

January 31, 2019

Ref No. MM/FV/2019

**The Department Head
Dept. of Communicative English
Nirmala College
Muvattupuzha**


Dear Sir,

Please refer to your letter requesting permission to visit our Works Unit at Kodimatha.

Permission is hereby accorded to 27 students of your college to visit our Works unit at Kodimatha on 04.02.2019 at 10AM subject to the condition that the team should observe the restrictions and regulations in the Premises area, while they are in the premises.

Regards,

Yours Sincerely,


**Justine Thomas
Deputy General Manager, P&A**

Copy:

General Manager, Operations Kodimatha
Assistant Manager, P&A Kodimatha (Please contact for necessary guidance at Unit)
Front Office, Kodimatha
Security Supervisor, Kodimatha