POSTGRADUATE PROGRAMMES
PROSPECTUS
ADMISSIONS 2024-25

NIRMALA COLLEGE
MUVATTUPUZHA (AUTONOMOUS)
ERNAKULAM, KERALA, INDIA 686661

A++
3.73
NAAC Reaccredited

ABOUT NIRMALA COLLEGE

Nirmala College (Autonomous), Muvattupuzha was founded in 1953 and it has now become one of the premier educational institutions in India with more than 3000 students and 145 faculty members. It is a Minority Christian institution governed and managed by the Corporate Educational Agency, Syrian Catholic Diocese of Kothamangalam, Kerala. The college is reaccredited by NAAC with A++ grade (CGPA 3.73) in the fourth cycle of accreditation in 2021. Presently UGC has conferred the Autonomous status from 2023 to 2033 for a period of ten years. The college has been continuously ranked among the best 150 colleges in the country as per NIRF Rankings. The college was ranked on the 91st position in the NIRF rankings 2017 by the Ministry of Education, Government of India and is also bestowed with the prestigious 'Star College' status by the DBT, Government of India. All Science PG departments of the college are supported by the DST FIST scheme.

In the dynamic landscape of higher education, our institution stands as a pivotal player aligning with the visions of the National Education Policy 2020 and Kerala Knowledge Economy Mission. In synergy with the mission's objectives, our institution is a knowledge hub that attracts students not only from within the state but also from diverse corners of the country. The college offers 17 Undergraduate programmes, 14 Postgraduate programmes and One Integrated Postgraduate programme. In addition to this, the college also offers Ph.D. programmes in seven disciplines. With an IGNOU Study Centre offering 11 UG and 04 PG programs and the Nirmala Civil Service Academy, we contribute significantly to the state's academic vibrancy. Our pool of 80 aided faculty members, including 43 Ph.D. holders and 32 research guides, epitomizes our commitment to academic excellence and research-driven pedagogy.

Renowned for its unwavering commitment to academic excellence, our college stands as a beacon of high standards and scholarly achievements. Over the past five years, our institution has proudly secured an impressive tally of more than 200 university ranks, a testament to the unwavering pursuit of academic distinction. In the academic year 2022-23 alone, the college further solidified its standing by securing an outstanding 68 university ranks in both Undergraduate and Postgraduate Degree examinations conducted by Mahatma Gandhi University. The upward trajectory of our university ranks is a testament to the unparalleled quality of education and the nurturing academic environment that defines our college.

The campus is adorned with lush greenery and is located in the naturally blessed Nirmala hills which is spread over nearly 53 acres of land with state of art facilities for a constructive learning experience. Around 1.175 acres of land are set apart for the greening efforts like botanical garden, herbal garden, spices garden, bio-diversity garden, vegetable garden, mushroom house etc. Such initiatives of the college were reflected in the Swachh Campus Report of MHRD in 2019. Now the college is a partner of UN Academic Impact Partnership Initiative of SDGs.

OUR VISION

Academic Excellence with Integrity of Character - To shape learners into empowered individuals through holistic and value-based education, fostering academic excellence, cultivating competencies, and upholding integrity of character for a world of dignity, prosperity and sustainability.

OUR MISSION

1. To provide an enriching educational environment that fosters academic excellence, holistic development, and the acquisition of 21st-century skills, while instilling ethical values that transcend traditional academic boundaries.

2. To cultivate socially responsible citizens who actively contribute towards the achievement of Sustainable Development Goals (SDGs) and lead purpose-driven lives, making meaningful impacts in their communities and beyond.

3. To foster a culture of innovation and entrepreneurship by aligning educational practices with the National Start-Up and Innovation Policy, nurturing students' creativity, and providing support for ideation, incubation, and real-world application of ideas.

4. To nurture creativity and encourage exploration of students' creative potential, fostering an ecosystem that supports ideation, incubation, and the practical application of innovative ideas across disciplines.

5. To continuously adapt academic programs and co-curricular activities to meet the evolving demands of the 21st-century job market, ensuring students are equipped with the skills and knowledge necessary for success in their chosen fields.

6. To promote a vibrant research culture across disciplines, fostering an environment that encourages curiosity, critical thinking, and knowledge creation, thus contributing to the integral development of both students and faculty.

CORE VALUE

▶ Trust in God
▶ Integrity of Character
▶ Social Commitment
▶ Pursuit of Excellence
▶ Altruism
▶ Inclusivity

POSTGRADUATE PROGRAMMES OFFERED

Sl.No.	Programmes	Sanctioned Strength
AIDED PROGRAMMES		
1	M.A. Economics	15
2	M.A. English	15
3	M.A. Hindi	15
4	M.A. Malayalam	15
5	M.Com. (Finance and Taxation)	15
6	M.Sc. Chemistry	10
7	M.Sc. Statistics	15
8	M.Sc. Zoology	12
SELF-FINANCING PROGRAMMES		
9	M.Com. Finance and Taxation (SF)	20
10	M.A. Human Resource Management (MAHRM)	20
11	Master of Tourism and Travel Management (MTTM)	12

ELIGIBILITY FOR PG ADMISSION

- Age Limit: There is no age limit for applying to various Post Graduate Programmes conducted in colleges affiliated to the University.
- Academic eligibility should be satisfied as on the closing date of application for admission.
- If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later, admissions shall be denied or she shall be expelled from the educational institution.
- Candidates should have passed the corresponding Degree Examination under the 10 + 2 + 3 pattern with one core/main subject and two complementary/subsidiary subjects from any of the Universities in Kerala or of any other University recognized by Mahatma Gandhi University as equivalent thereto for admission, subject to the stipulation regarding marks. OR No candidate shall be admitted to the PG Degree programme unless he/she possesses qualification and minimum requirement thereof.
- Candidates who have passed Degree Examination with Double or Triple main subject or candidates who have passed the Degree Examination in Vocational or Specialized

Programmes are also eligible for admission. However, they have to submit copy of the Equivalency/Eligibility Certificate from Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the relevant P.G. Degree Course(s) as applicable, at the time of admission. This provision is not applicable in the case of those applicants who have passed their qualifying examination from MG University.

<table>
<tr><td colspan="5" align="center">AIDED PROGRAMMES</td></tr>
<tr><td>No</td><td>Programme</td><td colspan="3" align="center">Eligibility</td></tr>
<tr><td></td><td></td><td>Graduates who have passed qualifying examination in CBCSS (2009) pattern</td><td>Graduates who have passed qualifying examination in CBCCS (2013 or 2017) pattern</td><td>Graduates who have passed qualifying examination in other patterns</td></tr>
<tr><td>1</td><td>M.A. English</td><td colspan="3">Graduation in English under Model I/II/III or graduation in other faculties of language and literature, social science, science, oriental studies are eligible for applying for M.A. programme in English provided they satisfy the eligibility criteria as detailed below.</td></tr>
<tr><td></td><td></td><td>English Language & Literature Model I

Candidates should possess CGPA of 1.80 out of 4.00 in the Core Group (core plus open and complementary courses). However, if the CGPA scored by the graduate for common course is greater than the CGPA scored for core course, the CGPA scored for common course will be taken into account for the calculation of index marks, provided they secure a minimum CGPA of 2.00 for common course.</td><td>English Language & Literature Model I

Candidates should possess CCPA of 4.5 out of 10.00 in the Core Group (core plus open and complementary courses). However, if the CCPA scored by the graduate for common course is greater than the CCPA scored for core course, the CCPA scored for common course will be taken into account for the calculation of index marks, provided they secure a minimum CCPA of 5.00 for common course.</td><td>English Language & Literature Model I

Candidates should possess 45% marks in main & subsidiary subjects under Part III. However, if the mark scored by the graduate for Part I English is greater than the mark secured for Part III, the mark secured for Part I English will be taken into account for the calculation of index mark, provided they secure a minimum of 50% marks for Part I English.</td></tr>
<tr><td></td><td></td><td colspan="3">Weightage of 10% marks scored for Part III Core/Main/Part I Common courses as the case may be shall be given to the candidates standardizing the marks secured for the same to 600</td></tr>
<tr><td></td><td></td><td>English Language & Literature Model II

Candidates should possess a CGPA of 1.80 out of 4.00 in Core Group (Core + open + Complementary)</td><td>English Language & Literature Model II

Candidates should possess a CCPA of 4.5 out of 10.00 in Core Group (Core + open + Complementary)</td><td>English Language & Literature Model II

Candidates should possess 45% of marks in the Part III subjects (Main + subsidiaries)</td></tr>
</table>

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Weightage of 10% marks scored for Part III Core/Main courses as the case may be shall be given to the candidates after standardizing the marks secured for the same to 600

English Literature & Communication Studies Model III (Double Main)	English Literature & Communication Studies Model III (Double Main)	BA Communicative English Model III (Single Main)
Candidates should possess a CGPA of 1.80 out of 4.00 in Core Group (Core + Open + Complementary). Weightage of the equivalent 5% scored for Core Course shall be given	Candidates should possess a CCPA of 4.5 out of 10.00 in Core Group (Core + Open + Complementary). Weightage of the equivalent 5% scored for Core Course shall be given	Candidates should possess a minimum of 50% marks in Part I English (3 papers) and 45% in the Part III subjects (Main + subsidiaries) For the calculation of Index Marks, marks scored in Part I alone is taken into account

Weightage of 5% marks scored for Part III Core courses/papers as the case may be shall be given to the candidates after standardizing the marks secured for the same to 600

English Literature, Communication Studies & Journalism Model III (Triple Main)	English Literature, Communication Studies & Journalism Model III (Triple Main)	English Literature, Communication Studies & Journalism Model III (Triple Main)
Graduates should possess a CGPA of 1.80 out of 4.00 in Core Group (Core + open + Complementary). Weightage of the equivalent 5% scored for Core Course shall be given	Graduates should possess a CCPA of 4.5 out of 10.00 in Core Group (Core + open + Complementary). Weightage of the equivalent 5% scored for Core Course shall be given	Graduates should possess 45% in Part III subjects.The marks secured for the following papers are taken into account for the calculation of index marks 1. Phonetics 2. History of English Literature 3. English Poetry 4. English Essays and Fiction 5. English Drama 6. Literary Criticism

Weightage of 5% marks scored for Part III Core courses/papers as the case may be shall be given to the candidates after standardizing the marks secured for the same to 600

Other graduates in the faculties of Language & Literature, Social Science, Science & Oriental Studies

Graduates should possess a CGPA of 2.00 out of 4.00 in six common papers for Part I and secure CGPA of 1.80 for Core Group (Core + Complementary + Open Courses)	Graduates should possess a CCPA of 5.00 out of 10.00 in six common papers for Part I and secure CCPA of 1.80 for Core Group (Core + Complementary + Open Courses)	Graduates should possess 50% marks in Part I English (3 papers) and 45% marks in the Part III subjects (Main + subsidiaries).

		The marks secured for Part I English for conventional mark system must be out of 300 and a minimum of 19 credits is required for Part I English in the case of those who have studied in grading system.		
2	M.A. Malayalam	Graduation in Malayalam with not less than CGPA of 1.8 out of 4 in the Core Group (Core + open + Complementary) OR Graduation in all faculties who have taken Malayalam under Common course -II (Four common papers) with not less than CGPA of 2.00 out of 4 and also secured CGPA of 1.8 out of 4 Core Group (Core + Open + Complementary)	Graduation in Malayalam with not less than CCPA of 4.5 out of 10 in the Core Group (Core + open + Complementary) OR Graduation in all faculties who have taken Malayalam under Common course -II (Four common papers) with not less than CCPA of 5.00 out of 10.00 and also secured CCPA of 4.5 out of 10 Core Group (Core + Open + Complementary)	Graduation in Malayalam with not less than 45% marks in the Part III subjects (Main + subsidiaries) OR Graduation in all faculties who have taken Malayalam as Additional Language (3 papers) under Part II with not less than 50% marks and also 45% marks in the Part III subjects (Main + subsidiaries)
		Weightage of 10% marks scored by the candidate in Part III Core/Main shall be added to the total of Part III Malayalam for those candidates who have studied Malayalam as core/main for the purpose of calculating index marks.		
3	M.A. Hindi	Graduation in B.A. with Hindi (Model I/II) as Core programme with not less than CGPA of 1.8 out of 4 in the Core group (Core + Complementary + Open Courses) **OR** Graduation in all faculties who have taken Hindi under Common course - II (Four common papers) with not less than CGPA of 2.00 out of 4.00 and also secured CGPA of 1.8 out of 4 in Core group (Core + Complementary + Open Courses)	Graduation in B.A. with Hindi (Model I/II) as Core programme with not less than CCPA of 4.5 out of 10.00 in the Core group (Core + Complementary + Open Courses) **OR** Graduation in all faculties who have taken Hindi under Common course - II (Four common papers) with not less than CCPA of 5.00 out of 10.00 and also secured CCPA of 4.5 out of 10.00 in Core group (Core + Complementary + Open Courses)	Graduation in B.A. with Hindi (Model I/II) as Main with not less than 45% marks in the Part III subjects (Main + subsidiaries) **OR** Graduation in all faculties who have taken Hindi as Additional Language (3papers) Hindi under Part II with not less than 50% marks and also 45% marks for Part III Main + Subsidiaries
		Weightage of 10% marks scored by the candidate in Part III Core/Main shall be added to the total of Part III Hindi for those candidates who have studied Hindi as core/main for the purpose of calculating index marks		

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4	M.A. Economics	Graduation in Economics /Mathematics / Statistics with not less than CGPA of 1.8 out of 4 in the core group (Core + Open + Complementary)	Graduation in Economics /Mathematics / Statistics with not less than CCPA of 4.5 out of 10 in the core group (Core + Open + Complementary)	Graduation in Economics /Mathematics /Statistics with not less than 45% marks in the Part III subjects (Main + subsidiaries) or B.Sc. Degree holders in Co-operation and Banking with not less than 45% marks from Kerala Agricultural University.
		Weightage of 10 marks shall be given to the candidates who have studied Economics as Core/Main. 75% of the total seats would be reserved for B.A Economics (Main Model I/II) candidates.		
5	M.Com. Finance	Graduation in Commerce /BBA/BBM with not less than CGPA of 1.80 out of 4 in the Core Group (Core + Complementary + Open Courses).	Graduation in Commerce /BBA/BBM with not less than CCPA of 4.5 out of 10 in the Core Group (Core + Complementary + Open Courses).	Graduation in Commerce /BBA/BBM with not less than 45% marks in the Part III (Main/Core + Subsidiaries/ Complementaries)
6	M.Sc. Chemistry	Graduation in Chemistry/ Petrochemicals with not less than CGPA of 2.00 out of 4 in Core Group (Core + Complementary + Open Courses).	Graduation in Chemistry/ Petrochemicals with not less than CCPA of 5 out of 10 in the Core Group (Core + Complementary + Open Courses).	Graduation in Chemistry/ Petrochemicals with not less than 50% marks in the Part III subjects (Main/Core + Subsidiaries/ Complementaries).
7	M. Sc. Statistics	Graduation in Statistics/Mathematics/ Computer Application with not less than CGPA of 2.00 out of 4 in the Core Group (Core + Complementary + Open Courses)	Graduation in Statistics/Mathematics/ Computer Application with not less than CCPA of 5.00 out of 10.00 in the Core Group (Core + Complementary + Open Courses)	Graduation in Statistics/Mathematics/Co mputer Application with not less than 50% marks in the Part III subjects (Main/Core + subsidiaries/ Complementaries).
		Weightage of 10% marks scored by the candidate in Part III Core/Main shall be added to the total of Part III Core/Main for those candidates who have studied B Sc Statistics (Core/Main) after standardizing the marks secured for the same to 600. Weightage of 5% marks scored by the candidate in Part III Core/Main shall be added to the total of Part III Core/Main for those candidates who have studied B Sc Computer Applications (Triple Main) /Core/Main after standardizing the marks secured for the same to 600.		
8	M.Sc. Zoology	Graduation in Zoology or Biological Techniques & Specimen Preparation with not less than CGPA of 2.00 out of 4.00 in the Core Group (Core + Complementary + Open Courses)	Graduation in Zoology or Biological Techniques & Specimen Preparation with not less than CCPA of 5.00 out of 10 in the Core Group (Core + Complementary + Open Courses)	Graduation in Zoology or Biological Techniques & Specimen Preparation with not less than 50% marks in the Part III subjects (Main/Core + subsidiaries/ Complementaries).

SELF FINANCING PROGRAMMES

9	M.A. Human Resource Management (MAHRM)	Graduation in Science & Technology with not less than CGPA of 2.20 out of 4.00 in aggregate (Programme CGPA) Or Graduation in Any Degree with not less than CGPA of 2.00 out of 4.00 in aggregate (Programme CGPA).	Graduation in Science & Technology with not less than CCPA of 5.50 out of 10 in aggregate (Programme CCPA) Or Graduation in Any Degree with not less than CCPA of 5.00 out of 10 in aggregate (Programme CCPA).	Graduation in Science & Technology with not less than 55% marks in aggregate Or Graduation in Any Degree with not less than 50% marks in the Part III subjects in aggregate.
10	M. Com. Finance SF	Graduation in Commerce /BBA/BBM with not less than CGPA of 1.80 out of 4 in the Core Group (Core + Complementary + Open Courses).	Graduation in Commerce /BBA/BBM with not less than CCPA of 4.5 out of 10 in the Core Group (Core + Complementary + Open Courses).	Graduation in Commerce /BBA/BBM with not less than 45% marks in the Part III (Main/Core + Subsidiaries/ Complementaries)
11	Master of Tourism and Travel Management (MTTM)	Graduation in any subject with not less than CGPA of 1.80 out of 4 in the Core Group (Core + Complementary + Open Courses).	Graduation in any subject with not less than CCPA of 4.5 out of 10 in the Core Group (Core + Complementary + Open Courses).	Graduation in any subject with not less than 45% marks in the Part III (Main/Core + Subsidiaries/ Complementaries)
		Weightage of 10% marks scored by the candidate in Part III (Core/Main) shall be added to the total of Part III (Core/Main) for those candidates who have studied BTS (Core/Main) after standardizing the marks secured for the same to 600.		

The Open Course under Core group is taken only for reckoning the eligibility for applying for the PG programmes concerned. But a candidate cannot apply for the respective PG programmes solely on the basis of the open course selected under core group.

Relaxation in marks in qualifying examination for admission to PG programmes

- Kerala Scheduled Caste/Scheduled Tribe Category: The minimum requirement for admission to PG programmes is a pass in the qualifying examination for the Kerala Scheduled caste /Scheduled tribe category.
- SEBC Category: A relaxation of 3% marks in the qualifying Examination from the prescribed minimum is allowed i.e. CGPA of 1.88 for CBCSS (2009), CCPA of 4.7 for CBCSS (2013/2017), applicants and 47% marks for pre-CBCSS applicants for admission to M.Sc. Programmes and CGPA of 1.68 for CBCSS (2009), CCPA of 4.2 for CBCSS (2013/2017) applicants and 42% marks for pre-CBCSS applicants for admission to M.A./M.Com. Programmes.
- OEC Category: A relaxation of 5% marks in the qualifying Examination from the prescribed minimum is allowed i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013/2017) applicants and 45% marks for pre-CBCSS applicants for

admission to M.Sc. Programmes and CGPA of 1.60 for CBCSS (2009), CCPA of 4.0 for CBCSS (2013/2017) applicants and 40% marks for pre CBCSS applicants for admission to M.A./M.Com. Programmes.

- Persons with Disability Category: A relaxation of 5% marks in the qualifying Examination from the prescribed minimum is allowed i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013/2017) applicants and 45% marks for pre – CBCSS applicants for admission to M.Sc. Programmes and CGPA of 1.60 for CBCSS (2009), CCPA of 4.0 for CBCSS (2013/2017) applicants and 40% marks for pre CBCSS applicants for admission to M.A./M.Com. Programmes.

RESERVATION OF SEATS

Types of Reservation: Out of the total Merit Seats available for various PG Programmes, seats will be reserved for different categories under the following main items:

i.   Reservation for International Students
ii.   Reservation for nominees
iii.   Reservation for Persons with Disabilities
iv.   Reservation for Transgender candidates
v.   Special Reservation and
vi.   Mandatory Reservation

i) Reservation for International Students:
An additional 10 percentage of seats (over and above the sanctioned strength) is earmarked for foreign students for each PG programme . They can apply either on self or through the Indian Council for Cultural Relations (ICCR) attached to the Ministry of External Affairs, Government of India. The ICCR offers a number of scholarships to enable International students to pursue higher studies in Universities and other recognized institutions of higher learning in India. The international students (except Govt. of India sponsored scheme) are required to submit the application online (through admission portal www.ucica.mgu.ac.in) by paying the application fee of US$ 100 (equivalent Indian Rupees on the date of payment) through international payment facility before the stipulated time(see schedule) attaching the following documents(all in English Version).

   a. Curriculum vitae.
   b. Copies of Degree Certificates, Pass Certificates, mark lists, transcripts of all examinations undergone.
   c. Proof for credibility of the University/Institution where the candidate has undergone

the Qualifying examination including the recognition of the institution in Association of Indian Universities/Association of Commonwealth Universities/International Association of Universities or such accredited institutions of Higher learning.

d. Two copies of recent passport size photographs.

e. Conduct certificate from the Head of the Institution last studied.

f. Reference letters from two persons from respective countries, who have intimate knowledge of the academic capabilities of the applicant.

g. Medical Certificate from competent Authority from the country concerned.

h. Copy of Passport.

ii) Reservation for Nominees: (U.O No. Ac A1/3/2761/06 dated 20.07.2006)

a. An additional seat shall be created and added to the total merit seats exclusively for the purpose of accommodating students sponsored by the Union Territory of Lakshadweep. This seat shall not be filled up with other candidates. The students who seek admission in this category should first apply online and submit the printout of the online application to the college.

b. Reservation of Seats for Malayalee students from Andaman & Nicobar Islands: An additional seat for each programme shall be created exclusively for the purpose of Malayalee students from Andaman & Nicobar Islands. This seat shall not be filled up by other candidates (U.O. No. 6199/AI/2016/Acad dated 23.11.2016). The students who seek admission in this category should first apply online and submit the printout of the online application to the college.

iii) Reservation for Persons with Disabilities (PwD)

5% seats of the sanctioned strength shall be created over and above in all affiliated institutions exclusively for candidates with benchmark disability (as per clause 32 (l) of chapter VI, The Rights of Persons with Disabilities Act, 2016). If candidates are not available in a particular category, the seats shall not be filled from any other categories. 'Person with disability' means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota. Candidates seeking admission under Differently Abled category should submit the "Certificate of disability", issued not earlier than 5 years prior to the submission of application, by the District Medical Board or bodies of higher status, certifying the degree of percentage of disability. The Permanent Disability Card issued by the State Government is also considered. The permanent disability card has a lifelong validity when issued to a disabled person - above the age of 18 years. For disabled children below 18 years of age, the card is

required to be updated once in every five years. Based on the details furnished in the online application, candidates will be provisionally included under the "Differently Abled" category. Candidates seeking admission under PD category should upload with their application form, an attested copy of the 'Certificate of disability' issued by a District Medical Board or bodies of higher status, certifying the degree or percentage of disability. The selection of candidates under this category will be based on the rank in the inter-se-merit list and not on the basis of the degree of disability.

- *No reservation of seats is allowed for Blind candidates for Programmes which come under the Faculties of Science/Technology & Applied Sciences.*
- *The selection of candidates under this category will be based on the rank in the inter-se-merit list and not on the basis of the degree of disability.*

Mark Relaxation for PD candidates: A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013/2017) applicants and 45% marks for pre - CBCSS applicants for admission to M Sc programmes and CGPA of 1.60 for CBCSS (2009), 4.0 for CBCSS (2013/2017) applicants and 40% marks for pre CBCSS applicants for admission to MA/M Com programme The students who seek admission in this category should apply online

iv) Reservation for Transgender candidates:

Two seats shall be created over and above the sanctioned strength in all courses exclusively for admitting Transgender students. (G.O.(Ms)No.153/2018 HEdn dated 03.07.2018).

v) Special Reservation:

The seats reserved under Sports Quota and Cultural Quota come under this category.

(a) Reservation of seats under Sports Quota

Age Limit:

Upper age limit for applying through sports quota is 25 years. The following norms are prescribed for admission under sports quota.

- One seat for every 20 seats for M.A., M.Sc., M.Com. Programmes with permission for interchangeability
- Where the number of seats is less than 20 for a subject, the seats may be pooled together, M.A., M.Sc., and M.Com. being treated separately. Where the number of seats, after pooling, exceeds multiples of 20, an additional seat can be earmarked, if the excess number is 15 or more.
- Where the number of seats is still less than 15 after such pooling, all PG programmes may be pooled together.

- After such pooling, if the number of seats exceeds multiples of 20 an additional seat can be earmarked if the excess number is 15 or more.
- A minimum of one seat may be given if there are no sufficient seats.
- The applicant for admission to the Sports quota should have represented at least the College in the Inter Collegiate Competitions. Preference shall be given to Sportsmen who have represented the State/University over the sportsmen who have represented the District/College. Performance in any year during the Under Graduate Programme only will be taken into consideration. The following guidelines shall be followed in determining merit in sports and games for admission to the PG programmes. Points shall be awarded to the First (Winner or the Winning Team), Second (Runners up or Runners up team), third (third place) and participation as:

Sl.No.	Item	Points
1	Representing India in approved world Championships/Olympics and winning Gold Medal	200
2	Representing India in approved world Championships/Olympics and winning Silver Medal	195
3	Representing India in approved world Championships/Olympics and winning Bronze Medal	190
4	Representing India in approved world Championships/Olympics	185
5	Representing India in Commonwealth games/ Asian Games/AsianChampionship etc. and Winning Gold medal	180
6	Representing India in Commonwealth games/ Asian Games/AsianChampionship etc. and Winning Silver medal	175
7	Representing India in Commonwealth games/ Asian Games/AsianChampionship etc. and Winning Bronze medal	170
8	Representing India in Commonwealth games/ Asian Games/AsianChampionship etc.	165
9	Representing India in World University games and winning a Gold medal	160
10	Representing India in World University games and winning a Silver medal	155

11	Representing India in World University games and winning a Bronze medal	150
12	Representing India in World University games	145
13	Representing India in Regional Championship such as SAF Games andwinning a Gold medal	140
14	Representing India in Regional Championship such as SAF Games andwinning a Silver medal	135
15	Representing India in Regional Championship such as SAF Games andwinning a Bronze medal	130
16	Representing India in Regional Championship such as SAF Games	125
17	Representing Kerala State in National Championship for Senior / Youthand Winning Gold medal	120
18	Representing Kerala State in National Championship for Senior / Youthand Winning Silver medal	115

19	Representing Kerala State in National Championship for Senior / Youthand Winning Bronze medal	110
20	Representing Kerala State in National Championship for Senior / Youthchampionship	105
21	Representing a University in All India / South Zone Inter University Competition and Winning a Gold medal	100
22	Representing a University in All India / South Zone Inter University Competition and Winning a Silver medal	95
23	Representing a University in All India / South Zone Inter University Competition and Winning a Bronze medal	90
24	Representing Kerala State in South Zone Championship for Senior/Youthand Winning Gold Medal	85
25	Representing Kerala State in South Zone Championship for Senior/Youthand Winning Silver Medal	80
26	Representing Kerala State in South Zone Championship for Senior/Youthand Winning Bronze Medal	75
27	Representing Kerala State in South Zone Championship for Senior/Youth	70
28	Representing University in All India / South Zone Inter University Championship	65
29	Representing State in all India Rural Sports/ women's Sports and Winning aGold Medal	60
30	Representing State in all India Rural Sports/ women's Sports and Winning aSilver Medal	55
31	Representing State in all India Rural Sports/ women's Sports and Winning aBronze Medal	50
32	Representing Kerala State in All India Rural Sports/Women's Sports	45
33	Representing District in Inter- District Championship for Seniors / Youthand Winning a Gold medal	40
34	Representing District in Inter- District Championship for Seniors / Youthand Winning a Silver medal	35
35	Representing District in Inter- District Championship for Seniors / Youthand Winning a Bronze medal	30
36	Representing District in Inter- District Championship for Seniors / YouthStudents selected for KSSC Sports hostel scheme	25
37	Representing a college in the Inter Collegiate championship and Winning aGold Medal	20
38	Representing a college in the Inter Collegiate championship and Winning aSilver Medal	15
39	Representing a college in the Inter Collegiate championship and Winning aBronze Medal	10
40	Representing a college in the Inter Collegiate Tournament	05

The selection of candidates under the category will be based on the proficiency in sports/games.

  i.   A person can score points only in one category.

  ii.   The highest score will be counted

  iii. Where bracketed, scores in other categories will be counted

  iv.   Where still bracketed, Priority will be given in the order of merit i.e.; 1st, 2nd, and 3rd place respectively.

v.   Those with a greater number of achievements in the same level will be placed above the others (a greater number of 1st places, a greater number of 2nd places and so on).

vi.   Individual achievements will be ranked above team achievements.

vii.   A new record is created; he/she will be given priority.

viii.   If the tie could not be resolved by any of the above-mentioned sports achievements, the index marks based on the qualifying examination shall be considered for breaking the tie.

ix.   Performance in any year during the Under Graduate Programme will be taken into consideration.

x.   The students admitted in Sports quota shall mandatorily be available to represent the University in the Inter University competitions unless specifically exempted by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University.

Addendum

1.   Only the events, which are having intercollegiate competitions in Mahatma Gandhi University alone, will be considered for Sports Quota admissions.

2.   Approved World competitions means the competitions organized by the International Apex Bodies of the concerned discipline and in which the national Teams are sponsored by the National Apex Bodies and cleared by Sports Authority of India/ Government of India.

3.   The National Championship means the championships conducted by the National Apex Bodies of the concerned discipline. District Competition means revenue district competition conducted by district association in respective sports.

4.   Individual games /event means a game/event in which individual performs alone.

5.   When a candidate has number of achievement in a sports /different discipline his/ her best achievement will be taken in to consideration.

6.   For team events, colleges should upload the events they wish to choose in the beginning of each academic year

NOTE: Those who seek admission through sports quota, shall apply online and upload necessary documents at the time of applying online. A final rank list shall be prepared after the physical/online verification of credentials by the Committee chaired by the Head of Physical Education Department.

(b) Reservation of seats under Cultural Quota

- One seat for every 20 seats for M.A., M.Sc., M.Com. Programmes with permission for interchangeability.
- Where the number of seats is less than 20 for a subject, the seats may be pooled together, M.A., M.Sc., and M.Com. being treated separately. Where the number of seats, after pooling, exceeds multiples of 20, an additional seat can be earmarked, if the excess number is 15 or more.
- Where the number of seats is still less than 15 after such pooling, all PG programmes may be pooled together.
- After such pooling, if the number of seats exceeds multiples of 20 an additional seat can be earmarked if the excess number is 15 or more.
- A minimum of one seat may be given if there are no sufficient seats.
- The selection shall be made from among the applicants for the cultural quota on merit as follows.

Level	First position	Second position	Third position	Fourth position
National Inter University Youth Festival/Competition of Association of Indian Universities	50	30	20	10
Zonal Inter University Youth Festival/Competition of Association of Indian Universities	30	20	10	--
Annual University Youth Festival of anyUniversity in Kerala	20	10	5	--

In the absence of applicants who do not secure 1st , 2nd and 3rd and 4th places candidates with 'A' grade shall be considered for admission. The selection of candidates under the category will be based on the proficiency in cultural events only. Candidates who possess 'A Grade'

- i. A person can score points only in one category.
- ii. The highest score will be counted
- iii. Where bracketed, scores in other categories will be counted
- iv. Where still bracketed, person who was the University athletic champion will be given 3 extra points.
- v. Performance in any year during the Degree course in Mahatma Gandhi University will be taken into consideration.
- vi. He / She must be available for University events unless specifically exempted

by the Vice-Chancellor/Director of Physical Education, Mahatma Gandhi University.

vii Those who seek admission through cultural quota, shall apply online and upload necessary documents at the time of applying online. A final rank list shall be prepared after the physical/online verification of the credentials by the Committee constituted by the college.

If vacancies arise due to discontinuation of candidates under Sports/Cultural, the next eligible candidate in the Rank List shall be admitted. In case there is no next eligible candidate, the vacant seat shall be merged with the general merit quota.

vi) Mandatory Reservation

The seats for each programme will be distributed as per the existing pattern given below

(a) For Aided Programmes

Sl. No.	Quota	Reservation of seats (%)
1	Open Quota/ General Merit	50
2	Community (RCSC-Kothamangalam Diocese) Quota	10
3	Scheduled Caste Quota	15
4	Scheduled Tribe Quota	5
5	Management Quota	20

(b) For Self-financing Programmes

Self-Financing programmes conducted in Nirmala College, 50% of the total seats shall be filled by the management from among candidates of their choice provided they satisfy the eligibility conditions. The remaining seats (50%) shall be distributed and filled as detailed in the following table:

Sl. No.	Distribution of 50% Seats earn marked under Merit category	Percentage of Reservation (%)
1	Open Quota/ General Merit	55
2	Scheduled Caste	8
3	Scheduled Tribe	2
4	Ezhava, Thiyya & Billava	9
5	Muslim	8
6	Latin Catholics other than Anglo Indians	2
7	Other Backward Christians (OBX)	1
8	Other Backward Hindus (OBH)	5
9	Economically Weaker Section (EWS)	10

CLAIM FOR MANDATORY RESERVATION

Claims for Mandatory Reservations must be made by a candidate at the time of submission of application, with supporting documents as required. The claims for mandatory reservation once made in the Application form cannot be altered by the candidate under any circumstances.

Only candidates belonging to 'Keralite' category are eligible for claiming seats under Mandatory quota in our college, and Special reservation quota unless otherwise specified in the prospectus.

Claims for Reservation under Kerala Scheduled Castes/Scheduled Tribes Quota: -
Candidates claiming reservation under Kerala Scheduled Castes/ Kerala Scheduled Tribes Quota should obtain caste/community certificate from the revenue authorities concerned. The seats un-availed by the SC candidates will be diverted to ST candidates and vice versa. The un-availed seats reserved for SC/ST shall be re-notified twice through print media.

Claim of OEC candidates against the un-availed seats of SC/ST candidates:
Other Eligible Community (OEC) candidates who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates/ non-creamy layer certificate obtained from the Village Officer concerned. Those OEC candidates whose annual family income is up to 8 lakhs (Rupees eight lakhs only) alone are eligible for such seats ((GO (MS) No. 03/2018/BCDD dated 09/04/2018.) They should provide Community Certificate/ non- creamy layer certificate from the Village Officer concerned. In the absence of OEC candidates, the un-availed SC/ST seats can be filled from among the SEBC applicants.

Claim for Communal reservation under 'Kerala Socially and Educationally Backward Classes' (KSEBC):
Reservation of seats to the Socially and Educationally Backward Classes will be in accordance with the provisions contained in G.O. (P) 208/66/Edn. dated 2.5.1966, as amended from time to time.

1. Candidates belonging to Socially and Educationally Backward Classes as per G.O. (P) 02/ 2019/BCDD dated 08.03.2019, who belong to the non-creamy layer are eligible for reservation under this category. The non-creamy layer certificate should have been issued not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities appended in the Prospectus will be considered.

2. Candidates belonging to Ezhava, Thiyya, Billava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities,

claiming reservation under SEBC Quota should invariably produce both 'Community' and 'Income Certificates'/non-creamy layer certificate obtained from the Village Officer concerned. The self-attested copy of the above certificates should be uploaded in the application. Candidates who belong to the non-creamy layer are eligible for reservation. The seats unavailed by SEBC category candidates will be allotted under open quota.

EWS* Category

10% of the total seats in Self-financing Programmes are reserved for applicants belonging to Economically Weaker Section. For availing the benefit of reservation under this category the annual family income of the applicant shall not exceed the prescribed limit i.e. four lakhs as stipulated in GO (MS)No. 128/2020/H Edn dated 20/03/2020.

*For the limited purpose of reservation, under this category, candidates belonging to all those communities which do not enjoy communal reservation will be eligible vide UO No. 3047/AC A1/2020/MGU dated 07/07/2020. Candidates who wish to avail reservation under EWS will have to produce the ***Income & Assets Certificate*** from the village officer concerned.

Other General Rules for Mandatory Reservation:

The seats unavailed by the SC candidates will go to the ST candidates, and vice versa. The unavailed seats reserved for SC/ST shall be re-notified twice through print media, and a special allotment shall be conducted exclusively for filling up vacant seats for SC/ST candidates. If such seats remain vacant even after re-notification, they shall be filled as detailed below: -

a) The unfilled seats shall be filled by candidates belonging to OEC and, in their absence, candidates belonging to SEBC. The seats that further remain unfilled will go to the open quota.

b) Claim of OEC candidates against the unavailed seats of SC/ST candidates: Other Eligible Community (OEC) candidates who claim allotment to the unavailed seats, if any, under the SC/ST quota should furnish community and income certificates obtained from the village officer concerned.

c) The seats unavailed by the EWS category candidates will be allotted under General Merit.

PREPARATION OF RANK LIST

Under Pre-CBCSS pattern, the ranklist of P.G degree programmes will be prepared on the basis of the marks obtained in the qualifying examination in part III subjects unless otherwise mentioned, standardized to 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/handicap marks, if any. Under CBCSS (2009) and CBCSS (2013/2017) pattern, the CGPA secured for Part III Core group (Core+Complementary

courses) unless otherwise mentioned shall be converted into marks out of 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/handicap marks, if any

Bonus Marks

The Bonus marks will be awarded as follows:

(a) Bonus mark of 10 shall be awarded to 'B' and 'C' Certificate holders in proof of their high proficiency. For NCC candidates the bonus marks will be awarded on the basis of the NCC certificates signed by the Director and issued by the Directorate provided the candidates have secured at least 75% attendance after having participated in NCC activities during the period of study for Undergraduate programmes. The Claim of these candidates who have participated in NCC/NSS activities prior to the University level programme i.e. Higher Secondary / Plus Two / Vocational Higher Secondary etc will not be taken into account for awarding bonus marks.

(b) Bonus mark of 5 shall be awarded to NSS Certificate holders. In respect of NSS candidates the bonus marks will be awarded on the basis of NSS certificates signed by the Vice-Chancellor or the Pro-Vice-Chancellor and issued to volunteers who have completed 240 hours of work within a period of 2 years of undergraduate study immediately preceding the P.G programmes for which admission sought.

(c) A bonus of 15 marks will be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-service men seeking admission to the P.G. Programmes. Applicants in this category should invariably produce the certificate in support of their claim at the time of admission. The certificate should be obtained not earlier than six months from the last date of submission of application from the military authorities or state/Zilla Sainik Welfare Officer to the effect that the applicant is the son/daughter of ex service man or an ex service man himself/herself.

(d) The benefit of bonus marks can be scored by a candidate only under one category i.e.; either NSS or NCC.

(e) Bonus marks will be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks.

- Deduction will be made from the total ranking marks for those candidates who had availed more than one chance in passing the qualifying examination as detailed below:
- Handicap mark of 5 will be deducted from the total rank marks for each additional appearance he/she has taken for completing the qualifying examination. Number of

chances means the number of chances for passing any part of the qualifying examination excluding cancellation.

- Wherever letter grades are given for the qualifying examination, the candidate should produce the relevant document so that the grades can be converted into actual marks. In the case of grades where marks range is given, the mid value will be taken for computation of index marks.

CALCULATION OF INDEX MARKS

Index mark is calculated after adding /deducting the weightage/bonus marks/handicap marks, if any. For details regarding the weightage of marks for various programmes, please refer to the eligibility criteria for admission.

MA English
75% of the total seats will be reserved for those who have taken the subject as optional (Model I/II/III).

Model I English
Index mark is calculated on the basis of percentage of marks secured for part III Core course/Main or Part I common course/papers, whichever is higher.

CBCSS Pattern (2009)	CBCSS Pattern (2013/2017)	Pre CBCSS-Pattern
CGPA secured for common courses/ core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	CGPA secured for common courses/ core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for part III main/part I English is converted into 1000.

Model II English

Index mark is calculated on the basis of percentage of marks secured for part III core/main courses.

CBCSS Pattern (2009)	CBCSS Pattern (2013/2017)	Pre CBCSS-Pattern
CGPA secured for core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	CCPA secured for core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for part III main/core English is converted into 1000.

Model III English (Double Main/Triple Main)

Index mark is calculated on the basis of percentage of marks secured for Core papers

CBCSS Pattern (2009)	CBCSS Pattern (2013/2017)	Pre CBCSS-Pattern
CGPA secured for Core papers is converted into percentage of marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	CCPA secured for Core papers is converted into percentage of marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for the following papers is converted into 1000. i. Phonetics ii. History of English Literature iii. English Poetry iv. English Essays and Fiction v. English Drama vi. Literary Criticism

Graduates in other programmes under faculty of Language & Literature, Social Science, Science and Oriental Studies.

CBCSS Pattern (2009)	CBCSS Pattern (2013/2017)	Pre CBCSS-Pattern
CGPA secured for Part I Common courses is converted into percentage of marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	CCPA secured for Part I Common courses is converted into percentage of marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for part I English is converted into 1000.

MA in other Languages

For the calculation of index marks the percentage of marks obtained under part II common papers/Additional language or percentage of marks under part III core courses /main papers whichever is higher in the case of those who have taken the language concerned as optional under Part III for the BA Programmes/courses and in the case of other graduates of BA/B Sc, the grades/marks scored under part II of the courses/papers concerned are taken in to account for the calculation of index marks. Index mark is calculated after adding /deducting the weightage/bonus marks/handicap marks, if any.

CBCSS Pattern (2009)	CBCSS Pattern (2013/2017)	Pre CBCSS-Pattern
CGPA secured for part III/Part II Common Papers as the case may be is converted into percentage of marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	CCPA secured for part III/Part II Common Papers as the case may be is converted into percentage of marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.	Marks secured for part III Main/Part II Addl. Language papers concerned is converted into 1000

MA (Faculty of Social Sciences) / M Sc Programmes/MTTM

Index mark is calculated on the basis of percentage of marks secured in part III as shown in the table below. The total marks obtained for part III shall be converted to 1000. Index mark is calculated after adding /deducting weightage/bonus/handicap marks, if any. Vocational programmes shall not be considered for the calculation of index marks in grade point systems.

MA (Faculty of Social Sciences) / M Sc Programmes/MCJ/MSW/MTTM

CBCSS Pattern (2009)	CBCSS Pattern (2013/2017)	Pre CBCSS Pattern

CBCSS Pattern (2009)

CGPA secured for Part III Core +Complementary courses is taken into account for the calculation of index marks as stated below -

$$CGPA(Core\ courses)\ X\ total\ credit\ of\ core\ course) + [CGPA(Complementary\ course)\ X\ total\ credit\ for\ complementary\ courses\ I + [CGPA\ of\ complementary\ course\ II\ X\ total\ credit\ for\ complementary\ courses\ II]\ (total\ credit\ for\ core\ courses + total\ credit\ for\ complementary\ courses)$$

(A) X 250 ————————— [A]

[CGPA(Core courses) X total credit of core courses (900/25=C)]

Total credit for core courses (i.e. marks of Part III Core plus complementary)

The marks thus arrived at is standardized to 600 i.e.,

$$\frac{((D) + (C))(1000)}{1600}$$ ————— (D)

Index mark = D + weightage + bonus marks – handicap marks, if any

CBCSS Pattern (2013/2017)

CCPA secured for Part III Core +Complementary courses is taken into account for the calculation of index marks as stated below -

$$[CCPA(Core\ courses)\ X\ total\ credit\ of\ core\ course) + [CCPA\ of\ complementary\ course\ I\ X\ total\ credit\ for\ complementary\ course\ I + [CCPA\ of\ complementary\ course\ II\ X\ total\ credit\ for\ complementary\ course\ II]\ /\ (total\ credit\ for\ core\ course + total\ credit\ for\ complementary\ courses)]$$

(A) X 100 ————————— [A]

(i.e. marks out of 1000 for Core plus complementary)

[CCPA(Core courses) X total credit of core course (900/25=C)]

Total credit for core courses (i.e. marks of Part III Core course)

The marks thus arrived at is standardized to 1800 i.e.,

$$\frac{((B) + (C))(X)(X)(Q)}{1610}$$ ————— (D)

Index mark = D + weightage + bonus marks – handicap marks, if any

Pre CBCSS Pattern

a) Marks secured for part III Main + subsidiary for Model I and marks secured for Core + Complementary + Vocational for Model II ———————— [A]

b) Marks Secured for Part III main (Model I)/Core papers (Model II) out of 600 ———————— [B]

c) The marks thus arrived at is standardized to 1000—(C)

Index Mark = C + (weightage + bonus marks, if any) – (handicap marks if any)

M Com

CBCSS Pattern (2009)	CBCSS Pattern (2013/2017)	Pre CBCSS Pattern

CBCSS Pattern (2009)

CGPA secured for Core course X total credit of core course + CGPA (Complementary course) X total credit of complementary course / (total credit for core course + total credit for complementary course)

[A]

A x 25 = percentage of marks (B)

B x 10 = marks out of 1000 (C)

Index mark = C + weightage + bonus marks – handicap marks, if any

CBCSS Pattern (2013/2017)

CCPA secured for Core course X total credit of core course + CCPA (Complementary course) X total credit of complementary course / (total credit for core course + total credit for complementary course)

[A]

A x 10 = percentage of marks (B)

B x 10 = marks out of 1000 (C)

Index mark = C + weightage + bonus marks – handicap marks, if any

Pre CBCSS Pattern

Marks secured for part III Main Papers is converted into 1000. Index mark is calculated after adding (deducting) weightage/bonus/handicap marks, if any

For Graduates who have passed B Com Model I Programme

CGPA secured for part III core courses is converted into percentage marks by multiplying the same by 25. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.

For Graduates who have passed B Com Model II/Model III/BBA/BBM

CCPA secured for part III core courses is converted into percentage marks by multiplying the same by 10. The percentage of marks thus obtained is converted into marks out of 1000 by multiplying the same by 10.

In the case of candidates who have passed B Com Model II, marks secured for part III Core Papers is converted into 1000. In the case of candidates who have passed BBA total marks obtained excluding the marks of English, Social Project, Management Project, Viva shall be converted to 1000 and in the case of candidates who have passed BBM total marks obtained excluding the marks of English, Industrial training and Project report and Comprehensive Viva-Voce shall be converted to 1000. Index mark is calculated after adding weightage/bonus/handicap marks, if any.

Resolving of Tie:

In the case of more than one candidate obtaining equal index marks the candidate who has scored more marks in Part III Main will be placed higher in ranking. If the tie persists the candidate who has scored more marks in Part I common courses/papers English will be placed higher in ranking and if the tie still persists, the marks scored in Part II common course/additional language will be considered. If the tie still persists, the age of the candidates will be taken into account, the older being placed higher in the ranking. Even after this exercise, if the tie persists, the alphabetical order of the first name of the candidates will be taken into account.

Rounding of marks of 0.5 and above to the highest figure shall not be done while calculating the percentage of marks for minimum eligibility.

HOW TO APPLY?

Nirmala College Muvattupuzha-Centralised Allotment Process (NCM-CAP)

Admission to Nirmala College is through a Centralised Allotment Process (NCM-CAP). There is only a single application form for admission to all the UG/Integrated M.Sc. degree Programmes offered by various departments at Nirmala College. If a candidate submits more than one application, his/her candidateship is liable to be cancelled. Candidates seeking admission to various programmes are requested to tick the relevant categories (Cultural/Sports/Differently Abled/SC-ST/Community/Management quota) along with General Category / Open Merit. Along with the application form, the candidate must upload all relevant documents in support of his/her claim.

NCM-CAP involves
   i.   Online Registration and Fee payment
   ii. Publication of rank list based on index marks after closing the application form (on the college website).
   iii. Document verification and taking admission based on the rank list
   iv. Commencement of classes

The schedule of all the admissions-related processes is published on the college website: *www.nirmalacollege.ac.in.*

Steps for Online NCM-CAP Registration

1. For registration, the candidates must visit the website, www.nirmalacollege.ac.in and click on the link "PG Admission".

2. Register using basic details and student's valid mobile number.

3. Verify and login via OTP, and proceed to complete the registration.

4. Applications for merit/management/community/reservation category/others seats shall be submitted online only.

5. The community quota is limited to candidates belonging to the Syrian Catholic in the Kothamangalam Diocese only.

6. Candidates shall make sure that they fulfil the minimum eligibility criteria prescribed for the programme(s) under the relevant sections of the prospectus before filling out the online application. Please go through the admission criteria of the respective programme provided in the prospectus before filling out the application.

7. Fill in the application form with personal details, academic eligibility, and the options correctly.

8. Upload certificates and photographs in the prescribed format.

9. Ensure that all the fields in the application are properly filled in before payment of fees and submission of the application.

10. Application fee is ₹250/- for General Category, ₹100/- for SC/ST candidates and ₹100/- for Management Quota (extra). Application fee is non-refundable.

11. Pay the application fee by clicking on the "Fee Payment" button, which will redirect you to the Online Payment Gateway. You can use a debit card, credit card, UPI, or internet banking facility for making online payment.

12. The applicant can check his or her application status online at any stage after online registration.

13. Take a printout of the confirmation page for your future reference.

The correctness of information provided in the online application is the sole responsibility of the applicant. Hence, make double sure that all entries are made correctly before final submission.

POST ALLOTMENT ACTIVITIES

Reporting at the College for admission:

It is mandatory that all students who get allotment on the first option and those who wish to avail permanent admission should report for admission at Nirmala College Muvattupuzha. Candidates can download the allotment memo on the website through their login. Those who fail to do this within the stipulated date (published on the website) will be treated as not joined, and further claims for admission by these applicants will not be entertained.

However, candidates who wish to avail temporary admission to get higher options are exempted from reporting to the colleges physically. Instead, they should contact the college to secure temporary admission and confirm temporary admission. The college authorities, after verifying the digital copies of the documents provided online, may admit or reject the candidate, as the case may be.

However, the candidates who wish to avail themselves of permanent admission should produce the following documents in original before the principal or head of the college or institution at the time of admission itself.

1. The Candidate copy received online.

2. Certificate to prove date of birth. (10th Certificate)

3. Transfer Certificate (TC) from the Institution last attended and Conduct Certificate.

4. Grade card/ Marklists of all parts of the Degree examination and Provisional/Degree Certificate.

5. In the case of students from other Universities, Equivalency/Eligibility Certificate from Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the relevant post Graduate. Degree programme(s) as applicable is mandatory.

6. Migration Certificate, if applicable.

7. Caste certificate in the case of SC/ST candidates. Any other documents required to be produced by the Head of Institution. (if applicable)

8. Community Certificate along with non-creamy layer certificate (as per Government rules) from the revenue authorities concerned in the case of SEBC candidates who claim

reservation under SEBC category. The non-creamy layer certificate should not have been issued earlier than 12 months prior to the submission of application. (if applicable)

9. Income and Asset Certificate from the revenue authorities concerned as stipulated in GO (MS)No. 128/2020/H Edn dated 20/03/2020 in the case of candidates who wish to avail of reservation under EWS. (if applicable)

10. Candidates who wish to avail of bonus/weightage of marks shall produce the relevant certificates. (if applicable)

11. Community certificate from the revenue authorities concerned in the case of candidates who claim merit seats under Community Merit Quota (RCSC Kothamangalam Diocese only) category

The college authorities, after verifying the above documents, shall confirm the admission. The students who get admission to their first option should remit the fee applicable to the programme at the college at the time of admission. Those students who decide to seek permanent admission by canceling the higher options shall also remit the tuition fee and confirm their admission. Students seeking higher options after taking temporary admission need to wait for further allotments to take admission. As the allotment is based on the information furnished by the candidate online, eligibility should be confirmed at the time of admission based on the originals of the supporting documents uploaded by the candidate. Admission should be done by ensuring the correctness of the candidate's details. The candidates shall ensure that the colleges have verified their digital documents and records and have admitted them temporarily or permanently.

The "Hon'ble Supreme Court of India has directed that if any incident of ragging comes to the notice of the authority, the student concerned shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution

ANNEXURES

1. Adi Andhra
2. Adi Dravida
3. Adi Karnataka
4. Ajila
5. Arunthathiyar
6. Ayyanavar
7. Baira
8. Bakuda
9. xxx
10. Bathada
11. xxx
12. Bharathar (Other than Parathar), Paravan
13. xxx
14. Chakkiliyan
15. Chamar, Muchi
16. Chandala
17. Cheruman
18. Domban
19. xxx
20. xxx
21. xxx
22. Gosangi
23. Hasla
24. Holeya
25. Kadaiyan
26. Kakkalan, Kakkan
27. Kalladi
28. Kanakkan, Padanna, Padannan
29. xxx
30. Kavara (other than Telugu speaking or Tamil speaking Balija Kavarai, Gavara, Gavarai, Gavarai Naidu, Balija Naidu, Gajalu Balija or Valai Chetty)
31. Koosa
32. Kootan,Koodan
33. Kudumban
34. Kuravan, Sidhanar, Kuravar, Kurava, Sidhana
35. Maila
36. Malayan, Kannur, Kasargod, Kozhikode and Wayanad districts
37. Mannan (ÎHÞX), Pathiyan, Perumannan, Vannan, Velan

38. xxx
39. Moger (other than Mogeyar)
40. Mundala
41. Nalakeyava
42. Nalkadaya
43. Nayadi
44. xxx
45. Pallan
46. Palluvan, Pulluvan
47. Pambada
48. Panan
49. xxx
50. Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya,
Paraiya, Parayar
51. xxx
52. xxx
53. xxx
54. Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman,
Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
55. xxx
56. Puthirai Vannan
57. Raneyar
58. Samagara
59. Samban
60. Semman, Chemman, Chemmar
61. Thandan (excluding Ezhuvas and Thiyyas who are known as Thandan, in the erstwhile
   Cochin and Malabar areas) and (Carpenters who are known Thachan, in the erstwhile
   Cochin and Travancore State) , Thachar other than carpenter
62. Thoti
63. Vallon
64. Valluvan
65. xxx
66. xxx
67. Vetan
68. Vettuvan, Pulaya Vettuvan (in the areas of eastwhile Cochin State only)
69. Nerian

ANNEXURE – I (b)
LIST OF SCHEDULED TRIBES (ST)
[As Amended by The Scheduled Castes and Scheduled Tribes Orders (Amendment)
Act, 2002 (Act 10 of 2003)
Vide Part-VII Kerala – Second Schedule Notified in the Gazette of India dated 8.1.2(03)
[See Clause 5.4.3 (a)]

1. Adiyan
2. Arandan [Arandanan)

3. Eravallan
4. Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, Pamba Pulayan
5. Irular, Irulan
6. Kadar [Wayanad Kadar)
7. xxx
8. Kanikkaran, Kanikkar
9. Kattunayakan
10. (Kochuvelan)
11. xxx
12. xxx
13. Koraga
14. xxx
15. Kudiya, Melakudi
16. Kurichchan [Kurichiyan)
17. Kurumans, Mullu Kuruman, Mulla Kuruman, Mala Kuruman
18. Kurumbas, [Kurumbar, Kurumban)
19. Maha Malasar
20. Malai Arayan [Mala Arayan)
21. Malai Pandaram
22. Malai Vedan [Malavedan)
23. Malakkuravan
24. Malasar
25. Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the
     Kasaragod, Kannur, Wayanad and Kozhikode Districts)
26. Malayarayar
27. Mannan
28. xxx
29. Muthuvan, Mudugar, Muduvan
30. Palleyan, Palliyan, Palliyar, Paliyan
31. xxx
32. xxx
33. Paniyan
34. Ulladan, [Ullatan)
35. Uraly
36. Mala Vettuvan(in Kasaragod & Kannur districts)
37. Ten Kurumban, Jenu Kurumban
38. Thachanadan, ThachanadanMoopan
39. Cholanaickan
40. Mavilan
41. Karimpalan
42. Vetta Kuruman
43. Mala Panikkar
44. Maratis of Kasargod and Hosdurg Taluk

LIST OF OTHER ELIGIBLE COMMUNITIES (OEC) [See Clause 5.4.3(f))
(Annexure to G. O. (MS) No. 14/2017/BCDD dated 02/08/2017)

OEC (ST)
1. Allar (Alan)
2. Chingathan
3. Irivavan
4. Kalanadi
5. Malayan, Konga-Malayan (Kasaragod, Kannur, Wayanad & Kozhikode Districts)
6. Kundu – Vadiyan
7. Kunuvarmanadi
8. Malamuttan
9. Malavettuvar (ExceptKasargod & Kannur Districts)
10. Malayalar
11. Panimalayan
12. Pathiyan (Other than Dhobies)

OEC (SC)
1. Chakkamar
2. Madiga
3. Chemman/Chemmar
4. Kudumbi
5. Dheevara/Dheevaran (Arayan, Valan,Nulayan, Mukkuvan, Arayavathi, Valanchiyar,
   Paniyakal, Mokaya,
Bovi, Magayar, Mogaveerar)
6. Scheduled Caste converted to Christianity
7. Kusavan, Kulalan, Kumbharan, Velaan. Odan, Andhrta Nair, Andhuru Nair
8. Pulayan Vettuvan (Except Kochi State)

ANNEXURE -I (d)
LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC)
[Vide G.O. (P) 208/66/Edn. dated 02.05.1966, G.O. (Ms) No. 95/08/SCSTDD dated
06.10.2008 & G.O. (Ms) No. 58/2012/SCSTDD dated 16.04.2012, G.O.(Ms) No.
10/2014/BCDD dated: 23.05.2014, Lr No. 1538/A2/2014/BCDD dated 02.07.2014]
[See Clause 5.4.2 (a)]
1. Ezhavas including Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava
2. Muslims (all sections following Islam)
3. Latin Catholics other than Anglo Indians
4. Dheevara including Dheevaran, Araya,Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjiar, Paniakkal, Paniakel, Mukaya, Bovis- Mukayar, Mukaveeran, Mogaveera, Mogavirar,Mogayan
5. Viswakarmas including Viswakarma, Asari, Chaptegra, Kallassari, Kalthachan, Kammala,
6. Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala,
7. Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasan, Viswabrahmanan or

8. Viswabrahmanar, Viswakarmala and Palisa Perumkollan

9. Kusavan including Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Anthuru Nair

10. Other Backward Christians
    (a) SIUC
    (b) Converts from Scheduled Castes to Christianity
    (c) Nadar belonging to Christian Religious denominations other than SIUC

11. Kudumbi

12. Other Backward Hindus, i.e.
    i. Agasa
    ii. Kharvi
    iii. Aremahrati
    iv. Arya, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta,Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya, Chaliyan) Sourashtra, Khatri, Patnukaran, Illathu Pillai, Illa Vellalar, Illathar
    v. Bestha
    vi. Bhandari or Bhondari
    vii. Boya
    viii. Boyan
    ix. Chavalakkaran
    x. Chakkala (Chakkala Nair)
    xi. Devadiga
    xii. Ezhavathi (Vathi)
    xiii. Ezhuthachan, Kadupattan
    xiv. Gudigara
    xv. Galada Konkani
    xvi. Ganjam Reddies
    xvii. Gatti
    xviii. Gowda
    xix. Ganika including Nagavamsom
    xx. Hegde
    xxi. Hindu Nadar
    xxii. Idiga including Settibalija
    xxiii. Jangam
    xxiv. Jogi
    xxv. Jhetty
    xxvi. Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka
    xxvii. xxx
    xxviii. Kalarikurup or Kalari Panicker
    xxix. Kerala Muthali, Kerala Mudalis
    xxx. Oudan (Donga) Odda (Vodde or Vadde or Veddai)

xxxi.	Kalavanthula
xxxii.	Kallan including Isanattu Kallar
xxxiii.	Kabera
xxxiv.	Korachas
xxxv.	x x x
xxxvi.	Kannadiyans
xxxvii.	Kavuthiyan, Kavuthiya
xxxviii.	Kavudiyaru
xxxix.	Kelasi or Kalasi Panicker
xl.	Koppala Velamas
xli.	Krishnanvaka
xlii.	Kuruba
xliii.	Kurumba
xliv.	Maravan (Maravar)
xlv.	Madivala
xlvi.	Maruthuvar
xlvii.	Mahratta (Non-Brahman)
xlviii.	Melakudi (Kudiyan)
xlix.	x x x
l.	Moili
li.	Mukhari
lii.	Modibanda
liii.	Moovari
liv.	Moniagar
lv.	Naicken including Tholuva Naicker and Vettilakkara Naicker, Naikkans
lvi.	Padyachi (Villayankuppam)
lvii.	Palli
lviii.	Panniyar or Pannayar
lix.	Parkavakulam (Surithiman, Malayaman, Nathaman, Moopanar and Nainar)
lx.	Rajapuri
lxi.	Sakravar (Kavathi), Chakravar
lxii.	Senaithalaivar, Elavania, Senaikudayam
lxiii.	Chetty/Chetties including Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iraniel Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties,Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
lxiv.	Tholkolan
lxv.	Thottiyan, Thottian
lxvi.	Uppara (Sagara)
lxvii.	Ural Gounda

LIST OF ABBREVIATIONS USED

- NCM-CAP   Nirmala College Muvattupuzha-Centralised Allotment Process
- CBSE   Central Board of Secondary Education
- CISCE   Council for the Indian School Certificate Examinations
- EBFC   Economically Backward among Forward Communities
- OEC   Other Eligible Communities
- PD   Physically Disabled
- SC   Scheduled Caste
- SEBC   Socially and Economically Backward Communities
- ST   Scheduled Tribes
- UG   Under Graduate
- VHSE   Vocational Higher Secondary Education
- RCSC   Roman Catholic Syrian Christian

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