

# 33<sup>rd</sup> Meeting of Internal Quality Assurance Cell, NIRMALA COLLEGE, MURATHURHA

Date: ~~28-07-2021~~ 28-07-2021

Venue: IQAC Hall

## I. Agenda Items for Consideration

1. Confirmation of the minutes of the previous meeting and presentation of ATR.
2. IQAC Action Plan for the AY 2021-22
3. Placement drives and preplacement training.
4. Environment Day Celebrations and SDGs - Reporting.
5. Result Analysis.
6. Events/programmes - Reporting
7. Reporting of Placements
8. Digitised course plan
9. Staff Welfare - Reporting
10. Questions Bank.

## II. Members Present

1. Dr. Sony. Kunkon
2. Tite Thomas
3. Dr. Radha S.
4. Mathews K. M
5. Ruby Thomas
6. Dr. Juby Emmanuel
7. T.M. Jacob
8. Shajin Joseph
9. Dr. Thomas K V

*[Signatures of the members listed above]*

10. Dinna Johnson *Dr. Dinna Johnson*  
 11. Dr. An Jay Jay *Dr. An Jay Jay*

Dr. Thomas K V welcomed the members.

## 9. Discussions and Resolutions.

1. Item 01/33/05-01/2021 : Confirmation of minutes and presentation of ATR

The minutes of the previous meeting held on 09.04.21 and ATR were read out by Dr. Somya Kumar, IQAC coordinator. The details were circulated among the members.

2. Item 02/33/05-01/2021 : IQAC Action Plan for AY 21-22

The IQAC shall prepare an action plan for the academic year 2021-22.

3. Item 03/33/05-01/2021 : Placement drives and Pre-Placement trainings

The placement cell <sup>should</sup> initiate two or three immediate placement drives for the outgoing students. It should also initiate preplacement training session for the final year students.

4. Item 04/33/05-01/2021 : Environment Day Celebrations and SDGs - Reporting

The various departments of the college have associated their environment day celebrations



11

with SDG themes. PG and Research Dept. of Zoology organised a webinar on 'Measuring Ecological Footprints' on 05.06.2021. Department of Tourism Studies organised a elocution competition on 'Mother Earth' on 05.06.2021. Dept. of Hindi, Management Studies NCC, NSS, etc also linked their environment day celebration with SDG themes.

5. Item 05/33/05-01/2021 : Result Analysis.

All departments should submit the result analysis of second semester result analysis to the IQAC office.

6. Item 06/23/05-01/2021 : Events/Programmes - Reporting

a. Fire Day Hands on Training programme on "MOOC Resource Development" - 02.06.21 to 06.06.2021.

b. National Reading Day celebrated with various events and competitions.

c. Institutional Yoga Day Celebrations (NSS, NCC, Dept. of Economics and Dept. of Botany).

d. Programmes on the theme 'Nash Munkh Abhayan' on 03.06.2021 by NCC.

e. GST Day Celebrations (Dept. of Commerce) on 01.07.2021

15

f. Financial Literacy Programme Series  
(Dept. of Commerce)

7. Item 07/33/05-01/2021: Regularise the publications of Science and Society and other publications of NARP.

A committee should be formed to study the possibility of including Science and Society in the UGC CARE list.

8. Item 08/33/05-01/2021: Reporting of Placements.

Ms. Dina Johnson, Placement officer has presented the details of recent placements and plan of action for the coming academic year. IQAC has congratulated her for the interest in increasing the placements.

9. Item 09/33/05-01/2021: Digitised Course Plan

The IQAC has developed a digital course plan. Teachers expressed good feedback on the new outcome based course plan format.

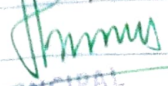
10. Item 10/33/05-01/2021: Online Questions Bank

It is decided to consolidate all questions paper for all courses and make it available to students.

Dr. Sany. Kundan rendered vote of thanks.

  
Dr. Sany. Kundan  
Co-ordinator  
Internal Quality Assurance Cell  
Nirmala College, Muvattupuzha



  
PRINCIPAL  
NIRMALA COLLEGE  
MUVATTUPUZHA



## **Minutes**

### **33<sup>rd</sup> Meeting of Internal Quality Assurance Cell, Nirmala College, Muvattupuzha**

**Date: 28.07.2022**

**Date: Wednesday**

**Venue: IQAC Hall**

#### **Agenda Items for considerations and Resolutions**

Dr. Thomas K V, Principal Welcomed the Members and explained the significance of the meeting.

#### **1. Item 01/33/05-01/2021: Confirmation of Minutes of the Previous meeting and Presentation of ATR**

The Minutes of the previous meeting held on 09.04.2021 and Action Taken Report were read out by Dr. Sony Kuriakose, Coordinator of IQAC. The details were circulated among the members.

#### **1. Items 02/33/05-01/2021: IQAC Action Plan for AY 2021-22**

The IQAC shall prepare an action plan for the year 2021-22.

#### **2. Items 03/33/05-01/2021: Placement Drives and Preplacement Trainings.**

The Placement cell initiate two or three immediate placement drives for the outgoing students. The placement cell should also initiate preplacement sessions for the students.

#### **3. Item 04/33/05-01/2021: Environment day celebrations and SGDs – Reporting.**

The various departments of the college have associated their environment day celebrations with SGD themes. PG and Research Department of Zoology organized a webinar on ‘ Measuring Ecological Footprints’ on





05.06.2021. Department of Tourism Studies organized an elocution competition of “Mother Earth’ on 05.06.2021. Department of Hindi, Management Studies, NCC, NSS, etc. also linked their environment day programmes with SGD themes.

#### **4. Item 05/33/05-01/2021: Result Analysis**

All departments should submit the result analysis of second semester UG examinations.

#### **5. Item 06/33/05-01/2021: Events/Programme Reporting.**

- a. Five day Hands on Training on “MOOC Resource Development - 02.06.2021 to 06.06.2021.
- b. National Reading Day Celebrated with various events and competitions.
- c. Institutional Yoga Day Celebrations (NSS, NCC, Department of Economics, Department Of Botany )
- d. Programmes on the theme ‘Nash Mukth Abhiyan’ on 03.06.2021(NCC).
- e. GST day celebration (Department of Commerce on 01.07.2021)
- f. Financial Literacy Programmes series (Department of Commerce )

#### **6. Item 07/33/05-01/2021: Regulate the Publications of Science & Society and other publications from NARP.**

A committee should be formed to study the possibility of including science & society in the UGC CARE List.

#### **7. Item 08/33/05-01/2021 : Reporting of placements**

Ms. Dinna Johnson, Placement officer has presented the details of recent placement and plan of action for the recent academic year. IQAC has congratulated her for the interest in the placements.

#### **8. Item 09/33/05-01/2021: Teachers feedback on Digitalized course plan format.**

Teacher’s empreses’ good feedback on the new outcome linked course plan format.



## INTERNAL QUALITY ASSURANCE CELL , NIRMALA COLLEGE MUVATTUPUZHA

REACCREDITED BY NAAC A++ GRADE (CGPA3.73)

(AFFILIATED TO M.G UNIVERSITY, ESTD.1953)

KERALA-686661

### 9. Item 10/33/05-01/2021 : Staff Welfare

The college has established a fitness and retention center on the requirement of staff Association of the college.

### 10. Item 11/33/05-01/2021: Online Quotable bank

The IQAC should make efforts to consolidate Question Bank of all Courses.

Dr. Sony Kuriakose rendered a vote of thanks to all members including external members

Dr. Sony Kuriakose  
IQAC Coordinator

Dr. Thomas K V  
Principal

