



NIRMALA COLLEGE

Muvattupuzha P. O., Ernakulam Dist.,
Kerala –686 661

(Accredited by NAAC with grade B and Affiliated to M.G. University)

HANDBOOK & CALENDAR 2017-2018

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Nirmala (the pure one) is
an attribute of
the Blessed Virgin Mary,
the immaculate mother of Jesus Christ.
The College takes its name
from Mother Nirmala and is dedicated to her.
It is to her intercession we attribute
all our success.



THE COLLEGE EMBLEM

The College emblem is a symbolic representation of what the College stands for. It consists of devices such as the heart, the star, the open book and the natural scenery viewed against the backdrop of the azure sky. The end of education is not merely acquiring knowledge but it lies in acquiring a fine-tuned, pristine heart. Knowledge without character is dangerous; head without heart is worthless.

The immaculate heart of Mary with a burning love of the infinite good, of all that is good and useful is the pattern on which the students have to model their hearts. The star represents light from heaven, the divine spark illumining the pursuit of knowledge. The open book indicates the quest for knowledge and the consequent intellectual formation. In short, education aims at developing the whole man, his intellectual, emotional and spiritual life.

The natural scenery of Kerala with lakes and mountains, hills and valleys reminds the students that before one launches out into the sea of life, he must be trained to steer clear, the violent waves and dangerous rocks. The wisdom and prudence that is so necessary for a successful voyage is to be sought from above- the Lord Himself.

Hence the motto of our College is "Fear of God is the beginning of Wisdom". The fear of God, that is love and devotion to God, is the source of all goodness and wisdom. Intelligence is perfected by wisdom and wisdom gently attracts the mind of man to a quest and a love for what is true and good. It is to this quest that the students of this institution are invited.

VISION

Academic excellence with integrity of character

MISSION

Our mission is the integral development of personality based on Christian ideals.

AIMS AND OBJECTIVES

Though instituted primarily to satisfy the educational needs of the Christian community, its portals are ever open to all and it strives to cater to the needs of everyone, irrespective of caste and creed.

The Institution is committed to accomplish the following aims:

1. Enable students to pursue knowledge with an insatiable thirst, discipline them to harness their energy for creative purposes, make them physically and mentally fit and competent for a career and equip them to be self supportive in life.
2. Foster feelings of love, compassion and tolerance towards all and enable them to fight against all social evils. Encourage healthy interaction so that they place the common good of a larger community above their personal interests.
3. Induce patriotic fervour and an unflinching pride in the national heritage and inculcate qualities of enlightened leadership, so that they become responsible citizens and good leaders of tomorrow.
4. Encourage art, music, dramatics and other forms of creativity inherent in students, make them honour the dignity of labour and encourage service activities and extension programmes.
5. Promote healthy staff student relationship and instil in them love and respect towards their parents, elders, people of authority and everyone worthy of respect.

To sum up, the College looks forward to educate citizens who love God and serve humanity. The institution endeavours to help the youth to grow up competent, responsible and mature individuals with strength of character, moral uprightness and courage of conviction, imbued with qualities of the head and the heart.

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I - PROFILE OF THE COLLEGE

Nirmala College, Muvattupuzha is a first grade college which has completed 64 years of glorious service to the cause of higher education. The college is managed by the catholic diocese of Kothamangalam and treads on to conquer new heights in the path of academic excellence.

Towering aloft on the peak of a high hill, surrounded by luxuriant vegetation, intermingled by shady trees and distant from the clamour and confusion of the city, stands Nirmala College; the beacon light of learning and scholarship. Renowned for its picturesque landscape and tranquil serenity, the college provides a congenial atmosphere for study and research.

The college is situated in Avoly Panchayat of Muvattupuzha taluk in the district of Ernakulam. It was founded in 1953 by His Grace Most Rev. Dr. Augustine Kandathil, Arch Bishop of Ernakulam to meet the educational needs of the eastern districts of north Travancore, especially of the Catholic community, at a time, when higher education was the wildest dream of the ordinary people living in the villages and the suburbs. In 1955, the college was raised to First Grade by starting B.A., B.Sc. and B.Com courses. Post graduate courses were introduced in 1965 and research facilities are now available in five departments.

Thus over the years, the college has grown in size and stature. The divine legacy left behind by the founders of this college and the rich heritage built up by their successors have placed us on a high pedestal in the field of education and research. Now Nirmala is one of the foremost colleges in Kerala with over 2700 students and over 140 faculty members spread over 16 UG programmes, 14 PG programmes and 5 research programmes. The college is affiliated to Mahatma Gandhi University, Kottayam and is nationally accredited by NAAC at B grade (CGPA of 2.85) in March 2013. In 2017, the college is ranked on the 91st position among all arts and science colleges in India by the Ministry of HRD, Govt. of India in the NIRF rankings. Also, the college is accorded the star college status in 2017 by the Dept. of Bio-Technology, Govt. of India, in recognition of the advancements made by the science departments of the college in scientific research.

II- PROGRAMMES OF STUDY

I THREE YEAR GRADUATE PROGRAMMES

Programme	Complementary Subjects	Sanctioned Strength
AIDED		
1. B.A. Economics	Indian History & Political Science	60
2. B.A. Malayalam	Kerala Culture & Sanskrit	30
3. B.A. Hindi	Functional Hindi & Journalism	30
4. B.Sc. Mathematics	Physics & Statistics	60
5. B.Sc. Physics Model I	Mathematics & Chemistry	36
6. B.Sc. Physics Model II	Applied Electronics	24
7. B.Sc. Chemistry	Physics & Mathematics	36
8. B.Sc. Botany	Zoology & Chemistry	36
9. B.Sc. Zoology	Botany & Chemistry	32
10. B.Com. Model I	Taxation	50

UNAIDED		
11. B.A. English-Model III	Literature & Communication Studies	30
12. B.Com. Model III	Computer Applications in Business	30
13. B.Com. Model III	Taxation	50
14. B.Com Model III	Office Management & Secretarial Practices	50
15. B.C.A.	Bachelor of Computer Application	60
16. BTTM	Bachelor of Tourism & Travel Management	40

II. TWO YEAR POSTGRADUATE PROGRAMMES

AIDED		
1. M.Sc. Chemistry		10
2. M.Sc. Statistics		15
3. M.Sc. Zoology		12
4. M.A. Economics		15
5. M.A. Malayalam		15
6. M.A. Hindi		15
7. M.A English		15
8. M.Com.		15

UNAIDED		
9. M.C.A.		60
10. M.C.A. (Lateral entry)		60
11. M.Com.		20

12. M.H.R.M. (Master of Human Resource Management)	20
13. M.T.T.M. (Master of Tourism & Travel Management)	12
14. M.Sc. Mathematics	15

III DOCTORAL PROGRAMMES

1. Chemistry
2. Commerce
3. Malayalam
4. Hindi
5. Statistics

IV CAREER ORIENTED ADD-ON PROGRAMMES

- | | |
|--|----------------------------|
| 1. Rural Eco Management | (UGC, New Delhi) |
| 2. Diploma in Computer Applications | (C.C.E.K. Govt. of Kerala) |
| 3. Additional Skill acquisition Programme | (Govt. of Kerala) |
| 4. Advanced Diploma in Logistics and Retail Management (ADLRM) | (C.C.E.K. Govt. of Kerala) |
| 5. Diploma in Graphic Design & Animation | (Govt. of Kerala) |

V OPEN COURSES OFFERED FOR THE V SEMESTER

<i>Department</i>	<i>Name of the Course offered</i>
1. English	English for Careers
2. Hindi	Film Studies
3. Malayalam	പരിസ്ഥിതിയും സാഹിത്യവും
4. Mathematics	Applicable Mathematics
5. Physics	Energy and Environmental Studies Amateure Astronomy
6. Chemistry	Chemistry in Everyday Life
7. Botany	Agribased Micro Enterprises
8. Zoology	Man, Nature and Sustainable Development
9. Economics	Foundations of Environmental Economics
10. Commerce	Fundamentals of Accounting
11. Comp. Science	Internet, Web Designing & Cyber Laws
12. Physical Edn.	Physical Health and Life Skills Education
13. Tourism	Front Office Management

III- FACETS OF HISTORY

- 01-11-1949** : Application for the College submitted by Archbishop Augustine Kandathil to the University of Travancore
- 26-12-1951** : Fr. Joseph Menacherry laid the Foundation stone.
- 17-06-1953** : Obtained University order sanctioning Intermediate course in 3 groups
- 29-06-1953** : The College with 387 students and 20 teachers was inaugurated by Msgr. Mathew Pothanamuzhi, Manager.
- 01-12-1953** : Bishop Joseph Parekattil took charge as Manager.
- 01-06-1955** : Women students were also admitted.
- 23-06-1955** : Sanction obtained for B.A. Economics, B.Sc. Maths and B.Com.
- 10-01-1956** : Archbishop Augustine Kandathil, Founder Patron, expired and Bishop Joseph Parekattil took over as Patron.
- 01-06-1956** : One year Pre-University and 3 year Degree Courses were introduced.
- 10-01-1957** : Diocese of Kothamangalam was inaugurated. Bishop Mathew Pothanamuzhi became Patron of the College.
- 03-06-1957** : Msgr. T. K. Nambiaparambil took over as Manager. B.Sc. Physics, Chemistry and Botany were started.
- 03-02-1958** : Union Minister Mr. V.K.Krishna Menon presided over the College Day Celebrations.
- 15-06-1958** : Little Flower Hostel for women was opened.
- 30-11-1959** : The College Stadium got ready for use.
- 18-11-1961** : Celebration of the Sacredotal Silver Jubilee of Msgr.Thomas Nedumkallel,Principal, who was honoured by the Holy See with the title of Papal Chamberlain.The Nedumkallel Football Trophy was started as Jubilee memorial.
- 1-06-1964** : Two year Pre-degree course replaced the one year pre-university Course. Msgr. Mathew Vellankal took over as Manager.
- 01-07-1965** : Affiliation received for post graduate courses in Economics (M.A) and Commerce (M.Com).
- 07-01-1966** : Inauguration of College Auditorium by Prof. Samuel Mathai, Vice Chancellor.
- 05-06-1966** : Introduction of 3 year reorganized Degree course.
- 05-07-1967** : Affiliation for M.Sc. Chemistry.
- 31-05-1970** : Msgr. Thomas Nedumkallel Principal and the main architect of the College retired.
- 01-06-1970** : Fr. Mathew Palamattom took over as Principal.
- 01-06-1971** : The P.D.C. III Group was bifurcated into Commerce Group and Economics Group.
- 26-06-1972** : Fee rates in Govt. and private colleges unified.

- 19-09-1972** : Agreement between Management and Government regarding fee collection, admission of students, selection of staff and "Direct Payment"
- 20-03-1973** : Campus roads tarred.
- 24-04-1977** : Bishop Mathew Pothanamuzhi, Patron owed its existence, retired, and Bishop George Punnakottil took over.
- 01-06-1977** : Msgr. Cherian Veranany became Manager.
- 01-08-1977** : Fr. John Vallamattam took charge as Principal in place of Msgr. Mathew Palamattam who was on leave.
- 26-01-1978** : Inauguration of Jeevajothe
- 06-03-1978** : Dr. V.K. Sukumaran Nair, Vice Chancellor inaugurated the Silver Jubilee of the College.
- 27-11-1978** : Governor Smt. Jyothe Venkatachellem inaugurated the jubilee exhibition.
- 28-11-1978** : His Em. Joseph Cardinal Parekattil blessed the corner stone for the Jubilee Memorial Postgraduate block.
- 02-12-1978** : Inter-religious meeting.
- 18-06-1979** : Msgr. Mathew Palamattam, handed over the Principalship to Fr. John Vallamattam.
- 01-08-1979** : Shift system for Pre-Degree Course was introduced.
- 01-09-1979** : Rev. Dr. Mathew Thottiyil took charge as Principal in the leave vacancy of Fr. John Vallamattam.
- 01-08-1980** : Affiliation for B.A. Malayalam and B.A. Hindi.
- 06-02-1982** : Bishop Mathew Pothanamuzhi expired.
- 23-12-1982** : Affiliation for B. Sc. Zoology.
- 06-03-1983** : Principal Fr. John Vallamattam resumed charge as the Principal.
- 06-05-1983** : Msgr. George Edathotty became Manager.
- 02-10-1983** : Mahatma Gandhi University Kottayam was established, incorporating 67 Colleges including Nirmala.
- 20-12-1984** : M.Sc. Statistics started.
- 07-07-1986** : Nirmala Volley Ball Trophy started.
- 31-03-1987** : Rev. Dr. John Vallamattam retired.
- 01-04-1987** : Prof. T.J. Francis Xavier took charge as Principal.
- 14-04-1988** : Prof. T.J. Francis Xavier retired
- 15-04-1988** : Prof. George James K took charge as Principal.
- 01-06-1989** : Shift system ended. Nirmala College was recognized as a research centre for Ph. D. in Chemistry.
- 16-03-1993** : Msgr. Thomas Nedumkallel Memorial Lectures was instituted by Bishop Mar George Punnakottil. Prof. Sukumar Azhikode and Prof. K. M. Tharakan delivered the lectures
- 31-03-1993** : Principal Prof. George James K. retired.
- 01-04-1993** : Prof P.K. Joseph took charge as Principal.

- 11-06-1993** : Affiliation for M. A. Malayalam.
- 15-05-1994** : Msgr. Thomas Malekudy took charge as Manager.
- 15-07-1995** : Nirmala Computer Academy started functioning
- 30-04-1996** : Principal Prof. P.K. Joseph retired
- 01-05-1996** : Prof. M.C. Joseph took charge as Principal.
- 08-09-1997** : The foundation stone of Nirmala Matha Church was laid
- 31-05-1998** : Principal Prof. M.C. Joseph retired
- 01-06-1998** : Rev. Dr. Thomas Periappuram took charge as Principal.
- 07-12-1998** : Affiliation for B. Sc. Physics Electronic Equipment Maintenance course.
- 25-10-1999** : The National Assessment and Accreditation Council NAAC Peer Team paid visit to the college
- 01-09-1999** : Inauguration of U.G.C sponsored B.Com Computer application course
- 20-12-1999** : M.A. Hindi Course was inaugurated.
- 01-01-2000** : Nirmala College was recognized as a Research Centre for Ph.D. in Commerce.
- 22-01-2000** : The college is accredited for a period of five years with Three Stars by NAAC
- 01-06-2000** : De-linking of the Pre-Degree Course completed.
- 10-11-2000** : Rev.Dr. Mathew Thottiyil Endowment Lecture was instituted.
- 17-11-2000** : Research Centre for Commerce was opened
- 28-12-2000** : Nirmala Matha Church in the College campus was blessed
- 09-01-2001** : George Paul Foundation was inaugurated
- 08-01-2001** : Nirmala College was recognized as a Research Centre for Ph.D. in Malayalam.
- 27-03-2001** : Affiliation for M.Sc. Zoology.
- 01-08-2001** : UGC sponsored B.A. Communicative English was started.
- 16-08-2001** : Inauguration of M.Sc. Zoology Course.
- 09-09-2001** : Nirmala College Society was formed to start professional courses with the approval of AICTE.
- 17-01-2002** : Inauguration of Golden Jubilee Celebrations and blessing of the corner stone for Jubilee Memorial Library cum research block by Bishop George Punnakottil.
- 15-03-2002** : Malayalam research centre was opened by Vice Chancellor Dr. Cyriac Thomas.
- 31-03-2002** : Rev. Dr. Thomas Periyapuram retired
- 01-04-2002** : Rev. Dr. George Thanathuparambil took over as Principal.
- 27-05-2002** : AICTE approval to commence MCA course
- 06-11-2002** : The foundation stone for the Golden Jubilee Memorial Library cum Research Block was laid .
- 18-11-2002** : Inauguration of MCA course

- 02-01-2003** : His Excellency Sri. Sikander Bakht, Governor of Kerala, inaugurated the Golden Jubilee Celebrations and the 10 day National Science and technology Exhibition (ORBIT 2003 and TIDES 2003).
- 19-03-2003** : Mega Alumni Day: Sri. M. T. Vasudevan Nair inaugurated the reunion of Nirmalites. The first batch students (Jubilee Batch), the first rank holders and the prominent alumni were honoured. Golden Jubilee Gold Medal sponsored by Rev. Dr. C. A. Abraham was instituted.
- 23-01-2003** : Grand Finale of the Golden Jubilee,
- Inauguration by Sri. A.K. Antony, Hon'ble Chief Minister of Kerala.
 - Releasing of the special cover of the golden jubilee by Sri. Nalakat Sooky, Hon'ble Minister for education
 - Releasing of the first copy of 'Science and Society', a multi disciplinary biannual Journal by Sri. K.M. Mani, Hon'ble Minister for Revenue
 - Inauguration of the Nirmala Academic and Research Publications (NARP), the publication division of the College
 - Opening of Consultancy Services Division (Edison Circle) by Sri. K. Francis George M.P.
- 30-11-2003** : The NSS unit of the College organised a Mega Free Eye Testing and Cataract Surgery Camp in collaboration with the Arvind Eye Hospital, Coimbatore.
- 08-12-2003** : The new Cafeteria was blessed and opened
- 08-01-2004** : A Science Fair, Art Expo and Cultural Fest (Spectrum 2004) were organised (3 Days)
- 08-03-2004** : The Golden Jubilee Souvenir was released by Hon'ble Justice V.R. Krishna Iyer
- 19-03-2004** : The foundation stone for the new building for the Dept. of Pharmaceutical Science was blessed and laid
- 10-05-2004** : Mar George Punnakkottil laid the foundation stone for the new block of the Ladies Hostel.
- 01-06-2004** : Media centre with broadband internet connection, high resolution scanner, digital camera and other facilities was opened.
- 02-08-2004** : The NSS Unit of the College was recognised as one among the Best Five Colleges of the M. G. University.
- 11-10-2004** : B.Pharm Course was inaugurated by His Excellency, Mar George Punnakkottil.
- 07-01-2005** : Dr. M. V. Paily, Former Vice Chancellor, Cochin University of Science & Technology inaugurated the two-day Science Fair, Cultural Fest (Meteor 05) and IT Fest (Cameo 05).
- 03-06-2005** : Dept. of Hindi was recognized as Research Centre for Ph.D

- 30-11-2005** : The formation display of the NCC bandset was flagged off by Mr. Baby Mathew, Managing Director Jeevan T.V. The first issue of the NCC Newsletter was released.
- 30.01-2006** : Talent day was celebrated. Rt. Rev. Dr. George Punnakottil, Chief Guest of the day awarded gold medals to eight rank holders in the university examinations held in March/April 2005.
- 01.02-2006** : Network Resource Centre and Digital Library started functioning in the Golden Jubilee Memorial Library cum Research Centre.
- 03-02-2006** : The annual Science, Art and IT exhibition (Sparks 2006) was inaugurated by Prof. N. Unnikrishnan Nair, Former Vice Chancellor Cochin University of Science and Technology.
- 12-07-2006** : An extension block of Little Flower Ladies Hostel constructed with UGC assistance was blessed by Rt. Rev. Dr. George Punnakottil.
- 24-01-2007** : 3 day long National Seminar and Annual Exhibition - 'ISOTECH 2007' - was organised in collaboration with NAARRI and BRIT, Mumbai.
- 22-02-2007** : Golden Jubilee Memorial Library and Research Centre was blessed by Rt. Rev. Dr. George Punnakottil. The Utility Block was also blessed. The first issue of 'Campus Light' - a spiritual magazine by the Xavier Board Unit of the College was released.
- 27-02-2007** : Football Court was extended into a full size court with 110x70 metres. Basket ball court was remodelled as per international standards. The Handball court and Tennis Court were completed.
- 26-03-2007** : NAAC Peer team visit - College re-accredited with B++ Grade
- 25-05-2007** : Rev. Dr. T.M. George was selected for Dr. Sam Higginbottom National Award for the Best Principal instituted by AIACHE, New Delhi.
- 04-06-2007** : College won "The Best College Award" instituted by Xavier Board of Higher Education, Kerala North Region for the year 2006-07 in recognition of the excellence in curricular and extra curricular activities with special emphasis on values in the campus.
- 19-06-2008** : Golden Jubilee of Little Flower Ladies Hostel was celebrated.
- 25-06-2008** : 'Magnum 2008' - Annual Science, Technology and Arts Exhibition was conducted.
- 01-02-2008** : Lt. Dr. V.C. James, ANO, NCC unit was recognised as International Judge and Range Official by International Shooting Sports Federation, Germany.
- 31-03-2008** : Rev. Dr. T. M. George, Principal retired.
- 01-04-2008** : Prof. P.C. James took charge as Principal.
- 22-02-2009** : Annual exhibition, 'Glitter 2009'
- 24-02-2009** : The silver jubilee celebrations of Dept. of Statistics was inaugurated by Prof. N. Unnikrishnan Nair, Former V.C., CUSAT, Cochin.
- 02-04-2009** : Nirmala College was recognised as a Research Centre for Ph.D. in Statistics.

- 29-06-2009** : Commencement of I DC classes with Choice Based Credit Semester System (CBCSS) and Grading pattern.
- 05-02-2010** : Annual science and art exhibitionm 'Scilore 2010'was inaugurated by Prof. Rajan Gurukkal, V.C., M.G. University
- 31-03-2010** : Prof. P.C. James, Principal retired.
- 01-04-2010** : Prof. N. Joy took charge as Principal.
- 25-06-2010** : Sports Authority of India (SAI) Extension Centre for Football started functioning.
- 11-01-2011** : Padmabhushan Dr. P. K. Iyengar, former Chairman, Atomic Energy Commission inaugurated INSPIRE Internship motivation program of the DST.
- 16-08-2011** : The newly built MCA block was blessed by Rt. Rev. Dr. George Punnakottil,Patron.
- 25-07-2012** : Affiliation for Unaided Courses- M.Com(Finance)., M.H.R.M., M.T.A., B.Com. (Taxation) and B.Com (OM &SP)
- 18-01-2013** : NAAC Peer Team Visit for Re-accreditation of the College
- 09-02-2013** : Patron Mar George Punnakottil retired and Mar George Madathikandathil took charge as the Parton.
- 24-03-2013** : College Re-accredited with B Grade (CGPA of 2.85)
- 31-03-2013** : Prof. N.Joy, Principal retired
- 01-04-2013** : Rev. Dr. Vincent Joseph took charge as Principal
- 05-10-2013** : Affiliation for Aided course - MA English
- 07-11-2013** : The foundation stone for the new building was blessed and laid
- 19-12-2013** : All India Inter University Football Championship
- 21-07-2014** : Affiliation for M.Sc. Mathematics, MCA (Lateral entry) & BTS.
- 11-10-2015** : Multipurpose Synthetic Court Opened
- 16-21-12-16**: Hosted the 42nd Jawaharlal Nehru National Science, Mathematics and Environment Exhibition 2015
- 22-01-2016** : Nirmala Civil Service Academy Started
- 16-05-2016** : Diamond Jubilee Block blessed
- 31-05-2016** : Rev. Dr.Vincent Joseph, Principal transferred to Newman College.
- 01-06-2016** : Dr. T.M. Joseph took charge as Principal
- 27-07-2016** : Foundation Day Lecture Series instituted and delivered by Prof. (Dr) N.R. Madhava Menon
- 11-11-2016** : Dr. APJ Abdul Kalam Memorial Lecture Series instituted and delivered by Dr. B. Ashok IAS
- 15-19-2016** : Heritage Exhibition 'Paithrukam' organised to mark Diamond Jubilee of Kerala
- 18-11-2016** : Mother Theresa Memorial Lecture Series instituted and delivered by Bishop Joshua Mar Ignathios
- 13-12-2016** : Mgr. Mathew Palamattam Memorial Lecture Series instituted and delivered by Dr. Jacob John Kattakayam

- 14-02-2017** : Dept. of Bio Technology, Govt of India accorded "Star College" status to the college.
- 21-02-2017** : Diamond Jubilee Memorial Lecture Series instituted and delivered by Sri. Soorya Krishnamoorthi
- 22-02-2017** : Fr. (Dr.) John Vallamattam Memorial Lecture Series instituted and delivered by Sri. P.C. Cyriac IAS (Rtd)
- 27-03-2017** : Foundation Stone laid for the new Administrative Block by Bishop Mar George Madathikandathil
- 04-04-2017** : The Ministry of HRD, Govt. of India placed the college on the 91st position among all colleges in India, in the NIRF ranking.
- 22-05-2017** : Mgr. (Dr.) Cherian Kanjirakombil took charge as Manager in place of Mgr. George Oliapuram relieved
- 24-07-2017** : Mr. Ajith Sivan, III B.A. Economics student selected to Kerala Blasters team for the ISL Football tournament.
- 27-08-2017** : Dr. D. Babu Paul delivered Fr. John Vallamattam Memorial lecture
- 10-08-2017** : Justice Cyriac Joseph delivered Foundation day lecture
- 14-08-2017** : Dr. Cyriac Thomas delivered Mother Teresa lecture
- 14-09-2017** : Sri T.P. Sreenivasan delivered Mar Pothanamuzhy Memorial Lecture
- 15-09-2017** : Dr. Suresh Das inaugurated the DBT star college scheme

SALUTATION TO THE STUDENTS

This College is established for you students. It is you who give entity to the College and render it a meaningful existence. Be part and parcel of this institution, make use of all the opportunities that come your way for improvement and strive hard to raise its image and glory.

Remember that the management and staff are your well wishers, your elder brothers and co-travellers in the journey towards success. Confide in them, draw from their experience and erudition, love and respect them. May the days you spend here be a memorable part of your life!

IV- SUCCESSION LIST

PATRONS

Mar Augustine Kandathil	1953-1956
Mar Joseph Parekattil	1956-1957
Mar Mathew Pothanamuzhy	1957-1977
Mar George Punnakottil	1977-2013
Mar George Madathikandathil	2013-

MANAGERS

Rt. Rev. Msgr. Mathew Pothanamuzhi	1953-1954
His Excellency Mar Joseph Parekattil	1954-1957
Rt. Rev. Msgr. T.K. Nambiaparambil	1957-1964
Rt. Rev. Msgr. Mathew Vellankal	1964-1977
Rt. Rev. Msgr. Cherian Veranani	1977-1983
Rt. Rev. Msgr. Dr. George Edathotty	1983-1994
Rt. Rev. Msgr. Thomas Malekudy	1994-2012
Rt. Rev. Msgr. Dr. Francis Alappatt	2012-2015
Rt. Rev. Msgr. Dr. George Oliapuram	2015-2017
Rt. Rev. Msgr. Dr. Cherian Kanjirakombil	2017-

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Rev. Dr. John Vallamattam	-1979
Rev. Fr. Joseph Nambiaparambil	1979-1981
Rev. Fr. George Kunnamkott	1981-1987
Rev. Dr. John Vallamattam	1987-1997
Rev. Fr. Joseph Puthenkulam	1997-2005
Rev. Fr. Kuriakose Kodakallil	2005-2015
Rev. Dr. George Thanathuparambil	2015-

PRINCIPALS

Very Rev. Msgr. Thomas Nedumkallel M.A., F.R.A.S.	29.06.1953-31.05.1970
Very Rev. Msgr. Mathew Palamattam M.A.	01.06.1970-31.07.1977
Rev. Dr. John Vallamattam M.A., Ph.D.	01.08.1977-31.08.1980
Rev. Dr. Mathew Thottiyil M.Sc., Ph.D.	01.09.1980-05.02.1983
Rev. Dr. John Vallamattam M.A., Ph.D.	06.02.1983-31.03.1987
Prof. T. J. Francis Xavier M.Com.	01.04.1987-14.04.1988
Prof. George James B.A.(Hons.)	15.04.1988-31.03.1993

Prof. P. K. Joseph M.Sc.	01.04.1993-30.04.1996
Prof. M. C. Joseph M.Sc.	01.05.1996-31.05.1998
Rev. Dr. Thomas Periappuram M.A.(Phil. & Mal.), Ph.D.	01.06.1998-31.03.2002
Rev. Dr. T. M. George M.A., M. Phil., Ph.D.	01.04.2002-31.03.2008
Prof. P. C. James M.A., M.Phil.	01.04.2008-31.03.2010
Prof. N. Joy M.Com.	01.04.2010-31.03.2013
Rev. Dr. Vincent Joseph M.A., B.Ed., Ph.D	01.04.2013- 31-05-2016
Dr.T.M.Joseph M.A.,M.Phil., Ph.D	01-06-2016-

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Rev. Dr. Thomas Muthedan	1955-1960
Msgr. Mathew Palamattam	1960-1967
Rev. Dr. Mathew Thottiyil	1967-1979
Prof. Francis Xavier	1979-1987
Prof. George James	1987-1988
Prof. K.O. Pathrose	1988- 1993
Prof M.C.Joseph	1993-1996
Prof. C.J. Thomas	1996-2001
Prof. George Varghese	2001-2008
Rev. Fr Vincent Joseph Nedungattu	2008-2013
Prof Jose Karikunnel	2013-

BURSARS

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Msgr. Thomas Nedumkallel	1953-1965
Rev. Dr. Mathew Thottiyil	1965-1975
Rev.Fr.George Chathamkottu	1975-1977
Rev. Fr. PaulTharaniyil	1977-1978
Rev. Fr.Kuriakose Kachiramattam	1978-1979
Rev. Fr. Luke Njaralakkattu	1979-1981
Rev. Fr. Thomas Peechattu	1981-1982
Rev. Fr. Paul Nedumpuram	1982- 1984
Rev. Dr. Thomas Periyappuram	1984- 1992
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Rev. Fr. Jose Vengooran
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Dr. Amstrong Sebastian	(Joint Coordinator)
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Dr. Gigi K Joseph	(Joint Coordinator)
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Dr. Mathachan Pathiyil	(Representative of Parents)
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2. Mr. Jose Karikunnel	Vice Principal	9400470540
3. Fr. Francis Kannadan	Bursar	94462676764
4. Fr. Abraham Niravathinal	Coordinator, SF Courses.....	9447937602
5. Fr. Mathew Chandrankunnel	MCA Administrator	9495030573

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5. Ms. Bindu Joseph	M.A, B.Ed,NET	9497320019

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7. Ms. Lakshmipriya B.	M.A.....	
8. Ms. Angel Tess Cherian	M.A., NET	9645469286
10. Ms. Jasmin Baby	M.A.....	9497794648
11. Ms. Minu Elizabeth George	MA.....	

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15. Ms. Sruthimol Baby	M.A.,B.Ed.,DHRM	9495594150
16. Mr. Arun Geo Augustine	M.A.....	9744032072
17. Ms. Julia Augustine	M.A., NET, B.Ed.,SET	9496569864
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4. Dr. Suja C.	M.A., B.Ed, M.Phil., Ph.D,(HoD).....	9388484632,0484 2649862

ASSISTANT PROFESSORS

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6. Dr. Sreeja G.R.	M.A., M.Phil., B.Ed., Ph.D	9746101095
7. Dr. Neerada Maria Kurian	M.A., B.Ed, Ph.D	9447064187
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6 Sr. Lovely Abraham	MAB.Ed.,NET.....	9605194311,0485 2832670
7. Ms. Neena Thomas	M.A., B.Ed, NET	9495381856
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3. Mr. Saji Joseph	M.Sc. B.Ed.	9447302680,0485 2261885

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3. Ms. Jessy John	M.Sc., M. Phil	9446850270,0485 2830270
4. Dr. Johny Scaria	M.Sc., M.Phil., Ph.D	9446472930,0485 2836930
5. Dr. Seethalekshmi V.	M.Sc., Ph.D.	9497444966,0485 2812366
6. Dr. T.M. Jacob	M.Sc., Ph.D	9447003905,0485 2832433

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4. Ms. Soba M.G.	M.Sc., B.Ed, M.Phil.	9400778343
5. Dr. Thomas Varghese	M.Sc., M.Phil. B.Ed., Ph.D	9447046922, 0471 2557020

ASSISTANT PROFESSOR

6. Mr. Titu Thomas	M.Sc., NET.....	8281129140
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GUEST LECTURERS ON CONTRACT

7. Mr. Sudheesh P. Thankappan	M.Sc.	9446808371
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9. Ms. Alphonsa George	M.Sc., B.Ed.	9446417838

DEPARTMENT OF CHEMISTRY

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1. Dr. Marthakutty Joseph	M.Sc., M.Phil., Ph.D. (HoD)	9446608585,0485 2261408
2. Mr. Jose Karikunnel	M.Sc., M.Phil. NET	9400470540,0485 2850540
3. Mr. Philip Augustine	M.Sc	9495560160
4. Ms. Mercyamma Jacob	M.Sc., B.Ed.....	9446905406,0485 2850540
5. Mr. Biju Peter	M.Sc, NET	9495128773

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6. Sr. Emy Tomy	M.Sc, NET (on leave).....	0485 2833630, 2832540
7. Dr. Jyothish Kuthanapillil	M.Sc., Ph.D.....	8943021832
8. Mr. Mathews K. Manayani	M.Sc., NET	9995756627
9. Ms. Anns Maria Thomas	M.Sc., NET	9544816301

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10. Ms. Liz George	M.Sc, NET	9846261099
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ASSOCIATE PROFESSOR

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ASSISTANT PROFESSORS

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4. Dr. Rashmi T.R. M.Sc., Ph.D.9447381750

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ASSISTANT PROFESSORS

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3. Dr. Ani Kurian M.Sc., Ph.D.9388419500
4. Ms. Ambily Elizabeth George M.Sc, B.Ed, NET9744763434
5. Dr. Vinod K.V. M.Sc., Ph.D.....9495015774

GUEST LECTURERS ON CONTRACT

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7. Ms. Asha S. Babu M.Sc, NET9400282787
8. Ms. Arya M.S. M.Sc.9746559438

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ASSOCIATE PROFESSOR

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ASSISTANT PROFESSORS

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7. Ms. Mittumol Babu M.A, NET (Guest Lect)9995010855
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1. Dr. T.M. Joseph M.A.,M.Phil., Ph.D (Principal)9447851808

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16. Ms. Preethy George	M.Sc.	9495350260
17. Ms. Anet Thomas	M.C.A.	9947424128
18. Ms. Delitia M. George	M.Tech.	9539722082
19. Ms. Tintu George	MCA	9446181422
20. Ms. Christy Mathews	MCA	8547937329

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4. Ms. Chinchu Louis	MBA	8891788835

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7. Mr. Dinu Dennis	MTA	8281995200
8. Mr. Sankar P.D.	M.Com., MBA	9447385760

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2. Prof. Jose Karikunnel Vice Principal9400470540
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2. Ms. Shelji E. V. Head Accountant..... 9400682393,0485 2282393

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3. Ms. Alice John9526690951
4. Ms. Moni John

L.D.CLERKS (Hr. Gr.)

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2. Mr. Mathew A.J9288056515,0485 2256826
3. Mr. Jose Varghese9995316250

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4. Mr. Antony P.C9447867202
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4. Mr. Siby Joseph	9539490339
5. Ms. Chinchu Augustine	9544461845
6. Ms. Litty Thomas	9446971263
7. Mr. Jobin Jose	9947721351
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4. Mr. Shaji Jacob	(LGS).....	9847409280
5. Ms. Minimol George	(LGS).....	9745766324

SUPPORTING STAFF (ADHOC)

1. Mr. George V.J	(Library).....	0485 2833730, 9048621378
2. Mr. Joby Xavier	(Mechanic).....	9447606812
3. Mr. Domini N.M.	(Lab Assistant.)	9446974630, 0485 2256247
4. Mr. Nijo Varghese	(Office Assistant).....	9946113331
5. Mr. Jijo Jolly	(Office Assistant).....	9947088158
6. Mr. Dayaz Mathew	(Office Assistant).....	8281817401
7. Mr. Johnson Jordy	(Office Assistant).....	8301088192
8. Mr. Manu N.P.	(Office Assistant).....	9496577244
9. Ms. Amrutha Mani	(Office Assistant).....	8943076933
10. Ms. Bindu Wilson	(LGS).....	9747918259
11. Ms. Syamala Omanakuttan	(LGS).....	8606045420
12. Ms. Smitha Aji	(LGS).....	9048738493
13. Ms. Sujatha Sivankutty	(LGS).....	7560975344
14. Ms. Rosamma Paulose	(LGS).....	7594066435
15. Ms. Minu Dojins	(LGS).....	8594065708
16. Ms. Sheela Madhu	(LGS)	9745426601
17. Mr. Babu P.D	(LGS) (Gardener)	8086854375
18. Ms. Jancy K.P	(LGS) (Gardener)	9567300454
19. Mr. Antony M.A.	(Security Staff)	9961683230

LIBRARY WARDEN

1. Fr. Francis Micheal	9447900957
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HOSTEL WARDENS

1. Little Flower Hostel (girls)	Rev. Sr. Jinto John S. H.....	0485 2832264
2. St. Joseph's Hostel (girls)	Rev. Sr. Philomina S.H.....	0485 2834832
3. Alphonsa Hostel (girls)	Rev. Sr. Angelic S.H.....	0485 2832635

- | | | |
|-------------------------------|--------------------------------|------------|
| 4. Assissi Hostel (girls) | Sr. Lincy..... | 8281606427 |
| 5. Sports Hostel (Boys) | Dr. Santhosh J..... | 9447370103 |
| 6. Jeeva Jyothy Hostel (Boys) | Rev. Fr. Jose Mailadiath | 9447292536 |

IGNOU STUDY CENTRE (CODE:14127)- 9496377247

- | | | |
|---------------------------------------|-------|------------|
| 1. Dr. Sreeja G.R. (Co-ordinator) | | 9746101095 |
| 2. Dr. Suja C. (Joint. Co. ordinator) | | 9388484632 |

NIRMALA CENTRE FOR EDUCATIONAL, SPIRITUAL AND THEOLOGICAL TRAINING (NESTT) 0485 2830033

- | | | |
|---|-------|------------|
| 1. Rev. Dr. George Karakunnel (Director) | | 9895587450 |
| 2. Rev. Fr. Sebastian Kanimattam (Asst. Director) | | 9747975511 |

NIRMALA CIVIL SERVICE ACADEMY

- | | | |
|---------------------------------------|-------|------------|
| 1. Dr. Vinod K.V. (Honorary Director) | | 9895587450 |
| 2. Mr. Nibin Jose | | 9744767608 |
| 3. Mr. Sebastian George | | 9846774850 |

CAREER GUIDANCE & PLACEMENT CELL-9645142019

- | | | |
|---------------------|----------------------------------|------------|
| 1. Mr. Emmanuel A.J | M.Com., NET (Co-Ordinator) | 9446666383 |
| 2. Ms. Tintu George | MCA (Officer in-charge) | 9645142019 |



VII- MENTORS

Each class is entrusted to the care of one teacher. The class teacher is the local guardian. Students are advised to seek his/her help in all their needs.

English

- I CE - Ms. Sruthymol Baby
- II CE - Mr. Prince Samuel Joseph
- III CE - Julia Augustine
- IV EL - Ms. Ajomy Maria Joseph
- V EL - Dr. Nibu Thomson

Malayalam

- I L - Ms. Seema Joseph
- II L - Sr. Lovely Abraham
- III L - Dr. Annie Thomas
- IV L - Dr. Sr. Biji M.P.
- V L - Fr. Francis Michael

Hindi

- I H - Dr. Neerada Maria kurian
- II H - Dr. Julia Emmanuel
- III H - Dr. Sreeja G.R.
- IV H - Ms. Jasmine Mary P.J.
- V H - Ms. Shini Mathew

Mathematics

- I M - Ms. Nirmala George
- II M - Mr. Saji Joseph
- III M - Mr. Soni Sebastian T.
- IV M - Ms. Apsara Francis
- V M - Ms. Lakshmi Babu

Statistics

- IV S - Ms. Jessy John
- V S - Ms. Sophy Thomas

Physics

- I P - Soba M.G.
- II P - Ms. Susan Varghese
- III P - Dr. George James
- I PV - Dr. Thomas Varghese
- II PV - Mr. Aloysius Sabu
- III PV - Mr. Titu Thomas

Chemistry

- I C - Ms. Ans Maria Thomas
- II C - Dr. Jyothish Kuthanappillil
- III C - Mr. Biju Peter
- IV C - Mr. Philip Augustine
- V C - Ms. Mercyamma Jacob

Botany

- I B - Dr.. Resmy T.R.
- II B - Dr. N. Shibin Mahanan
- III B - Ms. Jaiby cyriac

Zoology

- I Z - Dr. Ani Kurian

- II Z - Dr. Gigi K. Joseph
- III Z - Ms. Ambily Elizabeth George
- IV Z - Dr. Vinod K.V.
- V Z - Ms. Dilmol Varghese

Economics

- I E - Mr. Shaimon Joseph
- II E - Ms. Alphonsa K. Joy
- III E - Mr. J. Georgi Neernal
- IV E - Ms. Deepa Abraham
- V E - Ms. Liji George

Commerce

- I K - Sr. Jinto John
- II K - Dr. Suby Baby
- III K - Dr. V.P. Raju
- IV K - Mr. Aby Thomas
- V K - Dr. Gireeshkumar G.S.
- I KC - Ms. Ann Maria George
- II KC - Ms. Darsana Sajikumar
- III KC - Ms. Swathychithra K.S.
- I KX - Ms. Rakhy Rajan
- II KX - Ms. Athira V.S.
- III KX - Ms. Priya K. Dev
- I KM - Mr. Sijo Mathew
- II KM - Ms. Mr. Rinu Raju
- III KM - Ms. Ms. Christy Mathews
- IV KS - Ms. Ambily V.R.
- VKS - Harsha Haridas

Computer Science

- I BCA - Ms. Divya Rajan
- II BCA - Ms. Niby Babu
- III BCA - Ms. Anet Thomas
- I MCA - Ms. Smitha Anu Thomas
- II MCA - Ms. Deepa Liza Alex
- III MCA^(R) - Ms. Deepthy Thomas
- III MCA^(L) - Mr. Sherry O. Panicker

Tourism Studies

- I BTTM - Ms. Sona Joy
- II BTTM - Ms. Anjali P.R.
- III BTTM - Ms. Ancy John
- I MTTM - Mr. Sankar P.D.
- II MTTM - Ms. Dinu Dennis

Management Studies

- I MHRM - Ms. Deepthi Joseph
- II MHRM - Ms. Chinchu Louis

VIII- TEAM MATES

I. GENERAL ADMINISTRATION

1. Manager : Mgr. (Dr) Cherian Kanjirakombil
2. Secretary : Fr. (Dr.) George Thanathuparambil
3. Principal : Dr. T.M. Joseph
4. Vice Principal : Prof. Jose Karikunnel
5. Bursar : Fr. Francis Kannadan
6. MCA Administrator : Fr. Mathew Chandrankunnel
7. Co-ordinator, SF Courses : Fr. Fr. Abraham Niravathinal

II. CURRICULAR ASPECTS

1. Co-ordinators, CBCSS : Dr. Mathachan Pathiyil, Mr. Mathews K. Manayani
2. Time Table : Dr. Nibu Thomson
3. Value Education : Fr. Francis Michael & Neena Thomas
4. Academic Facilitator : Mr. Philip Augustine
5. College Calendar : Dr. Nibu Thomson
6. Open Courses : Mr. Philip Augustine, Mr. Mathews K. Manayani
7. Brochure & Prospectus : Dr. Nibu Thomson
8. Website : Dr. T.M. Jacob, Dr. N. Shibin Mohanan & Ms. Titu Thomas
9. Nirmala Stars : Dr. Suby Baby & Dr. Vinod K.V.
10. Syllabus Updating : Ms. Dilmol Varghese
11. Morning Prayer : Ms. Anns Maria Thomas
12. Co.ordinator for Academic Seminars & Lectures : Dr. Sumanmol Varghese
13. Add on Course on Rural Eco Management : Sr. Dr. Tessy Joseph
14. Add on Course on Computer Applications (DCA) : Mr. Jose Karikunnel
15. Additional Skill Acquisition Programme (ASAP) : Mr. Shaimon Joseph
16. Scholar Support Programme (SSP) : Ms. Ambily Elizabeth George
17. Walk with the Scholar (WWS) : Dr. Vinod K.V.
18. Remedial Teaching : Ms. Ambily Elizabeth George
19. Coaching Classes for Entry in Service : Mr. A.J Emmanuel & Mr. Saji Joseph
20. UGC-NET Coaching : Mr. Aby Thomas & Ms. Alphonsa K. Joy
21. Civil Service Coaching : Dr. Vinod K.V.
22. Mentoring System : Dr. Vinod K.V.
23. Idea Club : Dr. Vinod K.V.

24. Online Courses like MOOC, Moodle and Swayam : Dr. T.M. Jacob, Dr. Suby Baby & Mr. Raison J. Mathew
25. Newsletter : Dr. Nibu Thomson, Ms. Ajomy Maria Joseph & Dr. Manu C. Skaria
26. Advanced Diploma in Logistics and Retail Management : Mr. Jose Karikunnel
27. Diploma in Graphic Design & Animation : Mr. Shaimon Joseph
28. MOOC Courses : Dr. Suby Baby
29. CMA Programme : Mr. A.J. Emmanuel
30. IGNOU : Dr. Sreeja G.R.

III. TEACHING, LEARNING & EVALUATION

1. Superintendent of Examinations : Mr. Jose Karikunnel
2. Senior Asst. of Examinations : Mr.Saji Joseph, Mr. Philip Augustine
3. Co-ordinator of Internal Assessment Examinations : Dr. Mathachan Pathiyil, Mr. Biju Peter & Mr. Abin Wilson & Mr. Mathews K. Manayani
4. Result Analysis : Dr.V. Seethalakshmy & Ms.Jessy John
5. Online Registration for Examination : Dr. Juliya Emmanuel & Ms. Jasmine Mary P.J.
6. Online Teacher Evaluation : Ms. Deepa Abraham, Ms. Alphonsa K. Joy
7. Assignments and Seminars : Dr. Annie Thomas
8. Convener, Grievance Redressal Cell. : Dr. Mathachan Pathiyil
9. Teaching Plan : Mr. Philip Augustine
10. Feedback from Parents : Ms. Nirmala George & Ms. Ajomy Maria Joseph
11. Feedback from Alumni : Dr. J. Georgi Neernal & Sr. Jinto John
12. P.B.A.S. : Dr. Suby Baby
13. Teacher Performance Record : Dr. Suby Baby
14. Teachers Diary : Mr. Titu Thomas

INTERNAL EVALUATION (CBCSS)

Monitoring Committee:-

1. Dr. Mathachan Pathiyil (College Co-ordinator)
2. Mr. Biju Peter (Joint Co-ordinator)
3. Mr. Abin Wilson (Joint Co-ordinator)
4. Mr. Mathews K. Manayani (Joint Co-ordinator)

Department Co-ordinators:-

1. Ms. Leena Mathew (English)
2. Ms. Rashmi P.R. (English Lit. & Comm. Studies)
3. Dr. Sumanmol Varghes (Hindi)

- | | |
|----------------------------|----------------------|
| 4. Ms. Seema Joseph | (Malayalam) |
| 5. Ms. Nirmala George | (Mathematics) |
| 6. Dr. Seethalekshmi .V | (Statistics) |
| 7. Ms. Susan Varghese | (Physics) |
| 8. Ms. Mercyamma Jacob | (Chemistry) |
| 9. Dr.Sr. Tessy Joseph | (Botany) |
| 10. Dr. Ani Kurian | (Zoology) |
| 11. Ms. Deepa Abraham | (Economics) |
| 12. Dr. Raju V.P. | (Commerce) |
| 13. Mr. Santhosh J. | (Physical Education) |
| 14. Ms. Divya Rajan | (Computer Science) |
| 15. Ms. Anjaly R. | (Tourism) |
| 16. Ms. Chinchu Louis | (MHRM) |
| 17. Ms. Deepa Liza Alex | (MCA) |
| 18. Ms. Swathychithra K.S. | (Commerce) |
| 19. Ms. Ann Mariya George | (Commerce) |

IV. RESEARCH CONSULTANCY AND EXTENSION

RESEARCH CENTRES & GUIDES IN THE COLLEGE

Chemistry (U.D No. Ac. A. II (II)/505/88dt. 29-01-1988)

Dr. Dominic Jacob E.

Dr. K.J.John

Dr. Marthakutty Joseph

Dr. Lovely Mathew P

Dr. Padma P.

Commerce (U.O. No. A.VI /3323/RC/98dt. 18-11-1999)

Dr. James Mathew

Dr. Gabriel Simon

Dr. Gireeshkumar G. S.

Dr. K. G. Jose

Dr. K.P. Saraswathyamma

Malayalam (U.O. No. Ac A. VI/2/3185/RC/2000 dt. 08-02-2001)

Rev. Dr. Thomas Periappuram

Dr. Sr. Seelia Thomas P.

Dr. Lissie Joseph

Dr. Jose George

Dr. Beenamma Mathew

Dr. Joshy Varghese

Dr. Annie Thomas

Hindi (U.O. No. Ac. A. VI/2/1023/ RC/04dt.03-06-2005)

Dr. James George

Dr. Suja C.

Statistics (U.O. No. Ac. A. VI/1/1565/RC/2009/02-04-2009)

Dr. Johny Scaria

Dr. Seethalekshmi V.

Dr. Jacob T.M.

Dr. E.S. Jeevanand

RESEARCH GUIDES IN OTHER CENTRES

Economics

Dr. T.M. George : School of Gandhian Thought and
: Development Studies, M.G. Univ.

Political Science

Dr. T.M. Joseph : School of Gandhian Thought and
: Development Studies, M.G. Univ.

Zoology

Dr. Shaju Thomas : CMS College, Kottayam

Physics

Dr. Thomas Varghese : Newman College, Thodupuzha

English

Dr. Nibu Thomson : Newman College, Thodupuzha

EXTENSION AND CONSULTANCY SERVICES

1. Extension Activities : Dr. Gigi K. Joseph
2. Annual Exhibitions : Dr.N. Shibir Mohanan & Mr. Abin Wilson
3. Consultancy Service (Edison Circle) : Dr.Ani Kurian & Dr.N. Shibir Mohanan
4. Blood Donation Club : Mr. Shaimon Joseph & Dr. Nibu Thomson
5. Media & Public Relations : Dr. P.B. Saneesh
6. FLAIR : Dr.N. Shibir Mohanan
7. Mar Mathew Pothanamuzhi
Intercollegiate Elocution : Ms.Neena Thomas & Ms. Seema Joseph
8. Rev. Dr. John Vallamattam
Intercollegiate Debate : Fr. Francis Michael & Ms Seema Joseph
9. Civil Service Academy : Dr. Vinod K.V. & Mr. Nibir Jose
10. Director, Publication Division : Dr, Gigi K.Joseph
11. Science & Society (Journal) : Dr.Thomas Varghese
12. Heritage Museum : Dr. P.B. Saneesh
13. Yoga Centre : Dr. Lissy Joseph & George James T.
14. Campus Light (Publication) : Fr. Francis Michael, Ms. Sophy Thomas
& Ms. Jessy John
15. Ozone Day Observance : Mr. Titu Thomas & Ms. Soba M.G.
16. Plastic Shredding Unit : Mr.Philip Augustine & Ms. Anns Maria Thomas
17. DRC Testing : Ms. Mercyamma Jacob
18. Price Projection Consultancy
Service to Rubber Board : Ms. Sophy Thomas, Dr. T.M. Jacob
& Dr. Johny Scaria

19. Coconut yield Projection consultancy service to Coconut Board : Dr. Johny Scaria
20. Water Testing : Mr. Mathews K. Manayani
21. Butterfly Park : Dr. Gigi K. Joseph & Ms. Jaiby Cyriac
22. Wall Calendar : Dr. Nibu Thomson
23. Crash Course on German Language : Fr. Jestin K. Kuriakose
24. Audio/Vedio Recording : Mr. Prince Samuel Joseph & Bobby Mathew

PUBLIC LECTURES

1. Msgr. Thomas Nedumkallel Memorial Lecture : Dr. (Sr.) Biji M.P. & Ms. Jaiby Cyriac
2. Msgr. Mathew Palamattam Memorial Lecture : Mr. Biju Peter & Ms. Jasmine Mary P.J.
3. Fr. John Vallamattam Memorial Lecture : Ms. Ajomy Maria Joseph & Ms. Neena Thomas
4. Monthly Lecture Series : Dr. Saneesh P.B.
5. Foundation Day Lecture Series : Mr. Shaimon Joseph & Ms. Ambily Elizabeth George
6. Mar Mathew Pothanamuzhi Memorial Lecture : Dr. Nibu Thomson & Seema Joseph
7. Dr. Vincent Maliakal Endowment Lecture : Fr. Francis Micheal & Ms. Neena Thomas
8. Prof. Sunny Joseph Memorial Lecture : Mr. Aloysious Sabu & Ms. Soba M.G.
9. Dr. Shaju Thomas & Dr. Sasikala K. Joseph Endowment Lecture : Dr. Ani Kurian & Ms. Ambily Elizebath George
10. Annual Alumni Lecture : Dr. J. Georgi Neernal & Ms. Alphonsa K. Joy
11. Rev. Dr. Mathew Thottiyil Endowment Lecture : Dr. Jyothis Kuthanapillil & Ms. Anns Maria Thomas
12. World Environment Day Lecture : Dr. Gigi K. Joseph, Ms. Jaiby Cyriac, Dr. N. Shubin Mohanan & Dr. Vinod K.V.
13. Science Day Lecture : Ms. Mercyamma Jacob & Mr. Mathews K. Manayani
14. Merit Day Lecture : Dr. Seethalakshmi V., Ms. Bindu Joseph & Ms. Deepa Abraham
15. Annual Day Lecture : Dr.J. Georgi Neernal & Ms. Ligi George
16. Alumni Lecture Series : Dr. J. Georgi Neernal & Ms. Deepa Abraham
17. Dr. APJ Abdul Kalam Memorial Lecture : Dr. Jyothish Kuthanapillil & Ms. Anns Maria Thomas

18. Mother Theresa Lecture : Dr. Mathachan Pathiyl & Sr. Dr. Tessy Joseph
 19. Diamond Jubilee
 Memorial Lecture : Dr. Raju V.P. & Dr. Annie Thomas
 20. Ozone Day Lecture : Mr. Titu Thomas & Ms. Soba M.G.

RESEARCH AND DEVELOPMENT CELL

The Cell promotes research activities, helps in submitting research projects and proposals for innovative programmes.

1. Dr. Johny Scaria (Convener)
2. Dr. Thomas Varghese (Joint Convener)
3. Dr. G.S. Gireeshkumar (Joint Convener)
4. Dr. J. Georgi Neernal
5. Dr. Lissy Joseph
6. Dr. Armstrong Sebastian
7. Dr. Gigi K. Joseph
8. Dr. Suja C.
9. Dr. Sr. Biji M.P.
10. Dr. Suby Baby
11. Dr. N Shibin Mohanan
12. Dr. Jyothish Kuthanapillil
13. Dr. Nibu Thomson
14. Mr. Saji Joseph
15. Mr. K.R. Vasudevan Namboothiri

FIST PROJECT IMPLEMENTATION GROUP

1. Dr. T.M. Joseph : Principal
2. Mr. Jose Karikunnel : Vice Principal
3. Rev. Fr. Francis Kannadan : Bursar
4. Dr. Thomas Varghese
5. Mr. Saji Joseph
6. Dr. T.M. Jacob
7. Dr. Gigi K. Joseph
8. Dr. N. Shibin N Mohanan
9. Mr. Mathews K. Manayani

DBT - STAR COLLEGE IMPLEMENTATION GROUP

1. Dr. T.M. Joseph : Principal
2. Mr. Jose Karikunnel : Vice Principal
3. Fr. Francis Kannadan : Bursar
4. Dr. N. Shibin Mohanan
5. Dr. T.M. Jacob
6. Mr. Saji Joseph

7. Dr. Thomas Varghese
8. Dr. Vinod K.V.
9. Dr. Jyothish Kuthanapillil
10. Mr. Tittu Thomas

NARP – OFFICE BEARERS

- | | |
|----------------------------|-------------------------------------|
| 1. Dr. T.M. Joseph | (President) |
| 2. Prof. Jose Karikunnel | (Vice President) |
| 3. Fr. Francis Kannadan | (Management Representative) |
| 4. Dr. Gigi K. Joseph | (Secretary) |
| 5. Dr. Thomas Varghese | (Chief Editor- 'Science & Society') |
| 6. Dr. Armstrong Sebastian | (Jt. Secretary) |
| 7. Dr. Raju V.P. | (Treasurer) |

V. INFRASTRUCTURE AND LEARNING RESOURCES

- | | |
|---|--|
| 1. Electronic Equipment Maintenance
& Stock Register | : Dr. George James T. & Mr. Bobby Mathew |
| 2. Solar Power System | : Dr. George James T. |
| 3. Campus Beautification | : Sr. Tessy Joseph & Ms. Jaiby Cyriac |
| 4. Sign Boards | : Dr. V.P. Raju & Mr. Aby Thomas |
| 5. CCTV | : Mr. Titu Thomas & Mr. Bobby Mathew |
| 6. Intercom | : Titu Thomas & Mr. Boby Mathew |
| 7. Digital Display Unit | : Dr. N. Shubin Mohanan & Mr. Bobby Mathew |

BUILDING COMMITTEE

- | | |
|-------------------------|-------------|
| 1. Dr. T. M Joseph | (Chairman) |
| 2. Mr. Jose Karikunnel | |
| 3. Fr. Francis Kannadan | |
| 4. Mr. Saji Joseph | (Secretary) |
| 5. Ms. Lovely Varghese | |
| 6. Ms. Shelji E.V. | |

PLANNING BOARD

- | | |
|-------------------------|-------------|
| 1. Dr. T. M Joseph | (Chairman) |
| 2. Mr. Jose Karikunnel | |
| 3. Fr. Francis Kannadan | |
| 4. Dr. Johnny Scaria | |
| 5. Dr. Suby Baby | |
| 6. Dr.T.M. Jacob | (Secretary) |
| 7. Dr. George James T. | |

PURCHASE COMMITTEE

- | | |
|--------------------|------------|
| 1. Dr. T. M Joseph | (Chairman) |
|--------------------|------------|

2. Mr. Jose Karikunnel
3. Fr. Francis Kannadan
4. Dr. Suby Baby
5. Dr.T.M. Jacob
6. Dr. George James T. (Secretary)

CAMPUS DEVELOPMENT COMMITTEE

1. Fr. Francis Kannadan : Convener
2. Dr. T. M. Joseph
3. Mr. Jose Karikunnel
4. Dr. Johny Scaria
5. Dr. J. Georgy Neernal
6. Fr. Abraham Niravathinal
7. Dr. Mathachan Pathiyil
8. Dr. George James T.
9. Dr. T. M. Jacob
10. Mr. Saji Joseph
11. Dr. Lissy Joseph
12. Dr. Suby Baby

CAMPUS ECOLOGICAL COMMITTEE

1. Dr. T.M. Joseph (Chairman)
2. Fr. Francis Kannadan (Vice Chairman)
3. Sr. (Dr) Tessy Joseph (Convener)
4. Dr. Gigi K. joseph (Joint Convener)
5. Ms. Jaiby Cyriac
6. Dr. N. Shibin Mohanan
7. Dr. K.V. Vinod

LIBRARY ADVISORY COMMITTEE

1. Dr. T.M. Joseph (Principal)
2. Prof. Jose Karikunnel (Vice Principal)
3. Fr. Francis Kannadan (Bursar)
4. Mr. Vasudevan Namboothiri (Librarian)
5. Dr. Johny Scaria
6. Dr. G.S. Gireeshkumar
7. Dr. Suby Baby
8. Fr. Francis Michael
9. Dr. N. Shibin Mohanan
10. Dr. T. M. Jacob
11. Dr. Thomas Varghese
12. Dr. V.P. Raju

13. Dr. Suja C.
14. Dr. Gigi K. Joseph
15. Dr. Nibu Thomson
16. Ms. Bhadralakshmi Vijay (Student Representative)

VI. STUDENT SUPPORT AND PROGRESSION

1. Placement Officer : Mr. A.J. Emmanuel
2. Staff Advisor & Returning Officer : Dr. J. Georgi Neernal
3. Asst. Returning Officers : Mr. A.J. Emmanuel & Mr. Saji Joseph
4. Convener Grievance Redress Committee : Dr. Mathachan Pathiyil
5. Observer, Union Election : Dr. Johny Scaria
6. N.C.C. Officer : Dr. V. C. James
- Assistant NCC Officer : Mr. Abin Wilson
7. NSS Programme Officers : Dr. Nibu Thomson & Ms. Seema Joseph
8. Arts Festival & Cultural Programmes : Ms. Jaiby Cyriac, Dr. Vinod K.V.,
Mr. Aloysious Sabu, Sr. Lovely Abraham
Ms. Ligi George & Ms. Neerada Maria Kurian,
9. Career Guidance & Placement : Mr. Emmanuel A.J & Ms. Tintu George
10. Students' Attendance : Dr. Sreeja G. R. & Ms. Jasmine Mary P.J.
11. Remedial Coaching Classes (SC/ST & Minorities) : Ms. Ambily Elizebath George
12. Coaching Classes for Entry into Services & Competitive Examaminations (Nirmala Institute of Competitive Studies) : Mr. Emmanuel A.J & Mr. Saji Joseph
13. Coaching Classes for NET : Mr. Aby Thomas
14. Bridge Courses : Dr. Annie Thomas
15. Counselling Cell : Sr. Jinto John
Ms. Deepthy Joseph
16. Scholarships & Grants : Ms. Ajomy Maria Joseph
& Ms. Bindhu Joseph
17. Endowments & Awards : Dr. Seethalakshmi V., Ms. Deepa Abraham
& Ms. Bindhu Joseph
18. Women's Cell : Dr. Suja C., Dr. Ani Kurian,
& Dr. Neerada Maria Kurian
19. Identity Card : Dr. Lissy Joseph, Dr. Raju V.P.
& Dr. Nibu Thomson
20. Student Uniforms : Dr. Julia Emmanuel & Ms. Jaiby Cyriac
21. C.S.M. / Jesus Youth / Prayer Meetings : Sr. Lovely Abraham & Ms. Neena Thomas
22. Nature Club : Dr. Vinod K.V. & Dr. Gigi K. Joseph

23. Oratory & Debating Club : Dr. P.B. Saneesh & Ms. Seema Joseph
24. Quiz Club : Ms. Aby Thomas & Ms. Alphonsa K. Joy
25. Entrepreneurship
Development Club : Dr. Raju V.P. & Mr. Aby Thomas
26. Youth Red Cross : Mr. Abin Wilson & Mr. Antony P.C.
27. Human Rights Club : Mr. Abin Wilson & Mr. Antony P.C.
28. Bio Diversity Club : Dr. Gigi K. Joseph & Dr. Sr. Tessy Joseph
29. Anti Narcotic Cell : Mr. Biju Peter, Mr. Antony P.C. & Deepa Abraham
30. Varnasala : Dr. P.B. Sanish & Mr. Prince Samuel Joseph
31. Film & Dramatic Club : Dr. Nibu Thomson & Dr. Manu C. Skaria
32. Tourism Club : Mr. Dinu Dennis & Dr. Vinod K.V.
33. Folklore Club : Dr. Lissy Joseph & Dr. P.B. Sanish
34. Science Forum : Dr. N. Shibir Mohanan & Mr. Titu Thomas
35. College Magazine : Dr. P.B. Saneesh, Ms. Jasmine Mary P.J.
Dr. Annie Thomas & Ms. Bindhu Joseph
36. Scholar Support
Programme (SSP) : Ms. Ambily Elizabeth George
37. Walk With the Scholar (WWS) : Dr. Vinod K.V.
38. ENCON Club : Dr. N. Shibir Mohanan
& Mr. Mathews K. Manayani
39. ASAP : Mr. Shaimon Joseph
40. News Reports & Notifications : Mr. Shaimon Joseph
41. Computer Literacy : Ms. Arya S. Nair & Ms. Divya Rajan
42. Onam Celebration : Dr. J. Georgi Neernal, Mr. Shaimon Joseph
Ms. Jaiby Cyriac & Ms. Ajomy Maria Joseph
43. Christmas Celebration : Dr. J. Georgi Neernal, Dr. Juliya Emmanuel
& Mr. Prince Samuel Joseph
44. Ezhuthukootam : Sr. Dr. Biji M.P. & Ms. Seema Joseph
45. Caretakers of Students living
in Private lodges : Mr. Saji Joseph & Ms. Seema Joseph
46. Sahrudayakootam : Dr. Annie Joseph
47. Merit Day : Dr. V. Seethalakshmi, Dr. Mathachan Pathiyil
& Ms. Deepa Abraham
48. Talent Day : Dr. J. Santhosh & Dr. Vinod K.V.
Ms. Ligi George & Ms. Jaiby Cyriac
49. Music Club : Ms. Susan Varghese, Sr. Lovely Abraham
& Ms. Ligi George
50. Canteen : Mr. Soni Sebastian & Dr. Armstrong Sebastian
51. Anti Ragging Cell : Dr. J. Georgi Neernal
& Dr. Neerada Maria Kurian
52. Students with Special Needs : Dr. Sumonmol Varghese
53. Transportation : Dr. Armstrong Sebastian & Dr. Raju V.P

- | | |
|---|---|
| 54. Language Lab | : Ms.Leena Mathews & Mr. Manu C. Skaria |
| 55. Computer Lab | : Dr. George James T. |
| 56. Media Centre | : Mr. Mathews K. Manayani |
| 57. Health Club | : Dr. Santhosh J. & Mr. Abin Wilson |
| 58. ICT enabled Education | : Dr. George James T. |
| 59. Internet Facility | : Dr. George James T. |
| 60. Common Room for Ladies | : Dr. Suja C. , Dr. AniKurian
& Dr. Neerada Maria Kurian |
| 61. Road Safety Club | : Mr.Philip Augustine & Ms Anns Maria Thomas |
| 62. Spoken English Club | : Ms. Ajomy Maria Joseph & Dr. Manu C. Scaria |
| 63. Spoken Hindi Club | : Dr. Juliya Emmanuel & Dr. Anish Sankar P.S. |
| 64. Literary Club | : Dr. Sr. Biji M.P |
| 65. Yoga Centre | : Dr. George James T., Dr. Lissy Joseph |
| 66. Fitness Center | : Dr. Santhosh J. & Mr. Abin Wilson |
| 67. Chess Club | : Dr. Sathosh J., & Mr Abin Wilson |
| 68. Business Innovation and
Incubation | : Dr. V. P. Raju & Mr. Raison J. Mathews |
| 69. Driving Claseses | : Dr. Suja C. & Dr. Ani Kurian |

WALK WITH A SCHOLAR PROGRAMME (WWS)

Internal Mentors for 3rd Year Students

- | | |
|-----------------------|---------------|
| 1. Dr. Johny Scaria | : Statistics |
| 2. Dr. Biji M.P. | : Malayalam |
| 3. Dr. Gigi K. Joseph | : Zoology |
| 4. Mr. Emmanuel A.J. | : Commerce |
| 5. Mr. Saji Joseph | : Mathematics |

Internal Mentors for 2nd Year Students

- | | |
|--------------------------|-------------|
| 1. Dr. Thomas Varghese | : Physics |
| 2. Dr. Suja C. | : Hindi |
| 3. Dr. Ani Kurian | : Zoology |
| 4. Dr. N. Shibin Mohanan | : Botany |
| 5. Mr. Philip Augustine | : Chemistry |

Internal Mentors for 1st Year Students

- | | |
|-------------------------------|-------------|
| 1. Dr. Nibu Thomson | : English |
| 2. Dr. Jyothish Kuthanapillil | : Chemistry |
| 3. Ms. Jasmine Mary P.J. | : Hindi |
| 4. Ms. Ligi George | : Economics |
| 5. Mr. Titu Thomas | : Physics |

HUMAN RESOURCE DEVELOPMENT (HRD) TRAINING

The college provides HRD Training as part of the curriculum for integral development.

1. Mr. Emmanuel A.J (Co-ordinator)
2. Dr. Julia Emmanuel
3. Ms. Deepthy Joseph
4. Ms. Tintu George
5. Dr. Armstrong Sebastian
6. Ms. Sruthymol Baby

SC/ST CELL

The Cell is functioning to monitor the welfare and training programmes to the socially backward students.

1. Dr. T.M. Joseph (Chairman)
2. Mr. Jose Karikunnel (Vice Principal)
3. Ms. Shini Mathew (Faculty Member)
4. Ms. Alphonsa K. Joy (Faculty member)
5. Fr. Francis Michael (Faculty Member)
7. Ms. Lovely Varghese (Office Supdt.)
8. Mr. Jordy (President, Avoly Grama Panchayat)

ETHICS COMMITTEE

The College aims at the total development of students based on religious and moral ideals. It fosters the feelings of love and tolerance to lead a peaceful life.

1. Dr. T.M. Joseph (Convener)
2. Fr. Francis Kannadan (Management Representative)
3. Ms. Seema Joseph (NSS Programme Co-ordinator)
4. Dr. V. C. James (NCC Officer)
5. Mr. Biju Peter (Co-ordinator, Anti-narcotic Cell)
6. Fr. Francis Micheal (Teacher incharge of Value Education)
7. Ms. Sheri O. Panicker (Member, Teacher from Self Financing Stream)

GRIEVANCE REDRESS CELL FOR STUDENTS

The Cell takes care of the various grievances and discipline of the campus

1. Dr. Mathachan Pathiyil (Chairman)
2. Dr. J. Georgi Neernal (Vice Chairman)
3. Ms. Nirmala George (PTA Exicutive Committee Member)
4. Mr. Biju Peter (Internal Assessment Joint Co-ordinator)
5. Mr. Arun Geo Augustine (Faculty from Self Financing streams)
6. Dr. Neerada Maria Kurian (Co-ordinator – Women's Cell)

ANTI-RAGGING COMMITTEE

1. Principal Chairman

- | | |
|---|---|
| 2. RDO, Muvattupuzha | Representative of Civil Administration |
| 3. Sub Inspector of Police | Representative of Police Administration |
| 4. Sub Editor,
Deepika Daily, Muvattupuzha | Representative of Local Media |
| 5. Secretary, KCYM, Nirmala College Unit | Non - governmental organisation |
| 6. Dr.. J.Georgi Neernal | Convener, Anti-ragging squad |
| 7. Dr. Neerada Maria Kurian | Women Cell Co-ordinator |
| 8. Ms. Smitha Anu Thomas | Representative of Teaching Staff |
| 9. PTA Vice President | Representative of Parents |
| 10. Mr. Kevin Joseph | Representative of Senior Students |
| 11. Ms. Geethanjali | Representative of Junior Students |
| 12. Junior Supdt. | Representative of Non Teaching Staff |

ANTI-RAGGING SQUAD

- | | |
|-------------------------|---|
| 1. Principal | Nodal Officer |
| 2. Mr. Jose Karikunnel | Vice Principal |
| 3. Dr. J.Georgi Neernal | Convener |
| 4. Dr. Suja C. | Women Cell Co-ordinator & Representative of Faculty |
| 5. Fr. Francis Kannadan | Management Representative |
| 6. Mr. Sherin Mathew G. | Teacher representative from Self Financing Courses |

CANTEEN COMMITTEE

- | | |
|----------------------------|---------------------------------|
| 1. Mr. Philip Augustine | (Chairman) |
| 2. Dr. Armstrong Sebastian | (Vice Chairman) |
| 3. Fr. Francis Kannadan | (Bursar) |
| 4. Mr. Jose Karikunnel | (Member, Managing Board) |
| 5. Dr. J. Georgi Neernal | (Staff Advisor) |
| 6. Dr. Lissy Joseph | |
| 7. Dr. Santhosh. J | |
| 8. Dr. Johny Scaria | |
| 9. Ms. Lovely Varghese | |
| 10. Mr. Antony P.C. | |
| 11. Mr. Kevin Joseph | III M. (Student Representative) |

INTERNAL COMPLAINTS COMMITTEE

- | | |
|-------------------------|-------------------------|
| 1. Ms. Leena Mathew | (Presiding Officer) |
| 2. Mr. Biju Peter | |
| 3. Dr. Suja C. | (Convener Women's cell) |
| 4. Adv. Jitty Augustine | (Member, KELSA) |

DISCIPLINE COMMITTEE

- | | |
|------------------------|------------|
| 1. Mr. Jose Karikunnel | (Chairman) |
|------------------------|------------|

2. Rev. Fr. Francis Kannadan (Vice Chairman)
3. Rev. Fr. Mathew Chandrankunnel
4. Rev. Fr. Abraham Niravathinal
5. Dr. Johny Scaria
6. Dr. J. Georgi Neernal
7. Dr. Mathachan Pathyil
8. Mr. Mathew Stephen
9. Dr. V. C. James
10. Dr. Lissy Joseph
11. Mr. Soni Sebastian T.
12. Dr. Marthakutty Joseph
13. Ms. Dilmol Varghese
14. Dr. Sr. Tessy Joseph
15. Ms. Susan Varghese
16. Dr. Suja C.
17. Dr. James Mathew
18. Ms Lissy Paul
19. Ms. Soumya T.K.
20. Dr. Armstrong Sebastian
21. Dr. Santhosh J
22. Dr. Nibu Thomson
23. Ms. Arya S. Nair .
24. Mr. Raison J. Mathew
25. Ms. Lissy S. Plathottam

VII. GOVERNANCE, LEADERSHIP AND MANAGEMENT

1. Staff Secretary : Mr. Philip Augustine
2. IQAC Co-ordinator : Dr. Suby Baby
3. UGC Coordinator : Dr. TM Jacob
4. Documentation : Dr Suby Baby & Mr. Bobby Mathew
5. FIST : Prof. Jose Karikunnel & Dr. T.M. Jacob
6. AIACHE & Xavier Board Programmes : Sr. Dr. Tessy Joseph, Sr. Jinto John, Ms. Sophy Thomas & Ms. Jessy John
7. e-Resources Cell : Dr.T.M. Jacob & Mr.Bobby Mathew
8. Staff Tour : Mr. Philip Augustine, Dr.J.Georgi Neernal, Dr. Armstrong Sebastian, Mr. Soni Sebastian T. & Ms. Dilmol Varghese
9. Onam Celebration for Staff : Mr. Philip Augustine, Mr. Shaimon Joseph, Ms. Jaiby Cyriac, Ms. Ajomy Maria Joseph & Mr. A.J. Mathew

10. Christmas Celebrations for Staff : Mr. Philip Augustine, Dr. Johny Scaria
Dr. Annie Thomas & Mr. Jimmy Mathew
11. Faculty Development Programme : Dr. Suby Baby & Dr Sr. Biji MP
12. Staff Day : Mr.Philip Augustine, Dr. Armstrong Sebastian
Mr. Soni Sebastian T. & Dr. Lissy Joseph
13. Annual Retreat : Dr. (Sr) Tessa Joseph
14. Annual Administration Report : Mr. Jose Karikunnel & Mr.Mathews K. Manayani
15. NIRF : Dr. T.M. Jacob & Dr. Suby Baby
16. TCS Software : Dr. T.M. Jacob & Mr. Bobby Mathew
17. Statistical Data & AISHE : Ms. Alphonsa K. Joy

ACADEMIC REVIEW COMMITTEE

1. Mgr. (Dr) Cherian Kanjirakombil : Chairman
2. Dr. George Thanathuparambil : Secretary
3. Dr. T.M. Joseph : Principal
4. HoD Concerned
5. IQAC Coordinator

UGC COMMITTEE

1. Dr. T. M Jacob (Co-ordinator)
2. Dr. G.S Gireeshkumar
3. Dr. George James T.
4. Dr. N. Shubin Mahanan
5. Dr. Jyothish Kuthanapillil
6. Dr. Julia Emmanuel
7. Ms. Ligi George
- 8 Ms. Neena Thomas
- 8 Dr. Nibu Thomson
- 10 Mr. Saji Joseph
11. Suby Baby
12. Dr. Ani Kurian

GRIEVANCE REDRESS CELL FOR STAFF

1. Manager
2. Higher Education Seceretary
3. Principal
4. Vice Principal
5. Bursar
6. Staff Secretary
7. Staff Adviser

8. Women's Cell Co-ordinator

CAMPUS COORDINATION COMMITTEE

1. Dr. T.M. Joseph, Principal
2. Fr. Jose Vengooran
2. Mr. Jose Karikunnel
3. Fr. Francis Kannadan
4. Fr. Jose Mathai Mylediath
5. Fr. Mathew Chandrankunnel
6. Fr. Abraham Niravathinal
7. Mr. Philip Augustine

PTA EXECUTIVE COMMITTEE

1. Dr. T.M. Joseph, Principal (President)
2. Mr. K.C. George (Vice President)
3. Mr. Jose Karikunnel, Vice Principal (Secretary)
4. Ms. Nirmala George (Joint Secretary)
5. Rev. Fr. Francis Kannadan (Management Representative)
6. Ms. Ajomy Maria Joseph (Teacher Representative)
7. Dr. J. Georgi Neernal (Teacher Representative)
8. Dr. Mathachan Pathiyil (Teacher Representative)
9. Mr. Joseph Thomas (Parents Representative)
10. Ms. Claramma Varghese (Parents Representative)
11. Mr. Subhash Kadaykott (Parents Representative)

QUALITY ADVISORY COMMITTEE (QAC)

1. Dr. T.M. Joseph (Principal & Chairman)
2. Mr. Jose Karikunnel (Vice Principal)
3. Fr. Francis Kannadan (Bursar)
4. J. Georgi Neernal
5. Dr. G.S. Gireeshkumar
6. Dr. T.M. Jacob
7. Ms. Shija Paul P.
8. Dr. Suby Baby
9. Dr. Thomas Varghese
10. Mr. Philip Augustine
11. Dr. George James T.
12. Dr. (Sr) Biji M.P.
13. Dr. Mathachan Pathiyil
14. Dr. Johny Scaria
15. Dr. Suja C.
16. Dr. Armstrong Sebastian
17. Mr. Saji Joseph
18. Dr. Gigi K. Joseph

ALUMNI ASSOCIATION EXECUTIVE COMMITTEE

1. Dr. T.M. Joseph (Ex-Officio President)
2. Mr. Thomas Mathew (Working President)
3. Mr. J.Georgi Neernal (Secretary)
4. Adv. Tomy Kalamattuparambil (Vice President)
5. Fr. Francis Kannadan (Treasurer)
6. Sr. Jinto John (Jt. Secretary)
7. Ms. Alphonsa K. Joy (Staff Representative)
8. Sri. T. K. Ramakrishnan (Advisor)

STAFF WELFARE COMMITTEE

1. Mr. Jose Karikunnel : (Convener)
2. Mr. Soni Sebastian T. : (Joint Convener)
3. Dr. Armstrong Sebastian
4. Dr. N. Shibin Mohanan
5. Dr. Lissy Joseph
6. Ms. Jaimol J. Moozhiyanikkal
7. Mr. Antony P.C.

CRISIS MANAGEMENT COMMITTEE

1. Fr. Dr. George Thanthuparambil (Chairman)
2. Dr. T.M. Joseph
3. Mr. Jose Karikunnel
4. Fr. Francis Kannadan
5. Fr. Abraham Niravathinal
6. Dr. Johny Scaria
7. Dr. J. Georgi Neernal
8. Dr. Mathachan Pathiyil

ADMISSION COMMITTEE

1. Mr. Jose Karikunnel (Chairman)
2. Mr. Abin Wilson (Nodal Officer)
3. Fr. Francis Kannadan
4. Dr. Nibu Thomson
5. Dr. Suby Baby
6. Mr. Saji Joseph
7. Dr. Ani Kuruan
8. Ms. Jessy John
9. Ms. Jaiby Cyriac
10. Dr. Julia Emmanuel
11. Ms. Deepa Abraham
12. Ms. Soba M.G.

13. Ms. Anns Maria Thomas
14. Ms. Chinchu Louis
15. Ms. Sruthimol Baby
16. Ms. Apsara Francis
17. Ms. Ann Maria George
18. Ms. Anjaly R.
19. Ms. Preethi George
20. Mr. Bobby Mathew
21. Ms. Lovely Varghese
22. Ms. Shelji E.V.

NSS ADVISORY COMMITTEE

1. Dr. T.M. Joseph : Chairman
2. Mr. Jose Karikunnel
3. Fr. Francis Kannadan
4. Dr. J. Georgi Neernal
5. Sr. (Dr.) Tessa Joseph
6. Mr. Shaimon Joseph
7. Ms. Seema Joseph
8. Dr. Nibu Thomson : Convener

COLLEGE STAFF CO-OPERATIVE SOCIETY DIRECTOR BOARD

1. Dr. Armstrong Sebastian : President
2. Mr. Emmanuel A.J. : Secretary
3. Mr. Vinod K.V. : Board Member
4. Mr. Shaimon Joseph : Board Member
5. Mr. Jimmy Mathew : Board Member
6. Mr. Jolly T. Joseph : Board Member
7. Ms. Shelji E.V. : Board Member
8. Mr. Saji Joseph : Board Member
9. Ms. Jaiby Cyriac : Board Member
10. Ms. Shylet Peter : Board Member
11. Ms. Seema Joseph : Board Member

VIII. INNOVATION AND BEST PRACTICES

1. Plastic Shredding Unit : Ms. Mercyamma Jacob & Ms Anns Maria Thomas
2. DRC Testing : Mercyamma Jacob
3. Rain Water Harvesting : Dr. Gigi K. Joseph, Dr. Vinod K.V.
4. Zero Hour : Dr. Suby Baby
5. Three Minutes to Fame : Ms. Ligi George & Ms. Jaiby Cyriac
6. Teacher Performance Record : Dr. Suby Baby

7. Idea Club : Dr Vinod K.V.
8. 'No Own Vehicle Day' : Mr. Titu Thomas
9. Alumni Lecture Series : Dr. J. Georgi Neernal & Ms. Deepa Abraham
10. Butterfly Garden : Dr. Gigi K. Joseph & Ms. Jaiby Cyriac
11. Botanical Garden : Dr. Sr. Tessy Joseph & Dr. N Shibin Mohanan
12. Food fest : Dr. J. Georgi Neernal Dr. Sreeja G.R. & Ms. Ancy John
13. Department Magazine : Dr. Annie Thomas & Seema Joseph
14. Mushroom Farm : Sr. Dr. Tessy Joseph & Ms. Jaiby Cyriac
15. Bio diversity Park : Dr. Gigi K. Joseph & Vinod K.V.
16. Herbal Garden : Ms. Jaiby Cyriac
17. Organic Vegetable Farm : Dr. Nibu Thomson & Ms. Seema Joseph
18. Waste Management : Ms. Ambili Elizabeth George & Dr. Ani Kurian
19. Electronic Workshop : Dr. George James T. & Ms. Shoba M.G.
20. Monthly Lecture Series : Dr. P.B. Saneesh
21. Vermin Compost Plant : Ms. Jasmine Mary P.J. & Ms. Ambily Elizabeth George
22. Aqua Culture Pond : Dr. Vinod K.V. & Ms. Ambily Elizabeth George
23. Campus Radio : Dr. P.B. Saneesh, Mr. Prince Samuel Joseph
24. Monday Melodies : Ms. Susan Varghese, Sr. Lovely Abraham & Ms. Ligi George
25. Spoken English Course : Dr. Manu C. Scaria & Ms. Ajomy Maria Joseph
26. Spoken Hindi Course : Dr. Julia Emmanuel & Dr. Anish Shankar P.S.
27. Nirmala Stars Programme : Dr. Suby Baby & Dr. K.V. Vinod
28. Folklore Museum : Dr. P.B. Saneesh & Dr. Lissy Joseph
29. Heritage Museum : Dr. P.B. Saneesh & Dr. Lissy Joseph
30. Sahrudayakoottam : Dr. Annie Thomas
31. Biogas Plant : Dr. Gigi K. Joseph & Dr. Vinod K.V.
32. Award for best outgoing student : Dr. J. Georgi Neernal
33. Yoga Centre : Dr. George James T. & Dr. Lissy Joseph
34. "Jaivagramam" Project : Dr. Gigi K. Joseph
35. Digital literacy : Dr. George James T.
36. Malayalam literacy among migrant workers : Dr. Suja C. & Dr. Juliya Emmanuel
37. Surprise Quiz : Mr. Aby Thomas
39. Self defence Training Programme for girls : Mr. Aby Thomas
40. Apiculture unit : Ms. Jaiby Cyriac & Dr. N. Shibin Mohanan

IX- RULES AND REGULATIONS

Nirmala College is your foster mother, the campus is your home. Apart from your parents, the teachers are most concerned about you and most interested in your future. Do your best to preserve the calm academic atmosphere of the campus. All inmates of the College shall behave always and everywhere with respect for God and love for the country. They shall pay special attention to good manners, gentlemanly behaviour, modest dress, order and cleanliness and shall do everything to maintain the dignity of the human person and the good name of the institution. They shall respectfully follow the instructions issued by the Principal and other competent authorities, from time to time.

Every member of the College should carefully note the following rules and accepted traditions and try to respect them both in letter and in spirit.

1. The Principal is the ultimate disciplinary authority in the college.
2. Ragging is banned on the college campus. Anyone found guilty of ragging and /or abetting ragging is liable to be punished as per the directive of the UGC and Govt. Any incident of ragging will be dealt with seriously. The culprits will be dismissed from the college and a case will be filed with the local police authorities.
3. The college prohibits political activities on the campus and forbids students from conducting and attending political meetings within the college campus.
4. As per the Govt. order No. Rt/No.346/05/ Higher Edn. dt.1-3-2005 students are not allowed to use mobile phone on the campus and bring their vehicles to the college campus.
5. Students shall compulsorily wear the prescribed college uniform on all working days except Wednesdays. Uniform symbolises unity and uniformity, not diversity. It also indicates equality and a sense of belonging to the institution. Uniform provides a special identity. Hence it is a source of pride and responsibility, not liability . Parents are to see that the uniform and hairstyle of their wards are in tune with modesty and dignity that every Nirmalite shall possess.
6. No celebration be arranged in the campus without the written permission of the Principal.
7. Uniforms will be compulsory on occasions like college union inauguration, college day, arts day, sports day and other designated festival days, even if it falls on Wednesdays.
8. No programme be conducted in the college auditorium after 5 pm
9. Programmes by External agencies / professional groups/paid programmes such as D J, musical events shall not be permitted inside the campus. No type of fund raising by the students should be permitted, as these practices lead to extortion and misuse of funds.

10. Bike race / motor car race / elephant procession or similar activities shall not be permitted inside the campus / Hostel premises.
11. No type of vehicles shall be used during celebrations inside the college campus / hostel.
12. All celebrations in the campus will be under the supervision of the Principal or the staff designated by him.
13. Students are discouraged to bring their vehicles to the campus . If it all they bring it shall be parked in the the designated parking area. Entry beyond that point is strictly prohibited.
14. To mitigate the menace of road accidents and air pollution, all staff members and students of the college shall travel by public transport system on every second Tuesday of the month, which is observed by the college community as “No Own Vehicle Day”.
15. The public and former students will be permitted access to the college only for genuine reasons. They will not be allowed to enter the class rooms.
16. Students facilitating the entry of outsiders into the campus and instigating violence on the campus shall be a punishable offence.
17. Students shall not invite Police or Media Persons to the campus on their own.
18. Students shall not use the emblem / Photo of the college in the transaction of the social media (Facebook, Whats App etc)
19. The Principal reserves the right to refuse admission to any applicant for any course without assigning any reason, if he or she feels that admission of that person is detrimental to the interest and discipline of the College.
20. In the interest of the institution and for the sake of discipline, the Principal is entitled to take any punitive action on any student for his/her misconduct.
21. Misconduct shall include:
 - a) Staying away from classes without sufficient reason.
 - b) Disrespectful behaviour towards the staff
 - c) Provoking students to strike and participating in strike, dharna etc.
in the college.
 - d) Loitering in the verandas during free hours and creating disturbance to the classes in progress.(During free hours the students are expected to make use of the library)
 - e) Disorderly behaviour in the class.
 - f) Organizing tours without the permission of the Principal
 - g) Organizing meetings in the college or displaying notices on the college notice

- board without the permission of the Principal.
- h) Blocking gates/doors or passages which would restrict the mobility of staff and students in the college.
 - l) Involvement in manhandling or harassing fellow students.
 - j) Disturbing the functions in the auditorium by shouting, howling or dancing.
 - k) Resorting to any kind of malpractice in the examinations.
 - l) Collecting money from staff or students without the permission of the Principal.
 - m) Distributing leaflets, hand- bills or other materials and displaying banners and posters inside the campus.
 - n) Scribbling offensive, abusive or obscene words or figures on black boards or any kind of writing on the walls or other places in the college or the college campus.
22. Smoking, consumption of alcoholic beverages and use of narcotic drugs are strictly prohibited. Criminal proceedings will be taken against those found under the influence of alcohol or narcotic drugs within the campus.
 23. Vandalism and destruction of college property will be severely dealt with and material loss will be fully recovered with fine.
 24. The college campus and classrooms should always be kept neat and clean. Students should see that no damage is done to college property including plants and trees in the campus. Scribbling on wall and furniture is strictly prohibited.
 25. The college is not responsible for the loss of textbooks, note books, tiffin boxes, clothes, money, ornaments etc.
 26. Discourtesy towards any member of the staff or any act, which affects the discipline and tone of the college, will be seriously viewed and in extreme cases they are sufficient reason for dismissal from college. Immorality, grave insubordination, contempt for authority, wilful damage to college property, malpractice in examinations etc., are sufficient reasons for immediate dismissal.
 27. Students should carry at all times college identification cards which should be shown to the staff and to the watchman when demanded
 28. Students are expected to keep decency and decorum in their dress and behaviour.
 29. Students have to occupy their seats by the second bell at the commencement of morning and afternoon sessions. The teachers will be present in the class before the third bell. Observance of strict silence during morning prayer is compulsory.
 30. If the teacher is absent, the class leader should inform the Head of the Department / Principal for alternative arrangements
 31. Late comers should not enter the class room, nor should any student leave the class

room, without the permission of the teacher in charge of the class.

32. In any case, late comers will not be given attendance
33. Parents/ guardians are expected to respond to the calls from the college authorities, from time to time.
34. Teachers hold the responsibility of maintaining discipline in their classes.
35. The members of the College Union are chosen from among the class representatives (one boy and one girl) who are directly elected from each class.
36. A Call to the auditorium or conference halls for any programme must be promptly and strictly responded. No one is to remain in the classrooms or elsewhere during such occasions.
37. Any unavoidable movements on the verandahs (to the library, laboratory, auditorium, activity rooms etc.) during class hours have to be in silence. This is to avoid disturbance to neighbouring classes.
38. No Student shall enter another class room without prior permission.
39. Every student has to participate in atleast two of the co-curricular activities offered in the college.
40. No Student is allowed to remain in the campus after 5.30 p.m.
41. Students are not allowed to bring their vechiles beyond the parking slot as per the order of the Hon. High Court and Govt.
42. Any student persistently insubordinate, repeatedly or will fully mischievous, guilty of fraud or malpractice in examinations shall be removed from the rolls.
43. Students are expected to spend their free time in the library. They should not loiter along the corridor or crowd along the verandah.
44. No student shall leave the campus during the working hours without permission of the Principal. He/She shall not be sent home without the written request by the parent/guardian.
45. Strict silence must be observed in Chapel and Library. Chapel and its premises are used only for prayer.
46. Discipline and decorum is expected from the students during programmes convened in the auditorium or else where.
47. Prior permission from the Principal is essential to take part in inter – collegiate competitions or in live photographic modelling, Fashion shows or Radio/T.V. programmes.
48. It is the responsibility of the student to earn a conduct certificate. It is not issued as a matter of right. Conduct certificate is issued on the basis of an overall evaluation by the teachers concerned.
49. The Principal shall have the right to issue Transfer Certificate to a student admitted

to the college without an application from the students or the guardian at any time during the course of his /her study in the college without assigning any specific reason.

50. For acts of misbehavior the principal may impose such punishment as fines, cancellation of attendance, withholding of certificates, forfeiture of educational concession and scholarship, suspension and expulsion.
51. The Principal or other duly constituted college or hostel authorities may frame and issue from time to time disciplinary rules of permanent or temporary character regulating the conduct of students within and outside the college and the Hostel Premises with a view to maintaining the credit and reputation of the college and the hostels.
52. Cleanliness in classrooms, verandahs, and premises is essential. Avoid leaning against walls and door-ways. Students shall desist from disfiguring the class rooms, the furniture, compound walls and buildings or any part of the college campus by pasting poster's fixing nails or writing on them. They shall also desist from disfiguring the compound walls of neighboring building.
53. Legal action will be initiated against those who destruct or cause to destruct the properties of the college under existing laws including the prevention of Damage to Public Property Act 1984.
54. Students who are charged in criminal offence and are under suspension shall not be allowed to enter the campus without permission.
55. Students guilty of going over to other colleges or institutions to take part in acts of indiscipline such as organizing demonstrations or strikes will be deemed especially culpable and be punished accordingly.
56. Students from other institutions and outsiders should take prior permission with valid identity proof to meet the Principal and staff members. Students from other institutions and outsiders shall not meet or interact with the students of the college inside the campus without the prior written consent of the Principal.
57. Students from other institutions and outsiders disrupting any academic activity or functioning of the college office or any unit thereof, shall be treated as infringing on the rights of college authorities to run the institution in a good manner for the public interest. All such deeds will be treated as infringement of the rights of students especially those belonging to orphan, SC/ST's and other backward communities to have uninterrupted education. Legal actions including contempt of court will be initiated in all such cases.
58. There shall not be any discrimination against any community or category of students of the college and immediate stringent action will be taken against the erring students / officials/ faculty members.
59. Outsiders including police and media shall not enter the campus without the

permission of Principal.

60. Photography / video / audio recording and playing in the campus is strictly prohibited. Programs in the college shall be covered only by the persons officially authorized by the Principal.
62. Students are not allowed to bring vehicles into the campus. They have to park their vehicles at the allotted place at their own risk. Stunting and racing of vehicles within and in a radius of 200 metres outside the campus are strictly banned. Students and staff have to register their vehicle number and licence number with the security. Parking permits will be issued to physically handicapped students and they have to park their vehicles at the area allotted.
63. The Security Personnel / designated college staff are authorized to inspect the records of the vehicles entering the campus and register the details in the gate register.
64. The College Council and Parent Teacher Association can advise Principal on internal matters of the college.
65. Complaints of students will be looked into if they are presented through the proper channel. Collective petitions, however will not be allowed. Students and staff members can make use of the grievance redressal mechanism available in the college.
66. The college authorities reserve the rights to amend, repeal or modify any of the above rules.
67. The Principal reserves the right to amend and alter the Rules and Regulations at par with the timely requirements.
68. It is the responsibility of the students and staff to get informed of all the rules and notifications of the college from time to time. Ignorance of these rules is not condoned.
69. The first bell is rung 10 minutes before the commencement of each session, the 2nd bell 5 minutes before, and the third bell at the hour for commencement. By the second bell all students will occupy their seats. At the third bell in the morning all students and members of the staff will stand up and join the College Prayer. Two bells rung at the end of morning and evening sessions. At the end of the last hour there will be National Anthem.
70. Students shall be punctual and earnest in attending classes and other academic, co-curricular and extra curricular activities.
71. Students who happen to have no classes are not to loiter about during class hours; they must be in the Library. Outside class hours and Library hours, lady students must always remain in the waiting rooms.
72. Students shall prudently avoid bad company which leads to failure in study,

character and life.

73. Students shall not enter classes other than theirs. They are not allowed to enter into the department staff rooms, offices etc. without permission.
74. Lingering on the College roads, the courtyard and the corridors is to be meticulously avoided in order to enable free passage and smooth functioning of the college. Ill-mannered noise-making in the college premises is to be avoided.
75. The campus is plastic free. Plastic glasses, plates etc. are not permitted in the campus.
77. No member shall throw any waste material on the floor or ground, but shall drop them in the waste baskets and bins provided for the purpose.
78. Strict disciplinary action will be taken against students bringing outsiders to the college campus without prior permission of the Principal.
79. Students shall not collect money for any purpose from any other student or public without the permission of the Principal.
80. Students are not allowed to bring or use mobile phones in the campus. Teachers can impound such mobile phones in case of violation.
81. No student shall enter or leave a class without the permission of the teacher. Students should submit Leave Application to the Class Teacher when they absent themselves for a day or more.
82. No information may be submitted for publication in News papers, Magazines, Journals or other media in the name of the college without the permission of the Principal. Comments and statements against any student, staff or college shall not be published in social media.
83. Students indulging in and involving themselves in any kind of political activity in the college campus are liable to be punished.
84. Students are forbidden to organize or attend any meeting in the college campus, circulate any notice or petition of any kind, display posters, banners or boards, use megaphone / loudspeaker and paste or write anything in the college campus and premises without the permission of the Principal. No student, on any account, shall make chalk or pencil mark or drawing on walls and furniture.
85. No student of the college shall stage or indulge in any activity like dharna, gherao and obstruct entry to the college campus, class rooms, office or other places inside the campus. This shall be treated as misconduct.
86. No student shall shout slogans inside the campus, class rooms and verandah and disrupt the classes in the college campus. Strict disciplinary action will be taken against students violating this regulation as per Orders issued by the M.G. University (No. 162/2004/2/Elen dated 16-2-2005)
87. Any student who is persistently insubordinate, who is repeatedly or wilfully

mischievous, who is guilty of fraud or malpractice in connection with examinations or who, in the opinion of the Principal, is likely to have an unwholesome influence on his fellow students, shall be removed from the rolls. The removal shall be either temporary or permanent according to the gravity of the offence.

88. For unbecoming activities and serious offences, punishment may range from heavy fines, to suspension from classes, withholding term certificate, and in extreme incorrigible cases expulsion from the college. Any destruction to properties will be compensated from the student. If the culprit could not be identified, a common fine will be levied.
89. All the members are welcome individually to bring to the notice of the Principal / Grievance Redress Cell, in the right spirit, any reasonable grievance or difficulty they might have.
90. The Principal is the final authority to interpret the rules and regulations in the best interest of the institution.

(i) GOOD MANNERS AND CONDUCT

1. When a student meets a member of the teaching staff of the college within the campus or outside, it is a matter of politeness that he/she should greet him/her.
2. When a teacher enters the class, the students must keep standing until the teacher has invited them to sit down or he/she himself/herself has occupied his/her seat.
3. Students should keep with them the texts and note books required for classes they attend.
4. No student shall leave the classroom during a lecture without the permission of the teacher.
5. Students who happen to have no class should not loiter in the corridors or campus during class hours. They must either go to the Library and read or retire to their hostels.
6. Students are forbidden to attend or organise any meeting in the college or to collect money for any purpose without the permission of the Principal. They should not circulate among the students any notice or petition or paste it anywhere in the college premises without the written sanction of the Principal.
7. Students are not allowed to make a complaint in a body or to address any authority in a collective petition. Such combined action is subversive of good order. They should always be respectful to seniors and superiors, polite and courteous to all, ready to oblige and should show themselves lovers of good order and decorum.
8. Habitual negligence in college work, dishonesty, obscenity in word or act or any other acts of misconduct will invite severe disciplinary action.
9. Students are forbidden from making any mark on the furniture or on the walls or any part of the College premises or to spill ink on the floors or litter the class rooms and

grounds.

10. Students are expected to keep decency and decorum in their behaviour, dress, hair style etc.

(ii) KERALA RAGGING PROHIBITION ACT 1998

For the information of the students and their parents, the pertinent parts from the Kerala Ragging Prohibition Act published in 1998, forbidding ragging in the educational institutions of Kerala are quoted below.

- (2b) By Ragging, it is meant any physical or mental torture or any disorderly conduct towards any student of an educational institution causing apprehension, dread, humiliation or agitation in him / her.
 - (1) It can be any harassment like insulting, teasing, bullying or manhandling.
 - (2) It can also be forcing upon him / her to do something which he/she voluntarily won't dare to do normally.
 - (3) Prohibition of Ragging: Ragging is prohibited both inside and outside an educational institution.
 - (4) Punishment for Ragging: Any student involved in ragging/ persuades others for ragging or advocates ragging either inside or outside an educational institution shall be subject to a punishment of not more than two years imprisonment in addition to a penalty of not over Rs. 10,000.
 - (5) Dismissal of a Student: A student subject to the punishment under section (4) is liable to be dismissed from the institution and is barred from being admitted to any other institution for a period of three years from the date of receipt of his / her dismissal order.
 - (6) Suspension of a Student: If a student / parent / guardian or any teacher of the institution forwards a written complaint to the head of the institution, he has to make an urgent enquiry into the matter within 7 days of receipt of such a complaint. If the allegation is proved to be correct, the accused must be suspended with immediate effect and the matter must be referred to the police for further proceedings.

As is said in sub-section 1, if a written complaint is recieved by the head of the institution, he has to make a detailed enquiry and if it is found baseless, the complainant must be informed of it in writing.
 - (7) Abetting: If the head of the insitution refuses to take action in the manner described under section 6 or is negligent in initiating any steps, he is to be treated as one abetting the crime and is liable to be punished under section 4.

WHAT CONSTITUTES RAGGING ?

Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an

- act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
 - c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
 - d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
 - e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
 - f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
 - g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
 - h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student; any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

ANTI - RAGGING CELL

Nirmala College traditionally maintains and fosters healthy and friendly relations among students. If any grievance arises from students especially from freshers, regarding the violation of rules in this regard, the anti-ragging cell will take necessary steps.

(iii) GRIEVANCE REDRESS CELL

There is provision for the redress of grievance at four levels. Complaints shall be brought to the notice of the teacher concerned in the first instance. If the student is not satisfied with the decision, he/she may appeal to the Departmental Grievance Redress Cell, which has as members, the Head of the Department, the Class-teacher and the teacher concerned. The student will also have the freedom to make further appeal to the College Level Grievance Redress Cell.

(iv) ADMISSION RULES

From the academic year 2011-12, Mahatma Gandhi University introduced Centralised Allotment Process (CAP) for admission to the undergraduate programmes in addition to CAP for PG admissions. Under this Single Window System, applications are submitted by online registration. At the beginning of every academic year, the University will announce the relevant information by online (website www.mgu.ac.in)/ newspapers/media, regarding the same. The admission norms are:-

1. Selection of students will be made on the basis of merit, taking into account their good conduct and character.
2. Applicants who are being favourably considered, will be called for an interview. The applicant accompanied by his/her parent/guardian is to report to the Principal for interview and produce the records called for.
3. Students who have passed their qualifying examinations under other Universities/Bodies have to produce:- 1. Migration Certificate 2. Application for recognition 3. Application for registration as matriculate of this university.
4. In all admissions 50% of the seats will be filled in on the basis of merit. 20% of the seats are reserved for SC/ST candidates (SC 15%, ST 5%). Unfilled SC/ST seats will be allotted to the OEC/OBC applicants. 20% of the seats are filled in by the Management and the remaining 10% reserved for Catholic students of the diocese on the basis of merit.
5. One seat each in each degree course and one for every 20 seats in the PG section will be reserved for candidates with at least district level sports records. One per cent of the general merit seats will be allotted to the physically handicapped in the Degree sections.
6. NCC/NSS students will get bonus marks of 15 for admission to Degree course and five marks for PG admission. Holders of A, B & C certificates of N.C.C are entitled to an additional bonus of 3,5,7 marks respectively. Children of Ex-Service men are entitled to 15 marks bonus for admission to Degree Course.
7. A handicap of 10 marks for every successive attempt after the first attempt to pass the qualifying examination will be imposed.
8. The Principal reserves to himself the right to reject admission to any student without assigning reasons.
9. Those selected for admission will be intimated. Admission process will be complete on payment of the first instalment of fees and submission of the necessary records .
10. Pass certificates once deposited, will not be returned to the student except when leaving the college. In extraordinary cases, students may borrow them for a short period on special application after paying the fees due. Students are advised to keep attested copies of pass certificates.

11. Parents and guardians shall accept all the regulations prevailing in the college. They are recommended to visit the college at least once in a semester to ascertain the progress of the student in the college.

(v). FEE RULES

1. The year is divided into two semesters, viz.,
Odd Semester - June to October
Even Semester- November to March
2. Fee for the whole semester will be levied from the students who leave the College without completing the semester.
3. Each instalment of fees shall be paid on the date notified in the college calendar/notice board. All cash transactions in the office will be closed at 3.00 p.m.
4. Any student seeking admission shall have to pay the prescribed fee before his/her name is enrolled. No student shall be enrolled after the beginning of a semester unless he/she has paid all the instalments of fees from the beginning of the semester.
5. A receipt signed by the cashier shall be issued for every payment made, which the student shall preserve and produce whenever required by the Principal.
6. Mistakes if any, in the receipts issued for payments made should be pointed out, then and there, and get corrected on the spot. Complaints made later will not be entertained.
7. Tuition fees will be collected in convenient instalments, the first instalment including the special fees prescribed will be collected at the time of admission. The first instalment will be collected from students of senior classes within a period of seven consecutive working days commencing from the re-opening of the College after the summer vacation. Particular days will be allotted to each class.
8. Subsequent instalments beginning from August to February shall be collected on or before the 7th consecutive working day of the month. Particular days will be allotted to each class.
9. If any student fails to pay the fees or special fees on the due dates, he/she shall be liable to pay a fine of Rs. 5/- along with the fees on or before the 10th day after the due date. If the 10th day happens to be a holiday, the next working day will be counted as the 10th day.
10. If the fee with the fine of Rs.5/- is not paid on or before the tenth day after the due date, an additional fine of Rs. 5/- will have to be paid and the fee and fine should be paid on the eleventh day after the due date. Rs. 50/- will be imposed as re-admission fee from those who fail to remit the tuition fee before the last opportunity given for payment.
11. The students, who fail to settle the dues to the college till the last date prescribed, will not be sent up for the University Examination or promoted to the next higher class as the case may be. The last opportunity for clearing one instalment will be at the date

previous to the due date for the succeeding instalment. A student will be admitted to the next semester only if he/she clears the dues of the previous semester before the commencement of the semester.

12. Every student is liable to pay the prescribed fee for the whole semester, if his/her name is on the rolls of the college, no matter he/she attended only a part of the semester.
13. The Caution Deposit at the rates prescribed is to be paid on admission. Refund of caution deposit may be applied for along with the receipt of the same on completion of the course or on leaving the college on transfer certificate. The caution deposit will be refunded usually on Saturdays after adjusting dues, if any, on cancellation of identity cards. Caution deposit remaining unclaimed after six months of the due date will be forfeited.



X- FEE DETAILS

Tuition fee is payable in three instalments on dates shown in the college calendar. Tuition fees can also be paid in full along with the first instalment. Chart 1 and 2 provides the details relating to the fee payable by a student during an academic year.

CHART 1

	Fee Structure**	I DC	II DC	III DC	I PG	II Pg
1	Tuition Fee	1000*	1000	1000	1800	1800
2	Admission Fee	75	-	-	150	-
3	Library Fee	100	100	100	100	100
4	Stationery Fee	50	50	50	50	50
5	Medical Insp. Fee	5	5	5	5	5
6	Athletic Fee	100	100	100	100	100
7	Calendar	30	30	30	30	30
8	Magazine	50	50	50	50	50
9	Association	50	50	50	50	50
10	Uty.StudentsWelfare Fund	30	30	30	30	30
11	Uty.Union	50	50	50	50	50
12	Audio Visual	25	25	25	25	25
13	Group Accident Policy	23	23	23	23	23
14	Sports Affiliation	300	300	300	300	300
15	Student Aid Fund	5	5	5	5	5
16	Matriculation	150	-	-	-	-
17	Uty. Affiliation fee	400	-	-	350	-
18	Caution Deposit	360	-	-	600	-
19	Women's study	5	5	5	5	5
20	Laboratory Fee					
	Mathematics	300	300	-	-	-
	Physics	400	400	250	-	-
	Chemistry	400	400	250	1200	1200
	Phy.Electronics	500	500	500	-	-
	Botany	550	550	250	-	-
	Zoology	550	550	250	1200	1200
* Physics (Vocational): ` 3000/- ** Subject to Periodical Changes						

CHART 2

COURSE	I Sem		II Sem		Total
	Tuition Fee (Rs)	Spl.Fee+ CM (Rs)	Tuition Fee (Rs)	Spl.Fee (Rs)	
I DC					
B.A.,B.Com	500	1125+360	500	-	2485
B.Sc.Mathes	500	1425+300	500	-	2785
B.Sc. Phy.Chem.	500	1525+360	500	-	2885
B.Sc. Phy. Electronics	1150	1625+360	1500	-	4985
B.Sc. Bot., Zoo.	500	1675+360	500	-	3035
B.A Comm.Eng., B.Com, BTTM	11250	-	11250	-	22500
B.Com., Tax, OMSP	9000	-	9000	-	18000
BCA	18750	-	18750	-	37500
II DC					
B.Sc.Maths	500	645	500	-	1645
B.Sc. Phy.Chem.	500	945	500	-	1945
B.Sc. Phy. Electronics	500	1045	500	-	2045
B.Sc. Bot., Zoo.	1500	1145	12500	-	4145
B.A Comm.Eng., B.Com., BTTM	11250	-	11250	-	22500
B.Com., Tax, OMSP	9000	-	900	-	18000
BCA	18750	-	18750	-	37500
B.A/B.Com (KPCR)	-	10	-	-	10
B.A/B.Com.(SC/ST/OEC)	-	10	-	-	10
III DC					
B.A./B.Sc/B.Com., B.Sc. Maths	-	10	-	-	10
B.Sc. Phy.	500	650	500	-	1650
B.Sc. Chem., Bot.,Zoo.	500	900	500	-	1900
B.Sc. Phy.Electronics	1500	1150	1500	-	4150
B.A Com.Eng., B.Com Com.,BTTM	11250	-	11250	-	22500
B.Com. Tax, OMSP	9000	-	9000	-	18000
BCA	18750	-	18750	-	37500
I PG					
MA., M.Com	900	1150+600	900	-	3432
M.Sc. Chem., Zoo.Stat	900	2350+600	900	-	4632
M/Com., M.Sc., Maths (Self)	18750	-	18750	-	37500
II PG					
M.A., M.Com.	900	645	900	-	2445
M.Sc.Chem., Zoo., Stat.	900	1845	900	-	3645
M/Com., M.Sc., Maths (Self)	18750	-	18750	-	37500
MHRM, MTTM	18750	-	18750	-	37500

* Subject to Periodical Changes

CHART 3. UNIVERSITY EXAMINATION FEES*

COURSE	I Year Fee+CV camp		II Year Fee+CV camp		III Year Fee+CV camp	
	I Sem.	II Sem.	III Sem.	IV Sem.	V Sem.	VI Sem.
B.A. Economics	350+100	300+100	300+100	300+100	300+100	300+100+200
B.A. Hindi	350+100	350+100	300+100	300+100	300+100	300+100+200
B.A. Malayalam	400+100	350+100	300+100	300+100	300+100	300+100+200
B.A. English Lit.	350+100	300+100	300+100	300+100	300+100	300+100+200
B.Com.	350+100	350+100	350+100	350+100	300+100	300+100+200
B.Com. Voc.	350+100	350+100	350+100	350+100	300+100	300+100+200
B.Sc. Mathematics	350+100	400+100	300+100	350+100	300+100	300+100+200
B.Sc. Physics	350+100	450+100	300+100	400+100	300+200	500+100+200
B.Sc. Phy. (Voc.)	350+100	450+100	300+100	450+100	300+200	500+100+200
B.Sc. Chemistry	350+100	450+100	300+100	400+100	300+100	500+100+200
B.Sc. Botany	350+100	500+100	300+100	450+100	300+100	500+100+200
B.Sc. Zoology	350+100	500+100	300+100	450+100	300+100	500+100+200
B.C.A.	350+100	350+100	350+100	350+100	350+100	350+100+200
BTTM	300+100	300+100	350+100	400+100	350+100	3350+100+200
M.Sc. Statistics	260+150	260+150	260+150	260+150+150+125		
M.Sc. Chemistry	210+150	360+150	170+150	320+150+150+125		
M.Sc. Zoology	260+150	260+150	270+150	270+150+ 150+125		
M.A./M.Com	250+150	250+150	250+150	250+150+150+125		
M.Sc. Maths . Self	550+150	550+150	550+150	550+150+200+100+125		
MHRM	850+150	850+150	850+150	650+150+200+100+125		
MTTM	550+150	550+150	550+150	450+150+100+250+125		

* Subject to Periodical Changes

FEE CONCESSIONS / STIPENDS

1. Students belonging to Scheduled Castes, Scheduled Tribes, O.E.C. including Kudumbis and converts from them are eligible for full fee concession, lumpsum grant for purchase of books, actual boarding and lodging charges in College hostels or other Government Hostels or monthly stipend at the rate fixed by the Government from time to time. (This concession shall be granted by the Department of Development for Scheduled Castes and Tribes on proper application with necessary certificates which have to be submitted at the prescribed time, to the Harijan Welfare Department through the Principal.)
2. Harness Fee Concession:- Students who are children of Kerala Government servants who died in harness or within six months after retirement will be eligible for full fee concession for one year in each class, subject to their annual family income.
3. Educational Concession to the Children of Political Sufferers:- Awarded to the children and grand children of political sufferers provided the annual income does not exceed Rs. 15,000.00
4. Students who are bonafide subjects of Kerala are eligible for full fee concession as per Kumara Pillai Commission Report (KPCR), if their parent's annual income does not exceed Rs. 1,00,000
5. Students in the SC, OEC, OBC, SEBC and FC communities and under KPCR who Scholarship/grants can apply online and check the status of their grants/stipends etc. in the website: www.e-grantz.kerala.gov.in

XI- ATTENDANCE AND ABSENCE

ATTENDANCE

1. The working day is divided into two sessions, the fore-noon session of three periods and the after-noon session of two periods.
2. Attendance will be marked at the beginning of each period by the teacher engaging the period.
3. Late comers will be denied attendance for the period.
4. For the purpose of attendance, all working days irrespective of the number of working periods shall be considered as full working days.
5. Benefit of attendance may be granted to students attending curricular/cocurricular activities by treating them as present on the days of absence, on condition that prior concurrence from the Principal is obtained for such absence and on production of participation/attendance certificates, from concerned authorities within two days,

which are endorsed by the head of the Institution This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also.

ABSENCE

1. Absence from one hour in any session will be considered as half day's absence.
2. The certificate of attendance and progress required for admission to university examination and promotion shall not be given unless the applicant has attended at least 75% of the working days of the semester and the Principal is satisfied with the student's progress and conduct.
3. Leave for one hour may be obtained from the lecturer in charge. Application for longer leave should be made to the Principal. Application for sick leave for more than three days should be supported by a reliable medical certificate. Application for leave along with supporting documents should be submitted to the Principal immediately after availing such leave.
4. Before taking leave from the class, leave application should be submitted to the concerned class teacher.
5. Leave for absence in college internal examination should be obtained from the Principal after being recommended by the Lecturer-in-Charge.
6. Absence for ten consecutive working days will result in the removal of the name from the rolls.

XII- COLLEGE HOSTELS & RESIDENCE

1. Students not residing with parents may reside in the college hostel or approved lodges. They may, however, reside with local guardians approved by the Principal. Students are forbidden from residing in unapproved private lodgings. Approved lodges will be subject to inspection by the staff member appointed for the purpose.
2. They should submit full information regarding their residence to the college office at the time of admission. Any subsequent change in residence may be made only with intimation to the Principal.

Little Flower Hostel for Girls
St. Joseph's Hostel for Girls
Alphonsa Hostel for Girls

Assissi Hostel for girls
Jeeva Jyothi Hostel for Boys
Sports Hostel for Sportspersons

3. Hostel accommodation is available for both boys and girl students. Admission to the hostel is to be sought separately and sufficiently early. Application forms may be collected from the college office. The forms, after being filled in, should be given to the college office. Admission is confirmed only after remitting the admission fee and the

- first instalment of fee. Hostel fee has to be paid on a monthly basis. Clearance of Hostel dues is essential for issuing Hall ticket, T.C and other certificates.
4. Admission is only for one academic year. The warden reserves the right to grant or deny admission/readmission, without assigning any reason.
 5. Parent/Guardian should be present at the time of admission/re admission.
 - 6.. Residents are bound to comply with all the rules of the hostel set down by the respective wardens.
 7. Residents should strictly observe the study time (6.00 pm to 8.00 pm and 9.00pm to 10.30pm).
 8. Residents are not permitted to receive or entertain guests including their class/college mates without the prior written permission from the warden.
 9. Residents should return to the hostel by 5.30pm after their classes.
 10. Use of mobile phone is strictly controlled in the hostel. Residents are directed to use mobile phone between 8.00pm 9.00 pm only.
 11. Attendance position of the residents will be periodically checked and those who are found to be irregular in the class will not be permitted to continue in the hostel.
 12. Residents will not have the choice to select their room and room mates. The room and room mates will be changed and shuffled after each semester.
 13. It is the responsibility of the residents to ensure that the room allotted to them are very tidy. Electrical fittings, furniture and other facilities provided in the room should remain intact. Residents will be heavily fined for the loss or damage of hostel property. They are not permitted to make their own alterations in the room.
 14. Attitude and relationship of the residents with the employees of the hostel should be cordial and positive.
 - 15 Residents shall make the entries in the movement register kept at the hostel while leaving the hostel and returning to the hostel.
 16. Residents who wish to stay in the hostel during vacation should get prior permission from the Warden.
 17. Hostel dues of each month should be cleared before 10th of next month. Defaulter names will be removed from the hostel roll.
 18. Readmission will strictly be on the basis of performance in the University/College level examinations, percentage of attendance for the previous semester and their character and behavior in the hostel and the college.
 19. Ragging is a criminal offence (Govt. Order No. 1157/12/86 H. Edn) and the names of the accused will be forwarded to the police. They will be immediately dismissed from the hostel and the college.
 20. Grievances, Complaints, Suggestions by the residents can be brought to notice of the Warden.
 21. Getting admission in the college doesn't ensure admission in the hostel. Hence students are directed to enquire about the availability of hostel facility before they take admission in the college.
 22. Decision of the Warden pertaining to all matters of the hostel will be final.

XIII- IDENTITY CARDS & CERTIFICATES

1. While in the campus Students should always wear Identity Cards in a visible manner and produce them on demand for inspection by any member of the staff. Identity cards are essential for taking Library books, voting at college union election, refund of caution deposit etc. Duplicate cards will be issued only in extra-ordinary circumstances on formal application establishing the loss of the original and on payment of a fine of Rs 150
2. Students in need of any certificate shall apply in the prescribed form. Applicants for unusual certificates shall pay service charge of ` 50.
3. A student who has paid all dues to the college only is entitled to a Transfer Certificate (T.C.).
4. Application for the issue of any certificate shall be made in the prescribed form obtainable from the office. Application for T.C. shall ordinarily be countersigned by the parent or approved guardian. Fee prescribed for such certificates will be published separately.
5. Generally a notice of 24 hours is necessary for the issue of certificates.
6. No certificate will be mailed unless the postage is remitted.
7. The qualifying certificates submitted by students on admission will be returned to them only on completion of their respective University Examination and in no case during the course of study.
8. Transfer certificates (T.C.) may be applied for after a week of the last date of one's examinations.
9. Transfer Certificates of students expelled from the college will be sent to the Registrar and the matter reported to the guardians. Duplicate T.C. will be issued only on extra-ordinary circumstance and would be charged Rs. 100.

XIV- LIBRARY & RESEARCH CENTRE

Nirmala College Library offers students an excellent selection of books, journals and magazines on all subjects and Internet facilities. Hard bound volumes of the back issues of the leading journals and magazines are also available. The Library has a collection of over 60,000 volumes. The Library subscribes to 190 journals and periodicals both national and international. Book bank facilities are provided by the Departments. The Library is fully computerised with circulation, information retrieval and Online Public Access Catalogue (OPAC) [Refer Library Manual] . The Library will function from 9.00 a.m. to 5.30 p.m. on all working days and the News House from 6.am to 6.00 pm.

The following services are provided in the Library:-

- (a) Loan service (Document Delivery),
- (b) Literature Search,
- (c) Reference Service,
- (d) Compilation of bibliographies,
- (e) Reprographic Services,
- (f) Consultancy Service,

(g) Internet Service and (h) CD ROM Search.

The Library is four storeyed and the books are arranged subjectwise as per Dewy Decimal Classification Scheme.

Ground Floor : Back Volumes of journals

First Floor : Career House, G.K. House, Computer Science, Reference Books on all subjects and English literature and News House.

Second Floor: Social Sciences, Political Science, Economics, Law, Elocution, Linguistics, Management, Commerce, Malayalam Literature, Sanskrit Language and Literature, Dissertations, and Nirmala College Publications and NRC-DL.

Third Floor : Pure Sciences, Mathematics, Astronomy, Physics, Chemistry, Life Sciences, Botany, Zoology, Hindi Literature, and History and Biography.

INSTRUCTIONS TO THE LIBRARY USERS :

1. While entering the library, footwear should be kept outside.
2. Personal belongings like bag, umbrella etc. are not allowed to be taken inside the Library or News House or NRC-DL. It may be kept in the property counter. White paper/Note books may be taken inside for the purpose of taking notes.
3. Use of Mobile Phone will not be allowed inside the Library.
4. All persons entering the Library should register themselves in the Entrance/Gate Register.
5. While entering the Library students should wear the ID cards in the proper position so as to enable the Staff to identify them.
6. Books of the Reference section will not be lent out but they may be consulted in the Library.
7. Strict silence shall be observed within the Library premises.
8. Readers will be responsible for any damage caused to books or any Library property. To be safe, when a book is issued to a reader, he/she must point out to the Librarian any defect noted concerning the book. Otherwise the presumption will be that the book was quite intact when issued.
9. If a book is damaged or lost by a member, he/she will have to replace it, or pay the cost of the book including postage etc. within the time fixed by the librarian. If one volume of a set is damaged or lost by a member he/she must replace it by a copy of the same edition. If such a copy is not available, he shall replace the whole set within the time fixed by the Librarian. If a student happens to recover a lost volume after having replaced it or paid the value thereof, he will not be allowed to return it to the library and get back the new copy or its price.
10. To borrow a book from the Library, find out the required book by searching the catalogue or with the assistance of the Library staff.
11. Before getting books and other reading materials students should produce their Identity Cards and Borrowers' Tickets.

12. Books will be issued on all working days as per schedule. There will not be any Return of books during the Noon Interval.
13. Queue system is to be followed at the circulation counter.
14. Exchange of books between the students will not be allowed.
15. The period of loan is 14 days including the date of issue after which period a fine of Rs: 1 per day per book will be levied. Overdue charges should be remitted at the time of Return of books. Any book which is in special demand may be lent for shorter periods as determined by the Librarian.
16. The Library will function from 9 A. M. to 5.30 P. M. on all working days and from 9. 30 a. m. to 3. 30 p. m. on Saturdays.
17. Only writing materials can be taken inside the reading room and library.
18. The number of books that can be borrowed at a time is follows:

UG Students	- 03	Teaching Staff	- 10
PG Students	- 08	Non - Teaching Staff	- 03
19. All the books borrowed from the central library by students and members of teaching and non-teaching staff must be returned by the first of March every year for the annual physical stock verification of the library.
20. Transfer Certificate will be issued and caution deposit refunded only after the clearing of all dues to the library.
21. A member of staff who proceeds on leave or on transfer must return all books borrowed from the library before proceeding on leave/transfer.
22. The teaching staff who fails to return the library books on or before the due date also entails to pay the fine (Rs. 1/- per day).
23. For loss of books, the following procedure will be followed.
 1. If the copies of the book is available with the suppliers, the book has to be replaced with a new one.
 2. If it is not available for replacement, the value of the lost book will be realised at the following rates.
 - a. Ten times the face value of the books which are published prior to 1946.
 - b. Six times face value of the books which are published prior to 1970.
 - c. Three times face value of the books in all other cases.
 - d. If the book value cannot be ascertained from the library stock registers, compensation will be fixed on the basis of the market price of similar publication at the time of fixation.
24. Books in the reference section will not be lent out, but they may be consulted in the library.
25. The Principal and the Librarian have the right to call back any book at 24 hours notice.
26. Strict silence should be observed in the library and its premises.
27. Books will be issued to the members of the staff from the Circulation Counter as per the norms. No member of the staff is allowed to keep with him more than 10 books at a time. All the books should be returned or renewed on or before the due date.
28. Periodicals should be replaced in the same display portion of the racks after use.

29. Books should not be misplaced. If the exact position is not clear, it can be kept on the table meant for the purpose.
30. All outgoing students should return the books borrowed from the Library as well as their Library cards before the closing of the academic year.
31. Loss of Borrowers' Ticket should be reported to the Librarian immediately. Duplicate Borrowers' Ticket will be issued only after verification and on payment of fine Rs. 50
32. Activities of the users will be under the surveillance of cameras in the library.

NETWORK RESOURCE CENTRE AND DIGITAL LIBRARY (NRC-DL)

The Library provides access to the Internet in the Network Resource Centre. The use of Internet is free of cost to the members for the first 10 minutes and thereafter Rs. 5 will be charged for every 15 minutes. Maximum free time allotted to each member is 20 minutes in 2 stretches in a day. Usage of Internet in NRC-DL is restricted ONLY for academic purpose (Browsing educational/info/career websites). E-mailing, gaming and online chatting will NOT be allowed in the NRC-DL. Use of CDs, Pen drives, Laptops should be informed in advance.

Users should register their name, class/dept., membership number and Log in time before using the digital resources in the NRC-DL and should write Log out time, No. of the system used and signature at the time of leaving NRC-DL. Educational/Infotainment CDs are available for reference in the Digital Library. The activities of the users will be monitored by the NRC-DL staff and through CCTV.

INFLIBNET FACILITY



The Project entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre (An Inter University Centre of UGC) and the INDEST-AICTE Consortium, IIT Delhi provides for (i) cross-subscription to e-resources subscribed by the two Consortia, i.e. subscription to INDEST-AICTE resources for universities and UGCINFONET resources for technical institutions; and (ii) access to selected e-resources to colleges. The N-LIST project provides access to e-resources to students, researchers and faculty from colleges and other beneficiary institutions. The users from colleges can access e-resources and download articles directly from the publisher's website once they are duly authenticated as authorized users through servers deployed at the INFLIBNET Centre.

Our college is registered for the N-LIST programme, which is an initiative of Ministry of Human Resource Development (MHRD) under the National Mission on Education through ICT. URL: www.nlist.inflibnet.ac.in

REFERENCE SECTION AND NEWS HOUSE

News House is meant for referring News papers. Users should observe strict silence in the News House and do not take away the news papers from the stands. Users should switch off fans/lights after use.

XV- CAMPS & EXCURSIONS/STUDY TOURS

Camps may be organized only with the prior permission of the Principal. If the camp is jointly for men students and women students there should be separate accommodation for both sections and a woman teacher or lady approved by the Principal should stay with the women students throughout the camp. Permission will be granted only after the above mentioned arrangements are ensured by the staff member in-charge.

Excursion parties arranged should be accompanied by the members of the staff and the expenses of these members of the staff shall be borne by the party of students. Where women students go on excursions either alone or in company with men students there should be a lady teacher or at least one senior lady approved by the Principal to accompany them. Principal's permission should be obtained before making plans for excursions. The completed application forms should reach the Principal at least 48 hours before the journey starts.

Study tours conducted by the College are part of the academic programme. The following instructions should be strictly followed by the students with regard to study tours:

1. Students are not permitted to organize or conduct excursions or picnics without the knowledge and consent of the Principal.
2. Study tours will be organized by the respective Departments.
3. Written consent in the prescribed form should be obtained from the guardians by all students going on excursion.
4. A detailed programme of travel, stay, places of visit, names of participants etc. should be submitted to the Principal before proceeding on a tour or excursion.
5. No student from another class will be permitted to join a class going on excursion.
6. For a batch of students having a strength of more than 20, two regular teachers shall accompany the team.
7. A lady escort (regular teaching faculty) is compulsory in case there are any girl student in the tour team.
8. For any tour programme exceeding 12 hours, it is obligatory upon the parents of the batch concerned to depute their representative to the tour party, so as to enable the protection of parental interests.
9. As far as possible, study tours shall be conducted during the months of November and December.
10. Final year students are allowed to organize study tours for a maximum period of 60 hours.

11. Junior class students are allowed to organize study tours for a maximum period of 12 hours in a year only on holidays.
12. No tour be organized without the prior permission of the tutor, Head of the Department and the Principal
13. Booking of vehicles and arrangements for stay while on tour should be made only after consultation with the teachers in charge.
14. The students shall obey all the directions given by class teacher / teachers accompanying them.
15. Any act of indiscipline while on tour shall be considered as an act of indiscipline committed on the campus and will attract punitive action.
16. The use of alcohol, drugs and tobacco is strictly prohibited while on tour.
17. When the tour party returns at night, the approximate time of arrival should be intimated to the night watcher.
18. The Principal has the right to cancel or to make any modification in the tour programme at any time.

**XVI- CHOICE BASED CREDIT -
SEMESTER SYSTEM AND GRADING (CBCSS)
(w.e.f. 2013 Admission)**

1. GENERAL FEATURES

The three year undergraduate programme will be divided into 6 semesters, each semester consisting of a minimum of 90 working days, inclusive of examinations, distributed over 18 five-day academic weeks. The duration of the odd semesters will be from June to October and even semesters from November to March.

The time table shall be set according to the Day order system to provide proper distribution of working days for all courses. There will be a common calendar giving schedule of admission, classes, Internal and External examinations, evaluation and publication of results.

2. The structure of the semester system will be as follows:

- ★ **Common Courses:** which will include compulsory courses in English and additional Languages.
- ★ **Core Courses:** which include methodology courses and courses on the subject of specialisation, one elective and one project which will be compulsory for all students doing a particular programme.
- ★ **Complementary Courses:** which include courses the study of which would complement the study of the subject of specialisation, which will be compulsory for all students doing a particular programme.
- ★ **Open Courses:** which include all courses other than courses in the area of specialisation of the student concerned, the choice which will be decided by preferences of students and availability of teachers.

3. DEFINITIONS

- 3.1. 'Academic Week' is a unit of five working days in which distribution of work is organized from day-one to day-five, with five contact hours of one hour duration on each day. A sequence of 18 such academic weeks constitutes a semester.
- 3.2. 'Additional Course' is a course registered by a student over and above the minimum required courses.
- 3.3. 'Audit Course' is a course for which no credits are awarded.
- 3.4. 'College Co-ordinator' is a teacher nominated by the College Council to co-ordinate the continuous evaluation undertaken by various departments within the college. He/she shall be nominated to the college level monitoring committee.
- 3.5. 'Common Course I' means a course that comes under the category of courses for English and 'Common Course II' means additional language, a selection of both is compulsory for all students undergoing undergraduate programmes.
- 3.6. 'Complementary Course' means a course which would enrich the study of core courses.
- 3.7. 'Core course' means a course in the subject of specialization within a degree programme.
- 3.8. 'Course' means a complete unit of learning which will be taught and evaluated within a semester.
- 3.9. 'Credit' is the numerical value assigned to a course according to the relative importance of the content of the syllabus of the programme.
- 3.10. 'Department' means any teaching department in a college.
- 3.11. 'Department Co-ordinator' is a teacher nominated by a Department Council to co-ordinate the continuous evaluation undertaken in that department.
- 3.12. 'Department Council' means the body of all teachers of a department in a college.
- 3.13. 'Faculty Advisor' means a teacher from the parent department nominated by the Department Council, who will advise the student in the choice of his/her courses and other academic matters.
- 3.14. Grace Marks shall be awarded to candidates as per the University Orders issued from time to time.
- 3.15. 'Grade' means a letter symbol (e.g., A, B, C, etc.), which indicates the broad level of performance of a student in a course/ semester/programme.
- 3.16. 'Grade point' (GP) is a numerical of the percentage of marks awarded to a student in a course.
- 3.17. 'Open course' means a course outside the field of his/her specialization, which can be opted by a student.
- 3.18. 'Parent Department' means the department which offers core courses within a degree programme.
- 3.19. 'Programme' means a three/four year programme of study and examinations spread over six/eight semesters, according to the regulations of the respective programme, the successful completion of which would lead to the award of a degree

- 3.20. 'Semester' means a term consisting of a minimum of 450 contact hours distributed over 90 working days, inclusive of examination days, within 18 five-day academic weeks.
- 3.21. Words and expressions used and not defined in this regulation shall have the same meaning assigned to them in the Act and Statutes.

4. ELIGIBILITY FOR ADMISSION, AND RESERVATION OF SEATS

- 4.1 Eligibility of admission, Norms for admission, reservation of seats for various Degree Programmes shall be according to the rules framed by the University from time to time.

5. DURATION

- 5.1 The duration of U.G. programmes shall be 6/8 semesters (the semesters defined under 3.20, above).
- 5.2 The duration of odd semesters shall be from June to October and that of even semesters from November to March. There shall be three days semester break after odd semesters and two months vacation during April and May in every academic year.
- 5.3 A student may be permitted to complete the Programme, on valid reasons, within a period of 12/16 continuous semesters from the date of commencement of the first semester of the programme.

6. REGISTRATION

- 6.1 The strength of students for each course shall remain as per existing regulations, except in case of open courses for which there shall be a minimum of 15 and maximum of 75 students per batch, subject to a marginal increase of 10.
- 6.2 Each student shall register for the courses in the prescribed registration form in consultation with the Faculty Advisor within two weeks from the commencement of each semester. Faculty Adviser shall permit registration on the basis of the preferences of the student and availability of seats.
- 6.3 The number of courses/credits that a student can take in a semester is governed by the provisions in these regulations pertaining to the minimum and maximum number of credits permitted.
- 6.4 A student can opt out of a course/courses registered subject to the minimum credits requirement, within seven days from the commencement of the semester.
- 6.5 The college shall send a list of students registered for each programme in each semester giving the details of courses registered including repeat courses to the University in the prescribed form within 20 days from the commencement of the Semester.
- 6.6 Those students who possess the required minimum attendance and progress during an academic year/semester and could not register for the annual/semester examination are permitted to apply for Notional Registration to the examinations concerned enabling them to get promoted to the next class.

7. SCHEME AND SYLLABUS

- 7.1. The U.G. programmes shall include (a) Common courses I & II, (b) Core courses, (c) Complementary Courses, (d) Open Course.
- 7.2. Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.

8. PROGRAMME STRUCTURE

There shall be a maximum of three credits for the open course and remaining one credit should be shifted to choice based course or any other core course.

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the programme	120
c	Minimum credits required from common courses	38
d	Minimum credits required from Core + complementary + vocational* courses including Project	79
e	Minimum credits required from Open course	3
f	Minimum attendance required	75%

*The credit distribution for vocational courses is to be decided separately.

9. EXAMINATIONS.

- 9.1 The evaluation of each course shall contain two parts:
(i) Internal or In-Semester Assessment (ISA)
(ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4, for both courses with or without practical. There shall be a maximum of 80 marks for external evaluation and maximum of 20 marks for internal evaluation. For all courses (theory & practical), grades are given on a 07-point scale based on the total percentage of marks. (ISA+ESA) as given below

Percentage of Marks	Grade	Grade Point
90 and above	A+ - Outstanding	10
80-89	A - Excellent	9
70-79	B - Very Good	8
60-69	C - Good	7
50-59	D - Satisfactory	6
40-49	E - Adequate	5
Below 40	F - Failure	4

Note: Decimal are to be rounded to the next whole number

10. **CREDIT POINT AND CREDIT POINT AVERAGE**

Credit Point (CP) of a course is calculated using the formula

$CP = C \times GP$, where C = Credit; GP = Grade point

Credit Point Average (CPA) of a Semester/Programme is calculated using the formula

$CPA = TCP/TC$, where TCP = Total Credit Point; TC = Total Credit

Grades for the different semesters and overall programme are given based on the corresponding CPA as shown below:

CPA	Grade
Above 9	A+ - Outstanding
Above 8, but below or equal to 9	A - Excellent
Above 7, but below or equal to 8	B - Very Good
Above 6, but below or equal to 7	C - Good
Above 5, but below or equal to 6	D - Satisfactory
Above 4, but below or equal to 5	E - Adequate
4 or below	F - Failure

Note: A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 40% are required for a pass for a course. For a pass in a programme, a separate minimum of Grade E is required for all the individual courses. If a candidate secures F Grade for any one of the courses offered in a Semester/Programme only F grade will be awarded for that Semester/Programme until he/she improves this to E grade or above within the permitted period. Candidate who secures E grade and above will be eligible for higher studies.

11. MARKS DISTRIBUTION FOR EXTERNAL EXAMINATION AND INTERNAL EVALUATION

The external examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

Components of the internal evaluation and their marks are as below.

11.1 For all courses without practical

a) Marks of external Examination : 80

b) Marks of internal evaluation : 20

All the three components of the internal assessment are mandatory. For common course English in I Semester, internal oral examination shall be conducted instead of test paper.

Components of Internal Evaluation	MARKS
Attendance	5
Assignment/Seminar/Viva	5
Test paper(s) (1 or 2)	10
(1x10=10; 2x5=10)	
Total	20

11.2 For all courses with practical

a) Marks of theory –External Examination : 60

b) Marks of theory –Internal Evaluation : 10

Components of Theory – Internal Evaluation	Marks
Attendance	3
Assignment/Seminar/Viva	2
Test paper(s) (1 or 2)	5
(1x5=5; 2x2.5=5)	
Total	10

c) Marks of Practical –External Examination: 40
(only in even semesters)

d) Marks of Practical- Internal Evaluation: 20
(odd and even semesters combined annually)

Components of Practical-Internal evaluation	Marks
Attendance	4
Record*	10
Lab involvement	6
Total	20

*Marks awarded for Record should be related to number of experiments recorded.

11.3 Project Evaluation: (Max. marks 100)

Components of Project-Evaluation	Marks
Internal Evaluation	20
Dissertation (External)	50
Viva-Voce (External)	30
Total	100

12. Attendance Evaluation

1) For all courses without practical

% of attendance	Marks
90 and above	5
85 – 89	4
80-84	3
76-79	2
75	1

(Decimals are to be rounded to the next higher whole number)

2) For all courses with practical

% of Attendance	Marks for theory
90 and above	3
80—89	2
75—79	1

% of Attendance	Marks for practical
90 and above	4
85—89	3
80—84	2
75—79	1

(Decimals are to be rounded to the next higher whole number)

13. **ASSIGNMENTS**

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester.

14. **SEMINAR/VIVA**

A student shall present a seminar in the 5th semester and appear for Vivavoce in the 6th semester.

15) **INTERNAL ASSESSMENT TEST PAPERS**

At least one internal test-paper is to be attended in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for two years and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

15.1 **Grievance Redressal Mechanism**

Internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level.

Level 1: Dept. Level: The department cell chaired by the Head; and Dept. coordinator and teacher in-charge, as members.

Level 2: College level: A committee with the Principal as Chairman, Dept. Coordinator, HOD of concerned Department and a senior teacher nominated by the College council as members.

Level 3: University Level: A Committee constituted by the Vice-Chancellor as Chairman and Pro-Vice-Chancellor, Convener - Syndicate sub-committee on Students Discipline and Welfare, Chairman- Board of Examinations as members and the Controller of Examination as member-secretary.

15.2 The college council shall nominate a senior teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester

15.3 The internal evaluation report in the prescribed format should reach the University before the 4th week of October and March in every academic year.

16. External examination

The external examination of all semesters shall be conducted by the University at the end of each semester.

16.1 Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times

during the whole period of the programme may be granted by the University on valid grounds. This condonation shall not be counted for internal assessment.

Benefit of attendance may be granted to students attending University/College union/Co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also.

Those students who are not eligible even with condonation of shortage of attendance shall repeat the course along with the next batch.

- 16.2 All students are to do a project. This project can be done individually or as a group of 3 students. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department at the sixth semester and are to be produced before the examiners appointed by the University.
- 16.3 There will be no supplementary exams. For reappearance/ improvement, the students can appear along with the next batch.
- 16.4 A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester.
- 16.5 A student who has completed the entire curriculum requirement, but could not register for the Semester examination can register notionally, for getting eligibility for promotion to the next semester.
- 16.6 A candidate who has not secured minimum marks/credits in internal examinations can re-do the same registering along with the University examination for the same semester, subsequently.
17. All programmes and courses shall have unique alphanumeric code. Each teacher working in affiliated institutions shall have a unique identification number and this number is to be attached with the codes of the courses for which he/she can perform examination duty.

The College Level Co-ordinator

The College level co-ordinator, who is nominated by the College Council shall perform the following:

The Coordinator shall make arrangement to give proper awareness of the programme, especially internal/continuous evaluation scheme to the students admitted.

The coordinator shall propose to the college council, the measures which are to be taken in the continuous evaluation.

The coordinator shall work as a link between the college and the university (as an assistance to the Principal) in academic matters.

The coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I

semester.

The college shall send a list of students registered for each programme in the prescribed format given by the university.

The college shall intimate the student strength for each open course to the university.

The Department Level Co-ordinator

There shall be a department level Co-ordinator to oversee the process of internal assessment for all programmes under the Department. The Head of the Department shall normally hold this responsibility.

XVII- COLLEGE MAGAZINE & ARTS FESTIVAL

1. The College Magazine is published once a year. The students should also contribute their best literary and artistic efforts to keep up its high standard. The editing and publishing of the college magazine require permission of the staff editors, staff adviser and the Principal.
2. The Arts Festival should be conducted under the guidance and supervision of the convener of arts festival, stage directors and staff adviser.

XVIII- ASSOCIATIONS

1. SUBJECT ASSOCIATIONS

There are 14 Subject Associations functioning actively in the campus. Head of the department is the President of each Association. These Associations arrange special meetings, seminars, lectures, competitions and social functions. The Associations function for the all-round development of the students of the department concerned. Secretaries of the associations are requested to observe the following rules:

- a. Do not invite speakers to the College without first consulting the President of the association or Staff adviser and the Principal.
- b. Whenever a meeting is arranged in the College, give particulars about it to the Principal sufficiently early. This will also help to avoid clash with the other programmes in the College.
- c. To invite students from other colleges and outside agencies, the details of the performance must be explained to and permission obtained from the Principal.

2. PARENT TEACHER ASSOCIATION (PTA)

There is an actively functioning PTA in our college. The PTA assures the participation and co-operation of the parents and teachers in the all round development of the students of the college. Every year the PTA raises substantial funds meant for the benefit of the student community. Separate parent teacher meetings are held for various

departments. The membership fee is collected during the time of admission. Parents are encouraged to meet the staff members in order to facilitate co-operation and collaboration in our educational work. Principal is the Ex-officio president and treasurer of the PTA.

3. ALUMNI ASSOCIATION

The college alumni association aims at promoting lasting relationship between students and their Alma Mater. It organizes get-together, seminars etc. The Association has overseas chapters in Bahrain, Germany and Chicago.

XIX- CO-CURRICULAR ACTIVITIES

1. VALUE EDUCATION CLASSES

Students have the opportunity to attend value education classes from 09.45 am to 10.15 am on the fifth day order. The classes are conducted to inculcate a deep sense of values for life in the students. Awards are given to toppers of each class after the annual value education examination.

2. NATIONAL SERVICE SCHEME (NSS)

The NSS is part of the Development of Youth Affairs and Sports under the Ministry of Human Resources Development, Government of India. It is a voluntary organization for students and the teachers. The NSS has been introduced in colleges and universities all over India in response to the Kothari Commission's recommendation that education should be oriented to the social needs by involving students in service to the community.

A student volunteer who has completed 240 hrs of work and attended a special camp during the course of two years is eligible for NSS Certificate from the University. This certificate gives weightage for higher studies and is an additional qualification for appointment in public services.

3. NATIONAL CADET CORPS (NCC)

The National Cadet Corps is a voluntary organization working under the Ministry of Defence, Government of India. Able bodied male students can seek admission to the NCC unit in the college. The Ladies wing of N.C.C. was started in 2004-2005. Besides imparting a sense of discipline, it helps students to take up career in defence services. A successful completion of the NCC training will be an additional qualification for getting admission for higher studies and for securing jobs.

4. SPORTS AND GAMES

The college offers sports and games facilities to every student who desires to develop his or her potential abilities and qualities for sportsmanship, team spirit and physique. Facilities for all the major items of games and athletics are provided. All students of the college are expected to take part in sports and games and other physical education activities.

The university will award grace marks to those who distinguish themselves in sports and games. The university will also award a number of scholarships on the basis of the performances of students in sports and games. The department of physical education conducts intercollegiate competitions like Msgr. Nedumkallel Memorial Football Tournament, Prof. George Paul Memorial Volleyball Tournament etc. every year.

5. SCIENCE FORUM

The Science Forum was established to create awareness and interest among students in science subjects. It motivates students to conduct exhibitions in the various branches of science. The Science Forum conducts Quiz, Debates, Seminars and Talks on various topics in different disciplines of science, especially on the recent developments in the field of science and technology. It also brings in experts in the field to enlighten and guide students on the career options in science.

6. SPIRITUAL ANIMATION PROGRAMMES

Every academic year, spiritual animation programmes are arranged for teachers and students. Prayer meetings are held on all Wednesdays from 9.00 a.m. to 9.45 a.m. On every First Friday and on Special occasions, there is Holy Mass in the college chapel adjacent to the college, which is attended mostly by the Catholic Students. The chapel is open to everyone for prayer and meditation.

XX- EXTRA CURRICULAR ACTIVITIES

1. CATHOLIC STUDENTS MOVEMENT (CSM)

Catholic Student Movement was started in 1989 in different colleges in Kerala. In 1993 CSM was officially declared by KCBC as the only approved catholic student organization in the catholic colleges of Kerala. All students who are desirous of integral personality development can take membership in this organization. To realize this objective CSM has three dimensional activities, ie spiritual, intellectual and cultural.

2. QUIZ CLUB

To develop the intellectual capacity of our students and create a healthy competitive spirit in them the quiz club organizes quiz sessions regularly. The activities of the club will surely promote the competitive skill and the general awareness of the students and will step up the information level of students.

3. NATURE CLUB

The Nature club conducts a number of programmes to promote love of nature among the students and make them conscious of the various ways in which they can work effectively to preserve the eco- system. The programmes include Nature Camps, Environment education, wild life surveys, mountaineering etc.

4. DEBATING CLUB

The club has been very active ever since its inception. The club aims at developing the oratory and communicative skills of the students. The club conducts debates and discussion at intervals and resource persons are hired to give training in public speaking.

5. CAREER GUIDANCE AND PLACEMENT CELL

The Career Guidance and Placement Cell helps students to prepare for suitable careers. The Cell conducts workshops and programmes on career orientation, higher study options, self-employment, entrepreneurship management etc. The Cell has a well-equipped career Library with useful books and periodicals. Experienced resource persons give career counselling to students.

6. MUSIC CLUB

It is an attempt to identify and encourage those who are blessed with a mellifluous voice and the gift of melody. Through its activities the club has been able to generate a great deal of enthusiasm among the students especially among the lovers of music.

7. ORATORY CLUB

Articulating one's thoughts in effective language is an art in itself. Mastery over English need not essentially qualify one for effective communication. To help the students convey their ideas impressively, Oratory Club arranges programmes.

8. BLOOD DONATION CLUB

It has a wide membership comprising students and teachers. It maintains the list of donors and the blood group to meet the emergency situations. There are many situations in which our blood donors came to the rescue of the lives of many people in and around Muvattupuzha.

9. VARNASALA

Nirmala promotes a forum- *Varnasala* - for the budding talents to experiment and perfect their penchant for drawing and painting. The art exhibition ('*Chithramela*') conducted every year under the auspices of *Varnasala* is a time when our young artists display their creative urge and kaleidoscopic vision on paper and canvas using colours and strokes and indeed provide a feast to the eye.

10. STUDENTS COUNSELLING CELL

The cell organizes orientation programmes for students and also provides counselling facility to the needy. Leadership training programmes are conducted.

11. WOMEN'S CELL

To cater to the all round development and well being of lady students, a Women's Cell is at work which urges to think that each woman has to shine out as a light unto herself and unto the world around her. To empower and equip them with confidence and strength of character, plans and programmes are chalked out and effectively implemented. The

Women's Day conducted annually is a time when the girls of the college shed out their inhibitions and vie with one another to display their talents.

12. ANTI NARCOTIC CELL

The cell organises seminars and classes to impart awareness against the social evils like AIDS, drugs, smoking etc.

13. FOLKLORE CLUB

In order to preserve and promote the ancient cultural heritage, a Folklore club is functioning in the College. The Nirmala Folklore Club is affiliated to the Kerala Folklore Academy, Kannur. Traditional rituals like Theyyam, Thiriuzychil etc are annually staged in the college auditorium for the awareness of students. Eminent Folklore artistes are invited to deliver extension lectures for the students.

14. TOURISM CLUB

As per the directions and encouragement of the District Tourism Promotion Council, a tourism club was set up in Nirmala College Muvattupuzha to create proper awareness about tourism among the youth. Tourism club organises quiz programme, periodical seminars and discussions in the college on various topics related to tourism.

15. ENTREPRENEURSHIP DEVELOPMENT CLUB

An entrepreneurship development club has been formed in the college in association with the Department of Industries and Commerce, Government of Kerala. The club aims at inculcating entrepreneurial culture among students and nurturing the latent entrepreneurial talents in them.

16. FILM AND DRAMATIC CLUB

Cinema is a medium for social criticism and the dissemination of ideas. Drama, a relatively young theatrical form has also proved itself to be an excellent vehicle for airing, stimulating and thought provoking ideas. The Film and Dramatic Club combines these two noble aspects to imbibe and inculcate the aesthetic ideas and values to the budding artistes of Nirmala to 'become great' in this field.

XXI- EXTENSION ACTIVITIES

1. NIRMALA ACADEMIC AND RESEARCH PUBLICATIONS (NARP)

This is the publication division of the college. NARP publishes the Research Journal '*Science and Society*', a biannual journal. Besides it publishes books from various departments in the college.

2. EDISON CIRCLE

Nirmala launched its Consultancy Services Division named *Edison Circle* in the academic year 2002-2003. It provides consultancy in areas such as nature conservation, environmental education, statistical data analysis, solid waste management, water quality analysis, mushroom cultivation, investment analysis etc.

3. NIRMALA INSTITUTE OF COMPETITIVE STUDIES (NICS)

NICS provides state of the art coaching for major competitive examinations. It has formulated a scientific methodology for competitive studies with exhaustive printed study materials in modular fashion, extensive seminars/discussions, frequent student presentations, stringent internal assessment and overall personality development and attitudinal restructuring.

The institution offers eminent academic schedules at affordable fees structure. Nirmala College Management offers scholarships and fee concessions for the meritorious and the financially constrained.

4. CMA SATELLITE CENTRE

The Satellite Centre of the CMA Cochin Chapter, functioning in the campus offers Cost and Management Accountancy (formerly ICWA) Programme. The course is run by the Research and PG Department of Commerce. It offers CMA Foundation to the undergraduates and CMA intermediate (Group 1 and 2) to the Under-Graduates and Graduates. Classes will be provided on Saturdays, Sundays and other holidays especially to accommodate the UG and PG students and those who have their own jobs. Besides 100 hour computer training will be provided to the intermediate students in computerized accounting. Admission to the course can be held through online (CMA Kolkatha) or Cochin Chapter or through the Department of Commerce. Placements are provided through the Cochin Chapter.

XXII- CAREER ORIENTED (ADD ON) PROGRAMMES

UGC introduced Career Oriented Programme for vocationalising the undergraduate education. The students, while pursuing their degree programmes, can opt for these courses which will enhance their skills and employment opportunities. At the end of the first year of education, students will be provided with a Certificate, in the second year - a Diploma, and in the third year - an Advanced Diploma along with their conventional degrees. The Certificate/ Diploma/ Advanced Diploma will be awarded by the University. The courses will have progressive approach and will be on credit system. Students can join the Diploma course only on successful completion of Certificate course and for Advanced Diploma course only on successful completion of Diploma course. These courses are interdisciplinary in nature and hence students of any degree programme can opt for the courses.

Following Courses are sanctioned at Nirmala College.

1. Information Technology (Dept. of Physics). - 30 credits
2. Rural Eco Management.(Dept of Botany) - 30 credits

CAREER ORIENTATION COURSES CONDUCTED BY Centre for Continuing Education Kerala, Govt. of Kerala

I. Course Name: DCA (Diploma in Computer Application)

Duration: 6 Months

Eligibility: SSLC and above

Diploma in Computer Application (DCA) course is approved by Kerala Public Service Commission for applying Various Jobs in Govt. Sector. The Certificate helps the students to attain Government as well as Private sector Jobs in India and abroad. The course describes information Technology, Office Management, Linux and Open office, PC Techniques and Malayalam Computing.

II Course Name: ADLRM (Advanced Diploma in Retail and Logistics Management)

Duration: 12 Months

Eligibility: SSLC and above

Advanced Diploma in Retail and Logistics Management (ADLRM) is a 12 months course which is a highly job oriented program in logistics area like Airport, Shipping Ports, Rail cargo, Transportation area and Super Markets, Retail chains online Marketing companies like Flipkart, Snapdeal across the world. Some of Job opportunities are Ware House Manager, Inventory Manager, Supply Chain Manager, Production Manager, Import and Export Manager, Logistics Manager, Transportation Manager, Purchase Manager, Information Service Manager etc.

III IAS Preparatory Classes Offered by Nirmala Civil Service Academy

The College is Offering facilities for Civil Service aspirants by ALS Satellite Education Pvt. Ltd., New Delhi, the leading IAS Training firm in the Country. The Classes are held in two streams : Regular and week-end. The facility is of great help to Civil Service aspirants in the region.

CERTIFICATE COURSES

<i>Courses</i>	<i>Duration</i>	<i>Conducted by</i>
1. Computer Applications	2 Credits	Dept. of Commerce
2. Coaching classes for Competitive examinations	3 Credits	NICS
3. Coaching for National Eligibility Test	3 Credits	NICS
4. Mushroom Cultivation and Vermicomposting	1 Credit	Dept. of Botany
5. Flower Arrangement, Horticultural practices and Bonsai making	1 Credit	Dept. of Botany

6. Folklore and Ayurveda	2 Credits	Dept. of Malayalam
7. Yoga and Meditation	2 Credits	Dept. of Malayalam
8. Coaching Classes for ICWAI Examinations Intermediate Course	16 Credits	Dept. of Commerce

COMPUTER LABS

There are 5 Computer Labs which concentrate on regular curriculum, research & project work and short term computer courses. Internet Labs are also maintained in Library (NRC-DL) and M.C.A.

LANGUAGE LAB

The language laboratory is of the 'Listen-Respond-Record-Compare-Monitor-Inter Communicate type, conforming to international specifications of performance and features. The lab is supervised by the department of English. It provides short term course on Spoken English.

IDEA LAB

It is believed that students have many ideas, but in the absence of infrastructure, including the place and space, they are unable to develop on them. Therefore the college has set up an Idea Lab which provides the opportunity to the students to exchange ideas in deferent areas. It will equip them with an ability to think, concretise the idea, work on it and report the findings.

XXIII- SUPPORT SERVICES & AMENITIES FOR STUDENTS/STAFF

1. IGNOU STUDY CENTRE

The Study Centre of Indira Gandhi National Open University (IGNOU) functioning in the college co-ordinates the distance education courses and services of the University to the students as well as the public.

2. NESTT

Nirmala Centre for Educational, Spiritual and Theological Training conducts various residential and non-residential programme for staff and students of the college. These training programme covers academic, Co-curricular and extra -curricular topics. NESTT also act as an interface for colloborative activities of the college with the general public.

3. NETWORK RESOURCE CENTRE (NRC)

Network Resource Centre at the Library provides Internet facility for academic purpose to the students and staff at nominal charges.

4. MEDIA CENTRE

Media Centre co-ordinates the in-house requirements of publication and information.

The centre designs brochures, newsletters, layout of NARP publications and updating of college websites.

5. CAP HELP DESK (ROOM NO. 116)

A Help Desk is functioning adjacent to Office Annex for helping students in the Centralised Allotment Process of UG/PG admissions.

6. HEALTH CENTRE

A Health Centre is functioning near the Ladies Waiting Room which provides facility for consulting the Doctor for medical advice.

7. HEALTH CLUB

A well equipped Health Club including Weight lifting apparatus, Tread mill, Weight training apparatus, 12 station multigym etc. is functioning in the Library building.

8. STATIONERY STORE

Stationery articles, note books etc. are available for sale at the Kiosk near the auditorium.

9. PHOTOCOPYING CENTRE

Photocopying facility at subsidized rate is available at the Kiosk near the auditorium.

10. POST OFFICE

The Nirmala College Post Office functioning in the Utility block provides Speed Post, Registration, M.O., telephone facilities etc.

11. REPROGRAPHY CENTRE

DTP and Photostat facility at reasonable rate are provided in the Library building.

12. PUBLIC TELEPHONE FACILITY

Students can use the Public Telephone installed at two places in the main block.

13. STATE BANK OF INDIA ATM

An ATM counter of State Bank of India is functioning at the College gateway building.

14. SOUTH INDIAN BANK & ATM

An extension counter of SIB is functioning in the ground floor of the library block.

15. KIOSK

Facility of refreshment Kiosk is provided near the auditorium and at the Ladies Waiting Room.

16. CAFETERIA

The Cafeteria functioning in the library block serves light refreshments and lunch at a subsidized rate.

XXIV- SCHOLARSHIPS & ENDOWMENTS

Scholarships, Medals etc. are awarded by Union/State Governments, various agencies and persons to deserving students. Scholarships or endowments may be cancelled in case of students whose conduct and progress is not satisfactory. Following are some of the important scholarships and endowments.

CENTRAL GOVT./ STATE GOVT./ UNIV. SCHOLARSHIPS

- 1 National Merit Scholarship
- 2 Merit Scholarship to the Children of School Teachers (MSCT)
- 3 Govt. of India Hindi Scholarship (HS)
- 4 National Loan Scholarship
- 5 State Suvama Jubilee Merit Scholarship (SJMS)
- 6 Post Matric Scholarship for minority community students (PMS)
- 7 Central Sector Scholarship (CSS)
- 8 Scholarship for proficiency in sports
- 9 Muslim Girls Scholarship (MGS)
- 10 State Merit Scholarship
- 11 State Higher Education Scholarship
- 12 University merit scholarship for B.A./B.Sc/B.Com./M.A./M.Sc./M.Com.
- 13 Post Graduate Indira Gandhi Scholarship to Single Girl Child
- 14 Scholarship for Blind /physically handicapped/Deaf students
- 15 Harness fee concession for children of servants who died in harness.
- 16 Political sufferers fee concession for children of political sufferers.
- 17 Concession under KPCR

For Details visit : www.dcescholarship.kerala.gov.in, www.kshec.kerala.gov.in

COLLEGE LEVEL AWARDS

- 1 Golden Jubilee Gold Medal instituted in the Golden Jubilee year of the College (2003) by Rev. Dr.C. A. Abraham, Former Vice Principal & Prof. of English to the Best Student.
2. Best outgoing student award instituted by Rev. Dr. Vincent Joseph, former principal for the best student selected by a committee in terms of academic and non-academic merits.
3. Sri Jose K. Pulparambil endowment award instituted by the children of Sri Jose K. Pulparambil for the best outgoing students of each self financing programme of Nirmala College, Muvattupuzha.

DEPARTMENT LEVEL AWARDS

DEPT. OF ENGLISH

- 1 Msgr. Mathew Palamattam Endowment Top scorer, B.A/B.Sc Part I English
- 2 Prof. K.U. Mathew Endowment Top scorer in I DC English
- 3 Prof. P.M. Devasia Endowment Top Scorer II B.A./BSc. English
- 4 Dr. Susan Thomas Memorial Award Top Scorer in Part I English (B.A/ B.Sc/ B.Com)
- 5 Prof. Philomina Mathew Endowment Best all rounder in BA Comm.English
- 6 Prof. Valsa George Endowment Top Scorer -BA Comm. English
- 7 Prof. Lissy Josep Endowment Award
- 8 Prof. Annamma John Endowment Award

DEPT. OF MALAYALAM

- 1 Msgr. Thomas Nedumkallel Endowment Top Scorer II DC Part II Malayalam (Instituted by Prof. Jose Augustine (English))
- 2 Ms. Mary John Manchappilly Endowment Top Scorer II M.A Malayalam
- 3 Dr. K.U Chacko Endowment Top Scorer in Sanskrit, B.A
- 4 Prof. Ravivarma Pandala Memorial Merit cum means Award The Best Student
- 5 Msgr. Thomas Malekudy Sapthathi Smaraka Award Top Scorer II B.A Malayalam
- 6 Adv. Joseph Vallamattom Award Top Scorer Degree II Language Malayalam
- 7 Cherusseril Kesavan Nair Kumaramangalam Memorial Award Meritorious Student III B.A Malayalam
- 8 Dr. Vincent Maliekal Endowment Award Winners is intercollegiate Recitation Competition

DEPT. OF HINDI

- 1 Prof. C. P. Ananthalakshmi Endowment The best student, MA Previous & Final
- 2 Prof. P.V. Varghese Endowment Top Scorer in III B. A.
- 3 Dr. Sheela Issac Endowment Top Scorer in IIB.A.(Main Papers)

DEPT. OF MATHEMATICS

- 1 Msgr. Thomas Moothedan Endowment Top Scorer in III B.Sc.
- 2 Prof. Sr. Benjamin Endowment Top Scorer in II B. Sc.

DEPT. OF STATISTICS

- 1 Rev. Dr. John Vallamattam Endowment (instituted by Mr. T.K Jose IAS) Top Scorer in III & IVth Sem M.Sc.
- 2 Prof. P.C. Tharu Endowment Top Scorer in M.Sc.
- 3 Prof. Denesamma Joseph Endowment Award

DEPT.OF PHYSICS

- | | |
|--|---|
| 1 Prof. P. M. Kurian Endowment | Top Scorer in III B.Sc. |
| 2 Prof. P.J. Michael Endowment | Top Scorer in I, II & III B.Sc. |
| 3 Sri. Pathrose Joseph Endowment | Winner in Science Quiz |
| 4 Prof. George Kuriakose Merit cum Means Award | The Best student, II B.Sc Physics |
| 5 Prof. Sunny Joseph Memorial Endowment Award | The best outgoing student in Physics Model I and Model II |

DEPT. OF CHEMISTRY

- | | |
|---|--|
| 1 Rev. Dr. Mathew Thottiyil Endowment | Top Scorer in II M.Sc. |
| 2 Ms. Mary Joseph Vallamattam Endowment | Top Scorer in III B.Sc.Chemistry |
| 3 Prof. V.A. Mathew Endowment | Top Scorer in II M.Sc Chemistry |
| 4 Prof. T.M. Mathews Endowment | Top Scorer in M. Sc. (Prev.) |
| 5 Prof. Ceenamma Jacob Endowment | Top Scorer in Part III Subjects B.Sc. |
| 6 Dr. Dominic Jacob E. Endowment | Top Scorer in M.Sc |
| 7 Dr. Thomas Francis Endowment | Top Scorer in Final year M.Sc. |
| 8 Rev. Sr. Leenus Endowment | Top scoring Nun Student of Chemistry Dept. |
| 9 Michael Faraday Award. | The best outgoing student of Chemistry Dept. |

DEPT. OF BOTANY

- | | |
|-------------------------------------|---------------------------------|
| 1 Prof. K.V. Joseph Endowment | Top Scorer in III B.Sc. |
| 2 Prof. Joseph Puthenpura Endowment | Top Scorer II B.Sc. (Main only) |

DEPT. OF ZOOLOGY

- | | |
|-------------------------------------|---------------------------------------|
| 1 Prof. A. M. Joseph Endowment | Top Scorer in III B.Sc. |
| 2 Prof. K. K. Emmanuel Endowment | Top Scorer III B.Sc. Zoology (Pract.) |
| 3 Prof. Cheriachan George Endowment | Top Scorer in M.Sc Zoology |
| 4 Prof. P.C. Mary Endowment | Top Scorer in I B.Sc. Zoology (core) |

DEPT. OF ECONOMICS

- | | |
|--|---------------------------|
| 1 Minister K. M. George Endowment
Prof. M.C. Mathew Endowment | Top Scorer in III B.A. |
| 2 Prof. C.J. Joseph Endowment | Top Scorer in Final M. A. |
| 3 Prof. Sebastian Kachira Endowment | Top Scorer in Final M. A. |

DEPT. OF COMMERCE

- | | |
|---|--|
| 1 Prof. Devassy Manjooran
Prof. N.M. Paulose Endowment | Top Scorer in II B. Com
(Part 3 Sub.) |
|---|--|

- | | |
|--|---|
| 2 Prof. K.V. Devassy Endowment | Topper in M.Com Advanced Financial Accounting |
| 3 Prof. T.J. Francis Xavier Endowment | Toppers in B.Com/M.com |
| 4 Paily Joseph Nidhiry Memorial
Endowment | Top Scorer in B.Com. 'Business Laws' |
| 5 Merit Cum Means Scholarship Instituted by 1983 B.Com Batch | |
| 6 B.Com. 1991-94 Batch Endowment Fund for Inter Departmental General Quiz | |
| 7 B.Com. 1992 batche Endowment: for the physically challenged students of the 1 year B.Com. batches. | |

DEPT. OF PHYSICAL EDUCATION

- | | |
|----------------------------------|------------------------|
| 1 Prof. N. I. Abraham Endowment | Sports champion (Men) |
| 2 Prof. Leelamma Jacob Endowment | Best Lady Athlete |

GENERAL AWARDS

- | | |
|--|--|
| 1 Adv. Joseph Augustine Award | Best orators in English & Malayalam |
| 2 Rev.Sr. Rosakutty Kappen Endowment | Best Malayalam Poem |
| 3 Rev. Dr. John Vallamattam Trophy | CSM award for Inter collegiate Debate |
| 4 Mr. Jacob Mittathanical Endowment | Three top scorers in the essay competition on Human values |
| 5 Prof. P.T. Chacko Endowment | Best essay in English |
| 6 Shiby M. Thomas Endowment | Accident Victim |
| 7 Mr. K.V. Joseph -Administrative Assistant Award | Top Scorer in B.Sc. Zoology (Main Subject only), among Children of NTS, Nirmala College. |
| 8. Best Association Ever Rolling Trophy instituted by Prof. George Varghese | |
| 9. Dr. Jose Augustine Instituted Joshua Jose Endowment Award- | Best Singers in Monday Melody |
| 10 Best Innovative Activity Award to Innovative contribution of a student in academics / fine arts / film & dramatics. instituted by Rev. Dr. T.M. George Thanathuparambil | |

AWARDS INSTITUTED BY ALUMNI

1. German Chapter Award
2. Bahrain Chapter Award
3. Mahnami Charitable Trust Award
4. Best User of Library Award for the best user of library books instituted by Mr. K. Gopalakrishnan Nair, First batch alumnus
5. Dr. Thomas V. Thomas Memorial Merit cum Means Award
6. B.Sc. Mathematics 1983-86 Batch Endowment Award

SCHOLARSHIPS

The following scholarships instituted originally for Pre degree students are awarded

as study scholarship for one needy student from 2003-04 onwards.

- 1 Prof. P. M. Pathrose Endowment
- 2 Prof. A.O. Paily Endowment
- 3 Prof. C. Mathew Endowment
- 4 Prof. P. K. Joseph Endowment
- 5 Bishop Pothanamuzhi Endowment
- 6 Prof. T.M. Joseph Endowment
- 7 Adv. K.N. Krishna Pillai Endowment

XXV- ENDOWMENT LECTURES AND FOUNDATIONS

1. MSGR. THOMAS NEDUMKALLEL MEMORIAL LECTURES & FOOTBALL TOURNAMENT

The college owes so much to late Msgr. Thomas Nedumkallel, the Founder Principal and chief architect of Nirmala whose memory, we wish to perpetuate through a series of memorial lectures delivered by eminent people from various walks of life every year. This prestigious endowment lecture was started in 1993 and is carried on with the same fervour and spirit. Together with the Memorial Lectures we conduct State Intercollegiate Football Tournament to commemorate the memory of the great visionary, Nirmala has ever seen.

2. BISHOP MATHEW POTHANAMUZHI PRIZE (INTER COLLEGIATE ELOCUTION COMPETITION)

Bishop Mathew Pothanamuzhi Prize is instituted by Rev. Dr. Thomas Pothanamuzhi in memory of Bishop Mar Mathew Pothanamuzhi the first Bishop of the Diocese of Kothamangalam and the Founder Manager and Patron of Nirmala College.

3. REV. DR. MATHEW THOTTIYIL ENDOWMENTLECTURE

To perpetuate the memory of Rev Dr.Mathew Thottiyil, the former Principal and HOD of Chemistry, an endowment was founded in the academic year 2000-2001. By using the endowment, an endowment lecture is being delivered every year in advanced topics of Chemistry.

4. PROF. GEORGE PAUL SPORTS FOUNDATION

To perpetuate the loving memory of late Prof.George Paul, Dept. of Physical Education, the foundation was started in August 2000. The main aim of the foundation is to promote sports especially Volleyball and find out promising volley ball players of the colleges under various universities in Kerala. The foundation conducts All Kerala Intercollegiate Volley ball Tournament every year. The Foundation plans to give coaching to Volleyball and Football players and conducting seminars.

5. DR. SUSAN THOMAS MEMORIAL STUDENT ENRICHMENT PROGRAMME

In fond memory of Late Dr. Susan Thomas, the Dept. of English has instituted a student Enrichment Programme. The endowment money is utilized to arrange Symposia, Seminars or Workshops on topics of literary relevance for the benefit of the student community.

6. BISHOP MAR MATHEW POTHANAMUZZHI ENDOWMENT LECTURE

The prestigious Bishop Mar Mathew Pothanamuzhi Lecture series organized by the Department of English every year since its inception in the year 2014. This lecture series was instituted by Rev. Dr. Thomas Mathew Pothanamuzhi in the loving memory of Bishop Mar Mathew Pothanamuzhi, first Bishop of the Diocese of Kothamangalam in the year 2014.

7. PROF. SUNNY JOSEPH MEMORIAL ENDOWMENT PROGRAMME

The lecture series is organized by Department of Physics to commemorate the memory of Prof. Sunny Joseph, Head (2011-2015), Department of Physics, Nirmala college, Muvattupuzha. This memorial lecture series was instituted by his spouse Dr. Thresiamma George of Department of Chemistry. Being a thoughtful researcher he had eight publication in various national and international journals in Nano Science. He was instrumental in establishing the prestigious Nano Science Research Centre (NSRC) at Nirmala College.

8. DR. SHAJU THOMAS AND PROF. SASIKALA K. JOSEPH ENDOWMENT LECTURE SERIES

This lecture series was instituted for conducting an annual talk by an eminent scientist from Biology for the benefit of the UG and PG. students of Nirmala College, Muvattupuzha. This was instituted jointly by Dr. Shaju Thomas, Former HoD and Prof. Sasikala K. Joseph, former Associate Professor, Department of Zoology, Nirmala College, Muvattupuzha.

9. PROF. VINCENT MALIEKAL ENDOWMENT LECTURE AND INTERCOLLEGIATE RECITATION COMPETITION

The endowment is instituted by Dr. Vincent Maliekal, former Head, department of Malayalam, for conducting an annual lecture by an eminent personality and to give prizes to the winners of intercollegiate Recitation competition conducted by the Department of Malayalam.



Ministry of Human Resource Development
Government of India



National Institutional Ranking Framework
India Rankings 2017

Nirmala College, Ernakulam

91

ranked

College

Category

Shreed

CHAIRMAN, NBA

Chintan

MEMBER SECRETARY, NBA



**XXVI-
ACADEMIC CALENDAR
2017-18**

JUNE 2017

MONDAY	Tuesday	Wednesday
5	6	7 ▶ Fees- II PG without fine
12 ▶ Environment Day Lecture by Dr. V.S. Vijayan	13	14 ▶ Fees- II PG with fine of Rs. 5/-
19 ▶ Reading Competition by Hindi & Malayalam Dept.	20	21 ▶ Fees- II PG with fine of Rs. 10/-
26	27	28

JUNE 2017

Thursday	Friday	Sat	Sun
1 <ul style="list-style-type: none">▶ Academic year Inauguration by the Manager▶ II DC, III DC & II PG classes begin	2	3	4
8 <ul style="list-style-type: none">▶ Fees- III DC without fine	9 <ul style="list-style-type: none">▶ Fees II DC without fine	10 <ul style="list-style-type: none">▶ Second Saturday	11
15 <ul style="list-style-type: none">▶ Fees- III DC with fine of Rs. 5/-	16 <ul style="list-style-type: none">▶ Fees II DC with fine of Rs. 5/-	17	18
22 <ul style="list-style-type: none">▶ Fees- III DC with fine of Rs. 10/-	23 <ul style="list-style-type: none">▶ Fees II DC with fine of Rs. 10/-	24	25 <ul style="list-style-type: none">▶ Eid-ul-Fitr
29 <ul style="list-style-type: none">▶ I DC Classes were Inaugurated by the Manager	30		

JULY 2017

MONDAY

Tuesday

Wednesday

31

- ▶ I Internal Exams for III & V Sem Degree Classes

3

- ▶ St. Thomas Day
Local Holiday

4

5

10

- ▶ Physics Seminar on
Colour & Visual Computing
by Dr. Sony George, NTNU,
Norway

11

- ▶ Centre for Women
Empowerment inauguration
by Dr. J. Prameela Devi
- ▶ No Own Vehicle Day

12

17

18

- ▶ Monthly Lecture by
Dr. N.C. Induchoodan

19

24

25

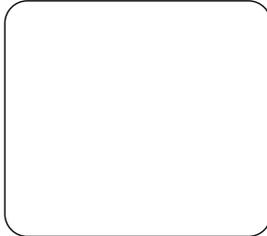
26

JULY 2017

Thursday	Friday	Sat	Sun
		1	2
6 ▶ Orientation to parents of II & III DC Classes. Resources Person: Georgekutty Augusthy	7	8 ▶ Second Saturday	9
13 ▶ III Sem. PG Classes begin	14	15	16
20 ▶ Physics Seminar by Dr. Sijo K. Joseph Tel-Aviv University Israel	21	22	23
27 ▶ Reception to Mr Ajith Sivan on being selected to the Kerala Blasters team of ISL Football	28	29	30

AUGUST 2017

MONDAY



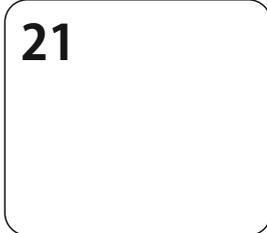
7

- ▶ Fr. Vallamattam Memorial Lecture by Dr. D. Babu Paul

14

- ▶ Mother Theresa Lecture by Dr. Cyriac Thomas
- ▶ Merit Day
- ▶ I MHRM Classes begin

21



28

- ▶ Ayyankali Jayanthi
- ▶ compensatory working day for office

Tuesday

1

- ▶ I Internal Exams for III & V Sem. Degree classes

8

- ▶ Monthly Lecture by Sri John Kuriakose
- ▶ No Own Vehicle Day

15

- ▶ Independence Day

22

- ▶ PTA Meeting for III DC
- ▶ College Union Election

29

- ▶ PTA Meeting for III DC

Wednesday

2

- ▶ I Internal Exams for III & V Sem. Degree classes

9

- ▶ Malayalam Dept. Seminar on 'Cultural Diversity of Modern Malayalam Poetry.'

16

- ▶ English Assn. Inauguration by Ms. Ambily P.
- ▶ Malayalam Seminar
- ▶ I MCA Classes Begin

23

- ▶ Commencement of Internal Exams for I Sem. UG & II Sem PG Classes

30

- ▶ Onam Celebrations

AUGUST 2017

Thursday	Friday	Sat	Sun
<p>3</p> <ul style="list-style-type: none"> ▶ Economics Assn. Inauguration by Dr. A.P. Philip 	<p>4</p> <ul style="list-style-type: none"> ▶ Alumni Lecture (Malayalam) by Sri. K.M. Thomas ▶ Hindi Association Inauguration 	<p>5</p>	<p>6</p>
<p>10</p> <ul style="list-style-type: none"> ▶ Foundation day lecture by Justice Cyriac Joseph 	<p>11</p> <ul style="list-style-type: none"> ▶ Chemistry Assn. Inauguration by Dr. B. Vivek ▶ Comp. Sci. Assn. Inauguration by Mr. Mridhul George 	<p>12</p> <p>▶ Second Saturday</p>	<p>13</p>
<p>17</p> <ul style="list-style-type: none"> ▶ Staff Meeting ▶ Malayalam Seminar Chief Guest: John Paul 	<p>18</p> <ul style="list-style-type: none"> ▶ IQAC Meeting ▶ Faculty Development programme on CAS by Dr. Benny Jacob 	<p>19</p>	<p>20</p>
<p>24</p> <ul style="list-style-type: none"> ▶ PTA Meeting for II DC ▶ Three day Research Methodology workshop of Commerce begins 	<p>25</p> <ul style="list-style-type: none"> ▶ Annual Retreat ▶ Fr. Mathew Palamattam Memorial Lecture by Dr. P.C. Aniankunju 	<p>26</p> <ul style="list-style-type: none"> ▶ Annual Retreat 	<p>27</p>
<p>31</p> <ul style="list-style-type: none"> ▶ Closes for Onam Vacation ▶ Seven Day NSS Camp begins at Kudavechoor ▶ Onam Celebrations for the staff 			

SEPTEMBER 2017

MONDAY	Tuesday	Wednesday
4 ▶Thiruvonam	5 ▶Third Thiruvonam	6 ▶Sree Narayana Guru Jayanthi
11 ▶Re- opening after Onam Vaction	12 ▶Sreekrishna Jayanthi	13 ▶Inauguration of the Physics Assn. Dr. Ison Vanchipurakal ▶NARP general body ▶Monthly lecture by Dr. Benny Daniel
18 ▶Training in Mashroom Cultivation by Botany Dept. ▶Commencement of I PG classes ▶Alumni Exe. Meeting	19 ▶PTA Meeting for I DC	20 ▶Botany Assn. Inauguration by Dr. M.S. Francis
25 ▶PTA Exe. Meeting ▶IQAC Meeting	26 ▶Three minutes to Fame	27 ▶Ozone Day Lecture by Adv. Harish Vasudevan

SEPTEMBER 2017

Thursday

Friday

Sat

Sun

1

▶ Bakrid

2

3

▶ First Onam

7

8

9

▶ Second Saturday

10

14

▶ Mar Pothanamuzhy Memorial Lecture by Sri T.P. Sreenivasan
▶ Inauguration of the Zoology Assn. by Dr. Jikku Jose

15

▶ DBT Star college Inauguration by Dr. Suresh Das
▶ Invited lecture on Dr. Vincent Mathew (Physics)

16

17

21

▶ Sreenarayana Guru Samathi

22

▶ Theatre workshop Inauguration by Prof. M.K. Sanu
▶ Alumni Lecture by Justice V.K. Mohanan
▶ Commencement of Model Exams for III & V Sem. Degree Classes

23

▶ Compensatory Working day

24

28

29

▶ Mahanavami

30

▶ Vijaya dasami
▶ Muharam

OCTOBER 2017

MONDAY	Tuesday	Wednesday
30	31	
2 ▶ Gandhi Jayanthi	3	4
9	10 ▶ Diamond Jubilee Memorial lecture by Dr. George Onakoor ▶ No Own Vehicle Day	11
16	17	18 ▶ Deepavali
23 ▶ Commencement of I sem. UG & III Sem P.G Model Exam.	24	25

OCTOBER 2017

Thursday	Friday	Sat	Sun
			1
5 ▶V Sem. UG Exam begins	6 ▶IIISem. UG Exam begins	7	8
12	13	14 ▶Second Saturday ▶NTS Tour	15
19 ▶APJ Abdul Kalam Memorial Lecture Sri. T.K. Jose IAS	20	21	22
26 ▶Zoology Alumni Lecture by Sri. P.B. Nooh IAS	27 ▶End of III & V Sem. Degree Classes	28	29

NOVEMBER 2017

MONDAY

Tuesday

Wednesday

1

- ▶ Commencement of IV & VI Sem. Degree Classes

6

- ▶ Fees PG without fine

7

- ▶ Fees III DC without fine

8

- ▶ Fees II DC without fine

13

- ▶ Fees PG with a fine of Rs. 5

14

- ▶ Fees III DC with a fine of Rs. 5
- ▶ No Own Vehicle Day

15

- ▶ Fees II DC with a fine of Rs. 5

20

- ▶ Fees PG with a fine of Rs. 10

21

- ▶ Fees III DC with a fine of Rs. 10

22

- ▶ Fees II DC with a fine of Rs. 10
- ▶ End of I Sem Degree classes

27

- ▶ Commencement of II Sem Degree Classes

28

29

NOVEMBER 2017

Thursday	Friday	Sat	Sun
2	3	4	5
9 ▶ Fees I DC without fine	10 ▶ Economics Alumni Lecture by Dr. Mary Georgy	11 ▶ Second Saturday	12
16 ▶ Fees I DC with a fine of Rs. 5	17	18	19
23 ▶ Fees I DC with a fine of Rs. 10	24	25	26
30 ▶ Food Fest			

DECEMBER 2017

MONDAY	Tuesday	Wednesday
4	5	6 ▶ End of I & III Sem. PG classes
11	12 ▶ Mgr. Nedumkallel Memorial lecture by Dr. Tessy Thomas ▶ No Own Vehicle Day	13
18	19	20
25 ▶ Christmas	26	27

DECEMBER 2017

Thursday	Friday	Sat	Sun
	1	2 ▶ Nabidinam	3
7 ▶ Commencement of II & IV Sem. PG classes	8	9 ▶ Second Saturday	10
14	15	16	17
21	22 ▶ Christmas Celebrations ▶ Closes for Christmas Holidays	23	24
28	29	30	31

JANUARY 2018

MONDAY	Tuesday	Wednesday
1 ▶ Opens after Christmas Holidays	2 ▶ Mannam Jayanthi	3
8 ▶ Commencement of IV & VI Sem. UG internal Exam	9 ▶ No Own Vehicle Day	10
15	16	17 ▶ Sports Fest
22	23	24
29 ▶ Commencement of II Sem. UG internal Exam	30 ▶ IV Sem. UG PTA meeting	31 ▶ VI Sem. UG PTA meeting

JANUARY 2018

Thursday	Friday	Sat	Sun
4	5	6	7
11	12	13 ▶ Second Saturday	14
18 ▶ Arts Fest	19 ▶ Arts Fest	20	21
25	26 ▶ Republic Day	27	28

FEBRUARY 2018

MONDAY	Tuesday	Wednesday
5	6	7
12	13 ▶ Maha Sivarathri	14
19 ▶ Commencement of IV & VI Sem.UG Model Exams	20	21 ▶ II Sem UG. PTA meeting
26	27	28 ▶ National Science Day Lecture

FEBRUARY 2018

Thursday	Friday	Sat	Sun
1	2	3	4
8	9 ▶ Talent Day	10 ▶ Second Saturday ▶ T.S. Tour	11
15	16 ▶ College Day	17	18
22	23	24	25

MARCH 2018

MONDAY

Tuesday

Wednesday

5

6

7

12

▶ Commencement of
II Sem UG Model
Exams

13

▶ No Own Vehicle Day

14

19

20

21

26

27

▶ Staff Day

28

▶ Closes for Mid-Summer
Vacation End of II,IV &
VI Sem. Degree Classes

MARCH 2018

Thursday	Friday	Sat	Sun
1	2	3	4
8	9	10 ▶ Second Saturday	11
15	16	17	18
22 ▶ Annual gettogether	23	24	25
29 ▶ Maundy Thursday	30 ▶ Good Friday	31	

APRIL 2018

MONDAY	Tuesday	Wednesday
30		
2	3	4
9	10 ▶ No Own Vehicle Day	11
16	17	18
23	24	25

APRIL 2018

Thursday	Friday	Sat	Sun
			1
5	6	7	8
12	13	14 ▶ Second Saturday ▶ Ambedkar Jayanthi	15 ▶ Vishu
19	20	21	22
26	27	28	29

MAY 2018

MONDAY	Tuesday	Wednesday
	1 ▶ May Day	2
7	8 ▶ No Own Vehicle Day	9
14	15	16
21	22	23
28	29	30

MAY 2018

Thursday	Friday	Sat	Sun
3	4	5	6
10	11	12 ▶ Second Saturday	13
17	18	19	20
24	25	26	27
31			

XXVII- COLLEGE PRAYERS

(1)

കൈതൊഴാം കൈതൊഴാം
കാരുണ്യസിന്ധോ കൈതൊഴാം
മണ്ണായ മണ്ണിനും വിണ്ണായ വിണ്ണിനും (2)
മീതെ വിളങ്ങുന്ന ദൈവമേ
അജ്ഞരാം ഞങ്ങൾ നിന്നുടെ പാദം
ആശ്രയമായ് നിനച്ചിടുന്നേ
അജ്ഞതയിൽനിന്നും എന്നെന്നേയ്ക്കുമായ് (2)
മോചനം ഞങ്ങൾക്കേകണമേ

(2)

നന്മരുപിയായ ദൈവമേ നിനക്കു വന്ദനം (2)
ബുദ്ധിയും വിശുദ്ധിയും സ്വഭാവശുദ്ധിയും മഹാ
ഭക്തിയും വിവേകവും തരണമേ ദയാനിധേ, (നന്മ...)
ഈ കലാലയം നിനക്കു നിത്യവും വസിച്ചിടാൻ
എത്രയും മനോജ്ഞമാം സദനമായ് ഭവിക്കണം (നന്മ...)

(3)

പ്രണാമം പ്രണാമം മഹാജ്ഞാനസാര
പ്രകാശം വിടർത്തുന്ന വിജ്ഞാനസൂര്യ
തമസ്സിൻ മതിൽ നീക്കി മനസ്സിൽ വരു നീ
തരു പൊൻ പ്രഭാതം പ്രപഞ്ചം വിളങ്ങാൻ
അനവദ്യമാംവിദ്യ ഇരുൾ നീക്കുമെങ്ങും
അനുഭൂതി പൂക്കുന്ന നിമിഷങ്ങളേകും
ഹൃദയത്തിലുണരുന്ന സ്നേഹാഭിനിത്യം
വദനങ്ങളിൽ ശാന്തി കിരണങ്ങളാകും
(പ്രണാമം ...)

(4)

ഓം ജഗദീശ്വര സദാപിചിന്തയ, ജഗദീശ്വര വന്ദേ (2)
ഓം പരിപൂജിത പരാപരാത്മ പരാപരാത്മ
അനവരതം വന്ദേ (3)

(5)

ഈശ്വരാ കൈകുപ്പി നിൽപ്പു ഞാൻ നിൻമുമ്പിൽ
ഈറനണിഞ്ഞ മിഴികളോടെ
കാരുണ്യമെന്നിൽ ചൊരിയണേ ഭൂവിന്
കാരണനായുള്ള തമ്പുരാനേ

അച്ഛനുമമ്മയുമെന്തു പറഞ്ഞാലും
 അക്ഷരം തെറ്റാതെന്നുസരിച്ചും
 ഉള്ളിൽ വെളിച്ചം പകരും ഗുരുവിനെ
 ഉൺമയിൽ സ്നേഹിച്ചുമാദരിച്ചും
 കൂടെ പഠിക്കുന്ന കുട്ടികളെ തന്നെ
 കൂടപ്പിറപ്പുകളായ് നിനച്ചും
 മാതൃഭൂമിനായ് ജീവൻ ത്യജിച്ചൊരെ
 മാതൃകയായിട്ടു സ്വീകരിച്ചും
 സത്യവും ധർമ്മവും നീതിയും ജീവിത-
 തത്വങ്ങളായി അംഗീകരിച്ചും
 ജീവിക്കുവാനായ് അനുഗ്രഹിച്ചീടണേ
 ജീവാതിനായകാ സർവ്വേശ്വരാ...

(6)
 Lead kindly light
 Amid the encircling gloom
 Lead Thou me on

The night is dark
 And I am far from home
 Lead Thou me on

Keep Thou my feet I
 Do not ask to see
 The distant scene
 One step enough for me
 -Cardinal Henry Newman

(7)
 This is my prayer to Thee my Lord
 Strike, strike at the root of penury in my heart
 Give me the strength never to disown the poor
 Or bend my knees before insolent might
 Give me the strength to raise my mind
 High above daily trifles
 Give me the strength lightly to bear
 My joys and sorrows.

-Rabindranath Tagore ('Gitanjali')

XXVIII- NSS ANTHEM

മനസ്സു നന്നാവട്ടെ
 മതമേതെങ്കിലുമാവട്ടെ...
 മാനവഹൃത്തിൽ ചില്ലയിലെല്ലാം
 മാൺപുകൾ വിടരട്ടെ... (മനസ്സ്)

സൗഹൃദ സിദ്ധികൾ പുത്താൽ
 സൗവർണ്ണാഭ പരന്നാൽ
 സുരഭിലജീവിത മാധുരിവിശം
 സമസ്തമരുളുകയല്ലോ..... മനസ്സു

സത്യം ലക്ഷ്യമതാവട്ടേ-
 ധർമ്മം പാതയതാവട്ടേ
 ഹൈന്ദവ ക്രൈസ്തവ ഇസ്ലാമികളുടെ
 കൈകളിണങ്ങീടട്ടേ..... (മനസ്സ്)

വത്മികങ്ങൾ തകരുന്നു പുതിയൊരു മാനവനുണരുന്നൂ
 നവയുഗരചന നടത്തിടാനായ്
 NSS വരുന്നല്ലോ.... NSS വരുന്നല്ലോ.... (വത്മികങ്ങൾ)

ജാതി കോട്ടകൾ തകരുന്നു ഭേദവിചാരമൊടുങ്ങുന്നു
 ഓരോമനവനുണരുന്നൂ കർമ്മോത്സുകരായിതീർന്നിടാൻ
 കർമ്മോത്സുകരായി തീർന്നിടാൻ (വത്മികങ്ങൾ)

അണ്ണാൻകുഞ്ഞുമൊരുങ്ങുന്നു തന്നാലായതു ചെയ്തിടാൻ
 ലോകം മുഴുവൻ കൂമ്പിട്ടീടും പുതിയൊരു ശക്തി ജനിക്കുന്നു
 പുതിയൊരു ശക്തി ജനിക്കുന്നു. (വത്മികങ്ങൾ)

INTERCOM NUMBERS

Principal	201
Vice Principal.....	207
Bursar	204
Admin. Asst.	205
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DEPARTMENTS

English.....	11
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XXIX- RETIRED TEACHERS

English

1. Prof. Cyriac Thomas Valavi	04852832120	
2. Prof. P.M. John	04829248559	
3. Prof. Paily A.O	04852562360	
4. Prof. Rosemary Manjooran	04222313540	
5. Prof. Thomas T.M	04828262921	
6. Prof. Xavier Joseph	04852834590	9605952055
7. Prof. Devasia P.M	04852830457	9539601981
8. Prof. K.M. Joseph	04852253375	
9. Rev. Dr. Thomas Pothanamuzhi		9447822014
10. Dr. George Justine V.	04852260470	2261443
11. Prof. Philomina Mathew	04852836533	9447741502
12. Prof. Valsa George	04852834005	9495984005
13. Rev. Dr. Francis Nambiaparambil		0017187109773
14. Dr. K. V George		9446131997
15. Prof. Annamma John	04852282541	9567762541
16. Prof, Lissy S. Plathottam	04852831222	9497794297
17. Dr. Rani Mathew	0485 2835591	9947616662

Expired Teachers

1. Msgr. Mathew Palamattam
2. Dr. Susan Thomas
3. Prof Leesamma Mathew
4. Prof Mannuel Thomas
5. Prof. P.T. Chacko
6. Prof. P.M. Pathrose

Hindi

1. Rev. Sr. Rosakutty Kappen	04852862401	
2. Prof. C.D. Varkey	04852855271	
3. Prof. Joseph K.V	04852855215	9400955215
4. Prof. Sheela Issac	04852834350	9447822014
5. Dr. Remani Ammal .A	04852836349	
6. Ms. Philomina V.T.	04862226405	9496745645
7. Dr. James George	04862267535	9495194199

Expired Teachers

1. Prof. Rosakutty Kappan (1966 - 1984)
2. Prof. Anada Lakshmi (1964 - 1988)
3. Prof. P.V. Varghese (1964 - 1990)
4. Dr. C. Viswanathan (1982 - 2014)
5. Prof. M.M. Mathew (1985 - 2012)

Malayalam

1. Rev. Sr. Vigilia 04852832635
2. Rev. Dr. Thomas Periyappuram 9447512294
3. Prof. K.I. Antony 04862222019
4. Dr. Chacko. K.U. 04862245092
5. Rev. Sr. Besario 04852837565 9400239411
6. Prof. Jessy John 04852833969 9446850270
7. Dr. Jose George 04852566352 9562978575
8. Dr. Sr. Seelia Thomas P. 04862222998 9746248971
9. Prof. Sr. Mercy Kurian 04852832540 9496456750
10. Prof. Joy T.A. 9446906910
11. Dr. Vincent George 04862200150 9447311340
12. Dr. Beenamma Mathew 04812573719 9447507402

Expired Teachers

1. Prof. P.J. Joseph (1955 - 1970)
2. Prof. Ravi Varma Pandala (1970 - 1985)
3. Dr. K.M. Thomas (1974 - 1984)
4. Prof. T.J. Thomas (1971 - 2003)

Mathematics

1. Prof. Bhaskaran Nair K. 04712436676
2. Prof. Rosi Valavi 04852832120
3. Rev. Sr. Benjamine F.C.C. 04852834460 9400939965
4. Prof. Joseph Panjikkaran 04852833512
5. Prof. Gracy Sebastian, 04852834235
6. Prof. M.P. Gracy 9847839319
7. Prof. Philomina Joseph 04852831945
8. Ms. Rosy P.K 8943547705

Statistics

1. Deneesamma Joseph 0485 2830500

Expired Teacher

1. Prof. Tharu (1984 - 1996)

Physics

- | | | |
|----------------------------------|-------------|------------|
| 1. Prof. Kurian P.M. | 04852833203 | |
| 2. Prof. Pathrose K.O | 04852832127 | 9447032127 |
| 3. Prof. P.J. Mathew | 04852261639 | 9656130190 |
| 4. Prof. Joseph M.C | 04852834235 | |
| 5. Prof. Jacob M.A | 04852833505 | |
| 6. Prof. C.A. Joseph | 04862223248 | |
| 7. Prof. Ousepachan T. | 04862200600 | 9495200600 |
| 8. Prof. George Sebastian, | 04852282344 | |
| 9. Dr. Philip Mathew | 04822260792 | |
| 10. Prof. George Varghese | 04852833085 | 8086568363 |
| 11. Prof. George Kuriakose | | 9847490463 |
| 12. Prof. Joseph T.U. | 04782552419 | 9496305517 |
| 13. Mr. E.V Krishnan Namboothiri | 04812400092 | |
| 14. Ms. Nirmala Mathew | 04852260684 | |
| 15. Ms. Sheela Elias | 04852283424 | 9497366510 |
| 16. Mr. James C. John | 04862278118 | 9447828209 |
| 17. Mr. Krishna Pillai R. | | 9947330460 |
| 18. Dr. Jaseentha O.P. | 04852834429 | 9495934429 |

Expired Teachers

1. Prof. V.J. Joseph
2. Prof. M.J. Anna
3. Prof. Sunny Joseph

Chemistry

- | | | |
|---------------------------|-------------|------------|
| 1. Prof. Leela M. Nair | 04852835141 | |
| 2. Prof. Mathews T.M | 04852833565 | 9447344111 |
| 3. Prof. P.C. Abraham | 04862224181 | |
| 4. Prof. Varghese N.P | 04842760340 | |
| 5. Prof. Joseph P.C. | | 9846166551 |
| 6. Prof. Baby Ignatius | 04852835051 | |
| 7. Prof. Joy E.P. | 04852282359 | |
| 8. Prof. Santhamma George | 04852834210 | |
| 9. Prof. Santha Joseph | 04852833429 | 9349743130 |
| 10. Prof. Ceenamma Jacob | 04852834012 | |
| 11. Dr. Dominic Jacob | 04852831222 | 9446209082 |

12. Dr. K.J. John	04822262597	
13. Prof. Baby Kurian	04862279140	
14. Prof. Ramachandran P.R.	04852654393	9447875166
15. Dr. Thresiamma George	04852834431	
16. Dr. Thomas Francis	0485 2288139	9495811139
17. Prof. Valsa P.J.	04852833981	9388068596
18. Prof. Lailamma Chacko		9947412872
19. Ms. Lissamma Joseph		9446141010
20. Ms. Leelamma Thomas		9847490463
21. Sr. Celine George K.	04852834658	9495839297
22. Dr. Josekutty J. Ozhukayil	04852831569	9447610201
23. Mr. Majo V.Kuriakose		9946593220

Expired Teachers

1. Msgr. Augustine Kanadathil	(HoD: 1953 - 1957)
2. Prof. C.J. Devasia	(HoD: 1957 - 1960)
3. Prof. E.T. Varkey	(HoD: 1960-1967)
4. Dr. K.N. Menon	(1967 - 1970)
5. Fr. Dr. Mathew Thottiyil	(HoD. 1967 - 1979)
6. Prof. V.A. Mathew	(HoD : 1979 - 1987)
7. Prof. K.A. Mary	(1965 - 1993)
8. Prof. M.C. Varkey	(1965 - 1998)

Zoology

1. Prof. Emmanuel K.K.,	04822251080	
2. Prof. Joseph K.C.	04862200222	
3. Prof. N.U. Pennamma	04852282359	
4. Prof. Rose Mary Mathew	04852261264	
5. Dr. Shaju Thomas		9446510343
6. Prof. Sasikala K. Joseph	04852832519	9447820556
7. Ms. Laly Mathew	04852830450	9496754120
8. Ms. P.C. Mary	04852261662	9539347433

Expired Teachers

1. Prof. A.M. Joseph	(1967 - 1998)
2. Prof. Cheriachan George	(1967 - 1998)

Botany

1. Prof. K. V. Joseph	04852257337	
2. Prof. Joseph T Puthenpura	04852835719	
3. Prof. Rosy George	04852832719	9496061379
4. Prof. Philomina A.Vadakkal	04852832834	

5. Prof. Philomina T.V.	04852831556	9446885569
6. Ms. Ansy P.S.	04852831392	9446222457

Expired Teachers

1. Prof. K.V. Joseph	(1959 - 1990)
2. Prof K.C. Mariyakutty (Sr. Christella)	(1968 - 1994)
3. Prof K.K. Paul	(1965 - 1997)
4. Prof. Louis Nainan	(1983 - 2005)

Economics

1. Prof. Mathew M.C.	04822251071	
2. Prof. Joseph C.J.	04842108823	9947062571
3. Prof. George James K	04852260357	
4. Prof. Mathew J	04852823087	
5. Prof. Mathew C	04852833760	
6. Prof. George J. Koikakudy	04862222161	9656448222
7. Prof. K.O. John	04828221808	9446401808
8. K.J. Kurian	04862255066	9497186160
9. Prof. Mathew Kannamthanam,	04852832089	
10. Prof. Sebastian Kachira	04852832843	
11. Prof. George Jacob	04852260419	9961193478
12. Rev. Dr. T.M. George	04852260355	9447128949
13. Prof. P.P. Thomas	04842522655	9446277780
14. Prof. P.C. James	04862255292	9605491988
15. Prof.Lizamma Abraham K.	04852851058	9747681428

Expired Teachers

1. Fr. James Vempilly	(1953 - 1973)
2. Prof. K.C. Devasia	(1956 - 1983)
3. Prof. K.C. Joseph	(1968 - 1985)

Commerce

1. Prof. P.J. Abraham	04852822565	9447555560
2. Prof. Paulose N.M	04852833326	9446222140
3. Prof. M.C. George	04862223018	9744119722
4. Prof. C.J. Thomas	04852833844.	9496431456
5. Prof. Antony Thariyan	04852862475	
6. Prof. John M.J.	04852834370	9744841785
7. Rev. Sr. Lilly C.A.	04862222371	9447190067
8. Prof. Abraham Jose	04822230241	
9. Prof. Joy Jose	04852289565	
10. Prof.Kunjamma John		9744274184

11. Prof. James Joseph	04852831030	9446138293
12. Mr. Thomas Lazar	04852830051	
13. Mr. N. Joy	04852831033	
14. Dr. Mohanan M.K	04852830063	
15. Mr. Paul K.P	04842659617	
16. Mr. P.C. Mathai	04862272059	
17. Mr. George K.M		9446221898
18. Mr. Joy Mathew	04852261400	9447878485
19. Dr. Johnson Varghese		9447526025

Expired Teachers

1. Prof. Devassy Manjuran	(1960 - 1980)
2. Prof. K.A. Joseph	(1958 - 1983)
3. Prof. T.J. Francis Xavier	(1955 - 1987)
4. Prof. K.V. Devassy	(1987 - 1991)

Physical Education

1. Prof. N.I. Abraham	04852252105	9495471405
2. Prof. Leelamma Jacob	04852832033.	
3. Prof. Francis K.J.	04862200762	9746099150

Expired Teacher

1. Prof. George Paul

XXX- RETIRED NON-TEACHING STAFF

1. Ms. Mary Mathew	9947301501
2. Mr. Jose P.V	9605027701
3. K.M Joseph	9495778711
4. Ms. Mercy K.D.	9562847416
5. Mr. Vincent V.J.	9946444510
6. Sri. P.L. Mathew	
7. Sri. C.O. Varghese	
8. Smt. O. Mariam	
9. Sri. C.A. Iype	
10. Sri P.V. Joseph	9847718447
11. Rev. Sr. Emedia	0485 2833950
12. Sri. K.C. Ulahannan	8606860258
13. Rev. Sr. Little Flower	0485 2286249

14. Sri. K.P Joseph	0485 2833351, 9947702318
15. Rev. Sr. Meritta	0485 2832670
16. Sri. E.P. Paulose	9846692984
17. Sri. A.T. Mathai	
18. Sri. N.V. Joseph	9995175427
19. Sri.. M.V. Joseph	
20. Sri.. N.T. Alexander	9446275777
21. Smt. Syamala Devi C.K.	8547626594
22. Rev. Sr. Jaisy	8584412019
23. Sri. K.J. Thomas	9496800164
24. Sri. K.V. Joseph	9745807171
25. Sri. K.P Varghese	0485 2860632, 9562723729
26. Rev. Sr. Christopher	9496152504
27. Rev. Sr. Thankamma Joseph	9961565081
28. Rev. Sr. Anice K.V.	04862 222371, 8281311793
29. Sri. Poringu K.T.	9846910831
30. Sri. T.U. Joseph	9995254650
31. Sri. K.K. John	9388807006
32. Sri. Mathew Kottumkal	
33. Sri. P.V. Jose Pulpparambil	9605027701
34. Smt. Kunjippennu P.G.	
35. Smt. Cinnamon P.D.	
36. Smt. Mercy Mathew	9947301501
37. Sri. David K.	9744950498
38. Sri. Anontony A.V.	0485 2860049, 9847486988
39. Sri, Joy K.V.	9495159112
40. Sri. Sunny V.K.	9846650708
41. Smt. Anice V.V.	
42. Sri. Muhammed A.	9497704973
43. Sri, Thomas P.M.	9961356170
44. Sri C.P. Paulose	9446934805
45. Sri. George Joseph	9744136632
46. Sri. T.C. Jose	9447214462
47. Sri. Peelipose K.A.	9605821991
48. Sri. V.V. Mathai	9847576308
49. Sri. K.V. Pathrose	9605618289

50. Sri. K.P. Joseph	9946268299
51. Sri. N.J. Johny	9020530161
52. Smt. K.J. Thresia	0485 2831868
53. Sri. K.U. Varkey	9446087746
54. Sri. C.I. George	9846132427
55. Sri. T.V. Joseph	9605433076
56. Sri. P.J. Joseph	0485 2831031
57. Sri. Joseph	9495778711
58. Sri. K.J. Augusty	9746847557
59. Sri. T.V. Joseph	9446687735
60. Sri. George V.J.	9048621378
61. Sri. Domini N.M.	9446974630
62. Sri. V.A. Sebastine	9747152080
63. Sri. M.V. Thomas	9846924061
64. Smt. M.M. Mariam	0485 2836696
65. Sri. P.V. Emmanuvel	9846439596
66. Smt. A.C. Molly	9746248971
67. Smt. K.D. Mercy	9562847416
68. Sri. Vincent V.J.	9946444510
69. Rev. Sr. Paula	

Expired Non- Teaching Staff

- 1 P.A. Mathew Pallan
- 2 A.J. Chacko
- 3 T.D. Joseph
- 4 Molly K.C.
- 5 Sr. Mary Augustian
- 6 A. George
- 7 P.T. Thomas
- 8 A.J. Micheal
- 9 Joseph M.J.
- 10 Joseph. M.J.
- 11 Velayudhan K.
- 12 Joseph V.M.
- 13 V.C Varkey
- 14 Syamala E.R.

- 15 Thomas M.V.
- 16 Chundoy Behadur Thappa
- 17 Joy T.A
- 18 V.T. Ouseph
- 19 N.V. Joseph
- 20 Viswanathan Nair
- 21 T.M. Joseph
22. Sri. P.C. Varghese
23. Sri, J.C. Vempana
24. Sri. P.A. Mathew
25. Sri. V.J. Mathai
26. Prof. K.C. Joseph
27. Sri A.J. Micheal
28. Sri. V.K. Kurian
- 29.. Sri. P.J. pathrose
30. Sri. V.T. Ouseph
31. Sri. P.K. Narayanan Nair
32. Sri. M.N.S. Kartha
33. Sri. N.V. Joseph
34. Sri. V.C. George
35. Sri. T.M. Joseph
36. Rev. Sr. Garcia
37. Sri. V.M. Joseph
38. Sri. A. George
39. Sri. K. Velayudhan
40. Sri. P.T. Thomas
41. Sri. V.C. varkey
42. Sri. A.J. Chacko
43. Sri. T.D. Joseph
44. Sri. P.K. Govindhan Nair
45. Rev. Sr. Mary Augustine
46. Sri. M.V. Thomas
47. Smt. Syamala E.R
48. Sri. M.J. Joseph (Madassery)
49. Sri. M.J. Joseph (Marezham)
50. Sri. T.Joy

INSTITUTIONS

Alphonsa Hostel, Muvattupuzha	0485 2832635
Newman College, Thodupuzha.....	04862 222686, 229797, 225475
Nirmala College of Pharmacy	0485 2836888, 2830666
Nirmala (Junior) School, Muvattupuzha.....	0485 2832200
Nirmala High School, Muvattupuzha.....	0485 2836589, 2832489
Nirmala Junior Public School, Muvattupuzha	0485 2835489
Nirmala Medical Centre, Muvattupuzha.....	0485 2835343
Nirmala Public School Muvattupuzha	0485 2836489
Nirmala Sadan, Muvattupuzha.....	0485 2835326
Pavanatma College, Murickassery	04868 263235
Viswajyothi Engineering College, Vazhakulam	0485 2262977, 2262255

M. G. UNIVERSITY

Controller of Examinations.....	0481-2731000
DCDC	0481-2731013
Director, Student Services	0481-2731024
Enquiry	0481-2731009
NSS Co-Ordinator	0481-2731029
P.R.O	0481-2730020
P.V.C.	0481-2731005
Registrar	0481-2731007
Vice Chancellor.....	0481-2731001
CBCSS Helpline	0481-2731005

GOVT. OFFICES

Director of Collegiate Edn., Tvm.....	0471 2303107, 2304889, 2300106 (FAX)
Deputy Director of Collegiate Education, Ernakulam.....	0484 2362268

PUBLIC UTILITIES

Govt. Hospital Muvattupuzha.....	2832360
Head Post Office Muvattupuzha	2832379
K.S.R.T.C. Muvattupuzha.....	2832321
Police Station, Muvattupuzha	2832304
SBI, Muvattupuzha Town Branch, Velloorkunnam	2850777

USEFUL WEBSITES

www.nirmalacollege.ac.in
www.mgu.ac.in
www.nirmalacollege.org
www.nirmalaphysics.blogspot.com
www.openforumncphysics.blogspot.com
www.nirmalaeconomics.blogspot.com
www.varnasala.blogspot.com
www.nirmalalumni.org
www.e-grantz.kerala.gov.in
www.dcescholarship.kerala.gov.in
www.kshec.kerala.gov.in
www.ugc.ac.in
www.ignou.ac.in
www.kerala.gov.in
www.india.gov.in
www.keralaresults.nic.in
www.results.nic.in
www.inflibnet.ac.in
www.keralapsc.org
www.cusat.ac.in
www.nseindia.com
www.newmanthodupuzha.org
www.kothamangalamdiocese.org
www.idukkidiocese.org

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IGNOU Study Centre	: ignounirmala@gmail.com
Varnasala	: nirmalavarnasala@gmail.com
'Science & Society' (Journal)	: sciencensociety@gmail.com

XXXI- IMPORTANT GOVT. ORDERS

MAHATMA GANDHI UNIVERSITY STUDENTS' CODE OF CONDUCT– RULES 2005 EXTRACTS

1. Prohibition on Political Activity inside the campus

- (a) No student of a college shall get involved in any political activity by himself or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.
- (b) Taking part in any political activity by organizing students or to cause gatherings inside the college campus for the purpose of doing any activities shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal shall have the power to take disciplinary action against students who indulge in the aforesaid activities.
- (c) It shall constitute gross indiscipline to call for and appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or students wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they shall be imposed appropriate punishment as provided in these rules.
- (d) No student of a college shall stage or indulge in any activity like Dharna, Gherao, obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.
- (e) No student shall shout slogans inside the class rooms, office or any other place inside the campus and obstruct and interfere or to cause disturbance and nuisance to the ordinary functioning of the institution. These activities shall be treated as misconduct.

2. Procedure for imposition of punishment

- (a) The Principal of the college shall be the disciplinary authority in respect of the students in the college.
- (b) If, it comes to the notice of the Principal that a student or a class of students have committed misconduct as referred to in Rule 1 above and that the Principal is satisfied that there is prima facie enough material in the allegation against the delinquent student, he shall immediately pass an order suspending student/students from the college.
- (c) If the Principal is satisfied that the delinquency alleged in the complaint requires further investigation/enquiry, he shall report the matter to the College Council. After reporting the matter and after seeking the views of the Council referred to above the Principal shall appoint a competent teacher/teachers to enquire into the matter and to submit the report immediately.

(d) The Enquiry Officer so appointed shall conduct enquiry without delay after gathering oral or written evidence from the complainant as well as person against whom the allegations/delinquency, were made. The Enquiry Officer also shall give fair and reasonable opportunity to all the parties and shall submit a report to the Principal without unnecessary delay. After the receipt of the report, the Principal shall consider the report and take appropriate action, which he deems fit including the imposition of the following punishments.

1. Imposition of fine
2. Issuance of compulsory transfer certificate
3. Dismissal from the college.

In the event of imposition of punishment of dismissal or compulsory issuance of transfer certificate, the Principal shall forward the order along with the report to the University.

3. Prohibition of damage to property

The student shall not disfigure the class rooms, compound wall, or other buildings, inside the college campus by pasting posters or writing on the walls in connection with any activity. They shall not damage or destroy any furniture, equipments and other materials inside the college campus. In the event of any student indulging in any such activities, a fine shall be imposed on him, to be fixed by the Principal of the College after evaluating the extent and magnitude of the damages so caused. The aforesaid imposition of fine is without prejudice to the liability of the delinquent student for prosecution under the provisions of the Indian Penal Code or under the provisions of Prevention of Damage to Public Properties Act. The damage so fixed by the Principal shall be recovered as arrears of land revenue and in the event of non-payment, the recovery proceedings shall be taken against the person responsible.

KERALA RAGGING PROHIBITION ACT - 1998

കേരളസംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചുകൊണ്ടുള്ള 1998 - ലെ കേരള റാഗിംഗ് നിരോധന ആക്റ്റിന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷാകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു.

2(ബി) റാഗിംഗ് എന്നാൽ ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ ചീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാക്കാൻ സാദ്ധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്തത് എന്നർത്ഥമാകുന്നതും, അതിൽ-

- (1) അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ, അധികക്ഷപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ, ഉപദ്രവിക്കുന്നതോ; അല്ലെങ്കിൽ
- (2) ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസ്സാലെ ചെയ്യാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യുന്നതിനോ, നിർവ്വഹിക്കുന്നതിനോ

- ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
3. റാഗിംഗ് നിരോധനം : ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.
 4. റാഗിംഗിനുള്ള ശിക്ഷ ; ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റ സ്ഥാപനത്തിന് മേൽ, രണ്ടുവർഷം വരെയാകാവുന്ന കാലയളവിലേക്ക് തടവുശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയാകാവുന്ന പിഴശിക്ഷയ്ക്കുംകൂടി വിധേയനാകേണ്ടതുമാണ്.
 5. വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ : 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നുവർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.
 6. വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യൽ: (1) മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ, ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ, മാതാപിതാക്കളോ, രക്ഷാകർത്താവോ അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അദ്ധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെടുമ്പോൾ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി, പരാതി ലഭിച്ചു ഏഴു ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെന്ന് കണ്ടാൽ, കുറ്റാരോപണവിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യേണ്ടതും, ഉടൻതന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതിചെയ്യുന്ന പ്രദേശത്ത് അധികാരിയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചു കൊടുക്കേണ്ടതുമാണ്.
 - (2) (1) -ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.
 7. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത് : വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിയിന്മേൽ നടപടി യെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

GOVERNMENT OF KERALA
HIGHER EDUCATION (G) DEPARTMENT
Higher Education - Rules and Regulations for the
Smooth Functioning of the Campus (extracts)

No. 26433/GI/15/H.Edn.

Dated, Thiruvananthapuram, 12.10.2015.

- All Celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution. Celebrations of any type should be communicated to the Head of the Institution through concerned Staff Advisor at least five working days prior to the event, with programme details. guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the college.
- Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, and HoDs and Discipline Committee members.
- All students have to wear identity tag in the college.
- No type of vehicles should be used during celebrations inside the college campus/ hostels.
- Students' vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited
- If any complaint is received from Hostel inmates or from the public to the Head of the Institution about the misbehavior of students and about ac tivities like keeping weapons, consuming alcohol, using drugs in campus/hostel rooms etc., steps will be taken as per the rules in force
- CCTV Cameras will be installed in selected common places such as Entrance/Exit gate of the College and Hostel.
- Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms in any case.
- Programmes by external agencies/professional groups/paid programmes such as DJ, musical events should not be permitted inside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds.
- Bike race/motor car race/elephant procession or similar activities should not be permitted inside the campus/hostels.
- In the interest of security of students, police may be informed in advance about all festival celebrations.
- For all students' programmes in the campus, presence of teachers is mandatory



CLASS ROOM LOCATION SKETCH

CLASS ROOM LOCATION SKETCH

Dept.	Staff Room	I DC				II DC				III DC	IPG	II PG	III PG MCA	LAB-I	LAB-II	Research Centre
		Core	Mal	Hin	Eng	Core	Mal	Hin	Eng							
Maths	A 304	A 303	B 504	A 303	A 303	A 305	A 305	A 305	A 305	A 301						
	A 209	A 216	A 322	A 306	A 216	A 217	B 703	A 217	A 214	A 214				A 206	A 207	A 208
Physics	M-I	A 215	A 317	A 214	B 504	A 309			B 508	A 210				A 212		
	M-II	A 102 C	A 322	A 306	A 306	A 102 B		A 217	B 703	A 302	A 104	A 102 A		A 105- A107	A 108	
Chemistry	A 101	A 322	A 322	A 306	A 216	A 323		A 217	B 703	A 326				A 307		
Botany	A 325	A 306	A 322	A 306	A 216	A 306		A 217	B 703	A 302	A 202	A 201		A 201	A 202	A 203
Zoology	A 204	A 306	A 322	A 306	A 306	A 302		A 217	B 703	A 302	A 205	A 201		A 201	A 202	A 203
Hindi	B 701	B 704		A 303	B 704	B 703			A 305	B 703	B 702	B 705				
Malayalam	B 506	B 504	B 504		B 704	B 507		B 507		B 703	B 508	B 503				
Economics	A 223	A 218	A 218	A 303	A 218	A 222	A 305	A 222	A 305	A 220	A 221	A 211				
Commerce	A 312	A 308	B 504	A 308	A 308	A 307				A 307	A 310	A 320				
Comm. Eng	D 801	D 802			D 802	D 1012A				D 1012A	D 803			D 1012 B		
Commerce (SF)	D 901	Tax	D 902			D 905				D 1004	D 906	D 907				
		CA	D 903		D 903	A 314				A 311				A 316		
		OMSP	D 904			B 707				B 708						
BCA	B 606	B 607			B 603				B 601 A				B 608			
Tourism	A 1001	D 1002		D 903	D 1011				D 1010	D 1006	D 1007					
English	A 315									A 318	A 321					
Maths (SF)	A 304									A 219	A 213					
MHRM	D 1001									D 910 B	D 910 C					
Statistics	B 604									B 602	B 601 B			B 608		
MCA	C 203									C 106	C 108 & C 208			C 204		B 605

'A' Refers to Main Block; 'B' Refers to P.G. Block; 'C' Refers to MCA Block; 'D' Refers to D.J. Block

Nirmala College at a Glance

Address	: Muvattupuzha P.O. Kerala-686-661
Affiliation from Kerala University	: 17-06-1953
Current Affiliation with Management	: Mahatma Gandhi University, Kottayam Corporate Educational Agency, Diocese of Kothamangalam
Accreditation	: Reaccredited by NAAC with 'B' grade
NIRF Ranking (2017)	: 91 st in the country
Vision of the College	: Academic excellence with integrity of character
Mission	: Integral development of personality based on Christian ideals.
Under Graduate Programmes	: 16
Post Graduate Programmes	: 14
Research Programmes	: 05
Diploma Programmes	: 02
Add. on Programmes	: 04
Research Guides	: 28
Number of Permanent Faculty	: 71
Number of Teachers with Ph.D.	: 36
Number of Female Teachers	: 38 (54%)
Number of Ad-hoc Faculty	: 68
Number of Non-Teaching Staff	: 21
Number of Ad-hoc NTS	: 31
Number of Total Students	: 2745
Number of Male Students	: 1011 (36.03%)
Number of Female Students	: 1734 (63.53%)
Land Area	: 53 acre
Total Built up area	: 237295 Sq. Ft.
Class rooms built up area	: 45600 Sq. Ft.
Built up area of Library	: 26500 Sq. Ft.
No. of books in the Library	: 72670
Total No. of class rooms	: 83
No. of Auditorium	: 04
No. of A/C Conference Halls	: 04
No. of Seminar Halls	: 05
No. of Computer Lab	: 08
No. of Smart class rooms	: 02
No. of girls Hostels	: 04
No. of gents Hostels	: 02