



NIRMALA COLLEGE MUVATTUPUZHA

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FOURTH CYCLE NAAC ACCREDITATION 2019

CRITERION 6

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1.2 The institution practices decentralization and participative management

Submitted to



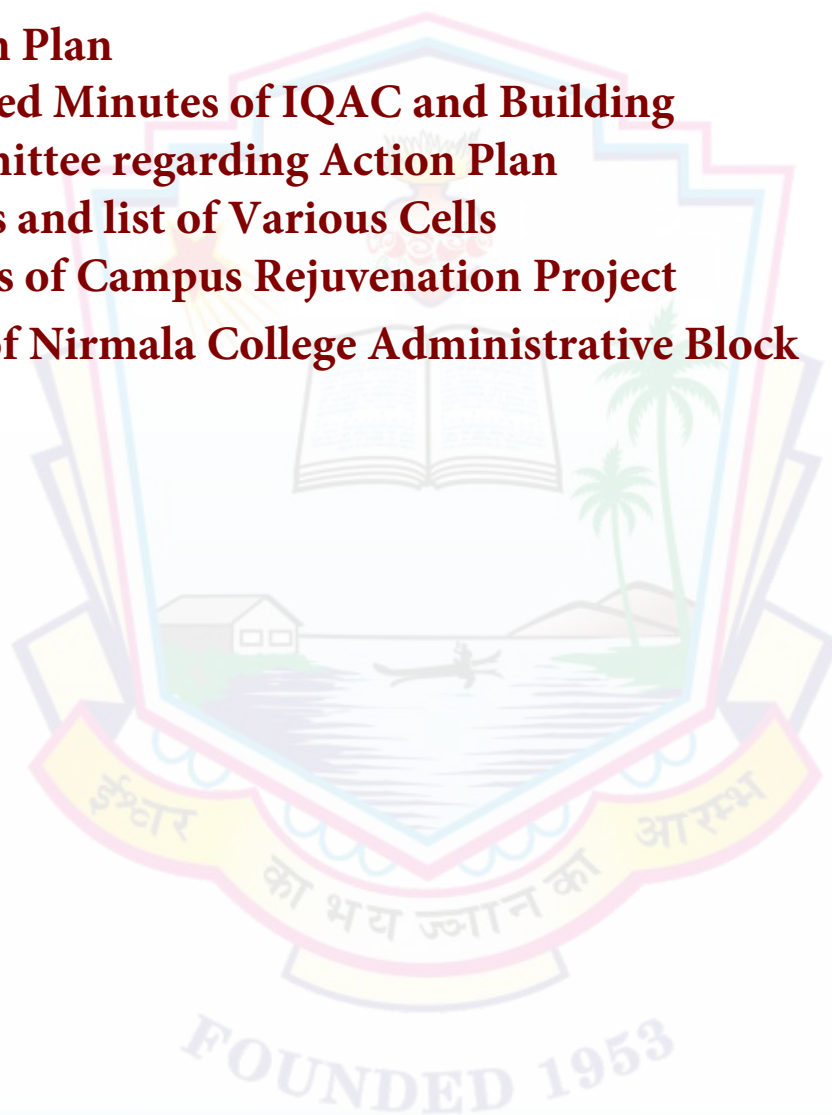
THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1.2 The institution practices decentralization and participative management

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**NIRMALA COLLEGE
MUVATTUPUZHA**

**ACTION PLAN
2017-2018**

submitted to the
GOVERNING BODY OF THE COLLEGE
on 13 February 2017

NIRMALA COLLEGE, MUVATTUPUZHA

ACTION PLAN FOR 2017-2018

Nirmala College, Muvattupuzha underwent the III cycle of accreditation in February 2013. The Executive committee of the NAAC reaccredited the College on 23 March 2013 at B grade with a CGPA of 2.85 on four point scale. The next cycle of accreditation is due in March 2018.

The college, by virtue of its inherent advantages and achievements in many respects, is naturally entitled to a higher score by any standards. But it requires concerted efforts from the part of all stakeholders in mainstreaming the given facilities and services towards the ultimate goal of excellence in higher education. Therefore, an agenda is put forward for serious discussions and effective implementation.

1. Construction of Office Complex

The office is the pivotal point wherein all stakeholders converge on a daily basis. Therefore, it has to be designed in a user friendly and better looking fashion. The present office, Principal's office, Vice Principal's office and Bursar's office are set apart and the users have to tread long distance to meet their purposes. It would be convenient if they are located in a contiguous manner.

Therefore, we propose to extend the existing library building stretching upto the library block in such a way as to house the main office, and the offices of Principal, Vice Principal, Bursar, Manager, Patron, IQAC and facilities like parlor, Information Centre, Board Room, Conference Hall and three guest rooms.

2. Campus Beautification, Re-designing the Gateway and Pathways

The existing main entrance point to the campus escapes the attention of onlookers and therefore, it needs to be made more attractive and impressive. The main entrance at the road side is to be modified with a little projection to attract the viewers. When it comes near the Pharmacy College, a separate arch can be built for Nirmala College at the opposite side of the Pharmacy College gate and in the exact design as that of Pharmacy College. A statue of Nirmala Matha will be befitting in that junction.

The proposed arch to Nirmala College can be built with or without gate. The right side of the curly pathways to the college shall be made beautiful by paving outdoor tiles with boundary walls. Efforts shall be made to preserve and enhance the vegetation and gardening of the region.

3. Sufficient signboards and lighting arrangements in the campus.

As it is a sprawling campus with 53 acres of land with a number of institutions, sufficient signboards and bill boards are helpful to any visitor. It is also necessary that sufficient electric lamps are put up on the campus to facilitate roaming of the residents in the evenings.

4. Tightening security arrangements.

The NAAC peer team in 2013 identified lack of security arrangements in the campus as one of the weaknesses of the institution. This observation gains importance as it appears to be an open campus with multiple entry and exit points. Therefore, it is necessary that we arrange some more security personnel to safeguard the integrity of the campus.

5. Nirmala Academy of Management and Business Studies (NAMBS)

The college is offering a few programmes in Management and Business Studies in the self financing stream. They are Master of Human Resource Management, Master of Travel and Tourism Management, M.Com (Finance), B.Com Computer Applications, B.Com Taxation, B.Com Office Management and Secretarial Practice and Bachelor of Travel and Tourism Management. For the better co-ordination and the optimum utilization of opportunities and facilities, it is better to have a separate wing for the college which could be labelled as Nirmala Academy of Management and Business Studies (NAMBS) with a Director of its own.

6. Nirmala Academy of Computer Science

Similarly, it is also proposed to have another wing for the college, namely Nirmala Academy of Computer Science to take care of the best interests of students in the MCA and BCA programmes.

7. Nirmala Civil Service Academy

The College offers coaching to Civil Service aspirants, in tie-up with the largest training firm in the country, Alternative Learning Systems (ALS), New Delhi. The coaching programme has to be strengthened, next year, under the banner 'Nirmala Civil Service Academy'.

8. Community College

The previous NAAC peer team identified lack of employment oriented add on / vocational courses as another weakness of the institution. This can be addressed by setting up a community college in the campus which can be housed in the old computer academy which is now remaining unoccupied. The community college can provide skill

oriented training to the unemployed youth of the neighbourhood in certain specified areas like computer applications, logistics, instrumentation, tailoring, plumbing, carpentry, mushroom cultivation etc. This can be managed on a self-financing mode and it can be made useful to both students and outsiders.

9. Health Centre

The lack of a regular health centre has also been identified by the NAAC peer team as one of the institutional weaknesses. Considering the fact that the nearby hospitals are two- three kilometers away, it is necessary to arrange a health centre on the campus to take care of the health problems of nearly 3500 strong campus community including that of Pharmacy College. The service of a qualified medical practitioner with facilities for first aid is therefore to be arranged on the campus. This can be set up in the old Computer Academy building. The services of the health centre can be made available to the local public on a payment basis.

10. Renovation of class rooms and Laboratories.

The previous NAAC peer team also pointed out the inadequate furnishing and up-keeping of classrooms and laboratories. Some of the classrooms are exposed to the vagaries of nature such as rain and lightning. The class rooms may get a new look if the benches and desks are given new painting. The laboratories also need to be refurnished with better look and facilities.

11. Solving the leakage problems of the Main block

The main block of the college is now 63 years old- and some parts of it are leaking. Therefore, it is of urgent importance that the main block gets a new roofing.

12. Renovation of Canteen

The functioning of the canteen evokes several complaints from the students and teachers on account of the lack of basic facilities and hygiene. This has to be rectified at any cost. Therefore, we propose to add more facilities in the canteen. Also, we propose to invite open tenders from the entrepreneurs for the running of the canteen on an annual basis, so that better accountability can be elicited.

13. Face-lifting of Jeeva Jyothy Boys Hostel

The Boys hostel is in a dilapidated condition. Considering the fact that more and more students are seeking residential accommodation, urgent attention is to be paid on the renovation of the Jeeva Jyothy Boys Hostel.

14. Renovation of Sports Hostel

It is something creditable to the institution that it has a sports hostel for football and handball, sponsored by the Kerala Sports Council. Our sports persons have

remarkable achievements in their events. But the condition of the hostel is in a bad shape. Therefore, it needs to be renovated to the extent possible.

5. New Toilet complex in the Main Block

It is often reported that adequate toilet facilities are not available for both boys and girls. Therefore, we propose to have a three storeyed toilet complex which can be located in the south western corner of the main block and is accessible from all three floors.

16. Yoga Centre.

The national administration gives top priority to yoga practicing in educational institutions, now-a-days. Therefore, it is appropriate to have a Yoga Training Centre on the Campus to the benefit of students, staff and even outsiders. This can be arranged in the veranda of the ground floor of the P G block and on a payment basis.

17. Relocating the Media Centre (Network Resource Centre)

The Network Resource Centre is currently placed in an inaccessible location. It would be better if it is shifted to the free space available just opposite to the Library entrance. The number of computer systems also need to be increased.

18. Alumni Hall is to be used for Dining Purpose also

The Alumni Hall is currently given to the MG University as the Zonal office for centralized valuation. This has to be shifted to the archives section of the library by partitioning the given space. The vacated Alumni Hall is proposed to be used as a Dining Hall for the participants of academic seminars/ conferences.

19. Research Scholars Corner to be refurnished and renamed R & D Centre

The college has five research centres and more than 50 Research Scholars. Thanks to the hard efforts of Rev. Dr. George Thanathuparambil during the Golden Jubilee occasion, a specific space is allotted for them in the library block with individual compartments. But unfortunately that space remains largely underutilized now. Therefore, it needs to be utilized to the optimal level and the research culture is to be strengthened. That section can be renamed R & D (Research and Development) Centre and all research guides and scholars can be directed to occupy the given space. The names of all research scholars, irrespective of departments, need to be entered in a single attendance register for better monitoring and scrutiny.

20. Improvement of Academic Results

It is of utmost concern that the results of our academic programmes are showing a downward trend. (A summary statement of the results of the 2015-2016 is given in the appendix). Therefore, every effort is proposed to be taken to maintain the academic

standards of our programmes. Major steps proposed to be taken are: 1) augment the facilities for remedial coaching; 2) restrict that each paper be taught by single teacher rather than two or three; 3) strengthen the on-line feedback mechanism from students; 4) monthly academic progress report; and (5) model examination at the end of each semester.

21. Counselling Centre

Though the counselling system is in practice, it is inadequate. We need to make the services of a qualified professional counsellor available on all working days to iron out the mental stresses and strains of students.

22. Renaming of Conference / Seminar Halls.

The college has got a number of Conference / Seminar halls. But, they need to be properly named to differentiate each other. Therefore, it is proposed to arrange or name the conference / seminar halls as follows.

Present Position	Proposed Name
1. Audio Visual Hall	Fr. Vallamattam Hall
2. Alumni Hall	Alumni Hall
3. Parlour	Council Hall
4. Committee Room (Library)	Discussion Room
5. Mar Punnakottil Hall	Mar Punnakottil Hall
6. Seminar Hall (PG Block)	Silver Jubilee Hall
7. Conference Hall(MCA Block Ground Floor)	Mini Conference Hall
8. Seminar Hall (MCA Block -I Floor)	Conference Hall
9. Room No.103 (Main Block)	Seminar Hall

23. Naming of Auditoriums

The college has four auditoriums which also need to be identified by different names. Therefore the proposal is as given below.

The present position	Proposed Name
1. Msgr. Nedumkallel Auditorium (Main block)	Msgr.Nedumkallel Auditorium
2. Exam Hall (Library Block)	Library Auditorium
3. MCA Auditorium	Golden Jubilee Auditorium
4. Diamond Jubilee Block Auditorium	Diamond Jubilee Auditorium

24. Naming of Computer Labs.

The naming of computer laboratories is also proposed as follows.

Present position	Proposed Name
1. Main Block – III Floor	UG Computer lab

- | | |
|--------------------------|-----------------|
| 2. PG Block (BCA) | BCA lab |
| 3. PG Block (Statistics) | PG Computer lab |
| 4. Language lab | Language lab |
| 5. MCA block | MCA lab |

5. Naming of Building Blocks.

The college has seven major building blocks which also need to be code named as follows, to demarcate the whereabouts of each class room facility.

Present Name	Proposed name & Code
1. Main Block	Main Block (A Block starting with AI-01)
2. PG Block	Mar Pothanamuzhy Block (B Block starting with BI- 01) Golden jubilee and Library Block Golden Jubilee Memorial Library Block (C Block starting with CI- 01)
3. MCA block	MCA Block (D Block starting with DI- 01)
4. Computer Academy	HRD Block (E Block starting with EI- 01)
5. Diamond Jubilee Block	Diamond Jubilee Block (F Block starting with FI-01)
6. Utility Block	Utility Block (G Block starting with GI- 01)

26. Smart Class Rooms

Though the college has sufficient physical space to accommodate all academic programmes and facilities, it is deficient in terms of the technological advancements taking place in the larger society. Prominent among them is the lack of smart classrooms. Though our teachers are increasingly depending on the use of ICT in classrooms, we don't have even a single smart class room with interactive board and related facilities. Therefore we need to have at least four smart class rooms, one in each academic block, with state of the art facilities.

27. Five more Lecture series

Though the college has already six endowment/ memorial lecture series, it is proposed to have five more lecture series on an annual basis. They are:

1. Foundation Day Lecture
2. Diamond Jubilee Memorial Lecture
3. Fr. John Vallamattam Memorial lecture.
4. Msgr. Mathew Palamattam Memorial lecture
5. Dr. APJ Abdul Kalam Memorial Lecture
6. Mother Theresa Memorial Lecture

8. Monthly Lecture Series

In addition to the annual lecture series, it is proposed to have a monthly lecture series. The idea is to have an invited lecture on every first Friday at 2.45 p.m to the benefit of students, teachers and general public.

9. Alumni Lecture Series

It is proposed to have an alumni lecture series in the college. The departments are made to arrange lectures by prominent alumni of their respective departments as and when they visit home.

10. National Seminars by Departments.

Each department is directed to organise at least one national seminar in an academic year.

31. Alumni Association

Efforts are to be made to register the alumni association of the college. A mega alumni meet is proposed to be held on the second Saturday of every January.

32. Online student Feedback on the Teachers.

It is proposed to collect online feedback from the students on the performance of teachers in each semester. Remedial measures are to be suggested by the Manager/Principal to each individual teacher.

33. Internal and External Audits.

It is proposed to arrange academic audits by internal and external agencies, every year. The teachers are required to update the Teacher Performance Record on a daily basis and subject them to evaluation by the expert teams.

34. Promotion of Research Culture.

Higher Education Institutions are expected to be knowledge hubs, in the modern era. Therefore, it is essential that the institution should produce new knowledge and disseminate it to the society at large. This can be possible, only by teachers engaging themselves with research activities. Nearly half of the existing faculty are Ph.D. holders. The rest of the faculty also needs to be motivated to do Ph.D. The Ph.D. holders are to be motivated to take up research projects. Though there are five research centres in the college, the number of research guides from the college is inadequate. Therefore, all eligible Ph.D. holding teachers are to be motivated to take up research guidships. Two more P G departments (Zoology and English) are eligible to the elevated status of Research Centres. The application of Zoology department in this regard, is under

access. The activities of the Research Advisory Committee need to be strengthened in that direction.

5. Prospects of New Research Guides

A few more teachers are entitled to be elevated to the status of research guides. The Research Advisory Committee takes care to enthuse them to acquire required qualifications and get accredited as research guides. They are:

Sl. No.	Department	Name
1.	Hindi	Dr. Juliya Emmanuel
2.	Hindi	Dr. Sreeja G.R.
3.	Hindi	Dr. Neerada Maria Kurien
4.	Malayalam	Dr. (Sr.) Biji M.P
5.	Chemistry	Dr. Jyothish Kuthanapillil
6.	Commerce	Dr. Raju V.P
7.	Commerce	Dr. Suby Baby

36. Folklore and Heritage Museum

It is proposed to have a Folklore and heritage museum in the campus exhibiting the historical artifacts and antiques. The collection of objects can be made possible with the co-operation of students, teachers and general public. The initiative of the college union is merited in this regard. The museum is proposed to be housed in the library block.

37. Nirmala Stars Programme

It is proposed to launch the "Nirmala Stars Programme" in the college to inspire and promote the talented and gifted students. The Heads of the Departments and Tutors concerned will identify two best students (in terms of their academic performance, conduct and character) from each class and nominate them to the scheme. The selected students will be given special care and training in developing their personality and career.

38. Monthly Academic Progress Report

It is also proposed to evolve a system by which each teacher will prepare a lesson plan for each month and report its extent of completion to the Principal through the Head of the Department. This system is expected to ensure the fulfillment of teacher's obligation to the students in an effective and time bound manner.

41. Faculty Chamber in the Library

Though there is a very spacious reading hall in the library, there is no exclusive room for teachers to do serious reading and thinking. Therefore, it is suggested to have a faculty chamber in the library with a well-furnished and air-conditioned ambience.

42. Rainwater Recharging Unit

Water conservation is the need of the hour. The college has got huge buildings. The rain water collected from the rooftops can be routed to the regular water sources through the filtering unit, so that the water absorption capacity of the pond can be increased. This system will send a strong message to the students and general public on the need to preserve the gifts of nature.

43. Organic Farm

The purpose of education today is to inculcate among the young minds the spirit of living in harmony with the nature. Therefore, it is essential that the students should develop a passion for leading a natural life. Therefore, It is thought fit to have an organic farm in the campus in which the students themselves will cultivate vegetables required for their use. The practices will definitely help students regain the traditional bondage man had with the agricultural activity.

44. Api-Culture Unit

We propose to set up api-culture units in different parts of the campus so that the students can get to know the method of honey production and make a living out of it.

45. Mushroom Cultivation and Training Centre

A mushroom cultivation unit and training centre can be set up in the campus through which we can train the students and general public on how to cultivate mushroom and distribute seeds.

46. Aqua Culture Unit

We can have a pond in the campus in which fish can be grown. The students can feed the fish by the food waste they generate. It can also be seen as an income generating scheme.

47. Effective Waste Management Schemes

One of the grave challenges that our society faces today is that of waste management. Our campus should be a model for processing the waste at source itself. Therefore, Nirmala College campus should have effective waste management schemes, through which we can generate sufficient bio-gas required for cooking purpose in the canteen and hostels.

6. Plastic Shedding Unit

Though we have a plastic shredding unit in the campus, we need to broad base its activities. The students should be oriented to minimise the usage of plastic materials and deposit their plastic materials in designated places, if at all they use plastic products. The collected plastic materials should be shredded periodically and used for productive purposes.

7. Zero hour

It is good to have a general awareness programme to the entire college community through the public address system. The practice is that one student, representing a department or club introduces a contemporarily relevant topic/concept, by taking five minutes at 11.40 am on every day. This system will enable the students to learn something beyond their regular syllabus.

8. Nirmala Radio Broadcasting Service

It is also suggested to have a Nirmala Radio Broadcasting Service on a daily basis. Through the public address system, one or two Radio Jokeys will air news and entertainment programmes to the campus community for about 10 minutes during the noon interval.

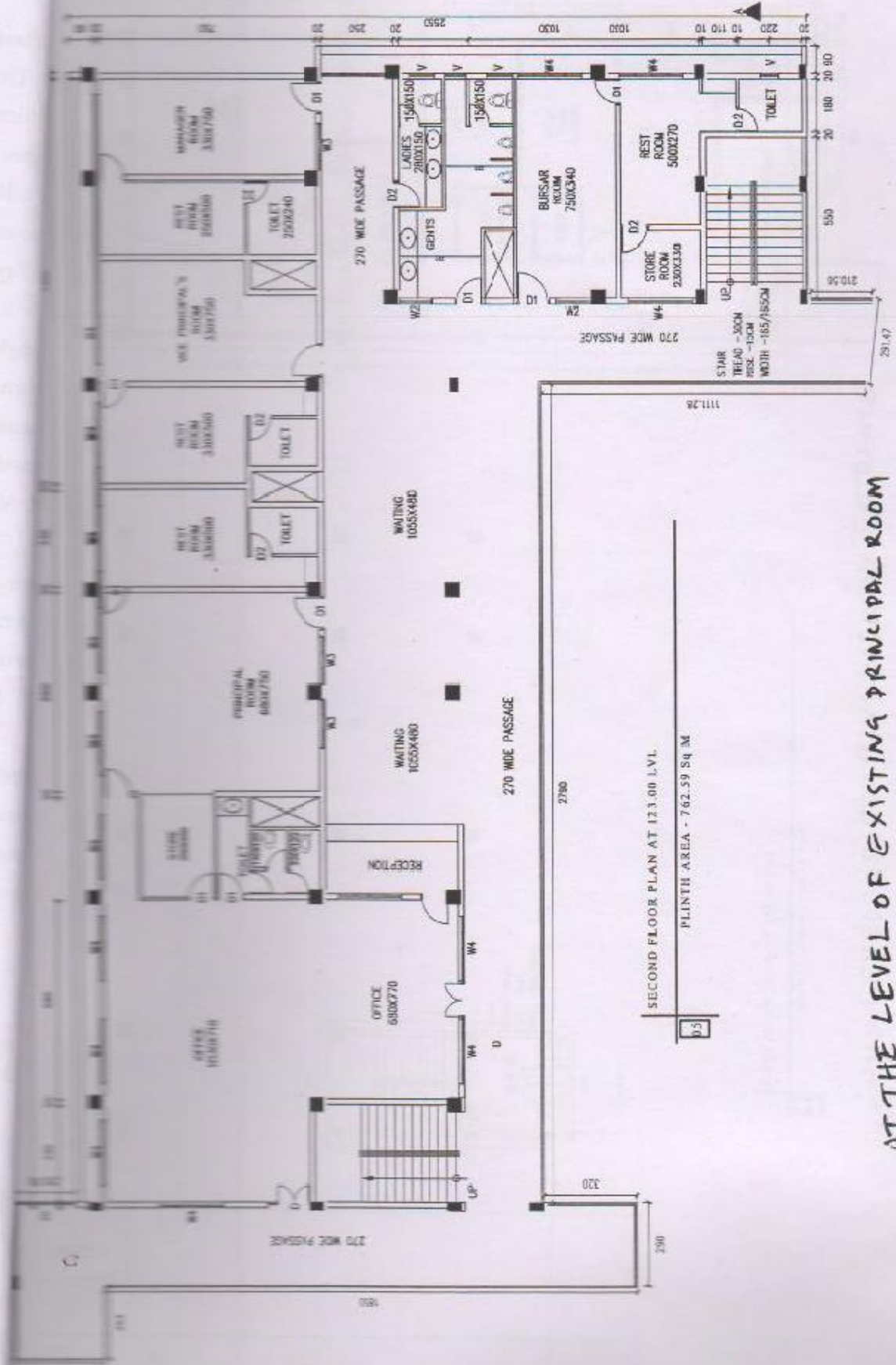
9. Conclusion

The College, with the diversity of academic programmes and quality oriented services delivered during the last 63 years, has the potential of becoming a centre of excellence with autonomous status. This can be made possible only with the sincere and committed service of all stakeholders including management, teachers, students, alumni, parents and the general public.

Place : Muvattupuzha
Date: 13 February 2017

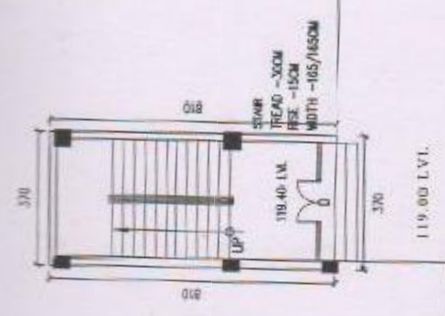
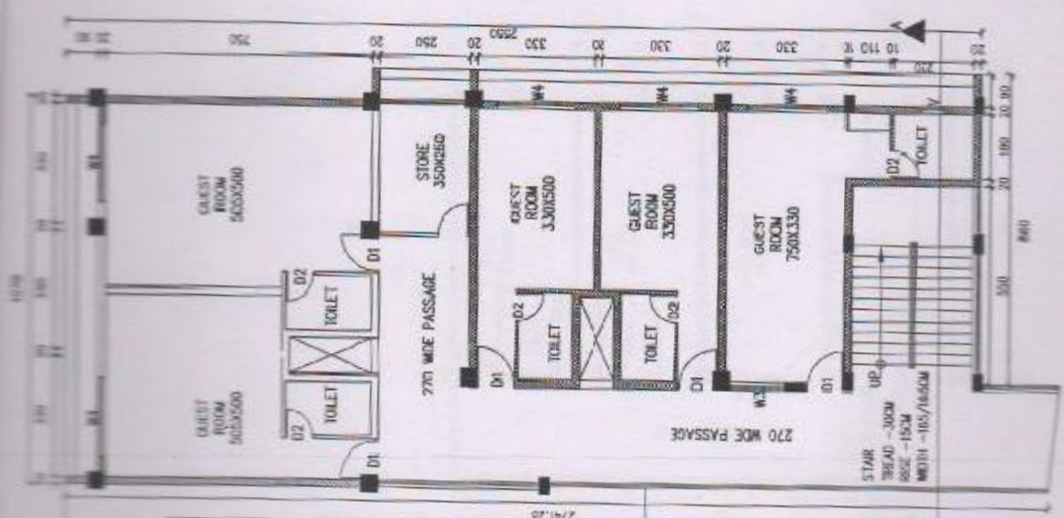
Fr. Francis Kannadan
Bursar

Dr. T.M. Joseph
Principal



SECOND FLOOR PLAN AT 173.00 LVL.
PLINTH AREA - 762.59 Sq M

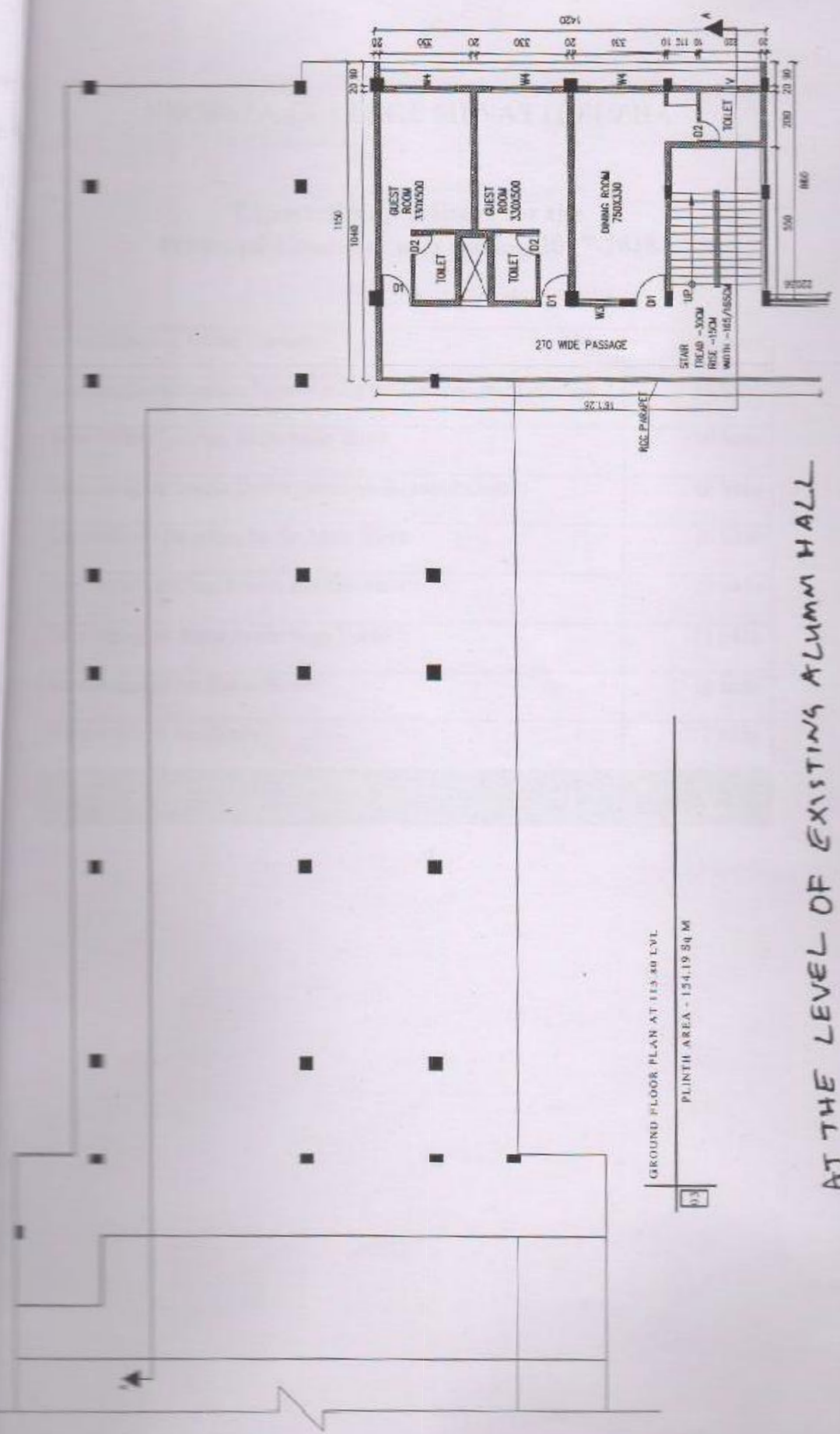
AT THE LEVEL OF EXISTING PRINCIPAL ROOM



FIRST FLOOR PLAN AT 119.40 LVL

PLINTH AREA - 263.40 Sq. M

AT THE LEVEL OF EXISTING LIBRARY ENTRANCE



GROUND FLOOR PLAN AT 115.80 EVL
 PLINTH AREA - 154.19 Sq. M

AT THE LEVEL OF EXISTING ALUMM HALL

NIRMALA COLLEGE MUVATTUPUZHA

Expected Expenditure for the Proposed Constructions during 2017-2018

Construction of Office Complex	300 lakhs
Campus Beautification, Re-designing the Gateway and Pathways	16 lakhs
New Toilet Complex in the Main Block	30 lakhs
Relocating the Media Centre (Network Resource Centre)	10 lakhs
Renovation of Roofing for the Main Block	10 lakhs
Renovation of Class Rooms and Laboratories	20 lakhs
Face-lifting of Jeeva Jyothi Boys Hostel	10 lakhs
Renovation of the Sports Hostel	10 lakhs
Renovation of the Canteen	2 lakhs
Total	408 lakhs

NIRMALA COLLEGE, MUVATTUPUZHA

Result of 2013-16 UG Batch

Course	No. of Students appeared	No. of students passed	% of pass	Grade awarded						
				A+	A	B+	B	C+	C	D
B.A Economics	51	21	41.17	1	4	-	13	-	3	-
B.A Malayalam	27	7	26	-	2	-	3	-	2	-
B.A Hindi	29	11	38	-	2	-	7	-	2	-
B.A English Model III Literature & communication studies	35	17	49	-	2	-	7	-	8	-
B.Sc Mathematics	64	46	71.88	15	25	-	4	-	2	-
B.Sc Physics Model I	43	21	48.8	8	9	-	4	-	-	-
B.Sc Physics Model II	30	6	20	-	1	-	5	-	-	-
B.Sc Chemistry	39	22	56.4	2	13	-	7	-	-	-
B.Sc Botany	42	11	26	2	2	-	5	-	2	-
B.Sc Zoology	34	22	64.7	5	8	-	8	-	1	-
B.Com Model I	59	43	73	5	25	-	7	-	6	-
B.Com Model III Computer Applications in Business	39	28	71.79	-	9	-	14	-	5	-
B.Com Model III Taxation	50	23	46	1	7	-	8	-	7	-
B.Com model III Office Management & Secretarial Practices	46	13	28.26	-	-	-	11	-	2	-
B.C.A	61	31	50.81	-	9	-	15	-	6	-

Available PG Results 2016

Course	No. of Students appeared	No. of students passed	% of pass	Grade awarded						
				A+	A	B+	B	C+	C	D
M.A. Hindi	19	15	79	-	-	7	6	2	-	-
M.Sc. Chem.	11	08	73	-	1	6	1	-	-	-
M.Sc. Statistics	16	14	87.5	2	4	5	3	-	-	-
M.Sc. Zoology	15	12	80	-	1	4	7	-	-	-
M.T.A	58	37	64	-	-	-	-	-	-	-
M.T.A Lateral Entry	36	19	47	-	-	-	-	-	-	-

I Semester (UG) Result 2018 (2018 Admissions)

Programme	No. of Students failed in											Over all		
	Eng Comm Skill	Eng Reading	Hindi	Mal	Core -I	Core -II	Compt. I	Compt. II	Voc	Pass %	Total Students	A +	A	Fail
	Mathematics	0	1	0	1	2		6 (phy)	0 (Stat)		90.3		1	32
Botany	4	6			6		8 (che)	11 (zool)		69.2	39			12
BCA	16				30		18 (maths)	19 (Stat)		50.76	65	0	3	32
B.Com M-III Tax	0				3	8	0	4	0	85.24	61	1	18	9
B.Com M-III C.A	4				0	3	6	4	0	81	37	0	11	7
B.Com M-III OMSP	16				2	19	40	9	32	32	63	0	2	43
Hindi	5	8	4		3		4	3		77	35	1	4	8
Physics M-II	2		0	1	6		12 (maths)	12 (voc)	11	51.72	29	0	2	14
Physics M-I	0	3	2	1	5		4 (che)	10 (maths)		76.19	42	1	12	10
BTS	13				2	1	5 (eco)	8 (stat)		18.75	16	0	0	13
BA Comm. Eng.										53	33	0	0	15
Zoology	6	9		6	3		20 (Bot)	4 (Che)		47.3	38	0	0	20
Chemistry	3	3	1	0	1		5 (maths)	7 (Phy)		84	44	2	12	7
Economics	18	16	7	3	12		6 (Hist)			68.57	70	1	4	22
Malayalam	15	14		3	6	3				43	30	0	0	17
B.Com M-I	2			1	2	1	1	2		96.72	61	4	17	2



NIRMALA COLLEGE

**MUVATTUPUZHA, ERNAKULAM (DIST)
KERALA-686 661, INDIA.**

(Affiliated to Mahatma Gandhi University Kottayam and
Re-accredited with CGPA of 2.85 (B Grade) by NAAC)





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6.1.2 The institution practices decentralization and participative management

**Scanned Minutes of IQAC and Building
Committee regarding Action Plan**

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Minutes of IOAC meeting held on 15th December 2016. 4pm

- Dr. T.M. George T.M. George
- Dr. John Kattakayam John Kattakayam
- Fr. Mathew Chandranthumel Mathew Chandranthumel
- Fr. Francis Kannan Fr. Francis Kannan
- Dr. Susan C Susan C
- Dr. Neerada Marie Kurian Neerada Marie Kurian
- Dr. Sr. Biji MP Sr. Biji MP
- Poelthy George Poelthy George
- Diga Mathews Diga Mathews
- Dr. Aini Kurian Aini Kurian
- Dr. Soby Baby Soby Baby
- Deepthi Joseph Deepthi Joseph
- Raison J Mathews Raison J Mathews
- Dr. Jalya Emmanuel Jalya Emmanuel
- T.M. Jacob T.M. Jacob
- Philip Augustine Philip Augustine
- Mathew. A. Maneyan Mathew. A. Maneyan
- Shaimon Joseph Shaimon Joseph
- N. Shibu Mohanan N. Shibu Mohanan
- Dr. Giji & Joseph Giji & Joseph
- J. George Nuneval J. George Nuneval
- Dr. B. Samsk B. Samsk
- Saji Joseph Saji Joseph
- T.M. Joseph T.M. Joseph

Meeting started at 4pm with a silent prayer with 26 members.

Resolutions and Recommendation

1. Principal welcomed Rev. Dr. George Thonuthuparambil and Dr. Jacob John Kattakayam Secretary, Higher Education Corporation agency. In his address, he mentioned about the need of quality assurance activities in

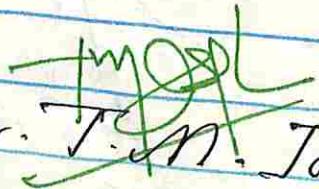
The college and need of frequent I@AC meetings.

3. Dr. Jacob John Kattakayam delineated several points to be noted by I@AC.

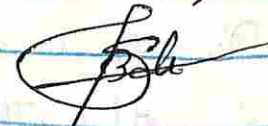
- (a) Preparation of minutes and **action plan**
- (b) Introduction of Innovative Practices
- (c) Conduct of Academic and Administrative Audit
- (d) Monitoring of each and every activities
- (e) Efficient functioning of Internal Complaint Cell, Grievance redressal Mechanism.
- (f) Provision of employment news, competitive success in career guidance and placement office.

Meeting ended by 5pm. after the vote of thanks by the I@AC coordinator.

Chairman, I@AC


Dr. T.M. Joseph

Coordinator, I@AC


Dr. Suby Baby

PRINCIPAL
NIRMALA COLLEGE
MUVATTUPUZHA



Building Committee meeting at 3.45 p.m. on 18/1/2017 in the Conference Hall

1. The Building Committee met at 3.45 p.m. on 18 January 2017 in the Conference Hall.
2. The meeting approved the revised plan and estimate of the building project i.e. Administrative Block, with a total outlay of Rs. 2,38,64,104/- in the total area of 1231.8 sq.m.
3. Considering the fact that the UbiC has sanctioned only Rs. 36,71,513/- the Committee earmarked the area consisting of main office and principal office for inclusion in the UbiC scheme and the remaining area under the PTA fund.
4. The Committee approved the plan and estimate for the designated construction with the UbiC grant of Rs. 36,71,513/-. The Committee also approved the proposal of meeting the excess amount of Rs. 19,74,390/- from the PTA fund, subject to the approval of the PTA Committee.
5. The Committee also resolved to invite open tenders for the proposed construction of 3318 sq.ft with UbiC grant
6. The meeting came to an end at 5.00 p.m.

Members present:

1. Dr. T.M. Joseph, Principal *next*
2. Rev. Fr. Francis Kannadan, Bursar *job*

3. Prof. Jose Karikunnel, Vice Principal *John*
4. Prof. J. George Neerol, Teacher Representative *Agil*
5. Dr. Sr. Terry Joseph, Representative of user Teaching Dept. *Sr. Tom*
6. Dr. T.M. Jacob, Teacher Representative *John*
7. Ansen. M.R. *John*

Tongal





NIRMALA COLLEGE MUVATTUPUZHA

Muvattupuzha P. O., Ernakulam Dist., Kerala - 686 661

Telephones: 0485 2832361, 2836300

e-mail: nirmalacollege@gmail.com, Website: www.nirmalacollege.ac.in

FOURTH CYCLE NAAC ACCREDITATION 2019

CRITERION 6

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1.2 The institution practices decentralization and participative management

Duties and list of Various Cells

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



NIRMALA COLLEGE

Muvattupuzha P. O., Ernakulam Dist.,
Kerala –686 661

(Accredited by NAAC with grade B and Affiliated to M.G. University)

HANDBOOK & CALENDAR 2019-2020

Telephones

Office	: 0485 283 2361
Manager	: 0485 286 2237
Principal	: 0485 283 6300
Vice Principal	: 8078168721
Bursar	: 9446276764
Placement Cell	: 9645742019
IGNOU	: 949 637 7247
MCA Block	: 0485 283 6363
Pharmacy College	: 0485 283 6888
Little Flower Hostel (girls)	: 0485 283 2264
Jeeva Jyothi Hostel (boys)	: 8921998487
St. Joseph's Hostel (girls)	: 0485 2834832
Assissi Hostel (girls)	: 828 160 6425
Alphonsa Hostel (girls)	: 0485 283 2635
South Indian Bank	: 0485 283 5064
NESTT	: 0485 283 0033
Nirmala Matha Church	: 0485 283 2581

Fax: 0485 283 6300

e-mail : nirmalacollege@gmail.com

www.nirmalacollege.ac.in, www.nirmalacollege.org www.nirmalalumni.org

VIII- TEAM MATES

GENERAL ADMINISTRATION

1. Manager : Mgr. (Dr) Cherian Kanjirakompil
2. Secretary : Fr. (Dr.) George Thanathuparambil
3. Principal : Dr. James Mathew
4. Vice Principals : Dr. J. Georgi Neernal & Prof. Saji Joseph
5. Bursar : Fr. Francis Kannadan
6. Administrator MCA & SF Courses : Fr. Abraham Niravathinal
7. Liaison Officer for the Management: Prof. Jose Karikunnel
8. Public Information Officer : Dr. J. Georgi Neernal
9. Staff Secretary : Mr. Philip Augustine
10. IQAC Co-ordinator : Dr. Sony Kuriakose
11. Jr. Superintendent : Smt. Lovely Varghese

I. CURRICULAR ASPECTS

Co-ordinators: Dr. Juliya Emmanuel & Dr. Gigi K. Joseph

1. Co-ordinator, CBCSS : Mr. Mathews K. Manayani
2. Value Education : Mr. Abin Wilson & Ms. Neena Thomas
3. Handbook & Calendar : Dr. Nibu Thomson & Dr. Anni Thomas
4. Open Courses : Mr. Philip Augustine, Mr. Mathews K. Manayani
5. Brochure & Prospectus : Dr. Nibu Thomson
6. Website : Dr. T.M. Jacob, Mr. Titu Thomas &
Dr. Sony Kuriakose
7. Nirmala Stars : Dr. Vinod K.V.
8. B. Voc. Programme : Dr. Suby Baby
9. Add on Course on
Rural Eco Management : Ms. Sindhu Rachel Joy
10. Add on Course on Computer
Applications (DCA) : Mr. Jose Karikunnel
11. Additional Skill Acquisition
Programme (ASAP) : Mr. Shaimon Joseph
12. Scholar Support Programme : Ms. Anu Josy Joy
13. Walk with Scholar (WWS) : Dr. Vinod K.V.
14. Coaching Classes
for Competitive Exams : Mr. A.J Emmanuel & Mr. Saji Joseph
15. UGC-NET Coaching : Dr. Sony Kuriakose & Ms. Alphonsa K. Joy
16. Civil Service Coaching : Dr. Vinod K.V.
17. Idea Club : Dr. Vinod K.V.
18. Online Courses like MOOC,
Moodle and Swayam : Dr. T.M. Jacob & Mr. Raison J. Mathew

19. Newsletter : Dr. Manu C. Skaria & Dr. Nibu Thomson
 20. Advanced Diploma in Logistics
 and Retail Management : Mr. Jose Karikunnel
 21. CMA Programme : Mr. A.J. Emmanuel
 22. IGNOU : Dr. Sreeja G.R.
 23. Certificate/Diploma Course : Mr. Shaimon Joseph & Manu C. Skaria

II. TEACHING, LEARNING & EVALUATION

Co-ordinators: Dr. Sony Kuriakose & Ms Anu Jossy Joy

1. Superintendent of Examinations : Mr.Saji Joseph
2. Senior Asst. of Examinations : Mr. Shaimon Joseph & Titu Thomas
3. Co-ordinators of Internal
 Assessment Examinations : Mr.Mathews K.Manayani & Dr. Annie Thomas
 Ms. Anjaly
4. Result Analysis : Dr.V. Seethalekshmy & Mr. Titu Thomas
5. Online Teacher Evaluation : Ms. Deepa Abraham, Ms. Alphonsa K. Joy
6. Convener, Grievance
 Redressal Cell (CIE) : Dr. J. Georgi Neernal
7. Teaching Plan : Mr. Philip Augustine
8. Feedback from Parents : Dr. Gigi K. Joseph & Dr. Manu C. Skaria
9. Feedback from Alumni : Dr. J. Georgi Neernal & Sr. Jinto John
10. P.B.A.S. : Mr. A.J. Emmanuel
11. Teacher Performance Record : Dr. Sony Kuriakose
12. Online Course : Dr. T.M. Jacob & Dr. Sony Kuriakose
13. Mentoring : Dr. Vinod K.V.
14. Remedial Teaching : Ms. Anu Jossy Joy
15. Peer Teaching : Dr. Rajesh Kumar B.
16. Bridge Courses : Ms. Anu Jossy Joy
17. Outcome based education : Dr. Radhu S.
18. Innovative Teaching methods : Dr.T.M. Jacob & Dr. Raju V.P.
19. Academic Calender : Dr. Nibu Thomson & Dr. Annie Thomas
20. Time Table : Dr. Nibu Thomson
21. Zero hour : Mr. Prince Samuel Joseph

PBAS COMMITTEE

1. Dr. James Mathew : (Principal)
2. Dr. J. Georgi Neernal : (Vice Principal)
3. Mr. A.J. Emmanuel : (Co-ordinator)
4. Mr. Saji Joseph : (Joint Co-ordinator)
5. Dr. Aloysius Sabu
6. Ms. Ligi George

INTERNAL EVALUATION (CBCSS)

Monitoring Committee:-

1. Mr. Abin Wilson : (College Co-ordinator)
2. Mr. Mathews K. Manayani (Joint Co-ordinator)

III. RESEARCH INNOVATION AND EXTENSION

Co-ordinators: Dr. Thomas Varghese & Dr. Armstrong Sebastian

RESEARCH CENTRES & GUIDES IN THE COLLEGE

Chemistry (U.D No. Ac. A. II (II)/505/88dt. 29-01-1988)

Dr. Dominic Jacob E.

Dr. K.J.John

Dr. Marthakutty Joseph

Dr. Lovely Mathew P

Dr. Padma P.

Dr. Jyothish Kuthanappillil

Commerce (U.O. No. A.VI /3323/RC/98dt. 18-11-1999)

Dr. James Mathew

Dr. Gireeshkumar G. S.

Dr. Sony Kuriakose

Dr. Suby Baby

Malayalam (U.O. No. Ac A. VI/2/3185/RC/2000 dt. 08-02-2001)

Rev. Dr. Thomas Periappuram

Dr. Sr. Seelia Thomas P.

Dr. Lissy Joseph

Dr. Jose George

Dr. Beenamma Mathew

Dr. Joshy Varghese

Dr. Annie Thomas

Dr. (Sr.) Biji M.P.

Dr. Shajan Varghese

Hindi (U.O. No. Ac. A. VI/2/1023/ RC/04dt.03-06-2005)

Dr. James George

Dr. Suja C.

Dr. Merly K. Punnoose

Zoology (U.O. No.7349/A VI/1/RC/1569/2016/AC/dt12-12-2017)

Dr. Gigi K. Joseph

Dr. K.V. Vinod

Dr. Arun A.U.

Statistics (U.O. No. Ac. A. VI/1/1565/RC/2009/02-04-2009)

Dr. Johny Scaria

Dr. Seethalekshmi V.

Dr. Jacob T.M.

Dr. E.S. Jeevanand

English (U.O.No. 7649/AVI/2/RC/1263/2018/Ac dt. 27-10-2018
Dr. Armstrong Sebastian
Dr. Nibu Thomson
Dr. Shima Mathew

RESEARCH GUIDES IN OTHER CENTRES

Economics

Rev. Dr. T.M. George : School of Gandhian Thought and
: Development Studies, M.G. Univ.

Political Science

Dr. T.M. Joseph : School of Gandhian Thought and
: Development Studies, M.G. Univ.

Zoology

Dr. Shaju Thomas : CMS College, Kottayam

Physics

Dr. Thomas Varghese : Newman College, Thodupuzha

EXTENSION AND CONSULTANCY SERVICES

1. Consultancy Service (Edison Circle) : Dr. Ani Kurian & Dr.N. Shibir Mohanan
2. Blood Donation Club : Mr. Abin Wilson & Dr. Nibu Thomson
3. Media & Public Relations : Dr. P.B. Saneesh
4. FLAIR : Dr.N. Shibir Mohanan
5. Mar Mathew Pothanamuzhi
Intercollegiate Elocution : Ms. Seema Joseph & Ms. Neena Thomas
6. Rev. Dr. John Vallamattam
Intercollegiate Debate : Fr. Francis Michael & Ms Seema Joseph
7. Civil Service Academy : Prof. Jose Karikunnel & Dr. Vinod K.V.
8. Director, Publication Division : Dr. Gigi K. Joseph
9. Science & Society (Journal) : Dr. Gigi K. Joseph
10. Heritage Museum : Dr. P.B. Saneesh
11. Yoga Centre : Dr. George James T. & Dr. Sreeja G.R.
12. Campus Light (Publication) : Fr. Francis Michael, Dr. Ani Kurian
13. Ozone Day Observance : Mr. Titu Thomas
14. Plastic Shredding Unit : Mr. Philip Augustine & Ms. Anns Maria Thomas
15. DRC Testing : Dr. Albish K. Paul
16. Price Projection Consultancy
Service to Rubber Board : Dr. T.M. Jacob
17. Coconut yield Projection
consultancy service to
Coconut Board : Dr. T.M. Jacob
18. Water Testing : Mr. Mathews K. Manayani
19. Butterfly Park : Dr. Gigi K. Joseph &
20. Wall Calendar : Dr. Nibu Thomson

21. Crash Course on German Language : Fr. Jestin K. Kuriakose
22. Audio/Video Recording : Mr. Prince Samuel Joseph & Bobby Mathew
23. Campus Studio : Mr. Prince Samuel Joseph
24. Nirmala Darshan : Mr. Prince Samuel Joseph
25. Unnat Bharat Abhiyan (UBA) : Dr. Suby Baby & Dr. Albish K. Paul
26. Commerce Lab : Mr. Manu Thankachan
27. Central Instrumentation Centre : Dr. N. Shibin Mohanan
28. Media Lab : Mr. Prince Samuel Joseph & Dr. Nibu Thomson

PUBLIC LECTURES

1. Msgr. Thomas Nedumkallel Memorial Lecture : Dr. P. B. Saneesh & Ms. Jasmin Mary P.J.
2. Msgr. Mathew Palamattam Memorial Lecture : Mr. Shaimon Joseph & Ms. Alphonsa K. Joy.
3. Fr. John Vallamattam Memorial Lecture : Dr. Sr. Biji M.P. & Juliya Emmanuel
4. Monthly Lecture Series : Dr. Saneesh P.B. & Ms. Ligi George
5. Foundation Day Lecture Series : Dr. Vinod K. V. & Ms Anu Jossy Joy
6. Mar Mathew Pothanamuzhi Memorial Lecture : Dr. Armstrong Sebastin & Sona Goerge
7. Dr. Shaju Thomas & Dr. Sasikala K. Joseph Endowment Lecture : Dr. Ani Kurian & Ms. Ambily Elizebath George
10. Annual Alumni Lecture : Dr. J. Georgi Neernal & Ms. Alphonsa K. Joy
11. Rev. Dr. Mathew Thottiyil Endowment Lecture : Dr. Jyothish Kuthanapillil & Ms. Anns Maria Thomas
12. World Environment Day Lecture : Dr. N. Shibin Mohan
13. Science Day Lecture : Dr. Rajeshkumar B. & Jaya S.
14. Merit Day Lecture : Dr. Seethalekshmi V., Ms. Sona George
Ms. Deepa Abraham & Alphonsa K. Joy
15. Annual Day Lecture : Dr. Vinod K.V. & Ms. Ligi George
16. Alumni Lecture Series : Mr. Shaimon Joseph & Ms. Deepa Abraham
17. Diamond Jubilee Memorial Lecture : Mr. A.J. Emmanuel & Dr. Annie Thomas
18. Ozone Day Lecture : Dr. Vinod K.V. & Mr. Titu Thomas

RESEARCH COMMITTEE

The Committee promotes research activities, helps in submitting research projects and supervises the Ph.D. programme of the institution

1. Dr. James Mathew (Chairman)
2. Dr. Thomas Varghese (Convener)
3. Dr. J. Georgi Neernal
4. Mr. Saji Joseph

5. Dr. Nibu Thomson : Joint Coordinator
6. Dr. Jyothish Kuthanapillil
7. Dr. Seethalakshmi V.
8. Dr. Gigi K. Joseph
9. Dr. Sony Kuriakose
10. Dr. George Sebastian : (External Member)

FIST PROJECT IMPLEMENTATION GROUP

1. Dr. James Mathew : (Chairman)
2. Dr. T.M. Jacob : (Convener)
3. Dr. J. Georgi Neernal :
4. Mr. Saji Joseph
5. Rev. Fr. Francis Kannadan :
6. Dr. Thomas Varghese
7. Dr. Gigi K. Joseph
8. Dr. N. Shibir Mohanan
9. Mr. Mathews K. Manayani
10. Mr. Rajesh Kumar B. : (Secretary)

DBT - STAR COLLEGE IMPLEMENTATION GROUP

1. Dr. James Mathew : (Chairman)
2. Dr. N. Shibir Mohanan : (Convener)
3. Dr. J. Georgi Neernal :
4. Mr. Saji Joseph
5. Fr. Francis Kannadan :
6. Dr. T.M. Jacob
7. Dr. Thomas Varghese
8. Dr. Vinod K.V.
9. Dr. Jyothish Kuthanapillil
10. Mr. Tittu Thomas

SOCIAL ACTION FORUM

1. Dr. James Mathew : (Chairman)
2. Dr. J. Georgi Neernal : (Vice Chairman)
3. Mr. Saji Joseph : (Vice Chairman)
4. Fr. Francis Kannadan
5. Fr. Abraham Niravathinal
6. Dr. Albish K Paul
7. Mr. Abin Wilson
8. Ms. Seema Joseph

NARP – OFFICE BEARERS

1. Dr. James Mathew (President)
2. Dr. J. Georgi Neernal (Vice President)
3. Mr. Saji Joseph
4. Fr. Francis Kannadan (Management Representative)
5. Mr. Shaimon Joseph (Secretary)
6. Dr. Gigi K. Joseph (Chief Editor- 'Science & Society')
7. Dr. Armstrong Sebastian
8. Dr. Raju V.P. (Treasurer)
9. Dr. Vinod K.V.

NIRMALA RESEARCH GROUP

1. Dr. James Mathew
2. Dr. Jgeorgi Neernal
3. Prof. Saji Joseph
4. Dr. Seetha Lekshmi V.
5. Dr. Armstrong Sebastian
6. Dr. George James T.
7. Dr. Thomas Varghese
8. Dr. Raju V. P
9. Dr. T M Jacob
10. Dr. Biji M. P.
11. Dr. Sanish P. B.
12. Dr. Nibu Thomson
13. Dr. N. Shibin Mohanan
14. Dr. Sony Kuriakose
15. Ms. Anns Maria Thomas
16. Ms. Anu Jossy Joy
17. Dr. Ani Kurian
18. Dr. Juliya Emmanuel
19. Dr. Suby Baby
20. Dr. Jyothish Kuthanapillil
21. Dr. Manu C. Skaria
22. Mr. Mathews K. Manayani
23. Mr. Shaimon Joseph
24. Dr. Vinod K. V.
25. Ms. Ambily Elizabeth George
26. Mr. Titu Thomas
27. Dr. Radhu S.
28. Dr. Rajesh Kumar B.
29. Dr. Albish K. Paul
30. Dr. Sibi C. Varghese
31. Dr. Aneesh Sankar

IV. INFRASTRUCTURE AND LEARNING RESOURCES

Co-ordinators: Dr. George James T. & Mr. Philip Augustine

1. Electronic Equipment Maintenance & Stock Register : Dr. George James T. & Mr. Bobby Mathew
2. Solar Power System : Dr. George James T.
3. Campus Beautification : Ms. Leena mathews & Dr. Ani Kurian
4. Display Boards : Dr. Nibu Thomson & Mr. Shaimon Joseph
5. CCTV : Mr. Titu Thomas & Mr. Bobby Mathew
6. Digital Display Unit : Mr. Bobby Mathew
7. Smart Class Rooms : Dr. T.M. Jacob & Dr. Rajesh Kumar B.
8. Computer Labs : Dr. George James T. , Mr. Bobby Mathew
Mr. Leo Kuriakose
9. Digital Theater : Dr. George James T. & Leo Kuriakose
10. Health Centre : Sr. Jinto John & Ms. Alby Mathew

BUILDING COMMITTEE

1. Dr. James Mathew (Chairman)
2. Dr. J. Georgi Neernal
3. Sri. A.G. Satheeshan : (University Representative)
Dy Registrar (Exam) MGU
4. Mr. Saji Joseph : (Secretary)
5. Fr. Francis Kannadan
6. Ms. Lovely Varghese
7. Ms. Shelji E.V.

PLANNING BOARD

1. Dr. James Mathew (Chairman)
2. Dr. J. Georgi Neernal
3. Mr. Saji Joseph
4. Fr. Francis Kannadan
5. Dr. Sony Kuriakose
6. Dr.T.M. Jacob
7. Dr. George James T. (Secretary)
8. Smt. Shelji E.V. (Head Accountant)
9. Representative of University
10. All Heads of Department

PURCHASE COMMITTEE

1. Dr. James Mathew (Chairman)
2. Dr. J. Georgi Neernal
3. Mr. Saji Joseph
4. Fr. Francis Kannadan

5. Dr. Sony Kuriakose
6. Dr.T.M. Jacob
7. Dr. George James T.
8. Dr. N. Shibin Mohanan (Secretary)
9. Mr. Shaimon Joseph
10. Ms.Shelji E.V.

CAMPUS DEVELOPMENT COMMITTEE

1. Fr. Francis Kannadan : Convener
2. Dr. James Mathew
3. Dr. J. Georgy Neernal
4. Mr. Saji Joseph
5. Fr. Abraham Niravathinal
6. Dr. T. M. Jacob
7. Sr. Jinto John
8. Dr. Sony Kuriakose

CAMPUS ECOLOGICAL COMMITTEE

1. Dr. James Mathew (Chairman)
2. Fr. Francis Kannadan (Vice Chairman)
3. Dr. Gigi K. Joseph (Convener)
4. Ms. Sindhu Rachel Joy
5. Dr. N. Shibin Mohanan
6. Dr. Vinod K.V.

LIBRARY ADVISORY COMMITTEE

1. Dr. James Mathew (Principal)
2. Dr. J. Goergi Neernal (Vice Principal)
3. Mr. Saji Joseph (Vice Principal)
4. Fr. Francis Kannadan (Bursar)
5. Dr. Sony Kuriakose
6. Fr. Francis Michael
7. Dr. N. Shibin Mohanan
8. Dr. Biji M.P.
9. Dr. T. M. Jacob
10. Dr. Thomas Varghese
11. Dr. V.P. Raju
12. Dr. Armstrong Sebastian
13. Mr. Shaimon Joseph
14. Mr. Philip Augustine
15. Dr. Gigi K. Joseph
16. Dr. Nibu Thomson
17. Ms. Parvathy Jayakumar (Student Representative)

V. STUDENT SUPPORT AND PROGRESSION

Coordinators: Mr. Shaimon Joseph & Sr. Jinto John

1. Placement Officer : Mr. A.J. Emmanuel
2. Asst. Placement Officer : Ms. Dinna Johnson
3. Staff Advisor : Dr. Vinod K.V.
4. Returning Officer : Mr. A.J. Emmanuel
5. Asst. Returning Officer : Dr. Vinod K.V.
6. Convener Grievance Redress Committee : Dr. Raju V.P.
5. Observer, Union Election : Dr. George James T.
6. N.C.C. Officer : Mr. Abin Wilson
7. NSS Programme Officers : Dr. Albish K Paul & Ms. Seema Joseph
8. Arts Festival & Cultural Programmes : Dr. Vinod K.V., Dr. Aloysious Sabu, Sr. Lovely Abraham, Ms. Ligi George & Ms. Sona George
9. Career Guidance & Placement : Dr. Armstrong Sebastine, Mr. A.J. Emmanuel & Ms. Dinna Johnson
10. Remedial Coaching Classes (SC/ST & Minorities) : Ms. Anu Jossy Joy
11. Coaching Classes for Entry into Services & Competitive Examinations (Nirmala Institute of Competitive Studies) : Mr. Saji Joseph & Mr. Emmanuel A.J.
12. Coaching Classes for NET : Dr. Sony Kuriakose & Ms Alphonsa K. Joy
13. Counselling Cell : Sr. Jinto John
14. Scholarships & Grants : Dr. Manu C. Skaria
15. Endowments & Awards : Dr. Seethalakshmi V., Ms Deepa Abraham & Ms. Sona George
16. Centre for Women Empowerment : Ms. Leena Mathews, Dr. Ani Kurian Ms. Meera K.R. & Ms. Sona George
17. Student Uniforms : Dr. Julia Emmanuel
18. C.S.M. / Jesus Youth / Prayer Meetings : Sr. Lovely Abraham, Sr. Emy Tomy & Ms. Neena Thomas
19. Nature Club : Dr. Vinod K.V. & Dr. Gigi K. Joseph
20. Oratory & Debating Club : Dr. P.B. Saneesh & Ms. Seema Joseph
21. Quiz Club : Mr. Philip Augustine & Ms. Alphonsa K. Joy
22. Entrepreneurship Development Club : Dr. Raju V.P. & Mr. Mathews K. Manayani
23. Youth Red Cross : Mr. Abin Wilson, Dr. Albish K Paul & Mr. Antony P.C.
24. Human Rights Club : Dr. Nibu Thomson & Sr. Jinto John

25. Bio Diversity Club : Dr. Gigi K. Joseph
26. Anti Narcotic Cell : Mr. Antony P.C. & Ms. Deepa Abraham
27. Film & Dramatic Club : Dr. Nibu Thomson, Dr. Sanish P.B,
Dr. Manu C. Skaria, Augustine Benny
& Ms. Ligi George
28. Tourism Club : Mr. Sanker P.D.
29. Folklore Club : Dr. P.B. Sanish
30. Science Forum : Dr. N. Shibin Mohanan & Mr. Titu Thomas
31. College Magazine : Sr. (Dr.) Biji M.P., Ms. Jasmine Mary P.J.
& Ms. Sona George
32. ENCON Club : Dr. N. Shibin Mohanan
& Mr. Mathews K. Manayani
33. ASAP : Mr. Shaimon Joseph
34. News Reports & Notifications : Dr. P.B. Sanish & Mr. Shaimon Joseph
35. Computer Literacy : Ms. Arya S. Nair & Ms. Divya Rajan
36. Onam Celebration : Dr. Vinod K.V.
37. Christmas Celebration : Dr. Vinod K.V., Dr. Juliya Emmanuel
& Mr. Prince Samuel Joseph
38. Ezhuthukoottam : Sr. Dr. Biji M.P. & Ms. Seema Joseph
39. Caretakers of Students living
in Private lodges : Mr. Saji Joseph & Ms. Seema Joseph
40. Sahrudayakoottam : Dr. Annie Thomas
41. Merit Day : Dr. V. Seethalakshmi, Ms. Sona George
& Ms. Deepa Abraham
42. Talent Day : Dr. Santhosh J., Dr. Vinod K.V.
& Ms. Ligi George
43. Music Club : Sr.Lovely Abraham & Ms. Ligi George
44. Canteen : Dr. Armstrong Sebastian
45. Anti Ragging Cell : Dr. Vinod K.V. & Dr. Raju V.P.
46. Students with Special Needs : Dr. Ani Kurian
47. Language Lab : Ms. Leena Mathews & Mr. Prince Samuel Joseph
48. Computer Lab : Dr. George James T. & Dr. Raju V.P.
49. Media Centre : Mr. Prince Samuel Joseph
50. Health Club : Dr. Santhosh J. & Mr. Abin Wilson
51. ICT enabled Education : Dr. T.M. Jacob
52. Internet Facility : Dr. George James T. & Mr. Bobby V. Mathew
53. Common Room for Ladies : Dr. Ani Kurian & Sr. Jinto John
54. Road Safety Club : Mr.Philip Augustine & Ms Anns Maria Thomas
55. Spoken Hindi Club : Dr. Juliya Emmanuel & Dr. Anish Sankar P.S.
56. Literary Club : Dr. Sr. Biji M.P
57. Chess Club : Dr. Sathosh J., & Mr Abin Wilson
58. Mushroom Farming : Ms. Sindhu Rachel Joy

59. Constitution Awareness Club : Mr. Shaimon Joseph
 60. Students Charter : Mr. Shaimon Joseph
 61. Model Parliament : Mr. Shaimon Joseph
 62. Business Innovation and Incubation Centre : Dr. Sony Kuriakose, Mr. Shaimon Joseph
 Mr. Mathews K. Manayani & Dr. Vinod K.V.
 63. Self-Defense Classes for Girls : Dr. Ani Kurian
 64. MHRD'S Innovation Club : Dr. Suby Baby & Dr. Vinod K.V.
 65. Yoga Centre : Dr. Goerge James T. & Dr. Sreeja G.R.

HUMAN RESOURCE DEVELOPMENT (HRD) TRAINING

The college provides HRD Training as part of the curriculum for integral development.

1. Dr. Armstrong Sebastian (Co-ordinator)
2. Mr. Emmanuel A.J
3. Dr. Julia Emmanuel
4. Ms. Dinna Johnson

SC/ST CELL

The Cell is functioning to monitor the welfare and training programmes to the socially backward students.

1. Dr. James Mathew (Chairman)
2. Dr. J. Georgi Neernal (Vice Principal)
3. Mr. Saji joseph (Vice Principal)
4. Ms. Shini Mathew (Faculty Member)
5. Ms. Alphonsa K. Joy (Faculty member)
6. Fr. Francis Michael (Faculty Member)
7. Ms. Lovely Varghese (Office Supdt.)
8. Mr. Jordy Varghese (President, Avoly Grama Panchayat)

IPR CELL

1. Dr. Jyothish Kuthanappillil (Coordinator)
2. Dr. Nibu Thomon
3. Dr. T.M. Jacob
4. Dr. Gigi k. Joseph
5. Dr. Shibin Mohanan

ETHICS COMMITTEE

The College aims at the total development of students based on religious and moral ideals. It fosters the feelings of love and tolerance to lead a peaceful life.

1. Dr. James Mathew (Convener)
2. Fr. Francis Kannadan (Management Representative)

- | | |
|--------------------------|----------------------------------------------|
| 3. Ms. Seema Joseph | (NSS Programme Co-ordinator) |
| 4. Mr. Abin Wilson | (NCC Officer) |
| 5. Ms. Deepa Abraham | (Co-ordinator, Anti-narcotic Cell) |
| 6. Fr. Francis Micheal | (Faculty Representative) |
| 7. Ms. Sheri O. Panicker | (Member, Teacher from Self Financing Stream) |

GRIEVANCE REDRESS CELL FOR STUDENTS

The Cell takes care of the various grievances and discipline of the campus

- | | |
|---------------------------|------------------------------------------|
| 1. Dr. J. Georgi Neernal | (Chairman) |
| 2. Dr. Vinod K.V. | (Vice Chairman) |
| 3. Dr. Manu C. Skaria | (PTA Exicutive Committee Member) |
| 4. Mr. Mathews K.Manayani | (Internal Assessment Joint Co-ordinator) |
| 5. Mr. Arun Geo Augustine | (Faculty from Self Financing streams) |
| 6. Ms. Leena Mathews | (Co-ordinator – Women's Cell) |

ANTI-RAGGING COMMITTEE

- | | |
|-----------------------------------------------|-----------------------------------------|
| 1. Principal | Chairman |
| 2. RDO, Muvattupuzha | Representative of Civil Administration |
| 3. Sub Inspector of Police | Representative of Police Administration |
| 4. Sub Editor,
Deepika Daily, Muvattupuzha | Representative of Local Media |
| 5. Secretary, KCYM, Nirmala College Unit | Non - governmental organisation |
| 6. Dr.. J.Georgi Neernal | Convener, Anti-ragging squad |
| 7. Ms. Leena Mathews | Women Cell Co-ordinator |
| 8. | Representative of Teaching Staff |
| 9. PTA Vice President | Representative of Parents |
| 10. Muhammed Salim | Representative of of Senior Student |
| 11. | Representative of of Junior Student |
| 12. Ms. Loveli Varghese | Representative of Non Teaching Staff |

ANTI-RAGGING SQUAD

- | | |
|----------------------------------|-----------------------------------------------------|
| 1. Principal | Nodal Officer |
| 2. Dr. J.Georgi Neernal | Convener |
| 3. Mr. Saji Joseph | Vice Principal |
| 4. Ms. Leena Mathews | Women Cell Co-ordinator & Representative of Faculty |
| 5. Fr. Francis Kannadan | Management Representative |
| 6. Sr. Jinto John, Alphonsa Jose | Teacher represenative from Self Financing Courses |

ANTI-SEXUAL HARASSMENT COMMITTEE

- | | |
|--------------------------|--------------------|
| 1. Ms. Leena Mathews | (Chairperson) |
| 2. Dr. Ani Kurian | (Vice Chairperson) |
| 3. Dr. J. Georgi Neernal | |

4. Dr. Radhu S.
5. Ms. Jasmine Mary P.J.
6. Sr. Jinto John
7. Ms. Deepa Abraham

CANTEEN COMMITTEE

1. Mr. Philip Augustine (Chairman)
2. Dr. Armstrong Sebastian (Vice Chairman)
3. Fr. Francis Kannadan (Bursar)
4. Dr. James Mathew (Principal)
5. Dr. J. Georgi Neernal (Vice Principal)
6. Mr. Saji Joseph (Vice Principal)
7. Dr. Vinod K.V. (Staff Advisor)
8. Dr. Santhosh. J
9. Ms. Lovely Varghese
10. Mr. Antony P.C.

INTERNAL COMPLAINTS COMMITTEE

1. Mr. Saji Joseph (Presiding Officer)
2. Mr. Mathews K. Manayani
3. Ms. Leena Mathews (Convenor Women's cell)
4. Adv. Jitty Augustine (Member, KELSA)

DISCIPLINE COMMITTEE

1. Dr. J. Georgi Neernal (Chairman)
2. Mr. Saji Joseph
3. Rev. Fr. Francis Kannadan (Vice Chairman)
4. Rev. Fr. Abraham Niravathinal
5. Fr. Francis Koloth
6. Ms Lissy Paul
7. Ms. Ann Maria George
8. Dr. Armstrong Sebastian
9. Dr. Santhosh J
10. Dr. Nibu Thomson
11. Ms. Arya S. Nair .
12. Mr. Raison J. Mathew
13. Mr. Prince Samuel Joseph
14. Mr. Shaimon Joseph
15. Dr. N Shubin Mohanan
16. Dr. Vinod K.V.
17. Mr. Abin Wilson
18. Dr. Juliya Emmanuel
19. Sr. Jinto John

20. Sr. Lovely Abraham

MINORITY CELL

1. Dr. Aloysius Sabu N. (Convener)
2. Dr. Annie Thomas (Joint Convener)
4. Dr. Gigi K. Joseph
5. Ms. Alphonsa K. Joy

OBC CELL

1. Dr. Vinod K.V
2. Dr. Rajeshkumar B
3. Ms. Shini Mathew
4. Ms. Arya S. Nair
5. Mr. Arun Geo Augustine

VI. GOVERNACE, LEADERSHIP AND MANAGEMENT

Co ordinators: Dr. T.M. Jacob & Ms. Shija Paul P.

1. Staff Secretary : Mr. Philip Augustine
2. IQAC Co-ordinator : Dr. Sony Kuriakose
3. UGC Coordinator : Dr. Vinod K.V.
4. Internal & External Auditing : Prof. Jose Karikunnel
5. Documentation : Dr. T.M. Jacob, Dr Sony Kuriakose & Leo Kuriakose
6. FIST : Dr. T.M. Jacob & Dr. Rajeshkumar B.
7. AIACHE & Xavier Board Programmes : Sr. Jinto John,
8. e-Resources Cell : Dr.T.M. Jacob & Mr.Bobby Mathew
9. Staff Tour : Mr. Philip Augustine & Dr. Armstrong Sebastian
10. Onam Celebration for Staff : Mr. Philip Augustine, Mr. Shaimon Joseph & Mr. Antony P.C.
11. Christmas Celebrations for Staff : Mr. Philip Augustine, Dr. Annie Thomas & Mr. Jimmy Mathew
12. Faculty Development Programme : Dr. Sony Kuriakose & Dr. T.M. Jacob
13. Staff Day : Mr.Philip Augustine & Dr.Armstrong Sebastian
14. Annual Retreat : Sr. Emy Tomy
15. Annual Administration Report : Mr.Mathews K. Manayani
16. NIRF : Dr. T.M. Jacob
17. TCS Software : Dr. T.M. Jacob & Mr. Bobby Mathew
18. Statistical Data & AISHE : Ms. Alphonsa K. Joy
19. Nodal Officer for KSCSTE Programmes : Ms. Jaya S.

ACADEMIC REVIEW COMMITTEE

1. Mgr. (Dr) Cherian Kanjirakombil : Chairman
2. Dr. George Thanathuparambil : Secretary
3. Dr. James Mathew : Principal
4. HoDs Concerned
5. IQAC Coordinator

UGC COMMITTEE

1. Dr. James Mathew : (Principal)
2. Dr. J. Georgi Neernal : (Vice Principal)
3. Mr. Saji Joseph : (Vice Principal)
4. Vinod K.V. (Co-ordinator)
5. Dr. George James T.
6. Dr. N. Shibir Mohanan
7. Dr. Jyothish Kuthanapillil
8. Dr. Julia Emmanuel
9. Ms. Ligi George
10. Ms. Neena Thomas
11. Dr. Nibu Thomson
12. Dr. Sony Kuriakose
13. Dr. Ani Kurian

RUSA PROJECT MONITORING COMMITTEE

1. Dr. James mathew (Chairman)
2. Dr. J. Georgi Neernal (Vice Chairman)
3. Mr. Saji Joseph
4. Fr. Francis Kannadan (Management Representative)
5. Mr. Titu Thomas (Nodel Officer)
6. Dr. George James T.
7. Dr. N. Shibir Mohanan
8. Dr. Vinod K.V.
9. Mr. Shaimon Joseph
10. Mr. Mathews K . Manayani
11. Ms. Jasmine Mary P.J.
12. Ms. Neena Thomas
13. Ms. Lovely Varghese
14. Ms. Shelji E.V.

GRIEVANCE REDRESS CELL FOR STAFF

1. Manager
2. Higher Education Seceretary
3. Principal

4. Vice Principal
5. Bursar
6. Staff Secretary
7. Staff Adviser
8. Women's Cell Co-ordinator

CAMPUS COORDINATION COMMITTEE

1. Fr. Jose Vengooran : Chairman
2. Dr. James Mathew
2. Mr. Jose Karikunnel
3. Fr. Francis Kannadan
4. Fr. Jose Mathai Mylediath
5. Dr. J. Georgi Neernal
6. Fr. Abraham Niravathinal
7. Mr. Philip Augustine

PTA EXECUTIVE COMMITTEE

1. Dr. James Mathew, Principal (President)
2. Fr. Saju K. Mathai (Vice President)
3. Dr. J. Georgi Neernal, Vice Principal (Secretary)
4. Dr. Manu C. Scaria (Joint Secretary)
5. Rev. Fr. Francis Kannadan (Management Representative)
6. Dr. Gigi K. Joseph (Teacher Representative)
7. Mr. E.M. Sanjeev (Joint Secretary)
8. Mrs. Mini Raju (Joint Secretary)
9. Ms. Reethama Stephen (Joint Secretary)
10. Mr. Benny George (Joint Secretary)

QUALITY ADVISORY COMMITTEE (QAC)

1. Dr. James Mathew (Principal & Chairman)
2. Dr. J. Georgi Neernal (Vice Principal)
3. Mr. Saji K. Joseph (Vice Principal)
4. Fr. Francis Kannadan (Bursar)
5. Dr. T.M. Jacob
6. Dr. Sony Kuriakose
7. Dr. Nibu Thomson
8. Ms. Shija Paul P.
9. Dr. Thomas Varghese
10. Mr. Philip Augustine
11. Dr. George James T.
12. Dr. Juliya Emmanuel
13. Dr. Armstrong Sebastian
14. Dr. Gigi K. Joseph

ALUMNI ASSOCIATION EXECUTIVE COMMITTEE

1. Dr. James Mathew : (Ex-Officio President)
2. Mr. Thomas Mathew : (Working President)
3. Adv. Tomy Kalambattuparambil : (Vice President)
4. Mr. J.Georgi Neernal : (Secretary)
5. Sr. Jinto John : (Jt. Secretary)
6. Mr. Jose Karikunnel : (Treasurer)

PUBLIC RELATION CELL

1. Dr. P.B. Sanish : (Convener)
2. Mr. Shaimon Joseph : (Joint Convener)
3. Dr. Vinod K.V.
4. Dr. Jyothish Kuthanappillil
5. Ms. Jaya S.

STAFF WELFARE COMMITTEE

1. Dr. James Mathew : (Convener)
2. Dr. J. Georgi Neernal
3. Mr. Saji Joseph
4. Mr. Philip Augustine : (Joint Convener)
5. Dr. Amstrong Sebastian
6. Dr. N. Shibir Mohanan
7. Ms. Jaimol J. Moozhiyanikkal
8. Mr. Antony P.C.

CRISIS MANAGEMENT COMMITTEE

1. Rev. Dr. George Thanthuparambil (Chairman)
2. Dr. James Mathew
3. Dr. J. Georgi Neernal
4. Mr. Saji Joseph
5. Fr. Francis Kannadan
6. Fr. Abraham Niravathinal

ADMISSION COMMITTEE

1. Dr. J. Georgi Neernal (Chairman)
2. Dr. Nibu Thomson (Nodal Officer)
3. Fr. Francis Kannadan
4. Mr. Saji Joseph
5. Dr. Ani Kuruan
6. Ms. Neena Thomas
7. Dr. Julia Emmanuel
8. Ms. Deepa Abraham
10. Ms. Anns Maria Thomas

11. Ms. Chinchu Louis
12. Mr. Arun Geo Augustine
13. Ms. Darsana Sajikumar
14. Ms. Anns Maria Jose
15. Mr. Bobby Mathew
16. Ms. Lovely Varghese
17. Ms. Shelji E.V.
18. Mr. Leo Kuriakose

NSS ADVISORY COMMITTEE

1. Dr. James Mathew : Chairman
2. Dr. J. Georgi Neernal
3. Fr. Francis Kannadan
4. Mr. Saji Joseph
5. Mr. Shaimon Joseph
6. Ms. Seema Joseph
7. Dr. Albish K. Paul : Convener

RIGHT TO INFORMATION CELL

1. Public Information Officer : Dr. J. Georgi Neernal
2. Asst. Public Information Officer : Mr. Reji S. Xavier
3. Appellate Authority : Dr. James Mathew

COLLEGE STAFF CO-OPERATIVE SOCIETY DIRECTOR BOARD

1. Dr. Armstrong Sebastian : President
2. Mr. Emmanuel A.J. : Secretary
3. Mr. Vinod K.V. : Board Member
4. Mr. Shaimon Joseph : Board Member
5. Mr. Jimmy Mathew : Board Member
6. Mr. Jolly T. Joseph : Board Member
7. Ms. Shelji E.V. : Board Member
8. Mr. Saji Joseph : Board Member
9. Ms. Jaiby Cyriac : Board Member
10. Ms. Shylet Peter : Board Member
11. Ms. Seema Joseph : Board Member

VII. INSTITUTIONAL VALUES AND BEST PRACTICES

Co-ordinators: Dr. T.M. Jacob & Mr. Prince Samuel Joseph

1. Plastic Shredding Unit : Ms Anns Maria Thomas
2. DRC Testing : Mr. Mathews K. Manayani
3. Rain Water Harvesting : Dr. Gigi K. Joseph, Dr. Vinod K.V.
4. Three Minutes to Fame : Ms. Ligi George

5. Teacher Performance Record : Mr. A.J. Emmanuel
6. Business Incubation Centre : Dr Vinod K.V. & V.P. Raju
7. Alumni Lecture Series : Dr. J. Georgi Neernal & Ms. Deepa Abraham
8. Butterfly Garden : Dr.Gigi K. Joseph & Ms. Sindhu Rachel Joy
9. Botanical Garden : Dr. N Shibin Mohanan
10. Food fest : Dr. Vinod K.V. & Dr. Sreeja G.R.
11. Department Magazine : Dr. Annie Thomas & Seema Joseph
12. Mushroom Farm : Ms. Sindhu Rachel Joy
13. Facilities for the Physically Challenged : Dr. T.M. Jacob
14. Alternative Energy Initiative : Dr. Rajeshkumar B.
15. Bio diversity Park : Dr. Gigi K. Joseph & Vinod K.V.
16. Herbal Garden : Dr. Siby C. Varghese
17. Organic Vegetable Farm : Ms. Seema Joseph & Dr. Albish K. Paul
18. Waste Management : Ms. Ambili Elizabeth George & Dr. Ani Kurian
19. Electronic Workshop : Dr. George James T.
20. Monthly Lecture Series : Dr. P.B. Saneesh
21. Vermi Compost Plant : Ms. Sindhu Rachel Joy & Ms. Jasmine Mary P.J.
22. Aqua Culture Pond : Dr. Vinod K.V. & Ms. Ambily Elizabeth George
23. Campus Radio : Mr. Prince Samuel Joseph & Dr. P.B. Saneesh
24. Monday Melodies : Sr. Lovely Abraham & Ms. Ligi George
25. Spoken English Course : Dr. Manu C. Skaria
26. Spoken Hindi Course : Juliya Emmanuel
27. Nirmala Stars Programme : Dr. Suby Baby & Dr. K.V. Vinod
28. Folklore Museum : Dr. P.B. Saneesh
29. Heritage Museum : Dr. P.B. Saneesh
33. Sahrudayakoottam : Dr. Annie Thomas
31. Biogas Plant : Dr. Gigi K. Joseph
32. Award for best outgoing student : Dr. J. Georgi Neernal & Dr. Radhu S.
33. Yoga Centre : Dr. George James T.
34. "Jaivagramam" Project : Dr. Gigi K. Joseph
35. Digital literacy : Dr. George James T.
36. Apiculture unit : Dr. N. Shibin Mohanan
37. Gift a Book: Lift a life : Mr. Philip Augustian

COLLEGE INNOVATION COUNCIL

1. Dr. James Mathew : Chairman
2. Dr. J. Georgi Neernal
3. Mr. Saji K. Joseph
4. Fr. Francis Kannadan
5. Prof. Jose Karikunnel
6. Dr. Gigi K. Joseph

7. Dr. George James T.
8. Dr. T. M. Jacob
9. Dr. Sony Kuriakose
10. Dr. Suby Baby
11. Dr. Nibu Thomson
12. Mr. Shaimon Joseph
13. Dr. N. Shibin Mohanan
14. Dr. Jyothish Kuthanapillil
15. Dr. Julia Emmanuel
16. Dr. Vinod K.V.
17. Dr. Radhu S
18. Ms. Dinna Johnson





NIRMALA COLLEGE MUVATTUPUZHA

Muvattupuzha P. O., Ernakulam Dist., Kerala - 686 661

Telephones:0485 2832361, 2836300

e-mail:nirmalacollege@gmail.com, Website: www.nirmalacollege.ac.in

FOURTH CYCLE NAAC ACCREDITATION 2019

CRITERION 6

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1.2 The institution practices decentralization and participative management

Photos of Campus Rejuvenation Project

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



Administrative Block



Principal's Room



Local Manager's Room



Vice Principal's Office

Conference Hall



Office Block



Digital Theatre

Digital Theatre



Guest House



Guest House



Guest House Garden





NIRMALA COLLEGE MUVATTUPUZHA

Muvattupuzha P. O., Ernakulam Dist., Kerala - 686 661

Telephones: 0485 2832361, 2836300

e-mail: nirmalacollege@gmail.com, Website: www.nirmalacollege.ac.in

FOURTH CYCLE NAAC ACCREDITATION 2019

CRITERION 6

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1.2 The institution practices decentralization and participative management

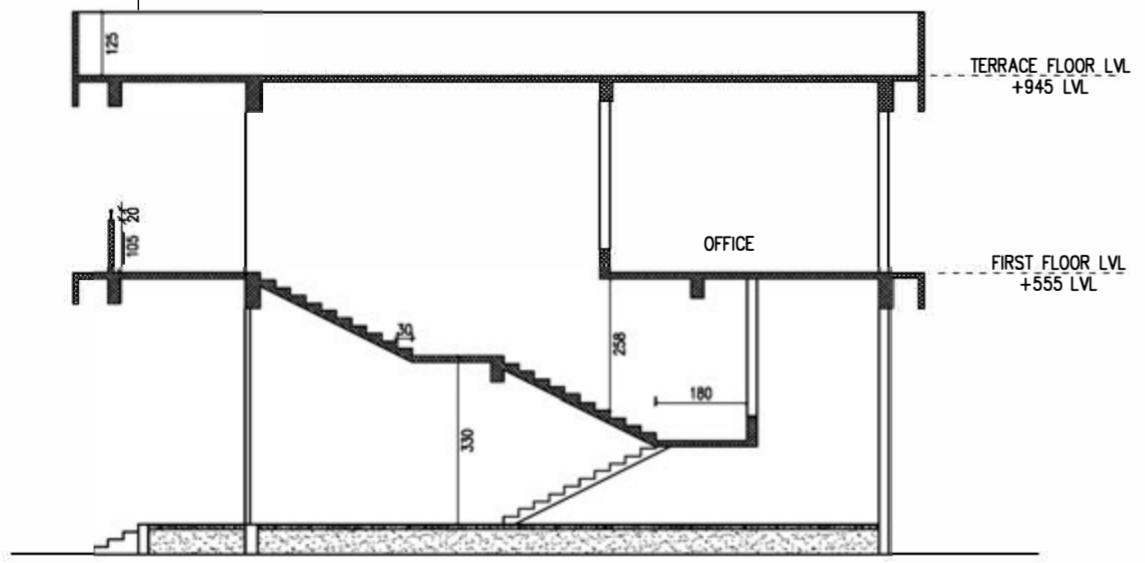
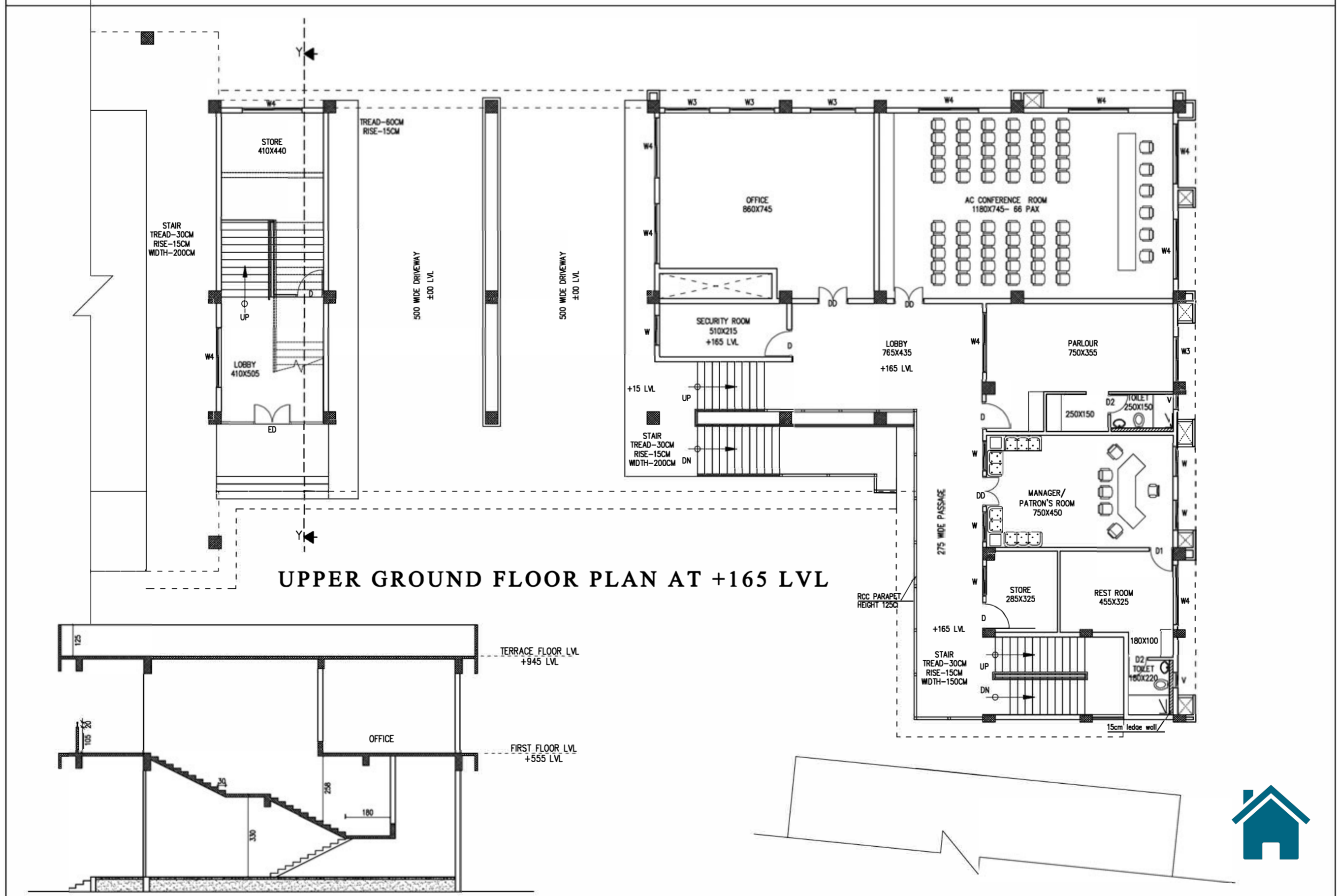
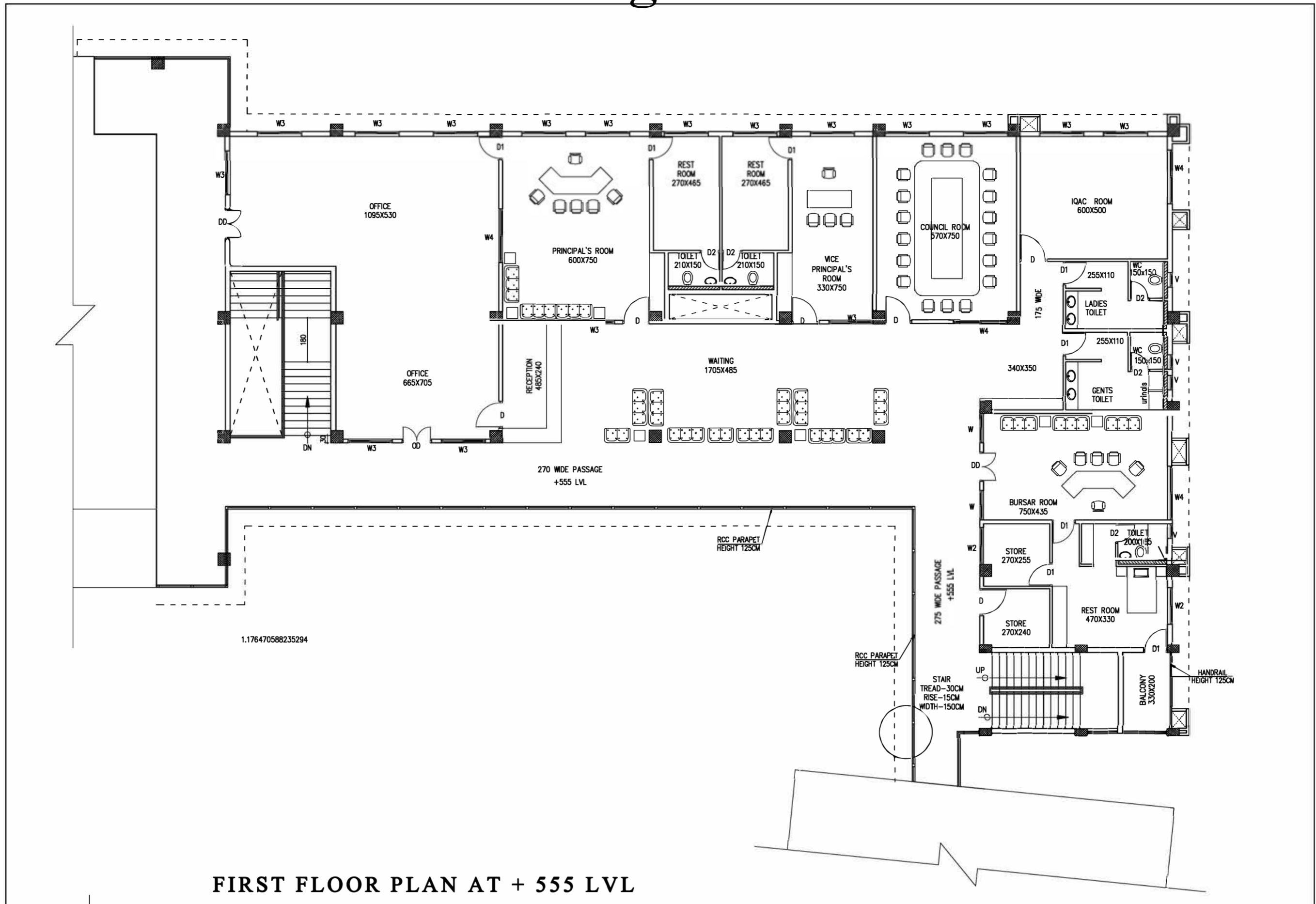
Plan of Nirmala College Administrative Block

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Plan of Nirmala College Administrative Block



ARCHITECT :- SANTHOSH PAUL .M ARCHITECTS & ASSOCIATES 41/2195-C3,NORTH AVENUE, PARAMARA ROAD, KOCHI - 18	PROJECT PROPOSED OFFICE BLOCK CONNECTING AUDITORIUM & LIBRARY FOR NIRMALA COLLEGE AT MUVATTUPUZHA	SCALE DATE DRAWING NO. DRAWN CHECKED REVISION NO. DATE	NTS (ALL DIMENSIONS ARE IN 'MM') 12.01.2018 JISBY BIPIN
SHEET TITLE:- PLAN			

APPENDIX C

(See Rule 11(3))

G.O (MS)No.41/11/LSGD –Dated: 14-2-2011

BUILDING PERMIT

AVOLY GRAMAPANCHAYTH

No.C1-4893/16

Dated 24-01-2017

Ref:- Application dated 14/12/2016 from
THE MANAGER NIRMALA COLLEGE MUVATTUPUZHA

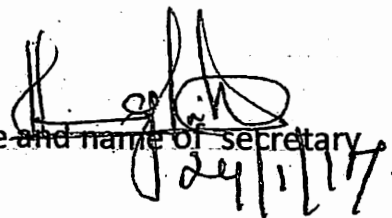
Permission is granted for the erection or re-erection/addition /alteration /demolition/digging of well/New construction (specify the Construction) in building No -----or near the building No -----in Survey No 154/4 Village Muvattupuzha Taluk Muvattupuzha, District Ernakulam For EDUCATIONAL (specify the occupancy) purpose, subject to the condition stated below

- 1 As per the plan submitted.
- 2 As per the report of A E. L S G D
- 3 As per the K P B R Act 2011 (220b)
- 4 ~~Validity up to 23-01-2020~~
- 5 Rain water harvesting Compulsory

Plinth area of the building is as follows

Basement : -----
Ground : 154.19 m²
First Floor : 263.40 m²
Second Floor: 762.59 m²
Stair roo -: 51.62 m²
Total-----: 1231.8 (Existing -2427.3m²)
Avoly
Date: 24-01-2017

Signature and name of secretary



Secretary
Avoly Grama Panchayat

