to the night watcher.
- 18. The Principal has the right to cancel or to make any modification in the tour programme at any time.

XX- COLLEGE MAGAZINE & ARTS FESTIVAL

- 1. The College Magazine is published once a year. The students should also contribute their best literary and artistic efforts to keep up its high standard. The editing and publishing of the college magazine require permission of the staff editors, staff adviser and the Principal.
- 2. The Arts Festival should be conducted under the guidance and supervision of the convener of arts festival, stage directors and staff adviser.

XXI- ASSOCIATIONS

1. SUBJECTASSOCIATIONS

There are 14 Subject Associations functioning actively in the campus. Head of the department is the President of each Association. These Associations arrange special meetings, seminars, lectures, competitions and social functions. The Associations function for the all-round development of the students of the department concerned. Secretaries of the associations are requested to observe the following rules:

- a. Do not invite speakers to the College without first consulting the President of the association or Staff adviser and the Principal.
- b. Whenever a meeting is arranged in the College, give particulars about it to the Principal sufficiently early. This will also help to avoid clash with the other programmes in the College.
- c. To invite students from other colleges and outside agencies, the details of the performance must be explained to and permission obtained from the Principal.

2. PARENT TEACHER ASSOCIATION (PTA)

There is an actively functioning PTA in our college. The PTA assures the participation and co-operation of the parents and teachers in the all round development of the students of the college. Every year the PTA raises substantial funds meant for the benefit of the student community. Separate parent teacher meetings are held for various departments. The membership fee is collected during the time of admission. Parents are encouraged to meet the staff members in order to facilitate co-operation and collaboration in our educational work. Principal is the Ex-officio president and treasurer of the PTA.

3. ALUMNIASSOCIATION

The college alumni association aims at promoting lasting relationship between students and their Alma Mater. It organizes get-together, seminars etc. The Association has overseas chapters in Bahrain, Germany and Chicago.

XXII- CO-CURRICULAR ACTIVITIES

1. VALUE EDUCATION CLASSES

Students have the opportunity to attend value education classes from 09.45 am to 10.15 am on the fifth day order. The classes are conducted to inculcate a deep sense of values for life in the students. Awards are given to toppers of each class after the annual value education examination.

2. NATIONAL SERVICE SCHEME (NSS)

The NSS is part of the Development of Youth Affairs and Sports under the Ministry of Human Resources Development, Government of India. It is a voluntary organization for students and the teachers. The NSS has been introduced in colleges and universities all over India in response to the Kothari Commission's recommendation

that education should be oriented to the social needs by involving students in service to the community.

A student volunteer who has completed 240 hrs of work and attended a special camp during the course of two years is eligible for NSS Certificate from the University. This certificate gives weightage for higher studies and is an additional qualification for appointment in public services.

3. NATIONAL CADET CORPS (NCC)

The National Cadet Corps is a voluntary organization working under the Ministry of Defence, Government of India. Able bodied male students can seek admission to the NCC unit in the college. The Ladies wing of N.C.C. was started in 2004-2005. Besides imparting a sense of discipline, it helps students to take up career in defence services. A successful completion of the NCC training will be an additional qualification for getting admission for higher studies and for securing jobs.

4. SPORTS AND GAMES

The college offers sports and games facilities to every student who desires to develop his or her potential abilities and qualities for sportsmanship, team spirit and physique. Facilities for all the major items of games and athletics are provided. All students of the college are expected to take part in sports and games and other physical education activities.

The university will award grace marks to those who distinguish themselves in sports and games. The university will also award a number of scholarships on the basis of the performances of students in sports and games. The department of physical education conducts intercollegiate competitions like Msgr. Nedumkallel Memorial Football Tournament, Prof. George Paul Memorial Volleyball Tournament etc. every year.

5. SCIENCE FORUM

The Science Forum was established to create awareness and interest among students in science subjects. It motivates students to conduct exhibitions in the various branches of science. The Science Forum conducts Quiz, Debates, Seminars and Talks on various topics in different disciplines of science, especially on the recent developments in the field of science and technology. It also brings in experts in the field to enlighten and guide students on the career options in science.

6. SPIRITUALANIMATION PROGRAMMES

Every academic year, spiritual animation programmes are arranged for teachers and students. Prayer meetings are held on all Wednesdays from 9.00 a.m. to 9.45 a.m. On every First Friday and on Special occasions, there is Holy Mass in the college chapel adjacent to the college, which is attended mostly by the Catholic Students. The chapel is open to everyone for prayer and meditation.

XXIII- EXTRA CURRICULAR ACTIVITIES

1. CATHOLIC STUDENTS MOVEMENT (CSM)

Catholic Student Movement was started in 1989 in different colleges in Kerala. In 1993 CSM was officially declared by KCBC as the only approved catholic student organization in the catholic colleges of Kerala. All students who are desirous of integral personality development can take membership in this organization. To realize this objective CSM has three dimensional activities, ie spiritual, intellectual and cultural.

2. QUIZ CLUB

To develop the intellectual capacity of our students and create a healthy competitive spirit in them the quiz club organizes quiz sessions regularly. The activities of the club will surely promote tShe competitive skill and the general awareness of the students and will step up the information level of students.

3. NATURE CLUB

The Nature club conducts a number of programmes to promote love of nature among the students and make them conscious of the various ways in which they can work effectively to preserve the eco- system. The programmes include Nature Camps, Environment education, wild life surveys, mountaineering etc.

4. **DEBATING CLUB**

The club has been very active ever since its inception. The club aims at developing the oratory and communicative skills of the students. The club conducts debates and discussion at intervals and resource persons are hired to give training in public speaking.

5. CAREER GUIDANCE AND PLACEMENT CELL

The Career Guidance and Placement Cell helps students to prepare for suitable careers. The Cell conducts workshops and programmes on career orientation, higher study options, self-employment, entrepreneurship management etc. The Cell has a well-equipped career Library with useful books and periodicals. Experienced resource persons give career counselling to students.

6. MUSIC CLUB

It is an attempt to identify and encourage those who are blessed with a mellifluous voice and the gift of melody. Through its activities the club has been able to generate a great deal of enthusiasm among the students especially among the lovers of music.

7. **ORATORY CLUB**

Articulating one's thoughts in effective language is an art in itself. Mastery over English need not essentially qualify one for effective communication. To help the students convey their ideas impressively, Oratory Club arranges programmes.

8. BLOOD DONATION CLUB

It has a wide membership comprising students and teachers. It maintaince the list of donors and the blood group to meet the emergency situations. There are many situations in which our blood donors came to the rescue of the lives of many people in and around Muvattupuzha.

9. VARNASALA

Nirmala promotes a forum- Varnasala - for the budding talents to experiment and perfect their penchant for drawing and painting. The art exhibition ('Chithramela') conducted every year under the auspices of Varnasala is a time when our young artists display their creative urge and kaleidoscopic vision on paper and canvas using colours and strokes and indeed provide a feast to the eye.

10. STUDENTS COUNSELLING CELL

The cell organizes orientation programmes for students and also provides counselling facility to the needy. Leadership training programmes are conducted.

11. WOMEN'S CELL

To cater to the all round development and well being of lady students, a Women's Cell is at work which urges to think that each woman has to shine out as a light unto herself and unto the world around her. To empower and equip them with confidence and strength of character, plans and programmes are chalked out and effectively implemented. The Women's Day conducted annually is a time when the girls of the college shed out their inhibitions and vie with one another to display their talents.

12. ANTINARCOTIC CELL

The cell organises seminars and classes to impart awareness against the social evils like AIDS, drugs, smoking etc.

13. FOLKLORE CLUB

In order to preserve and promote the ancient cultural heritage, a Folklore club is functioning in the College. The Nirmala Folklore Club is affiliated to the Kerala Folklore Academy, Kannur. Traditional rituals like Theyyam, Thiriuzhichil etc are annually staged in the college auditorium for the awareness of students. Eminent Folklore artistes are invited to deliver extension lectures for the students.

14. TOURISM CLUB

As per the directions and encouragement of the District Tourism Promotion Council, a tourism club was set up in Nirmala College Muvattupuzha to create proper awareness about tourism among the youth. Tourism club organises quiz programme, periodical seminars and discussions in the college on various topics related to tourism.

15. ENTREPRENEURSHIPDEVELOPMENT CLUB

An entrepreneurship development club has been formed in the college in association with the Department of Industries and Commerce, Government of Kerala. The club aims at inculcating entrepreneurial culture among students and nurturing the latent entrepreneurial talents in them.

16. FILMAND DRAMATIC CLUB

Cinema is a medium for social criticism and the dissemination of ideas. Drama, has also proved itself to be an excellent vechicle for airing, stimulating and thought provoking ideas. The Film and Dramatic Club combines these two noble aspects to imbibe and inculcate the aesthetic ideas and values to the budding artistes of Nirmala to 'become great' in this field.

XXIV- EXTENSION ACTIVITIES

1. NIRMALAACADEMICAND RESEARCH PUBLICATIONS (NARP)

This is the publication division of the college. NARP publishes the Research Journal *'Science and Society'*, a biannual journal. Besides it publishes books from various departments in the college.

2. EDISON CIRCLE

Nirmala launched its Consultancy Services Division named *Edison Circle* in the academic year 2002-2003. It provides consultancy in areas such as nature conservation, environmental education, statistical data analysis, solid waste management, water quality analysis, mushroom cultivation, investment analysis etc.

3. NIRMALA INSTITUTE OF COMPETITIVE STUDIES (NICS)

NICS provides state of the art coaching for major competitive examinations. It has formulated a scientific methodology for competitive studies with exhaustive printed study materials in modular fashion, extensive seminars/discussions, frequent student presentations, stringent internal assessment and overall personality development and attitudinal restructuring.

The institution offers eminent academic schedules at affordable fees structure. Nirmala College Management offers scholarships and fee concessions for the meritorious and the financially constrained.

4. CMA SATELLITE CENTRE

The Satellite Centre of the CMA Cochin Chapter, functioning in the campus offers Cost and Management Accountancy (formerly ICWA) Programme. The course is run by the Research and PG Department of Commerce. It offers CMA Foundation to the undergraduates and CMA intermediate (Group 1 and 2) to the Under-Graduates and Graduates. Classes will be provided on Saturdays, Sundays and other holidays especially to accommodate the UG and PG students and those who have their own jobs. Besides 100 hour computer training will be provided to the intermediate students in computerized accounting. Admission to the course can be held through online (CMA Kolkatha) or Cochin Chapter or through the Department of Commerce. Placements are provided through the Cochin Chapter.

XXV- SUPPORT SERVICES & AMENITIES FOR STUDENTS/STAFF

1. IGNOUSTUDY CENTRE

The Study Centre of Indira Gandhi National Open University (IGNOU) functioning in the college co-ordinates the distance education courses and services of the University to the students as well as the public.

2. NESTT

Nirmala Centre for Educational, Spiritual and Theological Training conducts various residential and non-residential programme for staff and students of the college. These training programme covers academic, Co-curricular and extra -curricular topics. NESTT also act as an interface for colloborative activities of the college with the general public.

3. NETWORK RESOURCE CENTRE (NRC)

Network Resource Centre at the Library provides Internet facility for academic purpose to the students and staff at nominal charges.

4. **MEDIACENTRE**

Media Centre co-ordinates the in-house requirements of publication and information. The centre designs brochures, newsletters, layout of NARP publications and updating of college websites.

5. **CAPHELPDESK (ROOM NO. 116)**

A Help Desk is functioning adjacent to Office Annex for helping students in the Centralised Allotment Process of UG/PG admissions.

6. HEALTH CENTRE

A Health Centre is functioning in the main block which provides facility for consulting the Doctor for medical advice. The Health Centre functions as an extension counter of Nirmala Medical Centre which is just one kilometer away.

7. HEALTH CLUB

A well equipped Health Club including Weight lifting apparatus, Tread mill, Weight training apparatus, 12 station multigym etc. is functioning in the Library building.

8. STATIONERY STORE

Stationery articles, note books etc. are available for sale at the Kiosk near the auditorium.

9. PHOTOCOPYING CENTRE

Photocopying facility at subsidized rate is available at the Kiosk near the auditorium.

10. **POST OFFICE**

The Nirmala College Post Office functioning in the Utility block provides Speed Post, Registration, M.O., telephone facilities etc.

11. REPROGRAPHY CENTRE

DTP and Photostat facility at reasonable rate are provided in the Library building.

12. PUBLIC TELEPHONE FACILITY

Students can use the Public Telephone installed at two places in the main block.

13. STATE BANK OF INDIA ATM

An ATM counter of State Bank of India is functioning at the College gateway building.

14. SOUTH INDIAN BANK & ATM

An extension counter of SIB is functioning in the ground floor of the library block.

15. KIOSK

Facility of refreshment Kiosk is provided near the auditorium and at the Ladies Waiting Room.

16. CAFETERIA

The Cafeteria functioning in the library block serves light refreshments and lunch at a subsidized rate.

XXVI- SCHOLARSHIPS & ENDOWMENTS

Scholarships, Medals etc. are awarded by Union/State Governments, various agencies and persons to deserving students. Scholarships or endowments may be cancelled in case of students whose conduct and progress is not satisfactory. Following are some of the important scholarships and endowments.

CENTRAL GOVT./STATE GOVT./UNIV. SCHOLARSHIPS

- 1 National Merit Scholarship
- 2 Merit Scholarship to the Children of School Teachers (MSCT)
- 3 Hindi Scholarship, Govt. of Kerala (HS)
- 4 National Loan Scholarship
- 5 State Suvarna Jubilee Merit Scholarship (SJMS)
- 6 Post Matric Scholarship for minority community students (PMS)
- 7 Central Sector Scholarship (CSS)
- 8 Scholarship for proficiency in sports
- 9 Muslim Nadar Girls Scholarship (MGS)
- 10 State Merit Scholarship (SMS)
- 11 State Higher Education Scholarship (HES)
- 12 University merit scholarship for B.A./B.Sc/B.Com./M.A./M.Sc./M.Com.
- 13 Post Graduate Indira Gandhi Scholarship to Single Girl Child
- 14 Scholarship for Blind/physically handicapped/Deaf students
- 15 Harness fee concession for children of servants who died in harness.
- 16 Political sufferers fee concession for children of political sufferers.
- 17 Concession under KPCR

For Details visit: www.dcescholarship.kerala.gov.in, www.kshec.kerala.gov.in

- 18 Fisheries E-grants (Dept. of Fisheries, Kerala)
- 19 Snehapoorvam Scholarship (Kerala Social Security Mission)
- 20 C H Muhammed Koya Scholarship (Kerala Minority Welfare Department)
- 21 Prof. Joseph Mundassery Scholarship (PJMS) (Kerala Minority Welfare Department)
- 22 Merit-Cum - Means (MCM) (National Scholarship Portal 2.0)
- 23 Post Metric Scholarship for Disabilities (National Scholarship Portal 2.0)
- 24 Prathibha Scholarship (Kerala State Science & Technology)
- 25 Vidhyasamunnathi (KSWCFC)
- Aspire Scholarship (Govt. of Kerala) 26
- Inspire Scholarship (Dept. of Science and Technology Govt. of India) 27
- 28 Sitaram Jindal Foundation Scholarships, Bangalore

COLLEGE LEVEL AWARDS

- 1 Golden Jubilee Gold Medal instituted in the Golden Jubilee year of the College (2003) by Rev. Dr.C. A. Abraham, Former Vice Principal & Prof. of English to the Best Student.
- 2. Best outgoing student award instituted by Rev. Dr. Vincent Joseph, former principal for the best student selected by a committee in terms of academic and non-academic merits.
- Sri Jose K. Pulparambil endowment award instituted by the children of Sri Jose K. 3. Pulparambil for the best outgoing students of each self financing programme of Nirmala College, Muvattupuzha.

DEPARTMENT LEVEL AWARDS

DEPT. OF ENGLISH

1	Msgr. Mathew Palamattam Endowment	Top scorer, B.A/B.Sc Part I English
2	Prof. K.U. Mathew Endowment	Top scorer in I DC English
3	Prof. P.M. Devasia Endowment	Top Scorer II B.A./BSc. English
4	Dr. Susan Thomas Memorial Award	Top Scorer in Part I English
		(B.A/B.Sc/B.Com)
5	Prof. Philomina Mathew Endowment	Best all rounder in BA Comm. English
6	Prof. Valsa George Endowment	Top Scorer -BA Comm. English
7	Prof. Lissy Josep Endowment Award	
8	Prof. Annamma John Endowment Award	

	DEPT. OF MALAYALAM	
1	Msgr. Thomas Nedumkallel Endowment	Top Scorer II DC Part II Malayalam
		Instituted by Prof. Jose Augustine (English)
2	Ms. Mary John Manchappilly	
	Endowment	Top Scorer II M.A Malayalam
3	Dr. K.U Chacko Endowment	Top Scorer in Sanskrit, B.A
4	Prof. Ravivarma Pandala Memorial	
	Merit cum means Award	The Best Student
5	Msgr. Thomas Malekudy Sapthathi	
	Smaraka Award	Top Scorer II B.A Malayalam
6	Adv. Joseph Vallamattom Award	Top Scorer Degree II Language Malayalam

7 Cherusseril Kesavan Nair Meritorious Student III B.A Malayalam Kumaramangalam Memorial Award Dr. Vincent Maliekal Endowment Award Winners is intercollegiate 8 **Recitation Competation DEPT.OF HINDI** 1 Prof. C. P. Ananthalakshmi Endowment The best student, MA Previous & Final 2 Prof. P.V. VargheseEndowment Top Scorer in III B. A. 3 Top Scorer in IIB.A.(Main Papers) Dr. Sheela Issac Endowment **DEPT. OF MATHEMATICS** Msgr. Thomas Moothedan Endowment Top Scorer in III B.Sc. 1 Prof. Sr. Benjamin Endowment 2 Top Scorer in II B. Sc. **DEPT. OF STATISTICS** 1 Rev. Dr. John Vallamattam Endowment (instituted by Mr. T.K Jose IAS) Top Scorerin III& IVth Sem M.Sc. 2 Prof. P.C. Tharu Endowment Top Scorer in M.Sc. 3 Prof. Denesamma Joseph **Endowment Award DEPT.OF PHYSICS** Prof. P. M. Kurian Endowment Top Scorer in III B.Sc. 1 2 Prof. P.J. Michael Endowment Top Scorer in I, II & III B.Sc. Winner in Science Quiz 3 Sri. Pathrose Joseph Endowment 4 Prof. George Kuriakose Merit cum Means Award The Best student, II B.Sc Physics 5 Prof. Sunny Joseph Memorial **Endownent Award** The best outgoing student in Physics Model I and Model II **DEPT. OF CHEMISTRY** Rev. Dr. Mathew Thottiyil Endowment 1 Top Scorer in II M.Sc. Ms. Mary Joseph Vallamattam 2 Endowment Top Scorer in III B.Sc.Chemistry 3 Prof. V.A. Mathew Endowment Top Scorer in II M.Sc Chemistry Top Scorer in M. Sc. (Prev.) 4 Prof. T.M. Mathews Endowment 5 Top Scorer in Part III Subjects B.Sc. Prof. Ceenamma Jacob Endowment Top Scorer in M.Sc 6 Dr. Dominic Jacob E. Endowment Top Scorer in Final year M.Sc. 7 Dr. Thomas Francis Endowment Top scoring Nun Student of Chemistry Dept. 8 Rev. Sr. Leenus Endowment The best outgoing student of Chemistry Dept. 9 Michael Faraday Award. Dr. M.K. Dinesan Memorial Award Merit. cum-means award for one 10 student from M.Sc. **DEPT. OF BOTANY** 1 Prof. K.V. Joseph Endowment Top Scorer in III B.Sc.

Top Scorer II B.Sc. (Main only)

Prof. Joseph Puthenpura Endowment

2

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TALLET	OFZOOL	M'V
17121 1.	VI ZVVL	

Prof. A. M. Joseph Endowment
 Prof. K. K. Emmanuel Endowment
 Prof. Cheriachan George Endowment
 Prof. P.C. Mary Endowment
 Top Scorer in III B.Sc.
 Top Scorer in M.Sc Zoology
 Top Scorer in I B.Sc. Zoology
 Top Scorer in I B.Sc. Zoology

DEPT. OF ECONOMICS

Minister K. M. George Endowment
 Prof. M.C. Mathew Endowment
 Prof. C.J. Joseph Endowment
 Top Scorer in III B.A.
 Top Scorer in Final M. A.

 Prof. Sebastian Kachira Endowment
 Top Scorer in Final M. A.

DEPT. OF COMMERCE

1 Prof. Devassy Manjooran Top Scorer in II B. Com
Prof. N.M. Paulose Endowment (Part 3 Sub.)
2 Prof. K.V. Devassy Endowment Topper in M. Com Advanced Financial Accounting
3 Prof. T.J. Francis Xavier Endowment Paily Joseph Nidhiry Memorial

Endowment Top Scorer in B.Com. 'Business Laws'

5 Merit Cum Means Scholarship Instituted by 1983 B.Com Batch

6 B.Com. 1991-94 Batch Endowment Fund for Inter Departmental General Quiz

7 B.Com. 1992 batche Endowment: for the physically challenged students of the I year B.Com. batches.

DEPT. OF COMMERCE SF

1. Prof. TJ Francis Xavier Endowment Award

DEPT. OF PHYSICAL EDUCATION

1 Prof. N. I. Abraham Endowment Sports champion (Men) 2 Prof. Leelamma Jacob Endowment Best Lady Athlete

	GENERALAWARDS	
1	Adv. Joseph Augustine Award	Best orators in English & Malayalam
2	Rev.Sr. Rosakutty Kappen Endowment	Best Malayalam Poem
3	Rev. Dr. John Vallamattam Trophy	CSM award for Inter collegiate Debate
4	Mr. Jacob Mittathanical Endowment	Three top scorers in the essaycom
		petition on Human values
5	Prof. P.T. Chacko Endowment	Best essay in English
6	Shiby M. Thomas Endowment	Accident Victim
7	Mr. K.V. Joseph - Administrative	
	Assistant Award	Top Scorer in B.Sc. Zoology

(Main Subject only), among Children of NTS, Nirmala College.

Prof. George Varghese Endowment

Best UG student award,

8. Prof. George Varghese Endowment Best UG student award, Memento & Certificate
9. Joshua Jose Endowment Award-

9. Joshua Jose Endowment Award-Instituted by Dr. Jose Augustine

Best Singers in Monday Melody

Best Innovative Activity Award to Innovative contribution of a student in academics / fine arts / film & dramatics.

AWARDS & ENDOWMENT INSTITUTED BY ALUMNI

- 1. German Chapter Award
- 2. Bahrain Chapter Award
- 3. Mahnami Charitable Trust Award
- 4. Best User of Library Award for the best user of library books instituted by Mr. K. Gopalakrishnan Nair, First batch alumnus
- 5. Dr. Thomas V. Thomas Memorial Merit cum Means Award
- 6. B.Sc. Mathematics 1983-86 Batch Endowment Award

SCHOLARSHIPS

The following scholarships instituted originally for Pre degree students are awarded as study scholarship for one needy student in UG batches from 2003-04 onwards.

- 1 Prof. P. M. Pathrose Endowment
- 2 Prof. A.O. Paily Endowment
- 3 Prof. C. Mathew Endowment
- 4 Prof. P. K. Joseph Endowment
- 5 Bishop Pothanamuzhi Endowment
- 6 Prof. T. M. Joseph Endowment
- 7 Adv. K.N. Krishna Pillai Endowment

XXVII- ENDOWMENT LECTURES AND FOUNDATIONS

1. MSGR. THOMAS NEDUMKALLELMEMORIAL LECTURES & FOOTBALLTOURNAMENT

The college owes so much to late Msgr. Thomas Nedumkallel, the Founder Principal and chief architect of Nirmala whose memory, we wish to perpetuate through a series of memorial lectures delivered by eminent people from various walks of life every year. This prestigious endowment lecture was started in 1993 and is carried on with the same fervour and spirit. Together with the Memorial Lectures we conduct State Intercollegiate Football Tournament to commemorate the memory of the great visionary, Nirmala has ever seen.

2. BISHOPMAR MATHEW POTHANAMUZHI PRIZE (INTER COLLEGIATE ELOCUTION COMPETITION)

Bishop Mathew Pothanamuzhi Prize is instituted by Rev. Dr. Thomas Pothanamuzhi in memory of Bishop Mar Mathew Pothanamuzhi the first Bishop of the Diocese of Kothamangalam and the Founder Manager and Patron of Nirmala College.

3. REV. DR. MATHEW THOTTIYIL ENDOWMENTLECTURE

To perpetuate the memory of Rev Dr.Mathew Thottiyil, the former Principal and HOD of Chemistry, an endowment was founded in the academic year 2000-2001. By

using the endowment, an endowment lecture is being delivered every year in advanced topics of Chemistry.

4. PROF. GEORGE PAUL SPORTS FOUNDATION

To perpetuate the loving memory of late Prof.George Paul, Dept. of Physical Education, the foundation was started in August 2000. The main aim of the foundation is to promote sports especially Volleyball and find out promising volley ball players of the colleges under various universities in Kerala. The foundation conducts All Kerala Intercollegiate Volley ball Tournament every year. The Foundation plans to give coaching to Volleyball and Football players and conducting seminars.

5. DR. SUSAN THOMAS MEMORIAL STUDENT ENRICHMENT PROGRAMME

In fond memory of Late Dr. Susan Thomas, the Dept. of English has instituted a student Enrichment Programme. The endowment money is utilized to arrange Symposia, Seminars or Workshops on topics of literary relevance for the benefit of the student community.

6. BISHOPMAR MATHEW POTHANAMUZHI ENDOWMENT LECTURE

The prestigious Bishop Mar Mathew Pothanamuzhi Lecture series organized by the Department of English every year since its inception in the year 2014. This lecture series was instituted by Rev. Dr. Thomas Mathew Pothanamuzhi inthe loving memory of Bishop Mar Mathew Pothanamuzhi, first Bishop of the Diocese of Kothamangalam in the year 2014.

8. DR.SHAJU THOMAS AND PROF. SASIKALAK. JOSEPH ENDOWMENT LECTURE SERIES

This lecture series was instituted for conducting an annual talk by an eminent scientist from Biology for the benefit of the UG and PG. students of Nirmala College, Muvattupuzha. This was instituted jointly by Dr. Shaju Thomas, Fromer HoD and Prof. Sasikala K. Joseph, former Associate Professor, Department of Zoology, Nirmala College, Muvattupuzha.

9. PROF. VINCENT MALIEKAL ENDOWMENT LECTURE AND INTERCOLLEGIATE RECITATION COMPETITION

The endowment is instituted by Dr. Vincent Maliekal, former Head, department of Malayalam, for conducting an annual lecture by an eminent personality and to give prizes to the winners of intercollegiate Recitation competition conducted by the Department of Malayalam.



JUNE 2022

MONDAY

Tuesday

Wednesday

1

► Reopening Day Commencement of V Sem UG II Sem UG & PG Continues

6

- Commerce SF- Environment Day Celebration
- ► Malayalam- Environment Day Celebration
- ▶ University Exam IV Sem UG

7

► Commerce SF- Food Safety Awareness Programme 8

13

▶ Comm. English- Hallow Melody

14

▶ Hindi- Kabeer Jayanthi▶ Botany- Yoga Club- Workshop on Yoga

15

► MTTM, BTTM- Motivation Talk
 Commerce- Workshop on
 Research Methodology

20

- ► Hindi- Reading Day Competition
- ► Malayalam- Reading Day Webinar

21

▶BCA- Yoga Day

22

► Malayalam- Adoor Film Fest

27

► Commerce SF- Anti Drugs day Awareness Programme 28

► Botany- Seminar on Human Rights

29

JUNE 2022

Thursday

Friday

Sat

Sun

2

► Commerce SF- Commencement of Value Added Course

3

► MA HRM, MTTM-Commencement of Value Added Course 4

Maths- Know a Mathematician

5

9

10

► Zoology - World Environment Seminar 11

12

Comm. Eng.-Vedriti

16

► Zoology- Career Guidance Seminar **17**

▶BCA- Industrial Visit

18

19

23

Com. Eng.- Biblichor 2022

24

► Enjoy Physics Through Simulations

25

26

30

JULY 2021

Monday

Tuesday

Wednesday

4

► BCA- Pre placement Training Programme

5

▶ English- Endowment Lecture

6

► MA HRM- Commencement of Internship

11

► MA HRM- Industry Visit

▶ University Exam II Sem UG

12

► Comm. English- World Paper Bag Day 13

► Malayalam- Nature Club formation

18

► Commerce SF- Anti Drugs Awareness Campaign 19

► Malayalam- Formation of Ezhuthukoottam

20

▶ Botany- Buddy Mentoring

► MTTM- Alumni Interaction

25

► Hindi- Dr. C. Viswanathan Endowment Award

26

► Botany- Workshop on Research Methodology

27

► Botany- Field Visit

► Malayalam- Inauguration of Sahrudayakoottam

JULY 2021

Thursday

Friday

Sat

Sun

1

- ►BCA-Commencement of Certificate Course
- ►MTTM, BTTM- Doctors Day
- Commerce- Seminar on Tally & GST
- ▶ Commencement of III Sem UG

2

► Hindi- Alumni Lecture 3

7

Commerce- Orientation to III B.Com

8

► English- National Seminar in Regional Literature

9

Maths- Alumni Lecture Series 10

14

► Formation of Film Drama & Media Club

15

▶ Botany- Commencement of Certificate Course

16

Commerce SF- Alumni Meet **17**

21

- ► Formation of Dance & Music Club
- ▶ Chemistry- Career Guidance

22

► Honouring the University Rank Holders

23

English-Commencement of Certificate Course 24

28

- ▶ Comm. English- Industrial Visit
- ► MA HRM-Commencement of Certificate Course

29

- ► Zoology- International Tiger Day
- ► Malayalam- Seminar
- Commerce- Seminar on Academic Writing

30

- Hindi-Premachand Jayanthi
- Commencement of III Sem PG

31

► Malayalam-Manuscript Magazine

AUGUST 2022

Monday

Tuesday

Wednesday

1

► Commerce SF- Commerce Day Celebration

2

- ▶ Stati- Laptop Bank
- ▶ Commerce SF-Old age home vist

3

► Mala-Commencement of Certificate Course on DTP

8

- ► Zoo.- Assn. Inauguration
- ► Com. Eng.- Mock Press Confernce
- ▶ Commerce- India Soul Search

9

- Commerce SF- Hiroshima & Nagasaki Remembrance Programme
- ► Chemistry- International Seminar

10

- ► MCA- Short Video Competition
- ► Hindi- World Calligraphy Day

15

- ▶ Hindi- Patriotic Song Competition
- ► Com.Eng.- Infolit: Ignite the Independence
- ► Maths- Infolit: Ignite the Independence

16

- Commerce SF- Alumni Meet
- ► Hindi- Commencement of Certificate Course

17

- ► Botany- Workshop on Bio statistics
- ► University Exam IV Sem PG (2021 Admission)

22

▶ Botany- Virtual Lab Visit

23

► Zoology- Training on Bee Keeping 24

► Malayalam- Skill Development Programme

29

- ► Commerce SF- Bridge Course
- ▶BCA-Commencement of Value Added Course

30

► Malayalam- Seminar

31

- ► MA HRM- Industry Interface
- Commerce- Onam Celebration

AUGUST 2022

Thursday Sat Sun **Friday** 5 6 ▶ Economics- Bridge Course ▶ Botany- FDP for I UG Commerce- Research Awareness programme 13 12 14 ►MCA- National Technological Day ▶ Statistics- Alumni Interaction ▶ LED Lamp Assembly ▶BTTM, MTTM- Commencement of Certificate Course ▶ BCA- Poster Designing Competition 21 18 20 19 ► Malayalam- Recitation & Story ► MCA- PPT Competition- IIC Telling Competition ▶ Commerce SF- Social Outreach Maths- Workshop on Programme Microsoft Excel MA-HRM- Seminar & Interdepartmental Fest 27 28 26 Com. Eng.- Esperanza 21 ▶ Chemistry- Interdepartmental **PPT Competition** ▶ Comp. Science- Webinar

SEPTEMBER 2022

Monday

Tuesday

Wednesday

5

- ► Commerce SF- Teachers Day Celebration
- ► Malayalam- Teachers Day Celebration
- ► Maths- Teachers Day Celebration

6

► Hindi-Commencement of Value Added Course

7

12

- ▶BCA- IT Exhibition
- ► Maths- Assn. Inauguration
- ▶ UG & I PG Induction

13

- ► MCA- Alumni Talk Series
- ►I UG & I PG Department level Induction

14

- ► Hindi- Fortnight Celebration
- ▶ Bot.-Capacity Building Programme

19

Comm. Eng- Photography Competition

20

- ► Economics- Paper Presentation Competition
- ► MA HRM- Outreach Programme

21

- ► Malayalam- National Seminar
- Commerce- Social Outreach Programme

26

- ► MCA- Bridge Course
- ► MTTM-BTTM- Save River Campaign

27

Commerce- Assn. Inauguration

28

► Economics- Commencement of Certificate Course and Value Added Course

SEPTEMBER 2022

Thursday

Friday

Sat

Sun

1

- ► Hindi- World War Memorial Day
- ► Malayalam- Onappattu & Kerala Nadanam Competition

2

- ▶ Statistics- Induction Programme
- ▶BTTM- Coconut Food Fest
- ► Maths- Onam Celebration

3

4

8

9

▶ Physics- Assn. Inauguration

1 0

EconomicsDebate
Competition

11 • HR Fest

15

- ► MCA- Assn. Inauguration
- ► Commerce- Bridge Course

16

- ► Zoology- International day for the presentation of the Ozone Layer
- ▶ Physics- International day for the presentation of the Ozone Layer
- ▶ Botany- Ozone Day Seminar
- ► Chemistry- Ozone Day Seminar

17

► Chemistry-Outreach Programme 18

22

► Malayalam- Commencement of Bridge Course UG & PG

23

- ► Botany- Industrial Talk on Library & E-learning
- MA HRM Tribal Area Visit

24

Com.Eng. Video Presentation Workshop **25**

29

► MTTM- Industry Interface

- ► Hindi- Interdepartmental Translation Competition
- ▶ Botany- Invited Talk
- Maths- Seminar on NLP

OCTOBER 2022

Monday

Tuesday

Wednesday

31

3

- ► Commerce- Alumni Meet
- ▶ Commencement of VI Sem UG

▶ Commerce- Commencement of

Soft Skill Tally with GST

4

► Zoology- Annual Alumni Meet

5

► Malayalam- Skill Development Workshop

10

- ► Economics- Unmeelanam, Life Guidance Programme
- ► Hindi- World Mental Health Day

11

- ► Commerce SF-Commencement of Online Share Trading Training Class
- Commerce-Soft Skill MS Office

12

- ▶ Physics- Energy Audit
- ▶ Chemistry- International Seminar

17

- ►MCA- Orientation Programme
- ▶ Commerce SF- E- Vidhya

18

▶ Zoology- Dr. Shaju Thomas and Sasikala K. Joseph Endowment Lecture 19

- ►MCA- Pre placement Training
- ► Literary Workshop

24

▶ Botany- Alumni Meet

25

► Commerce SF- Asso. Inauguration

OCTOBER 2022

Thursday Friday Sat Sun Faculty Exchange Programme Maths-Cleaning Campaign 6 8 ► Zoology- Wild Life Week ▶ Maths-Commencement of Malayalam-Certificate Course Celebration Invited Talk 15 14 16 ▶ Comm.Eng.- Alumni Meet MA HRM ▶ Hindi-Commencement of Comp. Scie.-Commencement **Bridge Course** MTTM-► Commerce- Soft Skill Data ▶I Internal of I, III,& V Sem UG of Certificate Biriyani Fest **Analysis** Course I & III Sem PG 20 22 23 ► Hindi- National Seminar ▶ Commerce- Career Guidance English-Seminar Dialogue Forum

27 28 29 30 ► Malayalam-Field Trip

NOVEMBER 2022

Monday

Tuesday

Wednesday

1

► Malayalam- Keralapiravi week Celebration

2

► MCA- World Computer Literacy Day Quiz

7

▶ Botany- Nature Camp

8

► MCA-Commencement of Certificate Course & Value Added Course 9

▶ Commerce- Earn while you learn

14

► Commerce SF- Seed Entrepreneurship Development Programme

► Botany- Career Guidance Programme 15

Statistics- Communication Skill Training

16

► Economics- Workshop for Entrepreneurship Development

21

► MA-HRM-Commencement of Certificate Course

▶ Debate (Television Day)

► University Exam V Sem UG

▶ Commencement of IV Sem UG

22

► Botany- Community Development Programme 23

► Com.English- Wissy Wednesday

28

Commerce SF- Bibliophile Library Hour

29

30

MA HRM- Alumni Meet

NOVEMBER 2022

Thursday Friday Sat Sun 3 5 4 ▶ MCA- International Lecture series ► Hindi-Invited Talk 13 12 10 11 MA HRM, BTTM- Orphanage Visit Commerce SF- IGNITERS Commerce-Motivational Programme Maths- National Education Day Assn. Activity Commerce-International Accounting Day 18 19 20 **17** ▶ BCA- Social Service Activities ► Economics- Plant A Tree Commerce-Comp.Scien. -Commencement Save the Earth Programme Assn. Activity of Value Added MA-HRM, MTTM- Women EDP Course Programme 24 25 26 27 Com. SF-▶ Zoology- Field Study, II PG ► Commerce SF- National Level **Quiz Competition** Study Tour ▶ II Internal of III, V Sem UG & III Sem PG

DECEMBER 2022 Monday Tuesday Wednesday 5 6 ▶ Computer Science- Educational ► Malayalam- Folk Fest ▶ II Internal- I Sem UG hour of code week ► University Exam III Sem PG (2021 Admission) 13 14 ▶ Commencement of IV Sem PG ▶Zoology- Field Trip Comm.Eng.- Drama Performance 21 20 ▶ Botany- Field Trip ▶ Commerce SF- Self Defence Programme

26
Maths- Alumni Meet

27

28

DECEMBER 2022

Thursday

Friday

Sat

Sun

- Stati- Webinar Series
- ▶BTTM- Internship
- ▶ University Exam III Sem UG I Sem PG (2022 Admission)

- ▶ Commerce SF-Commencement of Certificate Course
- ▶ Botany- Prof. K.V. Joseph Memorial Endowment Lecture

Commerce-Social outreach Programme

8

▶II Internal I Sem UG & I Sem PG

9

▶ Commerce- General Quiz

10

- Maths- Human Rights Day
- Com. Eng- Elixir Observing Human Rights Day

11

- ► Hindi-Dileep Kumar Centenary Celebration
- BTTM. MTTM Maintain Day

15

Stati. Industrial Visit

▶ Commerce SF- Commerce Fest

► Hindi- Social Extension Activity

18

22

- ► Mal.- Christmas Celebration & Old age Home Visit
- Seminar on National Mathematics Day

23

24

Maths-Orphanage Visit

25

29

30

JANUARY 2023

MONDAY

Tuesday

Wednesday

30

- ► Economics- International Webinar Series
- MA-HRM, MTTM- Industry Visit Zoo Visit

31

► Malayalam- Dialogue with Known Writers

4

Physics- Skill Development Programme

2

Commerce-Intercollegiate Commerce Quiz

3

► English- International Conference

9

- ▶ Com. Eng.- Media Exhibition
- ► Malayalam- Honouring University Rank Holders
- Commerce- Merit Day

10

► World Hindi Day

11

Commerce SF- Industrial Visit

16

- Commerce- South Indian Commerce Fest
- ► Maths Quiz Competition

17

Chemistry- Interaction with Prominent Alumnus

18

23

24

JANUARY 2023

Sat Sun **Thursday Friday** Commerce SF Webinar Series 5 6 8 ▶ Botany- Alumni Lecture Series Com.Eng.- Fluent Friday Com. Scie -Computer Typing Speed Competition 15 12 13 ▶ Commerce SF- Seed Seris ▶ Economics- Career Guidance ► Chemistry-Alumni Meet Training Programme programme ► Physics- Alumni Lecture Series ► Maths- National Youth Day 19 22 20 21 ►MCA- Comeo-23 ▶ Economics-Indian Economy Lecture 26 **27** 28 29 ► Mala. - Republic Day Celebration

FEBRUARY 2023 Wednesday **Tuesday** Monday 7 8 6 ► Malayalam- Staging the Drama ► MA HRM, MTTM- Typing Competition Maths- PPT on Application of Mathematics 13 14 15 ► MA-HRM- RJ Competition ▶BCA- IT Quiz Competition ► Commerce- Alumni Batch Meeting 22 20 ▶ English- Annual Drama Festival ▶ Botany- Workshop on Bio informatics ► English- World Poetry Day Competition 28

► Physics & Chemistry-National Science Day Celebration

MCA- Workshop

► Malayalam- Paper Presentation

Competition

FEBRUARY 2023

Thursday **Friday** Sun Sat 3 5 4 ▶ Zoology- World Wetland Day Maths- Career Guidance Programme ▶I Internal IV, VI Sem UG & IV Sem PG 10 9

MA-HRM- Industry Interaction	➤ Com.English- Drama Competition ➤ Maths- Games of Puzzles ➤ I Internal- II Sem UG & II Sem PG		
16 • English- Annual Students E-Journal	17 ▶ Chemistry- Life Guidance Programme	18	19
23 ▶BCA- Workshop on Data Analytics ▶Malayalam Department Day	24 ►MCA- Industrial Visit ►Maths Fest	25 Commerce SF Career Development Class	26
	119		

MARCH 2023 Wednesday Monday Tuesday 6 7 8 ▶ Chemistry- FDP for Faculty ▶ Commerce- Placement Training Com.English- Womens day Celebration ► Maths- Essay Writing Competition 13 15 14 ▶ English- Internship ► Commerce- Budget Analysis 20 21 22 29 **27** 28

MARCH 2023 Sun Thursday Friday Sat 3 5 4 ▶ Botany- Career Guidance ▶BCA- Industrial Visit Programme ▶II Internal IV & VI Sem UG IV Sem PG **12** 9 10 11 ►II Internal MCA -Arts Day V Sem UG IV Sem PG 16 **17** 18 19 ▶ Commerce- Personality Development Programme 23 24 26 25 31 30

APRIL 2023 Tuesday Wednesday Monday ▶BCA- Industrial Visit

APRIL 2023 Thursday **Friday** Sat Sun ▶Botany-Career Guidance Programme ► MCA- Annual Alumni Meet Virtual Com. English-Sonetto-22

		MA	Y 2023
Thursday	Friday	Sat	Sun
4	5	6	7
11	12	13	14
18	19	20	21
25	26	27	28

XXIX- COLLEGE PRAYERS

(1)കൈതൊഴാം കൈതൊഴാം കാരുണ്യസിന്ധോ കൈതൊഴാം മണ്ണായ മണ്ണിനും വിണ്ണായ വിണ്ണിനും (2) മീതെ വിളങ്ങുന്ന ദൈവമേ അജ്ഞരാം ഞങ്ങൾ നിന്നുടെ പാദം ആശ്രയമായ് നിനച്ചിടുന്നേ അജ്ഞതയിൽനിന്നും എന്നെന്നേയ്ക്കുമായ് (2) മോചനം ഞങ്ങൾക്കേകണമേ (2)നന്മരൂപിയായ ദൈവമേ നിനക്കു വന്ദനം (2) ബുദ്ധിയും വിശുദ്ധിയും സ്വഭാവശുദ്ധിയും മഹാ ഭക്തിയും വിവേകവും തരണമേ ദയാനിധേ, (നന്മ..) ഈ കലാലയം നിനക്കു നിതൃവും വസിച്ചിടാൻ എത്രയും മനോജ്ഞമാം സദനമായ് ഭവിക്കണം (നന്മ...) (3)പ്രണാമം പ്രണാമം മഹാജ്ഞാനസാര പ്രകാശം വിടർത്തുന്ന വിജ്ഞാനസൂര്യ തമസ്സിൻ മതിൽ നീക്കി മനസ്സിൽ വരൂ നീ തരു പൊൻ പ്രഭാതം പ്രപഞ്ചം വിളങ്ങാൻ അനവദ്യമാംവിദ്യ ഇരുൾ നീക്കുമെങ്ങും അനുഭൂതി പൂക്കുന്ന നിമിഷങ്ങളേകും ഹൃദയത്തിലുണരുന്ന സ്നേഹാഭനിത്യം വദനങ്ങളിൽ ശാന്തി കിരണങ്ങളാകും (പ്രണാമം ...) (4) ഓം ജഗദീശ്വര സദാപിചിന്മയ, ജഗദീശ്വര വന്ദേ (2) ഓം പരിപുജിത പരാപരാത്മ പരാപരാത്മ അനവരതം വന്ദേ (3) (5)

അച്ഛനുമമ്മയുമെന്തു പറഞ്ഞാലും അക്ഷരം തെറ്റാതനുസരിച്ചും ഉള്ളിൽ വെളിച്ചം പകരും ഗുരുവിനെ ഉൺമയിൽ സ്നേഹിച്ചുമാദരിച്ചും

കാരുണ്യമെന്നിൽ ചൊരിയണേ ഭൂവിന്

ഈറനണിഞ്ഞ മിഴികളോടെ

കാരണനായുള്ള തമ്പുരാനേ

ഈശ്വരാ കൈകൂപ്പി നിൽപ്പൂ ഞാൻ നിൻമുമ്പിൽ

കൂടെ പഠിക്കുന്ന കുട്ടികളെ തന്റെ കൂടപ്പിറപ്പുകളായ് നിനച്ചും മാതൃഭൂവിനായ് ജീവൻ തൃജിച്ചോരെ മാതൃകയായിട്ടു സ്വീകരിച്ചും സത്യവും ധർമ്മവും നീതിയും ജീവിത-തത്വങ്ങളായി അംഗീകരിച്ചും ജീവിക്കുവാനായ് അനുഗ്രഹിച്ചീടണേ ജീവാതിനായകാ സർവ്വേശ്വരാ...

(6)
Lead kindly light
Amid the encircling gloom
Lead Thou me on

The night is dark
And I am far from home
Lead Thou me on

Keep Thou my feet I
Do not ask to see
The distant scene
One step enough for me
-Cardinal Henry Newman

(7)
This is my prayer to Thee my Lord
Strike, strike at the root of penury in my heart
Give me the strength never to disown the poor
Or bend my knees before insolent might
Give me the strength to raise my mind
High above daily trifles
Give me the strength lightly to bear
My joys and sorrows.

-Rabindranath Tagore ('Gitanjali')

XXX- NSS ANTHEM

മനസ്സു നന്നാവട്ടെ മതമേതെങ്കിലുമാവട്ടെ... മാനവഹൃത്തിൽ ചില്ലയിലെല്ലാം മാൺപുകൾ വിടരട്ടെ... (മനസ്സ്)

> സൗഹൃദ സിദ്ധികൾ പൂത്താൽ സൗവർണ്ണാഭ പരന്നാൽ സുരഭിലജീവിത മാധുരിവിശ്വം സമസ്തമരുളുകയല്ലോ.......

(മനസ്സ്)

സത്യം ലക്ഷ്യമതാവട്ടേ-ധർമ്മം പാതയതാവട്ടേ ഹൈന്ദവ ക്രൈസ്തവ ഇസ്ലാമികളുടെ കൈകളിണങ്ങീടട്ടേ......

(മനസ്സ്)

വത്മീകങ്ങൾ തകരുന്നു പുതിയൊരു മാനവനുണരുന്നു നവയുഗരചന നടത്തീടാനായ്

NSS വ്രുന്നല്ലോ.... NSS വരുന്നല്ലോ....

(വത്മീകങ്ങൾ)

ജാതി കോട്ടകൾ തകരുന്നു ഭേദവിചാരമൊടുങ്ങുന്നു ഓരോമാനവനുണരുന്നു കർമ്മോത്സുകരായിതീർന്നിടാൻ കർമ്മോത്സുകരായി തീർന്നിടാൻ

(വത്മീകങ്ങൾ)

അണ്ണാൻകുഞ്ഞുമൊരുങ്ങുന്നു തന്നാലായതു ചെയ്തീടാൻ ലോകം മുഴുവൻ കുമ്പിട്ടീടും പുതിയൊരു ശക്തി ജനിക്കുന്നു പുതിയൊരു ശക്തി ജനിക്കുന്നു.

(വത്മീകങ്ങൾ)

XXXI- RETIRED TEACHERS

English		
1. Prof. P.M. John	04829248559	
2. Prof. Paily A.O	04852562360	
3. Prof. Rosemary Manjooran	04222313540	
4. Prof. Thomas T.M	04828262921	
5. Prof. Xavier Joseph	04852834590	9605952055
6. Prof. Devasia P.M	04852830457	9539601981
7. Prof. K.M. Joseph	04852253375	
8. Rev. Dr. Thomas Pothanamuzhi		9447822014
9. Dr. George Justine V.	04852260470	2261443
10. Prof. Philomina Mathew	04852836533	9447741502
11. Prof. Valsa George	04852834005	9495984005
12. Rev. Dr. Francis Nambiaparambil	0017187109773	
13. Dr. K. V George		9446131997
14. Prof. Annamma John	04852282541	9567762541
15. Prof. Lissy S. Plathottam	04852831222	9497794297
16. Dr. Rani Mathew	0485 2835591	9947616662
17. Prof. Leena Mathews		9497788678
18. Dr. Armstrong Sebastian		9744888836
Expired Teachers		
1. Msgr. Mathew Palamattam		
2. Dr. Susan Thomas		
3. Prof Leesamma Mathew		
4. Prof Mannuel Thomas		
5. Prof. P.T. Chacko		
6. Prof. P.M. Pathrose		
7. Prof. Cyriac Thomas Valavi		
•		
Hindi		0.40.500.60.401
1. Rev. Sr. Rosakutty Kappen	0.40.500.5.50.54	04852862401
2. Prof. C.D. Varkey	04852855271	
3. Prof. Joseph K.V	04852855215	9400955215
4. Prof. Sheela Issac	04852834350	9447822014
5. Dr. Remani Ammal .A	04852836349	
6. Ms. Philomina V.T.	04862226405	9496745645
7. Dr. James George	04862267535	9495194199
8. Dr. V.C. James		9447357503
9. Dr. Sumonmol Varghese10. Ms. Shini Mathew		
		9447813654

Ex	pired Teachers		
1.	Prof. Rosakutty Kappan	(1966 - 1984)	
2.	Prof. Anada Lakshmi	(1964 - 1988	
3.	Prof. P.V. Varghese	(1964 - 1990)	
	Dr. C. Viswanathan	(1982 - 2014)	
5.	Prof. M.M. Mathew	(1985 - 2012)	
		,	
Ma	alayalam		
1.	Rev. Sr. Vigilia	04852832635	
2.	Rev. Dr. Thomas Periyappuram	9447512294	
3.	Prof. K.I. Antony	04862222019	
4.	Dr. Chacko. K.U.	04862245092	
5	Rev. Sr. Besario	04852837565	9400239411
6.	Prof. Jessy John	04852833969	9446850270
7	Dr. Jose George	04852566352	9562978575
8.	Dr. Sr. Seelia Thomas P.	04862222998	9746248971
9	Prof. Sr. Mercy Kurian	04852832540	9496456750
10	Prof. Joy T.A.		9446906910
11	Dr. Vincent George	04862200150	9447311340
12.	Dr. Beenamma Mathew	04812573719	9447507402
13.	Dr. Lissy Joseph		9446896241
_			
	pired Teachers	(10.55 10.50)	
	Prof. P.J. Joseph	(1955 - 1970)	
2.	Prof. Ravi Varma Pandala	(1970 - 1985)	
	Dr. K.M. Thomas	(1974 - 1984)	
4.	Prof. T.J. Thomas	(1971 - 2003)	
Mg	athematics		
1.	Prof. Bhaskaran Nair K.	04712436676	
2.	Prof. Rosi Valavi	04852832120	
	Rev. Sr. Benjamine F.C.C.	04852834460	9400939965
4.	Prof. Gracy Sebastian,	04852834235	J 100323302
5.	Prof. M.P. Gracy	0 103203 1233	9847839319
6.	Prof. Philomina Joseph	04852831945	9017039319
7.	Ms. Rosy P.K	01052051915	8943547705
8.	Ms. Nirmala George		9446377798
9.	Prof. Soni Sebastian		9744138274
	Prof. Saji Joseph		7907470519
	pired Teacher		
1.		(1965-1996)	
		(1702 1770)	
Sta 1.	tistics Deneesamma Joseph	0485 2830500	
1.	Defreesamma soseph	070 <i>3 2</i> 030300	

 Dr. Mathacha Pathiyil Dr. Johny Scaria Ms. Jessy John Prof. Sophy Thomas Dr. Seethalakshmi V. 		9747152115 9446472930 9446850270 9446141450
Expired Teacher 1. Prof. Tharu	(1004 1007)	
1. Prof. I naru	(1984 - 1996)	
Physics		
1. Prof. P.J. Mathew	04852261639	9656130190
2. Prof. Joseph M.C	04852834235	
3. Prof. Jacob M.A	04852833505	
4. Prof. C.A. Joseph	04862223248	
5. Prof. Ousepachan T.	04862200600	9495200600
6. Prof. George Sebastian,	04852282344	
7. Dr. Philip Mathew	04822260792	
8. Prof. George Varghese	04852833085	8086568363
9. Prof. George Kuriakose		9847490463
10. Prof. Joseph T.U.	04782552419	9496305517
11. Mr. E.V Krishnan Namboothiri		04812400092
12. Ms. Nirmala Mathew	04852260684	
13. Ms. Sheela Elias	04852283424	9497366510
14. Mr. James C. John	04862278118	9447828209
15. Mr. Krishna Pillai R.		9947330460
16. Dr. Jaseentha O.P.	04852834429	9495934429
17. Ms. Susan Varghese		7736494434
18. Dr. Thomas Varghese		
Expired Teachers		
1. Prof. V.J. Joseph		
2. Prof. M.J. Anna		
3. Prof. Sunny Joseph		
4. Prof. Pathrose K.O		
5. Prof. Kurian P.M.		
Chemistry		
1. Prof. Leela M. Nair	04852835141	
2. Prof. Mathews T.M	04852833565	9447344111
3. Prof. Varghese N.P	04842760340	
4. Prof. Joseph P.C.		9846166551
5. Prof. Baby Ignatius	04852835051	
6. Prof. Joy E.P.	04852282359	
7. Prof. Santhamma George	04852834210	
8. Prof. Santha Joseph	04852833429	9349743130

9.	Prof. Ceenamma Jacob	04852834012	
10.	Dr. Dominic Jacob	04852831222	9446209082
11.	Dr. K.J. John	04822262597	
12.	Prof. Baby Kurian	04862279140	
	Prof. Ramachandran P.R.	04852654393	9447875166
14.	Dr. Thresiamma George	04852834431	
	Dr. Thomas Francis	0485 2288139	9495811139
16.	Prof. Valsa P.J.	04852833981	9388068596
17.	Prof. Lailamma Chacko		9947412872
18.	Ms. Lissamma Joseph		9446141010
	Ms. Leelamma Thomas		9847490463
20.	Sr. Celine George K.	04852834658	9495839297
	Dr. Josekutty J. Ozhukayil	04852831569	9447610201
	Mr. Majo V.Kuriakose		9946593220
	Dr. Marthakutty Joseph		9446608585
24.	Mr. Jose Karikunnel		9400470540
25.	Prof Mercyamma Jacob		9446905406
26.	Prof. Philip Augustine		
	-		
Ex	pired Teachers		
1.	Msgr. Augustine Kanadathil	(HoD: 1953 - 1957)	
2.	Prof. C.J. Devasia	(HoD: 1957 - 1960)	
3.	Prof. E.T. Varkey	(HoD: 1960-1967)	
4.	Dr. K.N. Menon	(1967 - 1970)	
5.	Fr. Dr. Mathew Thottiyil	(HoD. 1967 - 1979)	
6.	Prof. V.A. Mathew	(HoD: 1979 - 1987)	
7.	Prof. K.A. Mary	(1965 - 1993)	
8.	Prof. M.C. Varkey	(1965 - 1998)	
9.	Prof. P.C. Abraham		
Zo	ology		
1.	Prof. Joseph K.C.	04862200222	
2.	Prof. N.U. Pennamma	04852282359	
3.	Prof. Rose Mary Mathew	04852261264	
4.	Dr. Shaju Thomas		9446510343
5.	Prof. Sasikala K. Joseph	04852832519	9447820556
6.	Ms. Laly Mathew	04852830450	9496754120
7.	Ms. P.C. Mary	04852261662	9539347433
8.	Prof. Dilmol Varghese		9447872764
	pired Teachers		
1.	Prof. A.M. Joseph	(1967 - 1998)	
2.	Prof. Cheriachan George	(1967 - 1998)	
2	Drof Emmanual V V		

3. Prof. Emmanuel K.K.,

Botany			
1. Prof. Philomina A		04852832834	
2. Prof. Philomina	Γ.V.	04852831556	9446885569
3. Ms. Ansy P.S.		04852831392	9446222457
4. Dr. Tessy Joseph			9446061404
Expired Teachers			
1. Prof. K.V. Joseph	1	(1959 - 1990)	
2. Prof K.C. Mariya			(1968 - 1994)
3. Prof K.K. Paul	Matty (SI. CIIIIS)	(1965 - 1997)	(1900 1991)
4. Prof. Louis Naina	an	(1983 - 2005)	
5. Prof. Joseph T Pu		(1703 2003)	
1. Prof. K. V. Joseph	•		
2. Prof. Rosy Georg			
2. Troi. Rosy Georg	,0		
Economics			
1. Prof. Mathew M.	C.	04822251071	
2. Prof. George Jam	ies K	04852260357	
3. Prof. Mathew J		04852823087	
4. Prof. Mathew C		04852833760	
5. Prof. George J. K	oikakudy	04862222161	9656448222
6. Prof. K.O. John	•	04828221808	9446401808
7. K.J. Kurian		04862255066	9497186160
8 Prof. Mathew Ka	nnamthanam,	04852832089	
9. Prof. Sebastian K		04852832843	
10. Prof. George Jaco	ob	04852260419	9961193478
11. Rev. Dr. T.M. Ge		04852260355	9447128949
12. Prof. P.C. James	\mathcal{E}	04862255292	9605491988
13. Prof.Lizamma A	braham K.	04852851058	9747681428
14. Dr. J. Georgi Nee		04852832562	9446547534
Expired Teachers			
1. Fr. James Vempil	•	(1953 - 1973)	
2. Prof. K.C. Devas		(1956 - 1983)	
3. Prof. K.C. Joseph		(1968 - 1985)	
4. Prof. P.P. Thomas	3		
5. Prof. Joseph C.J.			
Political Science			
1. Dr. T.M. Joseph			9447851808
1. Di. 1.1vi. 303cpii			777/031000
Commerce			
1. Prof. P.J. Abrahai	m	04852822565	9447555560
2. Prof. Paulose N.M.	M	04852833326	9446222140

3.	Prof. M.C. George	04862223018	9744119722
4.	Prof. C.J. Thomas	04852833844.	9496431456
5.	Prof. Antony Thariyan	04852862475	
6.	Prof. John M.J.	04852834370	9744841785
7.	Rev. Sr. Lilly C.A.	04862222371	9447190067
8.	Prof. Abraham Jose	04822230241	
9.	Prof. Joy Jose	04852289565	
10.	Prof.Kunjamma John		9744274184
	Prof. James Joseph	04852831030	9446138293
	Mr. Thomas Lazar		04852830051
13.	Mr. N. Joy		04852831033
14.	Dr. Mohanan M.K		04852830063
15.	Mr. Paul K.P		04842659617
16.	Mr. P.C. Mathai	04862272059	
17.	Mr. George K.M		9446221898
	Mr. Joy Mathew	04852261400	9447878485
19.	Dr. Johnson Varghese		9447526025
20.	Dr. James Mathew		8078168721
Ex	pired Teachers		
1.	Prof. Devassy Manjuran	(1960 - 1980)	
2.	Prof. K.A. Joseph	(1958 - 1983)	
3.	Prof. T.J. Francis Xavier	(1955 - 1987)	
4.	Prof. K.V. Devassy	(1987 - 1991)	
Ph	ysical Education		
1.	Prof. N.I. Abraham	04852252105	9495471405
2.	Prof . Leelamma Jacob	048528332033.	3 .32 2 100
3.	Prof. Francis K.J.	04862200762	9746099150
4.	Dr. Santhosh J	0.002200,02	9447370103
• •			3 2 . 3 1 0 2

Expired Teacher

1. Prof. George Paul

XXXII- RETIRED NON-TEACHING STAFF

1. Sri. P V Joseph		9847718447
2. Rev. Sr.Emedia FCC	0485 2833950	
3. Sri. K C Ulahannan4. Sri. K P Joseph	0485 2833351,	9947702318
5. Rev. Sr. Meritta FCC	0485 2832670	JJ41102310
6. Sri. E P Paulose		9846692984
7. Sri. A T Mathai		9539487454
8. Sri. N V Joseph		9995175427
9. Sri. N T Alexander		9446275777
10. Smt. Syamala Devi C K		8547626594
11. Rev. Sr. Jaisy FCC		9400597634
12. Sri. K J Thomas		9496800164
13. Sri. K V Joseph		9745807171
14. Sri. K P Vargĥese		9562723729
15. Rev. Sr.Christopher SABS		9496152504
16. Rev. Sr. Thankamma Joseph SABS		9961565081
17. Rev. Sr. Anice K V SABS		8281311793
18. Sri. Poringu K T		9846910831
19. Sri. T U Joseph		9995254650
20. Sri. K K John		9388807006
21. Sri. Mathew Koottumkal		
22. Sri. P V Jose		9605027701
23. Smt.Kunjippennu P G		9747681527
24. Smt.Chinnamma P D		
25. Smt.Mary Mathew		8157086584
26. Sri. David K		9744950498
27. Sri. Antony A V		9847486988
28. Sri. Joy K V		9495159112
29. Sri. Sunny V K		9846650708
30. Smt. Anice V V		9746686773
31. Sri. Muhammed A		9497704973
32. Sri. Thomas P M		9961356170
33. Sri. C P Paulose		9446934805
34. Sri. George Joseph		9744136632
35. Sri. T C Jose		9447214462
36. Sri. Peelipose K A		9605821991
37. Sri. V V Mathai		9847576308
38. Sri. K Y Pathrose		9605618289
39. Sri. K P Joseph		9946268299
40. Sri. N J Johny		9020530161
41. Smt.K J Thresia	0485 2831868	
42. Sri. K U Varkey		9446087746
43. Sri. C I George		9846132437
44. Sri. T V Joseph		9605433076
45. Sri. P J Joseph	0485 2831031	
46. Sri. K M Joseph		9495778711
•		

47. Sri. K J Augusty	9746847557
48. Sri. T V Joseph	9446687735
49. Sri. George V J	9048621378
50. Sri. Domini N M	9446974630
51. Sri. V A Sebastine	9747152080
52. Sri. M V Thomas	9846924061
53. Sri. P V Emmanuvel	9846439596
54. Smt.A C Molly	9746248971
55. Smt.K D Mercy	9562847416
56. Sri. Vincent V J	9946444510
57. Rev Sr.Paula SABS	
58. Smt. Rosily C V	9539807902
59. Sri. Mathai E V	9745312160
60. Sri. Babu George	9495221070
61. Mr. Mathew A.J. Ayyamkolil	9288056515
62. Sri. Vasudevan Namboothiri	8547309386
63. Smt. Elsy Peter	9947922265
64. Smt. Moni John	9539401690
65. Smt. Thulasi Devi	

Expired Non-Teaching Staff

66. Mr. Mohan Bahadur Thappa

- 1 P.A. Mathew Pallan
- 2 A.J. Chacko
- 3 T.D. Joseph
- 4 Molly K.C.
- 5 Sr. Mary Augustian
- 6 A. George
- 7 P.T. Thomas
- 8 A.J. Micheal
- 9. Velayudhan K.
- 10 Joseph V.M.
- 11 V.C Varkey
- 12 Syamala E.R.
- 13 Thomas M.V.
- 14 Chandra Behadur Thappa
- 15 V.T. Ouseph
- 16 N.V. Joseph
- 17 Viswanathan Nair
- 18 T.M. Joseph
- 19. P.C. Varghese
- 20. J.C. Vempana
- 21. V.J. Mathai
- 22. K.C. Joseph (Professor)
- 23. V.K. Kurian
- 24. P.J. pathrose
- 25. P.K. Narayanan Nair
- 26. M.N.S. Kartha
- 27. V.C. George
- 28. Rev. Sr. Garcia
- 29. P.K. Govindhan Nair

- 30. Sri. M.J. Joseph (Madassery)
- 31. Sri. M.J. Joseph (Marezham)
- 32. T. Joy
- 33. O. Mariam
- 34. M.M. Mariam
- 35. M.V. Joseph (Randar)
- 36. P. L. Mathew
- 37. C O Varghese
- 38. C A Iype
- 39. Sr. Little Flower S H

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Director of Collegiate Edn., Tvm0471 2303107, 2304889, 2300106 (FAX) Deputy Director of Collegiate Education, Ernakulam0484 2362268 PUBLIC UTILITIES
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www.results.nic.in www.inflibnet.ac.in www.keralapsc.org www.cusat.ac.in www.nseindia.com

www.newmanthodupuzha.org www.kothamangalamdiocese.org

www.idukkidiocese.org

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XXXIII- IMPORTANT GOVT. ORDERS

MAHATMA GANDHI UNIVERSITY STUDENTS' CODE OF CONDUCT RULES 2005 EXTRACTS

- 1. Prohibition on Political Activity inside the campus
- (a) No student of a college shall get involved in any political activity by himself or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.
- (b) Taking part in any political activity by organizing students or to cause gatherings inside the college campus for the purpose of doing any activities—shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal shall have the power to take disciplinary action against students who indulge in the aforesaid activities.
- (c) It shall constitute gross indiscipline to call for and appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or students wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they shall be imposed appropriate punishment as provided in these rules.
- (d) No student of a college shall stage or indulge in any activity like Dharna, Gherao, obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.
- (e) No student shall shout slogans inside the class rooms, office or any other place inside the campus and obstruct and interfere or to cause disturbance and nuisance to the ordinary functioning of the institution. These activities shall be treated as misconduct.
- 2. Procedure for imposition of punishment
- (a) The Principal of the college shall be the disciplinary authority in respect of the students in the college.
- (b) If, it comes to the notice of the Principal that a student or a class of students have committed misconduct as referred to in Rule 1 above and that the Principal is satisfied that there is prima facie enough material in the allegation against the delinquent student, he shall immediately pass an order suspending student/students from the college.
- (c) If the Principal is satisfied that the delinquency alleged in the complaint requires further investigation/enquiry, he shall report the matter to the College Council. After reporting the matter and after seeking the views of the Council referred to above the Principal shall appoint a competent teacher/teachers to enquire into the matter and to submit the report immediately.
- (d) The Enquiry Officer so appointed shall conduct enquiry without delay after gathering oral or written evidence from the complainant as well as person against whom the allegations/delinquency, were made. The Enquiry Officer also shall give fair and reasonable opportunity to all the parties and shall submit a report to the Principal without unnecessary delay. After the receipt of the report, the Principal shall consider

the report and take appropriate action, which he deems fit including the imposition of the following punishments.

- 1. Imposition of fine
- 2. Issuance of compulsory transfer certificate
- 3. Dismissal from the college.

In the event of imposition of punishment of dismissal or compulsory issuance of transfer certificate, the Principal shall forward the order along with the report to the University.

3. Prohibition of damage to property

The student shall not disfigure the class rooms, compound wall, or other buildings, inside the college campus by pasting posters or writing on the walls in connection with any activity. They shall not damage or destroy any furniture, equipments and other materials inside the college campus. In the event of any student indulging in any such activities, a fine shall be imposed on him, to be fixed by the Principal of the College after evaluating the extent and magnitude of the damages so caused. The aforesaid imposition of fine is without prejudice to the liability of the delinquent student for prosecution under the provisions of the Indian Penel Code or under the provisions of Prevention of Damage to Public Properties Act. The damage so fixed by the Principal shall be recovered as arrears of land revenue and in the event of non-payment, the recovery proceedings shall be taken against the person responsible.

KERALA RAGGING PROHIBITION ACT - 1998

കേരളസംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചുകൊണ്ടുള്ള 1998 – ലെ കേരള റാഗിംഗ് നിരോധന ആക്റ്റിന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷാകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു.

- 2(ബി) റാഗിംഗ് എന്നാൽ ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാക്കാൻ സാദ്ധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യൽ എന്നർത്ഥമാകുന്നതും, അതിൽ–
- (1) അങ്ങനെയുളള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ, അധിക്ഷേപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ,ഉപദ്രവിക്കുന്നതോ;അല്ലെങ്കിൽ
- (2) ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസ്സാലെ ചെയ്യാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യുന്നതിനോ, നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
- 3. റാഗിംഗ് നിരോധനം : ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.
- 4. റാഗിംഗിനുള്ള ശിക്ഷ ; ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റ സ്ഥാപനത്തിൻ മേൽ, രണ്ടുവർഷം വരെയാകാവുന്ന കാലയളവിലേക്ക് തടവുശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയാകാവുന്ന പിഴശിക്ഷയ്ക്കുംകൂടി വിധേയനാകേണ്ടതുമാണ്.
- 5. വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ : 4–ാം വകുങ്കിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നുവർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതു മാകുന്നു.
- 6. വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യൽ: (1) മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ, ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ,

അതതു സംഗതിപോലെ, മാതാപിതാക്കളോ, രക്ഷാകർത്താവോ അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അദ്ധ്യാപകനോ രേഖാമൂലം പരാതിഷെട്ടാൽ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി, പരാതി ലഭിച്ചു ഏഴു ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അമ്പേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെന്ന് കണ്ടാൽ, കുറ്റാരോപണവിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെന്റ് ചെയ്യേ ണ്ടതും, ഉടൻതന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതിചെയ്യുന്ന പ്രദേശത്ത് അധികാരിതയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചു കൊടുക്കേ ണ്ടതുമാണ്.

- (2) (1) –ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.
- 7. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത് : വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി 6–ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുളള ഒരു പരാതിയിന്മേൽ നടപടി യെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുളള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിൻമേൽ 4–ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുളള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

GOVERNMENT OF KERALA HIGHER EDUCATION (G) DEPARTMENT

Higher Education - Rules and Regulations for the Smooth Functioning of the Campus (extracts)

No. 26433/Gl/15/H.Edn. D

Dated, Thiruvananthapuram, 12.10.2015.

- All Celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution. Celebrations of any type should be communicated to the Head of the Institution through concerned Staff Advisor at least five working days prior to the event, with programme details. guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the college.
- Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, and HoDs and Discipline Committee members.
- All students have to wear identity tag in the college.
- ➤ No type of vehicles should be used during celebrations inside the college campus/hostels.
- > Students' vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited.
- ➤ If any complaint is received from Hostel inmates or from the public to the Head of the Institution about the misbehavior of students and about ac tivities like keeping weapons, consuming alcohol, using drugs in campus/hostel rooms etc., steps will be taken as per the rules in force.
- ➤ CCTV Cameras will be installed in selected common places such as Entrance/ Exit gate of the College and Hostel.
- ➤ Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms in any case.

- Programmes by external agencies/professional groups/paid programmes such as DJ, musical events should not be permitted inside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds.
- ➤ Bike race/motor car race/elephant procession or similar activities should not be permitted inside the campus/hostels.
- In the interest of security of students, police may be informed in advance about all festival celebrations.
- For all students' programmes in the campus, presence of teachers is mandatory.











NIRMALA COLLEGE

Muvattupuzha P. O., Ernakulam Dist., Kerala –686 661 Affiliated to M.G. University

Re-Accredited by NAAC with A++ Grade (CGPA 3.73)