



**INTERNAL QUALITY ASSURANCE CELL
NIRMALA COLLEGE, MUVATTUPUZHA**

REMEDIAL POLICY

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The IQAC meeting held on 31.12.2015 resolved to formulate policy guidelines for bridge courses, remedial classes and the methodology to identify the beneficiaries. It was also resolved to frame special strategies for advanced learners. Accordingly, the proposed guidelines were submitted to the staff council for perusal and ratification. The guidelines after final approval are:

- 1) All departments are advised to conduct either post admission test or class test based on the basic concepts of each discipline.
- 2) Delineate the students as advanced, average and slow learners according to the scores of test.
Criteria (based on percentage scores) in the test:
0-49 – Slow learners
50-69 – Average
70-89 – Above average (Very good)
90 and Above – Excellent
Advanced- Top 5% among the excellent
- 3) Provide remedial classes compulsorily to all students below 50% scores and to those students with genuine interest. Firstly, familiarise the basics of each discipline according to the syllabus for bridge courses and remedial courses. Secondly, give clarifications and remedial coaching for the topics in each semester to the beneficiaries.
- 4) Those aspirants who join for disciplines other than the topics taught at the entry level (+2), are to be bridged to the mainstream by familiarising the basic concepts and theories in the discipline.
- 5) Faculty prepare and distribute self-learning materials that suit the requirements of slow learners.
- 6) Slow learners are motivated to engage in various clubs to increase their involvement in the academic activities of the department.
- 7) Group assignments and projects are given to slow learners.
- 8) The classes are ought to be arranged with a prescribed syllabus of 15 hours duration for bridge courses.
- 9) All departments are advised to keep registers separately for bridge courses, remedial courses and peer teaching.
- 10) The register shall contain:
 - The syllabus
 - List of teachers assigned
 - Students attendance with date, time and signature
 - No. of class hours engaged
 - Signature of the teacher co-ordinator
 - Counter signature of the HOD

- 11) Utilise the skills and knowledge of the advanced learners to improve the mastery and subject knowledge of the slow learners and those with genuine interest.
- 12) Assign special or extra assignments on contemporary issues to advanced learners. They should be encouraged to participate and present papers in seminars and workshops along with publishing their papers.
- 13) Besides, they are to be motivated to prepare for competitive exams like NET/JRF/JAM etc. and undertake online courses in MOOC, NPTEL and Edx platforms.
- 14) Advanced learners are to be encouraged to participate in data analysis workshops using SPSS.
- 15) They are allowed to assist the faculty members in research projects.
- 16) They are to be given cash awards, medals, merit certificates and other recognitions.
- 17) Advanced learners should be provided the opportunity to represent the college in National and State Level intercollegiate competitions
- 18) Interested aspirants are to be motivated to undergo special coaching in Nirmala Civil Service Academy, Satellite Centre of Institute of Cost Accountants of India (ICAI) and Nirmala Institute of Competitive Studies (NICS).

01.01.2016

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Principal



NIRMALA COLLEGE

MUVATTUPUZHA

Ranked on the 91st position among the colleges in India
by the NIRF Rankings 2017 and accredited by NAAC with B++ grade

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