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BT 929851

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
MERIT BIOLABS, PULIKEEL BUILDING, BYPASS, KOCHI  
AND  
DEPARTMENT OF BOTANY, NIRMALA COLLEGE, MUVATTUPUZHA  
FOR  
CO-OPERATION IN THE FIELD OF RESEARCH & EDUCATION

This memorandum of understanding made on this 20<sup>th</sup> November, 2017 between Merit Biolabs, Kochi (hereinafter referred to as Merit Biolabs) and Department of Botany, Nirmala College, Muvattupuzha (hereinafter referred to as Dept.) witnessed as follows:

RECOGNISING the mutual interest in the fields of research, development, education, training, transfer of technology and dissemination of knowledge to the students of Dept. on a long term basis HEREBY agree to establish collaboration according to terms and conditions set out in the articles following hereunder.

The two institutions in the Memorandum of Understanding will be Merit Biolabs, Palariyattom, Kochi & Department of Botany, Nirmala College, Muvattupuzha.

**ARTICLE 1- FIELD OF CO-OPERATION**

Co- operation between the two institutions may be established within any field related to science and technology of mutual interest and in particular in the fields of research, development, education, training, transfer of technology and dissemination of knowledge to the students of Dept. on a long term basis

No 24149 - 100/- (17.11.17)  
Sold to..... Merit Bio-Lab  
Cochin

MUVATTUPUZHA VENDOR  
K. A. GOPAKUMAR



## ARTICLE 2 – EXCHANGE OF SCIENTISTS/FACULTY

Merit and Dept. will encourage collaboration in research areas of mutual interest. Merit will welcome Teachers of the Dept. to visit Merit to engage in scientific research. Reciprocally, Dept. will welcome Faculty from Merit to visit Dept. in order to engage in scientific research. Proposals concerning the topics, persons and periods of visits will be sent within a reasonable time in advance of the proposed visit.



## ARTICLE 3 – ACADEMIC RESEARCH PROJECTS & TRAINING PROGRAMMES

1. Dept. will encourage students to join Merit Biolabs for carrying out their Academic Projects.
2. The participating students will continue as students for degrees of their parent institution (Dept.) and will be enrolled as affiliate (or non – award, non-degree) students in the host institution (Merit Biolabs).
3. For every student under Course program, the host institution will send Academic project work reports of the students in the courses to the parent institution at the end of the tenure/term.
4. Each student will be send by the Dept. For the course programs for a mutually approved duration of time.
5. The Dept. will nominate students for the course program, and forward relevant data concerning the students to the host institution. The host institution will decide on the acceptability of the students nominated, and identify an appropriate supervisor. It is expected that the host institution will accept the nomination except in extraordinary circumstances; and in such cases the parent institution will submit another application for consideration.
6. Every student under the program shall pursue their research program which is developed in consultation with the parent institution, and which is not conflict with the regulations of the host institution. The appointed supervisor at the host institution will provide a report on the student to the parent institution on completion of his/her tenure/term. However, the two supervisors will jointly guide the students, until they complete their theses and are awarded degrees.
7. Each student will have the rights and responsibilities enjoyed by other students on the host campus.
8. The host institution will provide assistance to students in finding appropriate accommodation.
9. Project fees of students have to be paid to the host institution, before the start of the academic project and no fee needs to be paid at the parent institution.
10. The faculty concerned of the Dept. will be responsible for arranging the study program of the student.
11. Merit Biolabs will provide various training programs for the benefit of the students in the Dept. for a fee mutually agreed upon by the two institutions in the Department premises. The Dept. shall provide space and other amenities for providing such training programs and the faculty & course materials will be provided by Merit Biolabs
12. Efforts will be made by both the institutions to share information about on-going research activities in order to establish contacts and collaboration between professionals working within the same field.
13. The two institutions shall initiate and exchange research publication lists and other publications relevant to the project.

## ARTICLE 4 – MANAGEMENT AND ADMINISTRATION:

1. Negotiation, implementation and co-operation of the Memorandum of Understanding falls under the responsibility of the Department of Botany, Muvattupuzha and Merit Biolabs, Kochi.
2. Issues about specific activities including rights and obligations of each party shall be notified or communicated to the offices mentioned above.
3. The contact person mentioned above can nominate a member of the staff from within their institutions to co-ordinate the activities.
4. This Memorandum of Understanding shall have a duration of five years and renewable for another five years, unless either party gives notice of termination not later than one month prior to the expiration of the existing Memorandum of Understanding. However, either party can also terminate by giving notice of termination not less than one month.
5. The Memorandum of Understanding will take effect upon ratification by the Director of Merit Biolabs and Head, Department of Botany, Nirmala College, Muvattupuzha.

  
(Signature)

  
  
(Signature)