



# NIRMALA COLLEGE

Muvattupuzha P. O., Ernakulam Dist.,  
Kerala –686 661

(Accredited by NAAC with grade B and Affiliated to M.G. University)

## HANDBOOK & CALENDAR 2016-2017

### Telephones

Office	: 0485 283 2361
Manager	: 0485 286 2237
Principal	: 0485 283 6300
Vice Principal	: 940 047 0540
Bursar	: 0485 283 4689
Library	: 854 730 9386
Placement Cell	: 9645742019
Staff Co-operative Society	: 949 5466 311
IGNOU	: 949 637 7247
MCA Block	: 0485 283 6363
Pharmacy College	: 0485 283 6888
Little Flower Hostel	: 0485 283 2264
Jeeva Jyothi Hostel	: 944 729 2536
South Indian Bank	: 0485 283 5064
NESTT	: 0485 283 0033
Nirmala Matha Church	: 0485 283 2581

Fax: 0485 283 6300

*e-mail* : [nirmalacollege@gmail.com](mailto:nirmalacollege@gmail.com)

[www.nirmalacollege.ac.in](http://www.nirmalacollege.ac.in), [www.nirmalacollege.org](http://www.nirmalacollege.org) [www.nirmalalumni.org](http://www.nirmalalumni.org)

**PATRON**  
**Mar George Madathikandathil**  
**Bishop of Kothamangalam**

**MANAGER**  
**Rev. Msgr. (Dr) Cherian Kanjirakombil**  
**Vicar General**  
0485 2862237

**SECRETARY**  
**Rev. Dr. George Thanathuparambil**  
**9447128949**

**PRINCIPAL**  
**Dr. T.M. Joseph**  
0485 2836300, 9447851808

**VICE PRINCIPAL**  
**Prof. Jose Karikunnel**  
9400470540

**BURSAR**  
**Rev. Fr. Francis Kannadan**  
9446276764, 0485 2834689



Nirmala (the pure one) is  
an attribute of  
the Blessed Virgin Mary,  
the immaculate mother of Jesus Christ.  
The College takes its name  
from Mother Nirmala and is dedicated to her.  
It is to her intercession we attribute  
all our success.



## THE COLLEGE EMBLEM

The College emblem is a symbolic representation of what the College stands for. It consists of devices such as the heart, the star, the open book and the natural scenery viewed against the backdrop of the azure sky. The end of education is not merely acquiring knowledge but it lies in acquiring a fine-tuned, pristine heart. Knowledge without character is dangerous; head without heart is worthless.

The immaculate heart of Mary with a burning love of the infinite good, of all that is good and useful is the pattern on which the students have to model their hearts. The star represents light from heaven, the divine spark illumining the pursuit of knowledge. The open book indicates the quest for knowledge and the consequent intellectual formation. In short, education aims at developing the whole man, his intellectual, emotional and spiritual life.

The natural scenery of Kerala with lakes and mountains, hills and valleys reminds the students that before one launches out into the sea of life, he must be trained to steer clear, the violent waves and dangerous rocks. The wisdom and prudence that is so necessary for a successful voyage is to be sought from above- the Lord Himself.

Hence the motto of our College is "Fear of God is the beginning of Wisdom". The fear of God, that is love and devotion to God, is the source of all goodness and wisdom. Intelligence is perfected by wisdom and wisdom gently attracts the mind of man to a quest and a love for what is true and good. It is to this quest that the students of this institution are invited.

## **VISION**

**Academic excellence with integrity of character**

## **MISSION**

**Our mission is the integral development of personality based on Christian ideals.**

## **AIMS AND OBJECTIVES**

Though instituted primarily to satisfy the educational needs of the Christian community, its portals are ever open to all and it strives to cater to the needs of everyone, irrespective of caste and creed.

The Institution is committed to accomplish the following aims:

1. Enable students to pursue knowledge with an insatiable thirst, discipline them to harness their energy for creative purposes, make them physically and mentally fit and competent for a career and equip them to be self supportive in life.
2. Foster feelings of love, compassion and tolerance towards all and enable them to fight against all social evils. Encourage healthy interaction so that they place the common good of a larger community above their personal interests.
3. Induce patriotic fervour and an unflinching pride in the national heritage and inculcate qualities of enlightened leadership, so that they become responsible citizens and good leaders of tomorrow.
4. Encourage art, music, dramatics and other forms of creativity inherent in students, make them honour the dignity of labour and encourage service activities and extension programmes.
5. Promote healthy staff student relationship and instil in them love and respect towards their parents, elders, people of authority and everyone worthy of respect.

To sum up, the College looks forward to educate citizens who love God and serve humanity. The institution endeavours to help the youth to grow up competent, responsible and mature individuals with strength of character, moral uprightness and courage of conviction, imbued with qualities of the head and the heart.

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# I - PROFILE OF THE COLLEGE

Nirmala College, Muvattupuzha is a first grade college which has completed 63 years of glorious service to the cause of higher education. The College celebrated the golden jubilee in the academic year 2002-03 and treads on to conquer new heights in the path of academic excellence.

Towering aloft on the peak of a high hill, surrounded by luxuriant vegetation, intermingled by shady trees and distant from the clamour and confusion of the city, stands Nirmala College; the beacon light of learning and scholarship. Renowned for its picturesque landscape and tranquil serenity, the College provides a congenial atmosphere for study and research.

## THE INSTITUTION

The College is situated in Avoly Panchayat of Muvattupuzha Taluk in the district of Ernakulam. It was founded in 1953 by His Grace Most Rev. Dr. Augustine Kandathil, Arch Bishop of Ernakulam to meet the educational needs of the Eastern Districts of North Travancore, especially of the Catholic Community, at a time, when higher education was the wildest dream of the ordinary people living in the villages and the suburbs. In 1955, the College was raised to First Grade by starting B.A., B.Sc. and B.Com courses. Post Graduate courses were introduced in 1965 and Research facilities are now available in five departments.

Thus over the years, the College has grown in size and stature. The divine legacy left behind by the founders of this College and the rich heritage built up by their successors have placed us on a high pedestal in the field of education and research. Now Nirmala is one of the foremost colleges in Kerala with over 2700 students and over 160 faculty members. The College is affiliated to Mahatma Gandhi University, Kottayam and is nationally accredited by NAAC at B grade (CGPA of 2.85) in March 2013

## SALUTATION TO THE STUDENTS

*This College is established for you students. It is you who give entity to the College and render it a meaningful existence. Be part and parcel of this institution, make use of all the opportunities that come your way for improvement and strive hard to raise its image and glory.*

*Remember that the management and staff are your well wishers, your elder brothers and co-travellers in the journey towards success. Confide in them, draw from their experience and erudition, love and respect them. May the days you spend here be a memorable part of your life!*

## II- PROGRAMMES OF STUDY

### I THREE YEAR GRADUATE PROGRAMMES

Programme	Complementary Subject	Sanctioned Strength
<b>AIDED</b>		
1. B.A. Economics	Indian History & Political Science	60
2. B.A. Malayalam	Kerala Culture & Sanskrit	30
3. B.A. Hindi	Functional Hindi & Journalism	30
4. B.Sc. Mathematics	Physics & Statistics	60
5. B.Sc. Physics Model I	Mathematics & Chemistry	36
6. B.Sc. Physics Model II	Applied Electronics	24
7. B.Sc. Chemistry	Physics & Mathematics	36
8. B.Sc. Botany	Zoology & Chemistry	36
9. B.Sc. Zoology	Botany & Chemistry	32
10. B.Com. Model I	Taxation	50

<b>UNAIDED</b>		
11. B.A. English-Model II	Literature & Communication Studies	30
12. B.Com. Model III	Computer Applications in Business	30
13. B.Com. Model III	Taxation	50
14. B.Com Model III	Office Management & Secretarial Practices	50
15. B.C.A.	Bachelor of Computer Application	60
16. BTTM	Bachelor of Tourism & Travel Management	40

### II. TWO YEAR POSTGRADUATE PROGRAMMES

<b>AIDED</b>		
1. M.Sc. Chemistry		10
2. M.Sc. Statistics		15
3. M.Sc. Zoology		12
4. M.A. Economics		15
5. M.A. Malayalam		15
6. M.A. Hindi		15
7. M.A English		15
8. M.Com.		15

<b>UNAIDED</b>		
9. M.C.A.		60
10. M.C.A. (Lateral entry)		60
11. M.Com.		20

12. M.H.R.M. (Master of Human Resource Management)	20
13. M.T.T.M. (Master of Tourism & Travel Management)	12
14. M.Sc. Mathematics	15

### III DOCTORAL PROGRAMMES

1. Chemistry
2. Commerce
3. Malayalam
4. Hindi
5. Statistics

### IV CAREER ORIENTED ADD-ON PROGRAMMES

- |  |                            |
|--|----------------------------|
| 1. Rural Eco Management  | (UGC, New Delhi)           |
| 2. Diploma in Computer Applications                            | (C.C.E.K. Govt. of Kerala) |
| 3. Additional Skill acquisition Programme                      | (Govt. of Kerala)          |
| 4. Advanced Diploma in Logistics and Retail Management (ADLRM) | (C.C.E.K. Govt. of Kerala) |
| 5. Diploma in Graphic Design & Animation                       | (Govt. of Kerala)          |

### V OPEN COURSES OFFERED FOR THE V SEMESTER

<i>Department</i>	<i>Name of the Course offered</i>
1. English	English for Careers
2. Hindi	Film Studies
3. Malayalam	പരിസ്ഥിതിയും സാഹിത്യവും
4. Mathematics	Applicable Mathematics
5. Physics	Energy and Environmental Studies Amateure Astronomy
6. Chemistry	Chemistry in Everyday Life
7. Botany	Agribased Micro Enterprises
8. Zoology	Man, Nature and Sustainable Development
9. Economics	Foundations of Environmental Economics
10. Commerce	Fundamentals of Accounting
11. Comp. Science	Internet, Web Designing & Cyber Laws
12. Physical Edn.	Physical Health and Life Skills Education
13. Tourism	Front Office Management

### III- FACETS OF HISTORY

- 01-11-1949** : Application for the College submitted by Archbishop Augustine Kandathil to the University of Travancore
- 26-12-1951** : Fr. Joseph Menacherry laid the Foundation stone.
- 17-06-1953** : Obtained University order sanctioning Intermediate course in 3 groups
- 29-06-1953** : The College with 387 students and 20 teachers was inaugurated by Msgr. Mathew Pothanamuzhi, Manager.
- 01-12-1953** : Bishop Joseph Parekattil took charge as Manager.
- 01-06-1955** : Women students were also admitted.
- 23-06-1955** : Sanction obtained for B.A. Economics, B.Sc. Maths and B.Com.
- 10-01-1956** : Archbishop Augustine Kandathil, Founder Patron, expired and Bishop Joseph Parekattil took over as Patron.
- 01-06-1956** : One year Pre-University and 3 year Degree Courses were introduced.
- 10-01-1957** : Diocese of Kothamangalam was inaugurated. Bishop Mathew Pothanamuzhi became Patron of the College.
- 03-06-1957** : Msgr. T. K. Nambiaparambil took over as Manager. B.Sc. Physics, Chemistry and Botany were started.
- 03-02-1958** : Union Minister Mr. V.K.Krishna Menon presided over the College Day Celebrations.
- 15-06-1958** : Little Flower Hostel for women was opened.
- 30-11-1959** : The College Stadium got ready for use.
- 18-11-1961** : Celebration of the Sacredotal Silver Jubilee of Msgr.Thomas Nedumkallel,Principal, who was honoured by the Holy See with the title of Papal Chamberlain.The Nedumkallel Football Trophy was started as Jubilee memorial.
- 1-06-1964** : Two year Pre-degree course replaced the one year pre-university Course. Msgr. Mathew Vellankal took over as Manager.
- 01-07-1965** : Affiliation received for post graduate courses in Economics (M.A) and Commerce (M.Com).
- 07-01-1966** : Inauguration of College Auditorium by Prof. Samuel Mathai, Vice Chancellor.
- 05-06-1966** : Introduction of 3 year reorganized Degree course.
- 05-07-1967** : Affiliation for M.Sc. Chemistry.
- 31-05-1970** : Msgr. Thomas Nedumkallel Principal and the main architect of the College retired.
- 01-06-1970** : Fr. Mathew Palamattom took over as Principal.
- 01-06-1971** : The P.D.C. III Group was bifurcated into Commerce Group and Economics Group.
- 26-06-1972** : Fee rates in Govt. and private colleges unified.

- 19-09-1972** : Agreement between Management and Government regarding fee collection, admission of students, selection of staff and "Direct Payment"
- 20-03-1973** : Campus roads tarred.
- 24-04-1977** : Bishop Mathew Pothanamuzhi, Patron owed its existence, retired, and Bishop George Punnakottil took over.
- 01-06-1977** : Msgr. Cherian Veranany became Manager.
- 01-08-1977** : Fr. John Vallamattam took charge as Principal in place of Msgr. Mathew Palamattam who was on leave.
- 26-01-1978** : Inauguration of Jeevajothee
- 06-03-1978** : Dr. V.K. Sukumaran Nair, Vice Chancellor inaugurated the Silver Jubilee of the College.
- 27-11-1978** : Governor Smt. Jyothee Venkatachellem inaugurated the jubilee exhibition.
- 28-11-1978** : His Em. Joseph Cardinal Parekattil blessed the corner stone for the Jubilee Memorial Postgraduate block.
- 02-12-1978** : Inter-religious meeting.
- 18-06-1979** : Msgr. Mathew Palamattam, handed over the Principalship to Fr. John Vallamattam.
- 01-08-1979** : Shift system for Pre-Degree Course was introduced.
- 01-09-1979** : Rev. Dr. Mathew Thottiyil took charge as Principal in the leave vacancy of Fr. John Vallamattam.
- 01-08-1980** : Affiliation for B.A. Malayalam and B.A. Hindi.
- 06-02-1982** : Bishop Mathew Pothanamuzhi expired.
- 23-12-1982** : Affiliation for B. Sc. Zoology.
- 06-03-1983** : Principal Fr. John Vallamattam resumed charge as the Principal.
- 06-05-1983** : Msgr. George Edathotty became Manager.
- 02-10-1983** : Mahatma Gandhi University Kottayam was established, incorporating 67 Colleges including Nirmala.
- 20-12-1984** : M.Sc. Statistics started.
- 07-07-1986** : Nirmala Volley Ball Trophy started.
- 31-03-1987** : Rev. Dr. John Vallamattam retired.
- 01-04-1987** : Prof. T.J. Francis Xavier took charge as Principal.
- 14-04-1988** : Prof. T.J. Francis Xavier retired
- 15-04-1988** : Prof. George James K took charge as Principal.
- 01-06-1989** : Shift system ended. Nirmala College was recognized as a research centre for Ph. D. in Chemistry.
- 16-03-1993** : Msgr. Thomas Nedumkallel Memorial Lectures was instituted by Bishop Mar George Punnakottil. Prof. Sukumar Azhikode and Prof. K. M. Tharakan delivered the lectures
- 31-03-1993** : Principal Prof. George James K. retired.
- 01-04-1993** : Prof P.K. Joseph took charge as Principal.

- 11-06-1993** : Affiliation for M. A. Malayalam.
- 15-05-1994** : Msgr. Thomas Malekudy took charge as Manager.
- 15-07-1995** : Nirmala Computer Academy started functioning
- 30-04-1996** : Principal Prof. P.K. Joseph retired
- 01-05-1996** : Prof. M.C. Joseph took charge as Principal.
- 08-09-1997** : The foundation stone of Nirmala Matha Church was laid
- 31-05-1998** : Principal Prof. M.C. Joseph retired
- 01-06-1998** : Rev. Dr. Thomas Periappuram took charge as Principal.
- 07-12-1998** : Affiliation for B. Sc. Physics Electronic Equipment Maintenance course.
- 25-10-1999** : The National Assessment and Accreditation Council NAAC Peer Team paid visit to the college
- 01-09-1999** : Inauguration of U.G.C sponsored B.Com Computer application course
- 20-12-1999** : M.A. Hindi Course was inaugurated.
- 01-01-2000** : Nirmala College was recognized as a Research Centre for Ph.D. in Commerce.
- 22-01-2000** : The college is accredited for a period of five years with Three Stars by NAAC
- 01-06-2000** : De-linking of the Pre-Degree Course completed.
- 10-11-2000** : Rev.Dr. Mathew Thottiyil Endowment Lecture was instituted.
- 17-11-2000** : Research Centre for Commerce was opened
- 28-12-2000** : Nirmala Matha Church in the College campus was blessed
- 09-01-2001** : George Paul Foundation was inaugurated
- 08-01-2001** : Nirmala College was recognized as a Research Centre for Ph.D. in Malayalam.
- 27-03-2001** : Affiliation for M.Sc. Zoology.
- 01-08-2001** : UGC sponsored B.A. Communicative English was started.
- 16-08-2001** : Inauguration of M.Sc. Zoology Course.
- 09-09-2001** : Nirmala College Society was formed to start professional courses with the approval of AICTE.
- 17-01-2002** : Inauguration of Golden Jubilee Celebrations and blessing of the corner stone for Jubilee Memorial Library cum research block by Bishop George Punnakottil.
- 15-03-2002** : Malayalam research centre was opened by Vice Chancellor Dr. Cyriac Thomas.
- 31-03-2002** : Rev. Dr. Thomas Periyapuram retired
- 01-04-2002** : Rev. Dr. George Thanathuparambil took over as Principal.
- 27-05-2002** : AICTE approval to commence MCA course
- 06-11-2002** : The foundation stone for the Golden Jubilee Memorial Library cum Research Block was laid .
- 18-11-2002** : Inauguration of MCA course

- 02-01-2003** : His Excellency Sri. Sikander Bakht, Governor of Kerala, inaugurated the Golden Jubilee Celebrations and the 10 day National Science and technology Exhibition (ORBIT 2003 and TIDES 2003).
- 19-03-2003** : Mega Alumni Day: Sri. M. T. Vasudevan Nair inaugurated the reunion of Nirmalites. The first batch students (Jubilee Batch), the first rank holders and the prominent alumni were honoured. Golden Jubilee Gold Medal sponsored by Rev. Dr. C. A. Abraham was instituted.
- 23-01-2003** : Grand Finale of the Golden Jubilee,
- Inauguration by Sri. A.K. Antony, Hon'ble Chief Minister of Kerala.
  - Releasing of the special cover of the golden jubilee by Sri. Nalakat Sooky, Hon'ble Minister for education
  - Releasing of the first copy of 'Science and Society', a multi disciplinary biannual Journal by Sri. K.M. Mani, Hon'ble Minister for Revenue
  - Inauguration of the Nirmala Academic and Research Publications (NARP), the publication division of the College
  - Opening of Consultancy Services Division (Edison Circle) by Sri. K. Francis George M.P.
- 30-11-2003** : The NSS unit of the College organised a Mega Free Eye Testing and Cataract Surgery Camp in collaboration with the Arvind Eye Hospital, Coimbatore.
- 08-12-2003** : The new Cafeteria was blessed and opened
- 08-01-2004** : A Science Fair, Art Expo and Cultural Fest (Spectrum 2004) were organised (3 Days)
- 08-03-2004** : The Golden Jubilee Souvenir was released by Hon'ble Justice V.R. Krishna Iyer
- 19-03-2004** : The foundation stone for the new building for the Dept. of Pharmaceutical Science was blessed and laid
- 10-05-2004** : Mar George Punnakkottil laid the foundation stone for the new block of the Ladies Hostel.
- 01-06-2004** : Media centre with broadband internet connection, high resolution scanner, digital camera and other facilities was opened.
- 02-08-2004** : The NSS Unit of the College was recognised as one among the Best Five Colleges of the M. G. University.
- 11-10-2004** : B.Pharm Course was inaugurated by His Excellency, Mar George Punnakkottil.
- 07-01-2005** : Dr. M. V. Paily, Former Vice Chancellor, Cochin University of Science & Technology inaugurated the two-day Science Fair, Cultural Fest (Meteor 05) and IT Fest (Cameo 05).
- 03-06-2005** : Dept. of Hindi was recognized as Research Centre for Ph.D

- 30-11-2005** : The formation display of the NCC bandset was flagged off by Mr. Baby Mathew, Managing Director Jeevan T.V. The first issue of the NCC Newsletter was released.
- 30.01-2006** : Talent day was celebrated. Rt. Rev. Dr. George Punnakottil, Chief Guest of the day awarded gold medals to eight rank holders in the university examinations held in March/April 2005.
- 01.02-2006** : Network Resource Centre and Digital Library started functioning in the Golden Jubilee Memorial Library cum Research Centre.
- 03-02-2006** : The annual Science, Art and IT exhibition (Sparks 2006) was inaugurated by Prof. N. Unnikrishnan Nair, Former Vice Chancellor Cochin University of Science and Technology.
- 12-07-2006** : An extension block of Little Flower Ladies Hostel constructed with UGC assistance was blessed by Rt. Rev. Dr. George Punnakottil.
- 24-01-2007** : 3 day long National Seminar and Annual Exhibition - 'ISOTECH 2007' - was organised in collaboration with NAARRI and BRIT, Mumbai.
- 22-02-2007** : Golden Jubilee Memorial Library and Research Centre was blessed by Rt. Rev. Dr. George Punnakottil. The Utility Block was also blessed. The first issue of 'Campus Light' - a spiritual magazine by the Xavier Board Unit of the College was released.
- 27-02-2007** : Football Court was extended into a full size court with 110x70 metres. Basket ball court was remodelled as per international standards. The Handball court and Tennis Court were completed.
- 26-03-2007** : NAAC Peer team visit - College re-accredited with B++ Grade
- 25-05-2007** : Rev. Dr. T.M. George was selected for Dr. Sam Higginbottom National Award for the Best Principal instituted by AIACHE, New Delhi.
- 04-06-2007** : College won "The Best College Award" instituted by Xavier Board of Higher Education, Kerala North Region for the year 2006-07 in recognition of the excellence in curricular and extra curricular activities with special emphasis on values in the campus.
- 19-06-2008** : Golden Jubilee of Little Flower Ladies Hostel was celebrated.
- 25-06-2008** : 'Magnum 2008' - Annual Science, Technology and Arts Exhibition was conducted.
- 01-02-2008** : Lt. Dr. V.C. James, ANO, NCC unit was recognised as International Judge and Range Official by International Shooting Sports Federation, Germany.
- 31-03-2008** : Rev. Dr. T. M. George, Principal retired.
- 01-04-2008** : Prof. P.C. James took charge as Principal.
- 22-02-2009** : Annual exhibition, 'Glitter 2009'
- 24-02-2009** : The silver jubilee celebrations of Dept. of Statistics was inaugurated by Prof. N. Unnikrishnan Nair, Former V.C., CUSAT, Cochin.
- 02-04-2009** : Nirmala College was recognised as a Research Centre for Ph.D. in Statistics.

- 29-06-2009** : Commencement of I DC classes with Choice Based Credit Semester System (CBCSS) and Grading pattern.
- 05-02-2010** : Annual science and art exhibitionm 'Scilore 2010'was inaugurated by Prof. Rajan Gurukkal, V.C., M.G. University
- 31-03-2010** : Prof. P.C. James, Principal retired.
- 01-04-2010** : Prof. N. Joy took charge as Principal.
- 25-06-2010** : Sports Authority of India (SAI) Extension Centre for Football started functioning.
- 11-01-2011** : Padmabhushan Dr. P. K. Iyengar, former Chairman, Atomic Energy Commission inaugurated INSPIRE Internship motivation program of the DST.
- 16-08-2011** : The newly built MCA block was blessed by Rt. Rev. Dr. George Punnakottil,Patron.
- 25-07-2012** : Affiliation for Unaided Courses- M.Com(Finance), M.H.R.M., M.T.A., B.Com. (Taxation) and B.Com (OM &SP)
- 18-01-2013** : NAAC Peer Team Visit for Re-accreditation of the College
- 09-02-2013** : Patron Mar George Punnakottil retired and Mar George Madathikandathil took charge as the Parton.
- 24-03-2013** : College Re-accredited with B Grade (CGPA of 2.85)
- 31-03-2013** : Prof. N.Joy, Principal retired
- 01-04-2013** : Rev. Dr. Vincent Joseph took charge as Principal
- 05-10-2013** : Affiliation for Aided course - MA English
- 07-11-2013** : The foundation stone for the new building was blessed and laid
- 19-12-2013** : All India Inter University Football Championship
- 21-07-2014** : Affiliation for M.Sc. Mathematics, MCA (Lateral entry) & BTS.
- 11-10-2015** : Multipurpose Synthetic Court Opened
- 16-21-12-16**: Hosted the 42nd Jawaharlal Nehru National Science, Mathematics and Environment Exhibition 2015
- 22-01-2016** : Nirmala Civil Service Academy Started
- 16-05-2016** : Diamond Jubilee Block blessed
- 31-05-2016** : Rev. Dr.Vincent Joseph, Principal transferred to Newman College.
- 01-06-2016** : Dr. T.M. Joseph took charge as Principal
- 27-07-2016** : Foundation Day Lecture instituted and delivered by Prof. (Dr) N.R. Madhava Menon
- 11-11-2016** : Dr. APJ Abdul Kalam Memorial Lecture instituted and delivered and by Dr. B. Ashok IAS
- 15-19-2016** : Heritage Exhibition 'Paithrukam' organised to mark Diamond Jubilee of Kerala
- 18-11-2016** : Mother Theresa Memorial Lecture instituted and delivered by Bishop Joshua Mar Ignathios

## IV- SUCCESSION LIST

### PATRONS

Mar Augustine Kandathil	1953-1956
Mar Joseph Parekattil	1956-1957
Mar Mathew Pothanamuzhy	1957-1977
Mar George Punnakottil	1977-2013
<b>Mar George Madathikandathil</b>	2013-

### MANAGERS

Rt. Rev. Msgr. Mathew Pothanamuzhi	1953-1954
His Excellency Mar Joseph Parekattil	1954-1957
Rt. Rev. Msgr. T.K. Nambiaparambil	1957-1964
Rt. Rev. Msgr. Mathew Vellankal	1964-1977
Rt. Rev. Msgr. Cherian Veranani	1977-1983
Rt. Rev. Msgr. Dr. George Edathotty	1983-1994
Rt. Rev. Msgr. Thomas Malekudy	1994-2012
Rt. Rev. Msgr. Dr. Francis Alappatt	2012-2015
<b>Rt. Rev. Msgr. Dr. George Oliapuram</b>	2015-

### SECRETARIES TO THE GOVERNING BODY

Rev. Dr. John Vallamattam	-1979
Rev. Fr. Joseph Nambiaparambil	1979-1981
Rev. Fr. George Kunnamkott	1981-1987
Rev. Dr. John Vallamattam	1987-1997
Rev. Fr. Joseph Puthenkulam	1997-2005
Rev. Fr. Kuriakose Kodakallil	2005-2015
<b>Rev. Dr. George Thanathuparambil</b>	2015-

### PRINCIPALS

Very Rev. Msgr. Thomas Nedumkallel M.A., F.R.A.S.	29.06.1953-31.05.1970
Very Rev. Msgr. Mathew Palamattam M.A.	01.06.1970-31.07.1977
Rev. Dr. John Vallamattam M.A., Ph.D.	01.08.1977-31.08.1980
Rev. Dr. Mathew Thottiyil M.Sc., Ph.D.	01.09.1980-05.02.1983
Rev. Dr. John Vallamattam M.A., Ph.D.	06.02.1983-31.03.1987
Prof. T. J. Francis Xavier M.Com.	01.04.1987-14.04.1988
Prof. George James B.A.(Hons.)	15.04.1988-31.03.1993
Prof. P. K. Joseph M.Sc.	01.04.1993-30.04.1996

Prof. M. C. Joseph M.Sc.	01.05.1996-31.05.1998
Rev. Dr. Thomas Periappuram M.A.(Phil. & Mal.), Ph.D.	01.06.1998-31.03.2002
Rev. Dr. T. M. George M.A., M. Phil., Ph.D.	01.04.2002-31.03.2008
Prof. P. C. James M.A., M.Phil.	01.04.2008-31.03.2010
Prof. N. Joy M.Com.	01.04.2010-31.03.2013
Rev.Dr. Vincent Joseph M.A., B.Ed., Ph.D	01.04.2013- 31-05-2016
<b>Dr.T.M.Joseph M.A.,M.Phil., Ph.D</b>	01-06-2016-

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Rev. Dr. Thomas Muthedan	1955-1960
Msgr. Mathew Palamattam	1960-1967
Rev. Dr. Mathew Thottiyil	1967-1979
Prof. Francis Xavier	1979-1987
Prof. George James	1987-1988
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Prof M.C.Joseph	1993-1996
Prof. C.J. Thomas	1996-2001
Prof. George Varghese	2001-2008
Rev. Fr Vincent Joseph Nedungattu	2008-2013
<b>Prof Jose Karikunnel</b>	2013-

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Msgr. Thomas Nedumkallel	1953-1965
Rev. Dr. Mathew Thottiyil	1965-1975
Rev.Fr.George Chathamkottu	1975-1977
Rev. Fr. PaulTharaniyil	1977-1978
Rev. Fr.Kuriakose Kachiramattam	1978-1979
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Rev. Fr. Thomas Peechattu	1981-1982
Rev. Fr. Paul Nedumpuram	1982- 1984
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Rev. Fr Vincent Joseph Nedungattu	1996-2003
Rev. Fr Nicholas Moolassery	2003-2009
Rev. Fr John Mundackal	2009-2012
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Dr. Amstrong Sebastian	(Joint Coordinator)
Sri. Saji Joseph	(Joint Coordinator)
Dr. Gigi K Joseph	(Joint Coordinator)
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# VI- FACULTY

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2. Dr. Armstrong Sebastian M.A. (Eng, Pol.Sc).M.Phil. Ph.D.....9744888836, 04802 730446

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4. Ms. Ajomy Maria Joseph M.A. (Eng. Pol.), M.Phil, NET. ....9544659047  
5. Ms. Bindu Joseph M.A, B.Ed, NET .....9497320019

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7. Mr. Manu C. Skaria M.A., M.Phil. ....9884857027  
8. Ms. Anitha M.U. M.A, B.Ed.....9400691282  
9. Ms. Aswathy Krishna M.A. ....9645469286

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12. Mr. Arun Geo Augustine M.A.....9744032072  
13. Ms. Elizabeth Paul M.A., B.Ed.....9847625391  
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- 9 Mr. Aneesh Shanker P.S. M.A., M.Phil.,B.Ed., SET .....9744471589

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6. Dr. Annie Thomas M.A., M.Phil., B.Ed., Ph.D .....9495061789
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9. Fr. Jestin K.Kuriakose M.A., M.Phil., NET.....9446276764

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3. Mr. Saji Joseph M.Sc. B.Ed. ....9447302680,0485 2261885

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3. Ms. Soba M.G. M.Sc., B.Ed, M.Phil. ....9400778343
4. Dr. Thomas Varghese M.Sc., M.Phil. B.Ed., Ph.D .....9447046922, 0471 2557020

### ASSISTANT PROFESSOR

5. Mr. Tittu Thomas M.Sc., NET .....8281129140

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7. Ms. Merin P. James M.Sc. ....9745709953
8. Ms. Hitha H. M.Sc. (F.I.P. Substitute).....9048587804
- 9 Mr. Frenson P. Jose M.Sc. ....9947335898
- 10 Ms. Jain John M.Sc. ....8281127805

## DEPARTMENT OF CHEMISTRY

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2. Mr. Jose Karikunnel M.Sc., M.Phil. NET .....9400470540,0485 2850540
3. Mr. Philip Augustine M.Sc .....9495560160
4. Ms. Mercyamma Jacob M.Sc., B.Ed..... 9446905406,0485 2850540
5. Mr. Biju Peter M.Sc, NET .....9495128773

### ASSISTANT PROFESSORS

6. Sr. Emy Tomy M.Sc, NET .....0485 2833630, 2832540
7. Dr. Jyothish Kuthanapillil M.Sc., Ph.D .....8943021832
8. Mr. Mathews K. Manayani M.Sc., NET .....9995756627
9. Ms. Anns Maria Thomas M.Sc., NET .....9544816301

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### ASSISTANT PROFESSORS

2. Ms. Jaiby Cyriac M.Sc., B.Ed., NET .....9946280023
3. Dr. N Shibin Mohanan M.Sc., Ph.D., NET .....9496633162, 808978802

### GUEST LECTURER ON CONTRACT

4. Sr.Lincy Joseph M.Sc. ....8281761388

## DEPARTMENT OF ZOOLOGY

### ASSOCIATE PROFESSORS

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2. Ms. Dilmol Varghese M.Sc., M.Phil .....9447872764,0485 2261613

### **ASSISTANT PROFESSORS**

3. Ms. Jisha Jacob	M.Sc., B.Ed., NET .....	9446373858,04862273858
4. Dr. Gigi K. Joseph	M.Sc., Ph.D. ....	9447432891
5. Dr. Ani Kurian	M.Sc., Ph.D. ....	9388419500
6. Ms. Ambily Elizabeth George	M.Sc, B.Ed, NET .....	9744763434
7. Dr. Vinod K.V.	M.Sc., Ph.D.....	9495015774

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8. Ms. Jisha M.A.	M.Sc. ....	9547541609
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## **DEPARTMENT OF ECONOMICS**

### **ASSOCIATE PROFESSOR**

1. Dr. J. Georgi Neernal	M.A.,NET,M.Sc.(Psy.)Ph.D. (HoD) .....	9446608921,04862200962
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### **ASSISTANT PROFESSORS**

2. Ms. Meera R.	M.A., NET. (on FIP).....	9446547534,04852832562
3. Ms. Ligi George	M.A.NET .....	9846429734
4. Mr. Shaimon Joseph	M.A., B.Ed, NET .....	9847949448
5. Ms. Alphonsa K. Joy	M.A, NET. ....	9447524688,04862278576
6. Ms. Deepa Abraham	M.A.B.Ed. NET.....	9747578489

### **GUEST LECTURERS ON CONTRACT**

7. Ms. Mittumol Babu	M.A, NET (Guest Lect) .....	9995010855
8. Ms. Divya K.R.	(FIP Substitute).....	9544765427

## **DEPARTMENT OF POLITICAL SCIENCE**

### **ASSOCIATE PROFESSOR**

1. Dr. T.M. Joseph	M.A.,M.Phil., Ph.D (Principal) .....	9447851808
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### **GUEST LECTURER ON CONTRACT**

2. Ms. Anitha Issac	M.A. ....	9496850021
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## **DEPARTMENT OF HISTORY**

### **GUEST LECTURER ON CONTRACT**

1. Ms. Liya Mary George	M.A. B.Ed, .....	9947762882
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2. Dr. Johnson Varghese	M.Com., B.Ed., M.Phil., Ph.D (HoD) .....	9447526025
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4. Mr. Emmanuel A.J	M.Com,NET .....	9446666383
5. Dr. Raju V.P.	M.Com,A.C.M.A., NET, Ph.D .....	9496338031

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6. Ms. Anu Jossy Joy	M.Com., M.Phil., NET (on F.I.P).....	9495216382
7. Dr. Suby Baby	M.Com.,M.B.A., Ph.D. ....	9744076219
8. Sr. Jinto John	M.Com., B.Ed., NET.....	9496043980
9. Mr. Aby Thomas	M.Com.,B.Ed., NET .....	9567351984

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6. Ms. Anu J. Marattil	M.Sc. ....	9947950539, 0486 2289902
7. Ms. Siji P. Joy	M.C.A. ....	9495427742, 04852876005
8. Ms. Smitha M.	M.C.A. ....	9447481971, 0485 2830111
9. Ms. Deepa Liza Alex	M.C.A. ....	9447409814
10. Ms. Deepthi Thomas	M.C.A. ....	9496228052
11. Mr. Biju Peter	M.C.A., 'A' Level ( <i>System Administrator</i> ) .....	0485 2272557
12. Mr. Jiji Mathew	M.C.A., M.Phil., PGDCA ( <i>System Programmer</i> ) .....	94956 88554

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18. Ms. Delitia M. George	M.Tech. ....	9539722082
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20. Ms. Christy Mathews	MCA .....	9142040229

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3. Ms. Anjali R.	MTA .....	9400394068
4. Mr. Jobin Russel	MTA .....	9446571642
5. Mr. Dinu Dennis	MTA .....	8281995200

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2. Mr. Abin Wilson	M.P.Ed., M.Phil., NET .....	9446032241

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2. Prof. Jose Karikunnel	Vice Principal .....	9400470540
3. Fr. Francis Kannadan	Bursar .....	94462676764, 0485 2834689

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2. Ms. Lovely Varghese	Head Accountant .....	9387413604

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3. Ms. Shylet Peter	.....	9495843284

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5. Ms. Chinchu Shiju	(IQAC Office) .....	9544461845
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7. Mr. Jobin Jose	(IQAC Office) .....	9947721351

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2. Ms. Nisha Thomas	B.Com., M.LiSc. ( <i>Librarian</i> ).....	9633558342
3. Mr. Tomy James	(Accountant).....	9744989472
4. Mr. Shaji Jacob	(LGS).....	9847409280
5. Ms. Minimol George	(LGS).....	9745766324

## SUPPORTING STAFF (ADHOC)

1. Mr. George V.J	(Library).....	0485 2833730, 9048621378
2. Mr. Joby Xavier	(Mechanic).....	9447606812
3. Mr. Domini N.M.	(LabAssistant.) .....	9446974630, 0485 2256247
4. Mr. NijoVarghese	(Office Assistant).....	9946113331
5. Mr. Jijo Jolly	(Office Assistant).....	9947088158
6. Ms. Sunitha Jacob	(Office Assistant).....	9496460398
7. Mr.Dayaz Mathew	(Office Assistant).....	8281817401
8. Mr.Johnson Jordy	(Office Assistant).....	8301088192
9. Mr. Manu N.P.	(Office Assistant).....	9496577244
10. Ms. Bindu Wilson	(LGS).....	9847465301
11. Ms. Lucy Mathew	(Kiosk) .....	9526904364
12. Ms. Syamala Omanakuttan	(LGS).....	8606045420
13. Ms. Smitha Aji	(LGS).....	9048738493
14. Ms. Sujatha Sivankutty	(LGS).....	7560975344
15. Ms. Sheela Madhu	(LGS) .....	9745426601
16. Ms. Molly	(LGS) .....	9961095452
17. Ms. Amrutha	(LGS).....	8943076933
18. Mr. Babu P.D	(LGS) (Gardener) .....	8086854375
19. Ms. Jancy K.P	(LGS) (Gardener) .....	9567300454
20. Mr. Antony M.A.	(Security Staff) .....	9961683230

## LIBRARY WARDEN

1. Fr. Francis Micheal .....9447900957

## HOSTEL WARDENS

1. Little Flower Hostel Rev. Sr. Jinto John S. H.....0485 2832264  
2. St. Joseph's Home Rev. Sr. Philomina S.H....., 0485 2834832  
3. Alphonsa Hostel Rev. Sr. Angelic S.H.....0485 2832635  
4. Sports Hostel Dr. Santhosh J.....9447370103  
5. Jeeva Jyothy Gents Hostel Rev. Fr. Jose Mailadiath .....9447292536

## IGNOU STUDY CENTRE (CODE:14127)- 9496377247

1. Dr. Sreeja G.R. (Co-ordinator) .....9746101095  
2. Dr. Suja C. (Joint. Co. ordinator) .....9388484632

## NIRMALA CENTRE FOR EDUCATIONAL, SPIRITUAL AND THEOLOGICAL TRAINING (NESTT) 0485 2830033

1. Rev. Dr. George Karakunnel (Director) .....9895587450  
2. Rev. Fr. Sebastian Kanimattam (Asst. Director) .....9747975511

## NIRMALA CIVIL SERVICE ACADEMY

1. Dr. Vinod K.V. (Honorary Director) .....9895587450  
2. Mr. Nibin Jose .....9744767608  
3. Mr. Sebastian George .....9846774850

## CAREER GUIDANCE & PLACEMENT CELL-9645142019

1. Mr. Emmanuel A.J M.Com., NET (Co-Ordinator). .....9446666383  
2. Ms. Tintu George MCA (Officer in-charge) .....9446181422



## VII- MENTORS

Each class is entrusted to the care of one teacher. The class teacher is the local guardian. Students are advised to seek his/her help in all their needs.

### English

- I CE - Ms.Elizabeth Paul
- II CE - Mr. Arun Geo Augustine
- III CE - Ms. Sruthy mol Baby
- IV EL - Ms. Ajomy Maria Joseph
- V EL - Dr. Jerome K. Jose

### Malayalam

- I L - Ms. Seema Joseph
- II L - Dr. Lissy Joseph
- III L - Fr. Francis Michael
- IV L - Dr. Beenamma Mathew
- V L - Dr. Sr. Biji M.P.

### Hindi

- I H - Dr. Neerada Maria kurian
- II H - Julia Emmanuel
- III H - Ms. Shiny Mathew
- IV H - Dr. Suja C.
- V H - Dr. Sumonmol Varghese

### Mathematics

- I M - Mr. Saji Joseph
- II M - Mr. Soni Sebastian T.
- III M - Ms. Nirmala George
- IV M - Ms Apsara Francis
- V M - Mr. Baby Joseph

### Statistics

- IV S - Ms. Jessie John
- V S - Ms. Sophy Thomas

### Physics

- I P - Ms. Merin P. James
- II P - Ms. Susan Varghese
- III P - Ms. Soba M.G.
- I PV - Ms. Hiitha H.
- II PV - Mr.Tittu Thomas
- III PV - Dr. Thomas Varghese

### Chemistry

- I C - Dr.Jyothish Kuthanappillil
- II C - Sr. Emy Tomy
- III C - Mr.Biju Peter
- IV C - Ms. Mercyamma Jacob
- V C - Mr. Philip Augustine

### Botany

- I B - Sr. Lincy joseph
- II B - Ms. Jaiby cyriac
- III B - Dr. N. Shibin Mahanan

### Zoology

- I Z - Dr. Gigi K. Joseph

- II Z - Ms. Ambily Elizabeth George
- III Z - Dr. Vinod K.V.
- IV Z - Ms. Jisha Jacob
- V Z - Dr. Ani Kurian

### Economics

- I E - Mr. Shaimon Joseph
- II E - Ms. Alphonsa K. Joy
- III E - Mr. J. Georgi Neernal
- IV E - Ms. Deepa Abraham
- V E - Ms. Liji George

### Commerce

- I K - Sr. Jinto John
- II K - Dr. Suby Baby
- III K - Dr. V.P. Raju
- IV K - Mr. Aby Thomas
- V K - Mr. Emmanuel A.J.
- I KC - Ms. Ann Maria George
- II KC - Ms. Rakhy Rajan
- III KC - Ms. Soumya T.K
- I KX - Ms. Shinumul P. Manuel
- II KX - Ms. Swathychithra K.S.
- III KX - Ms. Neenu Jose
- I KM - Mr. Sijo Mathew
- II KM - Ms. Lissy Paul
- III KM - Ms. Priya K. Dev
- IV KS - Ms. Neethu P.N.
- VKS - Ms. Abitha MT

### Computer Science

- I BCA - Ms.Divya Rajan
- II BCA - Ms. Preethy George
- III BCA - Ms. Anet Thomas
- I MCA - Ms. Smitha M.  
Ms. Sherry O. Panicker
- II MCA - Mr. Raison J. Mathew
- III MCA - Ms. Smitha Anu Thomas (1- Sem)  
Ms.Deepa Liza Alex (II- Sem)
- I MCA (L)- Ms.Siji P.Joy

### Tourism Studies

- I BTTM - Ms. Anjali P.R.
- II BTTM - Ms. Diya Mathews
- III BTTM -Ms. Ancy John
- I MTTM - Mr. Jobin Russel
- II MTTM - Ms. Dinu Dennis

### Management Studies

- I MHRM- Ms. Chinchu Louis
- II MHRM- Ms. Jaimol J. Moozhiyankal

## VIII- TEAM MATES

### I. CURRICULAR ASPECTS

1. Co-ordinator, CBCSS : Dr. Mathachan Pathiyil
2. Time Table : Ms. Leena Mathew & Ms. Dilmol Varghese
3. Value Education : Fr. Francis Michael & Neena Thomas
4. Academic Facilitator : Mr. Philip Augustine
5. College Calendar : Dr. N. Shibin Mohanan
6. Open Courses : Mr. Philip Augustiane  
& Ms. Anns Maria Thomas
7. Brochure & Prospectus : Dr. N. Shibin Mohanan
8. Website : Dr. T.M. Jacob, Dr. N. Shibin Mohanan  
& Ms. Tintu George
9. Nirmala Stars : Dr. Suby Baby & Dr. Vinod K.V.
10. Syllabus Updating : Ms. Dilmol Varghese
  
11. Co.ordinator for Academic Seminars & Lectures : Dr. Sumanmol Varghese
12. Add on Course on Rural Eco Management : Sr. Dr. Tessy Joseph
13. Add on Course on Computer Applications (DCA) : Mr. Jose Karikunnel
14. Additional Skill Acquisition Programme (ASAP) : Mr. Shaimon Joseph
15. Scholar Support Programme (SSP) : Ms. Ambily Elizabeth George
16. Walk with the Scholar (WWS) : Dr. Vinod K.V.
17. Remedial Teaching : Ms. Ambily Elizabeth George
18. Coaching Classes for Entry in Service : Mr. A.J Emmanuel & Mr. Saji Joseph
19. UGC-NET Coaching : Mr. Aby Thomas & Ms. Alphonsa K. Joy
20. Civil Service Coaching : Dr. Vinod K.V.
21. Mentoring System : Mr. Soni Sebastian T.
22. Newsletter : Dr. Jerome K. Jose & Mr. Manu C. Scaria
23. Advanced Diploma in Logistics and Retail Management : Mr. Jose Karikunnel
24. Diploma in Graphic Design & Animation : Mr. Shaimon Joseph
25. MOOC Courses : Dr. Suby Baby

### II. TEACHING, LEARNING & EVALUATION

1. Superintendent of Examinations : Mr. Jose Karikunnel

- |   |   |  |
|---|---|--|
| 2. Senior Asst. of Examinations                     | : | Mr.Saji Joseph   |
| 3. Co-ordinator of Internal Assessment Examinations | : | Dr. Mathachan Pathiyil, Mr. Biju Peter & Mr. Abin Wilson |
| 4. Result Analysis                                  | : | Dr.V. Seethalakshmy & Ms.Jessy John                      |
| 5. Online Registration for Examination              | : | Mr. Tittu Thomas & Ms. Jasmine Mary P.J.                 |
| 6. Online Teacher Evaluation                        | : | Ms.Jisha Jacob & Ms Deepa Abraham                        |
| 7. Assignments and Seminars                         | : | Dr.Beenamma Mathew & Dr. Annie Thomas                    |
| 8. Convener, Grievance Redresses Cell.              | : | Dr. Mathachan Pathiyil                                   |
| 9. Teaching Plan                                    | : | Mr. Philip Augustine                                     |
| 10. Evaluation by Parents                           | : | Ms. Nirmala George & Ms. Ajomy Maria Joseph              |
| 11. Evaluation by Alumni                            | : | Dr. J. Georgi Neernal & Sr. Jinto John                   |
| 12. P.B.A.S.  | : | Dr. Suby Baby  |
| 13. Teacher Performance Record                      | : | Dr. Suby Baby  |

### **INTERNAL EVALUATION (CBCSS)**

Monitoring Committee:-

- |                           |                        |
|---------------------------|------------------------|
| 1. Dr. Mathachan Pathiyil | (College Co-ordinator) |
| 2. Mr. Biju Peter         | (Joint Co-ordinator)   |
| 3. Mr. Abin Wilson        | (Joint Co-ordinator)   |

#### **Department Co-ordinators:-**

- |                           |                                |
|---------------------------|--------------------------------|
| 1. Ms. Leena Mathew       | (English)                      |
| 2. Ms. Sruthymol Baby     | (English Lit. & Comm. Studies) |
| 3. Dr. Sumanmol Varghes   | (Hindi)                        |
| 4. Ms. Seema Joseph       | (Malayalam)                    |
| 5. Ms. Nirmala George     | (Mathematics)                  |
| 6. Dr. Seethalekshmi .V   | (Statistics)                   |
| 7. Ms. Susan Varghese     | (Physics)                      |
| 8. Ms. Mercyamma Jacob    | (Chemistry)                    |
| 9. Dr.Sr. Tessy Joseph    | (Botany)                       |
| 10. Ms. P.C. Mary         | (Zoology)                      |
| 11. Mr. J. Georgi Neernal | (Economics)                    |
| 12. Mr. Joy Mathew        | (Commerce)                     |
| 13. Mr. Santhosh J.       | (Physical Education)           |
| 14. Ms. Divya Rajan       | (Computer Science)             |

## **III. RESEARCH CONSULTANCY AND EXTENSION**

### **RESEARCH CENTRES & GUIDES IN THE COLLEGE**

***Chemistry (U.D No. Ac. A. II (II)/505/88dt. 29-01-1988)***

Dr. Dominic Jacob E.

Dr. K.J.John

Dr. Marthakutty Joseph  
Dr. Lovely Mathew P  
**Commerce (U.O. No. A.VI/3323/RC/98dt. 18-11-1999)**

Dr. James Mathew  
Dr. Gabriel Simon  
Dr. Gireeshkumar G. S.  
Dr. K. G. Jose  
Dr. K.P. Saraswathyamma  
**Malayalam (U.O. No. Ac A. VI/2/3185/RC/2000 dt. 08-02-2001)**

Rev. Dr. Thomas Periappuram  
Dr. Sr. Seelia Thomas P.  
Dr. Lissie Joseph  
Dr. Jose George  
Dr. Beenamma Mathew  
Dr. Joshy Varghese  
Dr. Annie Thomas

**Hindi (U.O. No. Ac. A. VI/2/1023/ RC/04dt.03-06-2005)**

Dr. James George  
Dr. Suja C.

**Statistics (U.O. No. Ac. A. VI/1/1565/RC/2009/02-04-2009)**

Dr. Johny Scaria  
Dr. Seethalekshmi V.  
Dr. Jacob T.M.

## **RESEARCH CENTRES & GUIDES IN OTHER CENTRES**

### ***Economics***

Dr. T.M. George : School of Gandhian Thought and  
: Development Studies, M.G. Univ.

### ***Political Science***

Dr. T.M. Joseph : School of Gandhian Thought and  
: Development Studies, M.G. Univ.

### ***Zoology***

Dr. Shaju Thomas : CMS College, Kottayam

### ***Physics***

Dr. Thomas Varghese : Newman College

## **EXTENSION AND CONSULTANCY SERVICES**

1. Extension Activities : Dr. Gigi K. Joseph
2. Annual Exhibitions : Dr.N. Shibin Mohanan & Mr. Abin Wilson
3. Consultancy Service (Edison Circle) : Dr.Ani Kurian
4. Blood Donation Club : Mr. Shaimon Joseph
5. Media & Public Relation : Dr. P.B. Saneesh
6. FLAIR : Dr.N. Shibin Mohanan

7. Mar Mathew Pothanamuzhi Intercollegiate Elocution : Ms. Neena Thomas & Sr. Emy Tomy
8. Rev. Dr. John Vallamattam Intercollegiate Debate : Fr. Francis Michael & Ms Seema Joseph
9. Civil Service Academy : Dr. Vinod K.V. & Mr. Nibin Jose
10. Director, Publication Division : Dr. Gigi K. Joseph,
11. Science & Society : Dr. Thomas Varghese
12. Heritage Museum : Dr. P.B. Saneesh
13. Yoga Centre : Mr. Shaimon Joseph & Mr Abin Wilson
14. Campus Light : Fr. Francis Michael, Ms. Sophy Thomas & Ms. Jessy John
15. Ozone Day Observance : Dr. Ani Kurian & Ms. Ambily Elizabeth George
16. Plastic Shredding Unit : Ms. Mercyamma Jacob & Anns Maria Thomas
17. DRC Testing : Ms. Mercyamma Jacob
18. Price Projection Consultancy Service to Rubber Board : Ms. Sophy Thomas, Dr. T.M. Jacob & Dr. Johny Scaria

## **PUBLIC LECTURES**

1. Msgr. Thomas Nedumkallel Memorial Lecture : Fr. Francis Michael, Ms. Jisha Jacob & Ms Mercy K.D.
2. Msgr. Mathew Palamattam Memorial Lecture : Ms. Ligi George & Ms. Deepa Abraham
3. Fr. John Vallamattam Memorial Lecture : Mr. Biju Peter & Ms. Mercyamma Jacob
4. Monthly Lecture Series : Dr. Saneesh P.B.
5. Foundation Day Lecture Series : Dr. Armstrong Sebastian, & Ms. Ajomy Maria Joseph
6. Mar Mathew Pothanamuzhi Memorial Lecture : Dr. Jerome K Joseph & Ms. Bindu Joseph
7. Dr. Vincent Maliakal Endowment Lecture : Dr. Annie Thomas & Ms. Seema Joseph
8. Prof. Sunny Joseph Memorial Lecture : Ms. Susan Varghese & Mr. Tittu Thomas
9. Dr. Shaju Thomas & Dr. Sasikala K. Joseph Endowment Lecture : Ms. Dilmol Varghese & Ms. Ambily Elizabeth George
10. Annual Alumni Lecture : Dr. J. Georgi Neernal & Sr. Jinto John
11. Rev. Dr. Mathew Thottiyil Endowment Lecture : Dr. Marthakutty Joseph & Mr. Philip Augustine
12. World Environment Day Lecture : Dr. Gigi K. Joseph, Ms. Jaiby Cyriac, Dr. N. Shibin Mohanan & Dr. Vinod K.V.

- |   |   |   |
|---|---|---|
| 13. Science Day Lecture                     | : | Mr. Philip Augustine<br>& Ms. Anns Maria Thomas             |
| 14. Merit Day Lecture                       | : | Ms. Nirmala George & Mr, Saji Joseph                        |
| 15. Annual Day Lecture                      | : | Dr.J. Georgi Neernal, Ms. Deepa Abraham                     |
| 16. Alumni Lecture Series                   | : | Dr. J. Georgi Neernal & Sr. Jinto John                      |
| 17. Dr. APJ Abdul Kalam<br>Memorial Lecture | : | Dr. Suby Baby & Dr. Vinod K.V.                              |
| 18. Mother Theresa Lecture                  | : | Fr. Francis Michael, Sr. Dr. Tessa Joseph<br>& Sr. Emy Tomy |

### **RESEARCH AND DEVELOPMENT CELL**

The Cell promotes research activities, helps in submitting research projects and proposals for innovative programmes.

1. Dr. Johny Scaria (Convener)
2. Dr. J. Georgi Neernal
3. Dr. Lissy Joseph
4. Dr. T. M. Jacob
5. Dr. Thomas Varghese
6. Dr. Sr. Tessa Joseph
7. Dr. Marthakutty Joseph
8. Dr. Gigi K. Joseph
9. Dr. Suja C.
10. Dr. Julia Emmanuel
11. Dr. Sr. Biji M.P.
12. Dr. V.P. Raju
13. Dr. Suby Baby
14. Dr. N Shibin Mohanan
15. Dr. Jyothish Kuthanapillil
16. Dr. Jerome K. Jose
17. Mr. Saji Joseph
18. Mr. K.R. Vasudevan Namboothiri

### **FIST PROJECT IMPLEMENTATION GROUP**

1. Dr. T.M. Joseph : Principal
2. Mr. Jose Karikunnel : Vice Principal
3. Rev. Fr. Frnancis Kannadan : Bursar
4. Dr. Thomas varghese
5. Mr. Saji joseph
6. Dr. T.M. Jacob
7. Dr. Gigi K. Joseph
8. Dr. N. Shibin N Mohanan
9. Mr. Mathews K. Manayani

### **NARP – OFFICE BEARERS**

1. Dr. T.M. Joseph (President)
2. Prof. Jose Karikunnel (Vice President)
3. Fr. Francis Kannadan (Management Representative)
4. Dr. Gigi K. Joseph (Secretary)
5. Dr. Thomas Varghese (Chief Editor- 'Science & Society')
6. Dr. Armstrong Sebastian (Jt. Secretary)
7. Mr. Emmanuel A.J. (Treasurer)

### **IV. INFRASTRUCTURE AND LEARNING RESOURCES**

1. Electronic Equipment Maintenance & Stock Register : Dr. T.M. Jacob & Mr. Bobby Mathew
2. Solar Power System : Mr. Tittu Thomas
3. Campus Beautification : Sr. Tessy Joseph, Ms. Deepa Abraham
4. Sign Boards : Dr. Santhosh J & Abin Wilson
5. CCTV : Mr. Tittu Thomas & Mr. Bobby Mathew
6. Intercom : Tittu Thomas & Mr. Bobby Mathew
7. Digital Display Unit : Dr. N. Shibir Mohanan & Mr. Bobby Mathew

### **BUILDING COMMITTEE**

1. Dr. T. M Joseph (Chairman)
2. Mr. Jose Karikunnel
3. Fr. Francis Kannadan
4. Mr. Saji Joseph (Secretary)
5. Ms. Mercy K.D.
6. Ms. Lovely Varghese

### **PLANNING BOARD**

1. Dr. T. M Joseph (Chairman)
2. Mr. Jose Karikunnel
3. Fr. Francis Kannadan
4. Dr. Johnny Scaria
5. Dr. Suby Baby
6. Dr.T.M. Jacob (Secretary)

### **PURCHASE COMMITTEE**

1. Dr. T. M Joseph (Chairman)
2. Mr. Jose Karikunnel
3. Fr. Francis Kannadan
4. Dr. Suby Baby
5. Dr.T.M. Jacob (Secretary)

## **CAMPUS DEVELOPMENT COMMITTEE**

1. Fr. Francis Kannadan : Convener
2. Dr. T. M. Joseph
3. Mr. Jose Karikunnel
4. Dr. Johny Scaria
5. Dr. J. Georgy Neernal
6. Dr. Mathachan Pathiyil
7. Dr. T. M. Jacob
8. Mr. Saji Joseph
9. Dr. Lissy Joseph
10. Dr. Suby Baby

## **LIBRARY ADVISORY COMMITTEE**

1. Dr. T.M. Joseph (Principal)
2. Prof. Jose Karikunnel (Vice Principal)
3. Fr. Francis Kannadan (Bursar)
4. Mr. Vasudevan Namboothiri (Librarian)
5. Dr. Johny Scaria
6. Dr. Suby Baby
7. Fr. Francis Michael
8. Dr. N. Shibir Mohanan
9. Dr. T. M. Jacob
10. Dr. Thomas Varghese
11. Dr. V.P. Raju
12. Dr. Suja C.
13. Dr. Gigi K. Joseph
14. Sr. Hitha T.V. (Student Representative)

## **V. STUDENT SUPPORT AND PROGRESSION**

1. Students' Attendance : Ms. Nirmala George, Ms. Jasmine Mary P.J.
2. Staff Advisor & Returning Officer : Dr. J. Georgy Neernal
3. Asst. Returning Officers : Mr. A.J. Emmanuel & Mr. Saji Joseph
4. Convener Grievance Redress Committee : Mr. Soni Sebastian T.
5. Observer, Union Election : Dr. Mathachan Pathiyil
6. N.C.C. Officer : Dr. V. C. James
7. NSS Programme Officers : Mr. Shaimon Joseph & Ms Ajomy Maria Joseph
8. Arts Festival & Cultural Programmes : Ms. Susan Varghese, Sr. Lovely Abraham, Ms. Ligi George, Ms Neerada Maria Kurian, & Ms. Jaiby Cyriac

9. Career Guidance & Placement : Mr. Emmanuel A.J & Ms. Tintu George
10. Remedial Coaching Classes (SC/ST & Minorities) : Ms. Ambily Elizebath George
11. Coaching Classes for Entry into Services & Competitive Examaminations (Nirmala Institute of Competitive Studies) : Mr. Emmanuel A.J & Mr. Saji Joseph
10. Coaching Classes for NET : Mr. Aby Thomas
12. Bridge Courses : Dr. Annie Thomas
13. Counselling Cell : Sr. Jinto John (Co-ordinator)  
Ms. Deepthy Joseph
14. Scholarship & Endowments : Dr. Seethalakshmi V., Ms. Bindhu joseph  
Mr. Jose K.V., & Ms. Tintu George
15. Women's Cell : Dr. Suja C., Dr. Ani Kurian,  
& Dr. Neerada Maria Kurian
16. Identity Card : Dr. Lissy Joseph & Dr.Raju V.P.
17. Student Uniforms : Dr.Julia Emmanuel & Ms. Jaiby Cyriac
18. C.S.M. / Jesus Youth / Prayer Meetings : Sr. Emy Tomy and Ms.Neena Thomas
19. Nature Club : Dr. Vinod K.V.
20. Oratory & Debating Club : Dr. P.B. Saneesh, Dr. Julia Emmanuel
21. Quiz Club : Ms. Aby Thomas & Ms. Alphonsa Jose
22. Entrepreneurship Development Club : Dr. Raju V.P. & Mr. Aby Thomas
23. Youth Red Cross : Mr. Abin Wilson & Mr. Antony P.C.
24. Human Rights Club : Mr. Abin Wilson & Mr. Antony P.C.
25. Bio Diversity Club : Dr. Gigi K. Joseph & Dr. Sr. Tessy Joseph
26. Anti Narcotic Cell : Mr. Biju Peter, Mr. Antony P.C. & Deepa Abraham
27. Varnasala : Dr. P.B. Sanish & Mr. Prince Samuel Joseph
28. Film & Dramatic Club : Ms. Seema Joseph & Ms.Tina Thomas
26. Tourism Club : Ms. Diya Mathew & Dr. Vinod K.V.
27. Folklore Club : Dr. Suja C. & Dr. P.B. Sanish
28. Science Forum : Mr. Philip Augustine & Dr. N. Shibin Mohanan
29. College Magazine : Dr. P.B. Saneesh, Dr. Suja C.  
& Dr. Annie Thomas
30. Scholar Support Programme (SSP) : Ms. Ambily Elizabeth George
31. Walk With the Scholar (WWS) : Dr. Vinod K.V.
32. ENCON Club : Dr. N. Shibin Mohanan  
& Mr. Mathews K. Manayani
33. ASAP : Mr. Shaimon Joseph

34. Student Charter : Mr. Aby Thomas, Ms. Alphonsa K. Joy  
35. Computer Literacy : Ms. Arya S. Nair & Ms. Divya Rajan  
36. Onam Celebration : Dr. Lissy Joseph, Ms. Leena Mathew,  
Sr. Dr. Tessy Joseph, & Ms. Susan Varghese  
37. Christmas Celebration : Mr. Abin Wilson & Mr. Prince Samuel Joseph  
38. Dance Club : Sr. Lovely Abraham & Sr. Dr. Biji M.P  
39. Ezhuthukootam : Sr. Dr. Biji M.P. & Ms. Seema Joseph  
40. Caretakers of Students living  
in Private lodges : Mr. Saji Joseph & Ms. Seema Joseph  
41. Sahrudayakoottam : Dr. Annie Joseph  
42. Merit Day : Dr. V. Seethalakshmi, Ms. Bindu Joseph  
& Ms. Deepa Abraham  
43. Talent Day : Dr. Raju V.P, Mr. Abin Wilson  
Ms. Ligi George & Ms Jaiby Cyriac  
44. Music Club : Ms. Susan Varghese, Sr.Lovely Varghese  
& Ms. Ligi George  
45. Canteen : Mr. Soni Sebastian & Dr. Johnson Varghese  
46. Anti Ragging Cell : Dr. J. Georgi Neernal  
& Dr. Neerada Maria Kurian  
47. Students with Special Needs : Dr. Sumonmol Varghese  
48. Transportation : Dr. Armstrong Sebastian & Dr. Raju V.P  
49. Language Lab : Ms. Leena Mathews & Mr. Manu C. Skaria  
50. Computer Lab : Dr.T.M. Jacob  
51. Media Centre : Mr. Mathew K. Manayani  
52. Health Club : Dr. Santhosh J. & Mr. Abin Wilson  
53. ICT enabled Education : Dr. T.M. Jacob  
54. Internet Facility : Dr. T.M. Jacob  
55. Common Room for Ladies : Dr. Suja C. , Dr. AniKurian  
& Dr. Neerada Maria Kurian  
56. Road Safety Club : Mr.Philip Augustine & Ms Anns Maria Thomas  
57. Spoken English Club : Ms. Ajomy Maria Joseph & Ms Tina Thomas  
58. Literary Club : Dr. Sr. Biji M.P  
59. Folklore Club : Dr. Beenamma Mathew  
60. Fitness Center : Dr. Santhosh J. & Mr. Abin Wilson  
61. Chess Club : Dr. Sathosh J., & Mr Abin Wilson  
62. Business Innovation and  
Incubation : Dr. V. P. Raju

## **WALK WITH THE SCHOLAR PROGRAMME (WWS)**

### **Internal Mentors for 3<sup>rd</sup> Year Students**

1. Dr. Johny Scaria : Statistics  
2. Dr. Biji M.P. : Malayalam

3. Dr. Gigi K. Joseph : Zoology
4. Mr. Emmanuel A.J. : Commerce
5. Mr. Saji Joseph : Mathematics

### **Internal Mentors for 2<sup>nd</sup> Year Students**

1. Dr. Thomas Varghese : Physics
2. Dr. Suja C. : Hindi
3. Dr. Ani Kurian : Zoology
4. Dr. N. Shibin Mohanan : Botany
5. Mr. Philip Augustine : Chemistry

### **Internal Mentors for 1<sup>st</sup> Year Students**

1. Dr. Jerome K. Jose : English
2. Dr. Jyothish Kuthanapillil : Chemistry
3. Ms. Jasmine Mary P.J. : Hindi
4. Ms. Ligi George : Economics
5. Mr. Tittu Thomas : Physics

### **COUNSELLING CELL**

Educational and personal counselling are offered to all the students at this centre.

1. Sr. Jinto John : 9496043980 (Co-ordinator)
2. Ms. Deepthy Joseph : (Joint Co-ordinator)
3. Mr. Mathew Sebastian : 9846870520 (Monday & Wednesday)
4. Rev. Sr. Vineetha F.C.C. : 0485 2833950 (Tuesday)
5. Rev. Fr. Sebastian Kanimattam : 9747975511 (NESTT)

### **HUMAN RESOURCE DEVELOPMENT (HRD) TRAINING**

The college provides HRD Training as part of the curriculum for integral development.

1. Mr. Emmanuel A.J (Co-ordinator)
2. Sr. Emy Tomy
3. Ms. Jisha Jacob
4. Dr. T. M. Jacob
5. Dr. Armstrong Sebastian
6. Mr. Ginto George
7. Ms. Deepthy Joseph

### **SC/ST CELL**

The Cell is functioning to monitor the welfare and training programmes to the socially backward students.

1. Dr. T.M. Joseph (Chairman)
2. Mr. Jose Karikunnel (Vice Principal)
3. Ms. Shini Mathew (Faculty Member)

- |                        |                                    |
|------------------------|------------------------------------|
| 4. Ms. Alphonsa K. Joy | (Faculty member)                   |
| 5. Fr. Francis Michael | (Faculty Member)                   |
| 7. Ms. Mercy K.D.      | (Office Supdt.)                    |
| 8. Mr. Jordy           | (President, Avoly Grama Panchayat) |

### **ETHICS COMMITTEE**

The College aims at the total development of students based on religious and moral ideals. It fosters the feelings of love and tolerance to lead a peaceful life.

- |                           |  |
|---------------------------|--|
| 1. Fr. Francis Kannadan   | (Management Representative)                  |
| 2. Ms. Ajomy Maria Joseph | (NSS Programme Co-ordinator)                 |
| 3. Dr. V. C. James        | (NCC Officer)                                |
| 4. Mr. Biju Peter         | (Co-ordinator, Anti-narcotic Cell)           |
| 5. Fr. Francis Micheal    | (Teacher incharge of Value Education)        |
| 6. Ms. Sheri O. Panicker  | (Member, Teacher from Self Financing Stream) |

### **GRIEVANCE REDRESS CELL FOR STUDENTS**

The Cell takes care of the various grievances and discipline of the campus

- |                             |                                       |
|-----------------------------|---------------------------------------|
| 1. Dr. J. Georgi Neernal    | (Staff Adviser)                       |
| 2. Ms. Nirmala George       | (PTA Exicutive Committee Member)      |
| 3. Dr. Mathachan Pathiyil   | (Internal Assessment Co-ordinator)    |
| 4. Ms. Shyja Paul P.        | (Faculty from Self Financing streams) |
| 5. Dr. Neerada Maria Kurian | (Co-ordinator – Women's Cell)         |

### **ANTI-RAGGING COMMITTEE**

- |   |   |
|---|---|
| 1. Principal                                  | Chairman                                |
| 2. RDO, Muvattupuzha                          | Representative of Civil Administration  |
| 3. Sub Inspector of Police                    | Representative of Police Administration |
| 4. Sub Editor,<br>Deepika Daily, Muvattupuzha | Representative of Local Media           |
| 5. Secretary, KCYM, Nirmala College Unit      | Non - governmental organisation         |
| 6. Dr.. J.Georgi Neernal                      | Convener, Anti-ragging squad            |
| 7. Dr. Neerada Maria Kurian                   | Women Cell Co-ordinator                 |
| 8. PTA Vice President                         | Representative of Parents               |
| 9. Fr. Benoy C.M.                             | Representative of Senior Students       |
| 10. Bro. Alex John                            | Representative of Junior Students       |
| 11. Senior Supdt.                             | Representative of Non Teaching Staff    |

### **ANTI-RAGGING SQUAD**

- |                         |   |
|-------------------------|---|
| 1. Principal            | Nodal Officer                                       |
| 2. Mr. Jose Karikunnel  | Vice Principal                                      |
| 3. Dr. J.Georgi Neernal | Convener, Anti-ragging squad                        |
| 4. Dr. Suja C.          | Women Cell Co-ordinator & Representative of Faculty |

5. Fr. Francis Kannadan Management Representative
6. Ms. Shija Paul P. Teacher representative from Self Financing Courses

### **CANTEEN COMMITTEE**

1. Mr. Soni Sebastian (Chairman)
2. Dr. Armstrong Sebastian (Vice Chairman)
3. Fr. Francis Kannadan (Bursar)
4. Mr. Jose Karikunnel (Member, Managing Board)
5. Dr. J. Georgi Neernal (Staff Advisor)
6. Dr. Santhosh. J
7. Dr. Beenamma Mathew
8. Ms. Lovely Varghese
9. Mr. Antony P.C.
10. Mr. Binu Baby V. EL (Student Representative)

### **INTERNAL COMPLAINTS COMMITTEE**

1. Ms. Leena Mathew (Presiding Officer)
2. Mr. Biju Peter
3. Dr. Suja C. (Convenor Women's cell)
4. Adv. Jitty Augustine (Member, KELSA)

### **DISCIPLINARY COMMITTEE**

1. Mr. Jose Karikunnel (Chairman)
2. Rev. Fr. Francis Kannadan (Vice Chairman)
3. Dr. Johny Scaria
4. Dr. J. Georgi Neernal
5. Dr. V. C. James
6. Dr. Lissy Joseph
7. Mr. Soni Sebastian T.
8. Dr. Marthakutty Joseph
9. Ms. P.C. Mary
10. Dr. Sr. Tessa Joseph
11. Ms. Susan Vaghese
12. Mr. A.J. Emmanuel
13. Mr. Ginto George
14. Dr. Armstrong Sebastian
15. Dr. Santhosh J
16. Ms. Arya S. Nair .
17. Ms. Shija Paul P.
18. Mr. Prince Samuel Joseph

## **VI. GOVERNANCE, LEADERSHIP AND MANAGEMENT**

1. Staff Secretary : Mr. Soni Sebastian T.
2. IQAC Co-ordinator : Dr. Suby Baby
3. UGC Coordinator : Dr. TM Jacob
4. Documentation : Dr Suby Baby & Mr. Bobby Mathew
5. FIST : Prof. Jose Karikunnel & Dr. T.M. Jacob
6. AIACHE & Xavier Board Programmes : Sr. Jinto John, Ms. Sophy Thomas  
Ms. Jessy John & Sr. Emy Tomy
7. e-Resources Cell : Dr.T.M. Jacob,Ms.Shelji E.V, Mr. Jose K.V.  
Mr.Bobby Mathew & Mr. Babu George
8. Staff Tour : Dr. Armstrong Sebastian, Mr. Sony Sebastian  
& Ms.P.C.Mary
9. Faculty Development Programme : Dr. Suby Baby & Dr Sr. Biji MP
10. Staff Day : Dr. Armstrong Sebastian, Mr. Soni Sebastian T.  
& Dr. Lissy Joseph
11. Annual Retreat : Ms. Sophy Thomas & Ms Jessy John
12. Annual Administration Report : Mr. Jose Karikunnel & Mr.Mathews K. Manayani
13. NIRF : Dr. T.M. Jacob & Dr. Suby Baby
14. TCS Software : Dr. T.M. Jacob & Mr. Bobby Mathew

### **ACADEMIC REVIEW COMMITTEE**

1. Dr. George Thanathuparambil : Chairman
2. Dr. T.M. Joseph : Principal
3. Mr. Jose Karikunnel : Vice Principal
4. Dr. Johnny Scaria : Convenor, Research Advisory Committee
5. Dr. Lissy Joseph : Faculty Representative
6. External Expert

### **UGC COMMITTEE**

1. Dr. T. M Jacob (Co-ordinator)
2. Mr. Biju Peter
3. Dr. Sr. Tessy Joseph
4. Dr. J. Georgi Neernal
5. Dr. Suja C.
6. Ms. Seema Joseph
7. Dr. Suby Baby
- 8.. Dr. Ani Kurian

### **GRIEVANCE REDRESS CELL FOR STAFF**

1. Manager

2. Higher Education Secretary
3. Principal
4. Vice Principal
5. Bursar
6. Staff Secretary
7. Staff Adviser
8. Women's Cell Co-ordinator

#### **PTA EXECUTIVE COMMITTEE**

- |  |                             |
|--|-----------------------------|
| 1. Dr. T.M. Joseph, Principal          | (President)                 |
| 2. Mr. K.C. George                     | (Vice President)            |
| 3. Mr. Jose Karikunnel, Vice Principal | (Secretary)                 |
| 4. Ms. Nirmala George                  | (Joint Secretary)           |
| 5. Rev. Fr. Francis Kannadan           | (Management Representative) |
| 6. Ms. Ajomy Maria Joseph              | (Teacher Representative)    |
| 7. Dr. J. Georgi Neernal               | (Teacher Representative)    |
| 8. Dr. Mathachan Pathiyil              | (Teacher Representative)    |
| 9. Mr. Joseph Thomas                   | (Parents Representative)    |
| 10. Ms. Claramma Varghese              | (Parents Representative)    |
| 11. Mr. Subhash Vasu                   | (Parents Representative)    |

#### **QUALITY ADVISORY COMMITTEE (QAC)**

- |                                     |                               |
|-------------------------------------|-------------------------------|
| 1. Dr. T.M. Joseph, Principal       | (Chairman)                    |
| 2. Mr. Jose Karikunnel ,            | Vice Principal                |
| 3. Dr. Suby Baby                    | Co-ordinator, IQAC            |
| 4. Fr. Francis Kannadan, Bursar     | (Management Representative)   |
| 5. Mr. K. R. Vasudevan Namboothiri, | Librarian                     |
| 6. Ms. Mercy K.D.                   | Office Superintendent         |
| 7. Mr. P.J. Thomas                  | (Nominee from PTA)            |
| 8. Mr. T. K. Ramakrishnan           | (Advisor, Alumni Association) |
| 9. Ms. P.C. Mary                    | (Faculty member)              |
| 10. Dr. Santhosh J                  | „                             |
| 11. Ms. Sophy Thomas                | „                             |

#### **ALUMNI ASSOCIATION EXECUTIVE COMMITTEE**

- |                                 |                        |
|---------------------------------|------------------------|
| 1. Dr. T.M. Joseph              | (Ex-Officio President) |
| 2. Mr. Thomas Mathew            | (Working President)    |
| 3. Mr. J.Georgi Neernal         | (Secretary)            |
| 4. Adv. Tomy Kalambattuparambil | (Vice President)       |
| 5. Fr. Francis Kannadan         | (Treasurer)            |
| 6. Sr. Jinto John               | (Jt. Secretary)        |
| 7. Ms. Alphonsa K. Joy          | (Staff Representative) |
| 8. Sri. T. K. Ramakrishnan      | (Advisor)              |

### **STAFF WELFARE COMMITTEE**

1. Mr. Jose Karikunnel : (Convener)
2. Mr. Soni Sebastian T. : (Joint Convener)
3. Dr. Armstrong Sebastian
4. Dr. N. Shibir Mohanan
5. Dr. Lissy Joseph
6. Mr. Antony P.C.

### **CRISIS MANAGEMENT COMMITTEE**

1. Fr. Dr. George Thanthuparambil (Chairman)
2. Dr. T.M. Joseph
3. Mr. Jose Karikunnel
4. Fr. Francis Kannadan
5. Dr. Johny Scaria
6. Dr. J. Georgi Neernal

### **ADMISSION COMMITTEE**

1. Mr. Jose Karikunnel (Chairman)
2. Mr. Abin Wilson (Nodal Officer)
3. Fr. Justin K. Kuriakose
4. Ms. Nirmala George
5. Sr. Lovely Abraham
6. Ms. Jisha Jacob
7. Ms. Jaiby Cyriac
8. Ms. Bindu Joseph
9. Dr. Julia Emmanuel
10. Ms. Deepa Abraham
11. Ms. Shobha M.G.
12. Ms. Anns Maria Thomas
13. Ms. Chinchu Louise
14. Ms. Sruthimol Baby
15. Ms. Shinumol P. Manuel
16. Ms. Diya Mathew
17. Ms. Preethi Binu

### **COLLEGE CO-OPERATIVE SOCIETY DIRECTOR BOARD**

1. Mr. Sony Sebastin T. : President - 9744138274
2. Mr. Jose Karikunnel : Secretary - 9400470540
3. Dr. Mathachan Pathiyil : Board Member- 9747152115
4. Dr. Armstrong Sebastin : Board Member- 9744888836
5. Ms. Dilmol Varghese : Board Member- 9447872764
6. Ms. Seema Joseph : Board Member- 9495736322

7. Mr. Vincent V.J. : Board Member- 9946444510  
 8. Ms. Mercy K.D. : Board Member- 9562847416  
 9. Mr. Babu George : Board Member- 9495221070  
 10. Mr. Mathew A.J. : Board Member- 9288056515

## **VII. INNOVATION AND BEST PRACTICES**

1. Plastic Shredding Unit : Ms. Mercyamma Jacob & Ms Anns Maria Thomas  
 2. DRC Testing : Mercyamma Jacob  
 3. Rain Water Harvesting : Dr. Gigi K. Joseph, Dr. Vinod K.V.  
 4. Zero Hour : Dr. Suby Baby  
 5. Three Minutes to Fame : Ms. Ligi George & Ms. Jaiby Cyriac  
 6. Teachers Performance Record : Dr. Suby Baby  
 7. Alumni Lecture Series : Dr. J. Georgi Neernal & Sr. Ginto John  
 8. Zoo Fest : Ms. P.C. Mary & Ms. Dilmol Varghese  
 9. Butterfly Garden : Dr. Gigi K. Joseph & Dr. Vinod K.V.  
 10. Botanical Garden : Dr. Sr. Tessy Joseph & Dr. N Shubin Mohanan  
 11. Food fest : Ms. Jisha Jacob, Dr. Sreeja G.R. & Ms. Diya Mathew  
 12. Department Magazine : Dr. Annie Thomas & Seema Joseph  
 13. Mushroom Farm : Sr. Dr. Tessy Joseph & Ms. Jaiby Cyriac  
 14. Organic Vegetable Farm : Mr Shaimon Joseph & Ajomy Maria Joseph  
 15. Waste Management : Ms. Jisha Jacob & Dr. Ani Kurian  
 16. Electronic Workshop : Ms. Shoba M.G., Mr. Tittu Thomas  
 17. Monthly Lecture Series : Dr. P.B. Saneesh  
 18. Vermin Compost Plant : Ms. Jisha Jacob & Ms. Ambily Elizabeth George  
 19. Aqua Culture Pond : Ms. Jisha Jacob & Ms. Ambily Elizabeth George  
 20. Campus Radio : Dr. P.B. Saneesh, Mr. Prince Samuel Joseph  
 21. Monday Melodies : Ms. Susan Varghese, Sr. Lovely Abraham & Ms. Ligi George  
 22. Spoken English Course : Dr. Jerome K. Jose & Ms. Bindu Joseph  
 23. Spoken Hindi Course : Dr. Julia Emmanuel & Dr. Sreeja E.R.  
 24. Nirmala Stars Programme : Dr. Suby Baby & Dr. K.V. Vinod  
 25. Folklore Museum : Dr. P.B. Saneesh.  
 26. Heritage Museum : Dr. P.B. Saneesh  
 27. Sahrudayakoottam : Dr. Annie Thomas  
 28. Biogas Plant : Dr. Gigi K. Joseph & Dr. Vinod K.V.  
 29. Award for best outgoing student : Dr. J. Georgi Neernal  
 30. Heritage Exhibition : Dr. J. Georgi Neernal & Dr. P.B. Saneesh

## IX- RULES AND REGULATIONS

Nirmala College is your foster mother, the campus is your home. Apart from your parents, the teachers are most concerned about you and most interested in your future. Do your best to preserve the calm academic atmosphere of the campus. All inmates of the College shall behave always and everywhere with respect for God and love for the country. They shall pay special attention to good manners, gentlemanly behaviour, modest dress, order and cleanliness and shall do everything to maintain the dignity of the human person and the good name of the institution. They shall respectfully follow the instructions issued by the Principal and other competent authorities, from time to time.

Every member of the College should carefully note the following rules and accepted traditions and try to respect them both in letter and in spirit.

1. The Principal is the ultimate disciplinary authority in the college.
2. Ragging is banned on the college campus. Anyone found guilty of ragging and /or abetting ragging is liable to be punished as per the directive of the UGC and Govt. Any incident of ragging will be dealt with seriously. The culprits will be dismissed from the college and a case will be filed with the local police authorities.
3. The college prohibits political activities on the campus and forbids students from conducting and attending political meetings within the college campus.
4. As per the Govt. order No. Rt/No.346/05/ Higher Edn. dt.1-3-2005 students are not allowed to use mobile phone on the campus and bring their vehicles to the restricted areas of the college
5. Students shall compulsorily wear the prescribed college uniform on all working days except Wednesdays. Uniform symbolises unity and uniformity, not diversity. It also indicates equality and a sense of belonging to the institution. Uniform provides a special identity. Hence it is a source of pride and responsibility, not liability . Parents are to see that the uniform and hairstyle of their wards are in tune with modesty and dignity that every Nirmalite shall possess.
6. No celebration be arranged in the campus without the written permission of the Principal.
7. Programmes by External agencies / professional groups/paid programmes such as D J, musical events shall not be permitted inside the campus. No type of fund raising by the students should be permitted, as these practices lead to extortion and misuse of funds.
8. Bike race / motor car race / elephant procession or similar activities shall not be permitted inside the campus / Hostel premises.
9. No type of vehicles shall be used during celebrations inside the college campus / hostel.

10. All celebrations in the campus will be under the supervision of the Principal or the staff designated by him.
11. Students will be allowed to bring their vehicles only upto the designated parking area. Entry beyond that point is strictly prohibited.
12. The public and former students will be permitted access to the college only for genuine reasons. They will not be allowed to enter the class rooms.
13. Students shall not invite Police or Media Persons to the campus on their own.
14. Students shall not use the emblem / Photo of the college in the transaction of the social media (Facebook, Whats App etc)
15. The Principal reserves the right to refuse admission to any applicant for any course without assigning any reason, if he or she feels that admission of that person is detrimental to the interest and discipline of the College.
16. In the interest of the institution and for the sake of discipline, the Principal is entitled to take any punitive action on any student for his/her misconduct.
17. Misconduct shall include:
  - a) Staying away from classes without sufficient reason.
  - b) Disrespectful behaviour towards the staff
  - c) Provoking students to strike and participating in strike, dharna etc.  
in the college.
  - d) Loitering in the verandas during free hours and creating disturbance to the classes in progress.(During free hours the students are expected to make use of the library)
  - e) Disorderly behaviour in the class.
  - f) Organizing tours without the permission of the Principal
  - g) Organizing meetings in the college or displaying notices on the college notice board without the permission of the Principal.
  - h) Blocking gates/doors or passages which would restrict the mobility of staff and students in the college.
  - i) Involvement in manhandling or harassing fellow students.
  - j) Disturbing the functions in the auditorium by shouting, howling or dancing.
  - k) Resorting to any kind of malpractice in the examinations.
  - l) Collecting money from staff or students without the permission of the Principal.
  - m) Distributing leaflets, hand- bills or other materials and displaying banners and posters inside the campus.

- n) Scribbling offensive, abusive or obscene words or figures on black boards or any kind of writing on the walls or other places in the college or the college campus.
18. Smoking, consumption of alcoholic beverages and use of narcotic drugs are strictly prohibited. Criminal proceedings will be taken against those found under the influence of alcohol or narcotic drugs within the campus.
  19. Vandalism and destruction of college property will be severely dealt with and material loss will be fully recovered with fine.
  20. The college campus and classrooms should always be kept neat and clean. Students should see that no damage is done to college property including plants and trees in the campus. Scribbling on wall and furniture is strictly prohibited.
  21. The college is not responsible for the loss of textbooks, note books, tiffin boxes, clothes, money, ornaments etc.
  22. Discourtesy towards any member of the staff or any act, which affects the discipline and tone of the college, will be seriously viewed and in extreme cases they are sufficient reason for dismissal from college. Immorality, grave insubordination, contempt for authority, wilful damage to college property, malpractice in examinations etc., are sufficient reasons for immediate dismissal.
  23. Students should carry at all times college identification cards which should be shown to the staff and to the watchman when demanded
  24. Students are expected to keep decency and decorum in their dress and behaviour.
  25. Students have to occupy their seats by the second bell at the commencement of morning and afternoon sessions. The teachers will be present in the class before the third bell. Observance of strict silence during morning prayer is compulsory.
  26. If the teacher is absent, the class leader should inform the Head of the Department / Principal for alternative arrangements
  27. Late comers should not enter the class room, nor should any student leave the class room, without the permission of the teacher in charge of the class.
  28. In any case, late comers will not be given attendance
  29. Parents/ guardians are expected to respond to the calls from the college authorities, from time to time.
  30. Teachers hold the responsibility of maintaining discipline in their classes.
  31. The members of the College Union are chosen from among the class representatives (one boy and one girl) who are directly elected from each class.
  32. A Call to the auditorium or conference halls for any programme must be promptly and strictly responded. No one is to remain in the classrooms or elsewhere during such occasions.

- 33.. Any unavoidable movements on the verandahs (to the library, laboratory, auditorium, activity rooms etc.) during class hours have to be in silence. This is to avoid disturbance to neighbouring classes.
34. No Student shall enter another class room without prior permission.
35. Every student has to participate in atleast two of the co-curricular activities offered in the college.
36. No Student is allowed to remain in the campus after 5.30 p.m.
37. Students are not allowed to bring their vechiles beyond the parking slot as per the order of the Hon. High Court and Govt.
38. Any student persistently insubordinate, repeatedly or will fully mischievous, guilty of fraud or malpractice in examinations shall be removed from the rolls.
39. Students are expected to spend their free time in the library. They should not loiter along the corridor or crowd along the verandah.
40. No student shall leave the campus during the working hours without permission of the Principal. He/She shall not be sent home without the written request by the parent/guardian.
41. Strict silence must be observed in Chapel and Library. Chapel and its premises are used only for prayer.
42. Discipline and decorum is expected from the students during programmes convened in the auditorium or else where.
43. Prior permission from the Principal is essential to take part in inter – collegiate competitions or in live photographic modelling, Fashion shows or Radio/T.V. programmes.
44. It is the responsibility of the student to earn a conduct certificate. It is not issued as a matter of right. Conduct certificate is issued on the basis of an overall evaluation by the teachers concerned.
45. The Principal shall have the right to issue Transfer Certificate to a student admitted to the college without an application from the students or the guardian at any time during the course of his /her study in the college without assigning any specific reason.
46. For acts of misbehavior the principal may impose such punishment as fines, cancellation of attendance, withholding of certificates, forfeiture of educational concession and scholarship, suspension and expulsion.
47. The Principal or other duly constituted college or hostel authorities may frame and issue from time to time disciplinary rules of permanent or temporary character regulating the conduct of students within and outside the college and the Hostel Premises with a view to maintaining the credit and reputation of the college and the hostels.

48. Cleanliness in classrooms, verandahs, and premises is essential. Avoid leaning against walls and door-ways. Students shall desist from disfiguring the class rooms, the furniture, compound walls and buildings or any part of the college campus by pasting poster's fixing nails or writing on them. They shall also desist from disfiguring the compound walls of neighboring building.
49. Legal action will be initiated against those who destruct or cause to destruct the properties of the college under existing laws including the prevention of Damage to Public Property Act 1984.
50. Students who are charged in criminal offence and are under suspension shall not be allowed to enter the campus without permission.
51. Students guilty of going over to other colleges or institutions to take part in acts of indiscipline such as organizing demonstrations or strikes will be deemed especially culpable and be punished accordingly.
52. Students from other institutions and outsiders should take prior permission with valid identity proof to meet the Principal and staff members. Students from other institutions and outsiders shall not meet or interact with the students of the college inside the campus without the prior written consent of the Principal.
53. Students from other institutions and outsiders disrupting any academic activity or functioning of the college office or any unit thereof, shall be treated as infringing on the rights of college authorities to run the institution in a good manner for the public interest. All such deeds will be treated as infringement of the rights of students especially those belonging to orphan, SC/ST's and other backward communities to have uninterrupted education. Legal actions including contempt of court will be initiated in all such cases.
54. There shall not be any discrimination against any community or category of students of the college and immediate stringent action will be taken against the erring students / officials/ faculty members.
55. Outsiders including police and media shall not enter the campus without the permission of Principal.
56. Photography / video / audio recording and playing in the campus is strictly prohibited. Programs in the college shall be covered only by the persons officially authorized by the Principal.
57. Students are not allowed to bring vehicles into the campus. They have to park their vehicles at the allotted place at their own risk. Stunting and racing of vehicles within and in a radius of 200 metres outside the campus are strictly banned. Students and staff have to register their vehicle number and licence number with the security. Parking permits will be issued to physically handicapped students and they have to park their vehicles at the area allotted.
58. The Security Personnel / designated college staff are authorized to inspect the

records of the vehicles entering the campus and register the details in the gate register.

59. The College Council and Parent Teacher Association can advise Principal on internal matters of the college.
60. Complaints of students will be looked into if they are presented through the proper channel. Collective petitions, however will not be allowed. Students and staff members can make use of the grievance redressal mechanism available in the college.
61. The college authorities reserve the rights to amend, repeal or modify any of the above rules.
62. The Principal reserves the right to amend and alter the Rules and Regulations at par with the timely requirements.
63. It is the responsibility of the students and staff to get informed of all the rules and notifications of the college from time to time. Ignorance of these rules is not condoned.
64. The first bell is rung 10 minutes before the commencement of each session, the 2nd bell 5 minutes before, and the third bell at the hour for commencement. By the second bell all students will occupy their seats. At the third bell in the morning all students and members of the staff will stand up and join the College Prayer. Two bells rung at the end of morning and evening sessions. At the end of the last hour there will be National Anthem.
65. Students shall be punctual and earnest in attending classes and other academic, co-curricular and extra curricular activities.
66. Students who happen to have no classes are not to loiter about during class hours; they must be in the Library. Outside class hours and Library hours, lady students must always remain in the waiting rooms.
67. Students shall prudently avoid bad company which leads to failure in study, character and life.
68. Students shall not enter classes other than theirs. They are not allowed to enter into the department staff rooms, offices etc. without permission.
69. Lingering on the College roads, the courtyard and the corridors is to be meticulously avoided in order to enable free passage and smooth functioning of the college. Ill-mannered noise-making in the college premises is to be avoided.
70. The campus is plastic free. Plastic glasses, plates etc. are not permitted in the campus.
71. No member shall throw any waste material on the floor or ground, but shall drop them in the waste baskets and bins provided for the purpose.

72. Strict disciplinary action will be taken against students bringing outsiders to the college campus without prior permission of the Principal.
73. Students shall not collect money for any purpose from any other student or public without the permission of the Principal.
74. Students are not allowed to bring or use mobile phones in the campus. Teachers can impound such mobile phones in case of violation.
75. No student shall enter or leave a class without the permission of the teacher. Students should submit Leave Application to the Class Teacher when they absent themselves for a day or more.
76. No information may be submitted for publication in News papers, Magazines, Journals or other media in the name of the college without the permission of the Principal. Comments and statements against any student, staff or college shall not be published in social media.
77. Students indulging in and involving themselves in any kind of political activity in the college campus are liable to be punished.
78. Students are forbidden to organize or attend any meeting in the college campus, circulate any notice or petition of any kind, display posters, banners or boards, use megaphone / loudspeaker and paste or write anything in the college campus and premises without the permission of the Principal. No student, on any account, shall make chalk or pencil mark or drawing on walls and furniture.
79. No student of the college shall stage or indulge in any activity like dharna, gherao and obstruct entry to the college campus, class rooms, office or other places inside the campus. This shall be treated as misconduct.
80. No student shall shout slogans inside the campus, class rooms and verandah and disrupt the classes in the college campus. Strict disciplinary action will be taken against students violating this regulation as per Orders issued by the M.G. University (No. 162/2004/2/Elen dated 16-2-2005)
81. Any student who is persistently insubordinate, who is repeatedly or wilfully mischievous, who is guilty of fraud or malpractice in connection with examinations or who, in the opinion of the Principal, is likely to have an unwholesome influence on his fellow students, shall be removed from the rolls. The removal shall be either temporary or permanent according to the gravity of the offence.
82. For unbecoming activities and serious offences, punishment may range from heavy fines, to suspension from classes, withholding term certificate, and in extreme incorrigible cases expulsion from the college. Any destruction to properties will be compensated from the student. If the culprit could not be identified, a common fine will be levied.
83. All the members are welcome individually to bring to the notice of the Principal / Grievance Redress Cell, in the right spirit, any reasonable grievance or difficulty

they might have.

84. The Principal is the final authority to interpret the rules and regulations in the best interest of the institution.

### **(i) GOOD MANNERS AND CONDUCT**

1. When a student meets a member of the teaching staff of the college within the campus or outside, it is a matter of politeness that he/she should greet him/her.
2. When a teacher enters the class, the students must keep standing until the teacher has invited them to sit down or he/she himself/herself has occupied his/her seat.
3. Students should keep with them the texts and note books required for classes they attend.
4. No student shall leave the classroom during a lecture without the permission of the teacher.
5. Students who happen to have no class should not loiter in the corridors or campus during class hours. They must either go to the Library and read or retire to their hostels.
6. Students are forbidden to attend or organise any meeting in the college or to collect money for any purpose without the permission of the Principal. They should not circulate among the students any notice or petition or paste it anywhere in the college premises without the written sanction of the Principal.
7. Students are not allowed to make a complaint in a body or to address any authority in a collective petition. Such combined action is subversive of good order. They should always be respectful to seniors and superiors, polite and courteous to all, ready to oblige and should show themselves lovers of good order and decorum.
8. Habitual negligence in college work, dishonesty, obscenity in word or act or any other acts of misconduct will invite severe disciplinary action.
9. Students are forbidden from making any mark on the furniture or on the walls or any part of the College premises or to spill ink on the floors or litter the class rooms and grounds.
10. Students are expected to keep decency and decorum in their behaviour, dress, hair style etc.

### **(ii) KERALA RAGGING PROHIBITION ACT 1998**

For the information of the students and their parents, the pertinent parts from the Kerala Ragging Prohibition Act published in 1998, forbidding ragging in the educational institutions of Kerala are quoted below.

- (2b) By Ragging, it is meant any physical or mental torture or any disorderly conduct towards any student of an educational institution causing apprehension, dread, humiliation or agitation in him / her.

- (1) It can be any harassment like insulting, teasing, bullying or manhandling.
- (2) It can also be forcing upon him / her to do something which he/she voluntarily won't dare to do normally.
- (3) Prohibition of Ragging: Ragging is prohibited both inside and outside an educational institution.
- (4) Punishment for Ragging: Any student involved in ragging/ persuades others for ragging or advocates ragging either inside or outside an educational institution shall be subject to a punishment of not more than two years imprisonment in addition to a penalty of not over Rs. 10,000.
- (5) Dismissal of a Student: A student subject to the punishment under section (4) is liable to be dismissed from the institution and is barred from being admitted to any other institution for a period of three years from the date of receipt of his / her dismissal order.
- (6) Suspension of a Student: If a student / parent / guardian or any teacher of the institution forwards a written complaint to the head of the institution, he has to make an urgent enquiry into the matter within 7 days of receipt of such a complaint. If the allegation is proved to be correct, the accused must be suspended with immediate effect and the matter must be referred to the police for further proceedings.  
As is said in sub-section 1, if a written complaint is received by the head of the institution, he has to make a detailed enquiry and if it is found baseless, the complainant must be informed of it in writing.
- (7) Abetting: If the head of the institution refuses to take action in the manner described under section 6 or is negligent in initiating any steps, he is to be treated as one abetting the crime and is liable to be punished under section 4.

### **WHAT CONSTITUTES RAGGING ?**

Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;

- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student; any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

### **ANTI - RAGGING CELL**

Nirmala College traditionally maintains and fosters healthy and friendly relations among students. If any grievance arises from students especially from freshers, regarding the violation of rules in this regard, the anti-ragging cell will take necessary steps.

### **(iii) GRIEVANCE REDRESS CELL**

There is provision for the redress of grievance at four levels. Complaints shall be brought to the notice of the teacher concerned in the first instance. If the student is not satisfied with the decision, he/she may appeal to the Departmental Grievance Redress Cell, which has as members, the Head of the Department, the Class-teacher and the teacher concerned. The student will also have the freedom to make further appeal to the College Level Grievance Redress Cell.

### **(iv) ADMISSION RULES**

From the academic year 2011-12, Mahatma Gandhi University introduced Centralised Allotment Process (CAP) for admission to the undergraduate programmes in addition to CAP for PG admissions. Under this Single Window System, applications are submitted by online registration. At the beginning of every academic year, the University will announce the relevant information by online ([website www.mgu.ac.in](http://www.mgu.ac.in))/ newspapers/media, regarding the same. The admission norms are:-

1. Selection of students will be made on the basis of merit, taking into account their good conduct and character.
2. Applicants who are being favourably considered, will be called for an interview. The applicant accompanied by his/her parent/guardian is to report to the Principal for interview and produce the records called for.

3. Students who have passed their qualifying examinations under other Universities/Bodies have to produce:- 1. Migration Certificate 2. Application for recognition 3. Application for registration as matriculate of this university.
4. In all admissions 50% of the seats will be filled in on the basis of merit. 20% of the seats are reserved for SC/ST candidates (SC 15%, ST 5%). Unfilled SC/ST seats will be allotted to the OEC/OBC applicants. 20% of the seats are filled in by the Management and the remaining 10% reserved for Catholic students of the diocese on the basis of merit.
5. One seat each in each degree course and one for every 20 seats in the PG section will be reserved for candidates with at least district level sports records. One per cent of the general merit seats will be allotted to the physically handicapped in the Degree sections.
6. NCC/NSS students will get bonus marks of 15 for admission to Degree course and five marks for PG admission. Holders of A, B & C certificates of N.C.C are entitled to an additional bonus of 3,5,7 marks respectively. Children of Ex-Service men are entitled to 15 marks bonus for admission to Degree Course.
7. A handicap of 10 marks for every successive attempt after the first attempt to pass the qualifying examination will be imposed.
8. The Principal reserves to himself the right to reject admission to any student without assigning reasons.
9. Those selected for admission will be intimated. Admission process will be complete on payment of the first instalment of fees and submission of the necessary records .
10. Pass certificates once deposited, will not be returned to the student except when leaving the college. In extraordinary cases, students may borrow them for a short period on special application after paying the fees due. Students are advised to keep attested copies of pass certificates.
11. Parents and guardians shall accept all the regulations prevailing in the college. They are recommended to visit the college at least once in a semester to ascertain the progress of the student in the college.

#### **(v). FEE RULES**

1. The year is divided into two semesters, viz.,  
Odd Semester - June to October  
Even Semester- November to March
2. Fee for the whole semester will be levied from the students who leave the College without completing the semester.
3. Each instalment of fees shall be paid on the date notified in the college

calendar/notice board. All cash transactions in the office will be closed at 3.00 p.m.

4. Any student seeking admission shall have to pay the prescribed fee before his/her name is enrolled. No student shall be enrolled after the beginning of a semester unless he/she has paid all the instalments of fees from the beginning of the semester.
5. A receipt signed by the cashier shall be issued for every payment made, which the student shall preserve and produce whenever required by the Principal.
6. Mistakes if any, in the receipts issued for payments made should be pointed out, then and there, and get corrected on the spot. Complaints made later will not be entertained.
7. Tuition fees will be collected in convenient instalments, the first instalment including the special fees prescribed will be collected at the time of admission. The first instalment will be collected from students of senior classes within a period of seven consecutive working days commencing from the re-opening of the College after the summer vacation. Particular days will be allotted to each class.
8. Subsequent instalments beginning from August to February shall be collected on or before the 7th consecutive working day of the month. Particular days will be allotted to each class.
9. If any student fails to pay the fees or special fees on the due dates, he/she shall be liable to pay a fine of Rs. 5/- along with the fees on or before the 10th day after the due date. If the 10th day happens to be a holiday, the next working day will be counted as the 10th day.
10. If the fee with the fine of Rs.5/- is not paid on or before the tenth day after the due date, an additional fine of Rs. 5/- will have to be paid and the fee and fine should be paid on the eleventh day after the due date. Rs. 50/- will be imposed as re-admission fee from those who fail to remit the tuition fee before the last opportunity given for payment.
11. The students, who fail to settle the dues to the college till the last date prescribed, will not be sent up for the University Examination or promoted to the next higher class as the case may be. The last opportunity for clearing one instalment will be at the date previous to the due date for the succeeding instalment. A student will be admitted to the next semester only if he/she clears the dues of the previous semester before the commencement of the semester.
12. Every student is liable to pay the prescribed fee for the whole semester, if his/her name is on the rolls of the college, no matter he/she attended only a part of the semester.
13. The Caution Deposit at the rates prescribed is to be paid on admission. Refund of caution deposit may be applied for along with the receipt of the same on completion of the course or on leaving the college on transfer certificate. The caution deposit will be refunded usually on Saturdays after adjusting dues, if any, on cancellation of identity cards. Caution deposit remaining unclaimed after six months of the due date will be forfeited.

## **X- CAREER ORIENTED (ADD ON) PROGRAMMES**

UGC introduced Career Oriented Programme for vocationalising the undergraduate education. The students, while pursuing their degree programmes, can opt for these courses which will enhance their skills and employment opportunities. At the end of the first year of education, students will be provided with a Certificate, in the second year - a Diploma, and in the third year - an Advanced Diploma along with their conventional degrees. The Certificate/ Diploma/ Advanced Diploma will be awarded by the University. The courses will have progressive approach and will be on credit system. Students can join the Diploma course only on successful completion of Certificate course and for Advanced Diploma course only on successful completion of Diploma course. These courses are interdisciplinary in nature and hence students of any degree programme can opt for the courses.

Following Courses are sanctioned at Nirmala College.

1. Information Technology ( Dept. of Physics). - 30 credits
2. Rural Eco Management.(Dept of Botany) - 30 credits

### **CAREER ORIENTATION COURSES CONDUCTED BY Centre for Continuing Education Kerala, Govt. of Kerala**

#### **I. Course Name: DCA (Diploma in Computer Application)**

Duration: 6 Months

Eligibility: SSLC and above

Diploma in Computer Application (DCA) course is approved by Kerala Public Service Commission for applying Various Jobs in Govt. Sector. The Certificate helps the students to attain Government as well as Private sector Jobs in India and abroad. The course describes information Technology, Office Management, Linux and Open office, PC Techniques and Malayalam Computing.

#### **II Course Name: ADLRM (Advanced Diploma in Retail and Logistics Management)**

Duration: 12 Months

Eligibility: SSLC and above

Advanced Diploma in Retail and Logistics Management (ADLRM) is a 12 months course which is a highly job oriented program in logistics area like Airport, Shipping Ports, Rail cargo, Transportation area and Super Markets, Retail chains online Marketing companies like Flipkart, Snapdeal across the world. Some of Job opportunities are Ware House Manager, Inventory Manager, Supply Chain Manager, Production Manager, Import and Export Manager, Logistics Manager, Transportation Manager, Purchase Manager, Information Service Manager etc.

### III IAS Preparatory Classes Offered by Nirmala

#### Civil Service Academy

The College is Offering facilities for Civil Service aspirants by ALS Satellite Education Pvt. Ltd., New Delhi, the leading IAS Training firm in the Country. The Classes are held in two streams : Regular and week-end. The facility is of great help to Civil Service aspirants in the region.

#### CERTIFICATE COURSES

<i>Courses</i>	<i>Duration</i>	<i>Conducted by</i>
1. Computer Applications	2 Credits	Dept. of Commerce
2. Coaching classes for Competitive examinations	3 Credits	NICS
3. Coaching for National Eligibility Test	3 Credits	NICS
4. Mushroom Cultivation and Vermicomposting	1 Credit	Dept. of Botany
5. Flower Arrangement, Horticultural practices and Bonsai making	1 Credit	Dept. of Botany
6. Folklore and Ayurveda	2 Credits	Dept. of Malayalam
7. Yoga and Meditation	2 Credits	Dept. of Malayalam
8. Coaching Classes for ICWAI Examinations Intermediate Course	16 Credits	Dept. of Commerce

#### COMPUTER LABS

There are 5 Computer Labs which concentrate on regular curriculum, research & project work and short term computer courses. Internet Labs are also maintained in Library (NRC-DL) and M.C.A.

#### LANGUAGE LAB

The language laboratory is of the 'Listen-Respond-Record-Compare-Monitor-Inter Communicate type, conforming to international specifications of performance and features. The lab is supervised by the department of English. It provides short term course on Spoken English.





## CHART 2

COURSE	I Sem		II Sem		Total
	Tuition Fee (Rs)	Spl.Fee+ CM (Rs)	Tuition Fee (Rs)	Spl.Fee (Rs)	
<b>I DC</b>					
B.A.,B.Com	500	1125+360	500	-	2485
B.Sc.Mathes	500	1425+300	500	-	2785
B.Sc. Phy.Chem.	500	1525+360	500	-	2885
B.Sc. Phy. Electronics	1150	1625+360	1500	-	4985
B.Sc. Bot., Zoo.	500	1675+360	500	-	3035
B.A Comm.Eng., B.Com, BTTM	11250	-	11250	-	22500
B.Com., Tax, OMSP	9000	-	9000	-	18000
BCA	18750	-	18750	-	37500
<b>II DC</b>					
B.Sc.Maths	500	645	500	-	1645
B.Sc. Phy.Chem.	500	945	500	-	1945
B.Sc. Phy. Electronics	500	1045	500	-	2045
B.Sc. Bot., Zoo.	1500	1145	12500	-	4145
B.A Comm.Eng., B.Com., BTTM	11250	-	11250	-	22500
B.Com., Tax, OMSP	9000	-	900	-	18000
BCA	18750	-	18750	-	37500
B.A/B.Com (KPCR)	-	10	-	-	10
B.A/B.Com.(SC/ST/OEC)	-	10	-	-	10
<b>III DC</b>					
B.A./B.Sc/B.Com., B.Sc. Maths	-	10	-	-	10
B.Sc. Phy.	500	650	500	-	1650
B.Sc. Chem., Bot.,Zoo.	500	900	500	-	1900
B.Sc. Phy.Electronics	1500	1150	1500	-	4150
B.A Com.Eng., B.Com Com.,BTTM	11250	-	11250	-	22500
B.Com. Tax, OMSP	9000	-	9000	-	18000
BCA	18750	-	18750	-	37500
<b>I PG</b>					
MA., M.Com	900	1150+600	900	-	3432
M.Sc. Chem., Zoo.Stat	900	2350+600	900	-	4632
M/Com., M.Sc., Maths (Self)	18750	-	18750	-	37500
<b>II PG</b>					
M.A., M.Com.	900	645	900	-	2445
M.Sc.Chem., Zoo., Stat.	900	1845	900	-	3645
M/Com., M.Sc., Maths (Self)	18750	-	18750	-	37500
MHRM, MTTM	18750	-	18750	-	37500

\* Subject to Periodical Changes

### CHART 3. UNIVERSITY EXAMINATION FEES\*

COURSE	I Year Fee+CV camp		II Year Fee+CV camp		III Year Fee+CV camp	
	I Sem.	II Sem.	III Sem.	IV Sem.	V Sem.	VI Sem.
B.A. Economics	350+100	300+100	300+100	300+100	300+100	300+100+200
B.A. Hindi	350+100	350+100	300+100	300+100	300+100	300+100+200
B.A. Malayalam	400+100	350+100	300+100	300+100	300+100	300+100+200
B.A. English Lit.	350+100	300+100	300+100	300+100	300+100	300+100+200
B.Com.	350+100	350+100	350+100	350+100	300+100	300+100+200
B.Com. Voc.	350+100	350+100	350+100	350+100	300+100	300+100+200
B.Sc. Mathematics	350+100	400+100	300+100	350+100	300+100	300+100+200
B.Sc. Physics	350+100	450+100	300+100	400+100	300+200	500+100+200
B.Sc. Phy. (Voc.)	350+100	450+100	300+100	450+100	300+200	500+100+200
B.Sc. Chemistry	350+100	450+100	300+100	400+100	300+100	500+100+200
B.Sc. Botany	350+100	500+100	300+100	450+100	300+100	500+100+200
B.Sc. Zoology	350+100	500+100	300+100	450+100	300+100	500+100+200
B.C.A.	350+100	350+100	350+100	350+100	350+100	350+100+200
BTTM	300+100	300+100	350+100	400+100	350+100	3350+100+200
M.Sc. Statistics	260+150	260+150	260+150	260+150+150+125		
M.Sc. Chemistry	210+150	360+150	170+150	320+150+150+125		
M.Sc. Zoology	260+150	260+150	270+150	270+150+ 150+125		
M.A./M.Com	250+150	250+150	250+150	250+150+150+125		
M.Sc. Maths . Self	550+150	550+150	550+150	550+150+200+100+125		
MHRM	850+150	850+150	850+150	650+150+200+100+125		
MTTM	550+150	550+150	550+150	450+150+100+250+125		

\* Subject to Periodical Changes

## **FEE CONCESSIONS / STIPENDS**

1. Students belonging to Scheduled Castes, Scheduled Tribes, O.E.C. including Kudumbis and converts from them are eligible for full fee concession, lumpsum grant for purchase of books, actual boarding and lodging charges in College hostels or other Government Hostels or monthly stipend at the rate fixed by the Government from time to time. (This concession shall be granted by the Department of Development for Scheduled Castes and Tribes on proper application with necessary certificates which have to be submitted at the prescribed time, to the Harijan Welfare Department through the Principal.)
2. Harness Fee Concession:- Students who are children of Kerala Government servants who died in harness or within six months after retirement will be eligible for full fee concession for one year in each class, subject to their annual family income.
3. Educational Concession to the Children of Political Sufferers:- Awarded to the children and grand children of political sufferers provided the annual income does not exceed Rs. 15,000.00
4. Students who are bonafide subjects of Kerala are eligible for full fee concession as per Kumara Pillai Commission Report (KPCR), if their parent's annual income does not exceed Rs. 1,00,000
5. Students in the SC, OEC, OBC, SEBC and FC communities and under KPCR who Scholarship/grants can apply online and check the status of their grants/stipends etc. in the website: [www.e-grantz.kerala.gov.in](http://www.e-grantz.kerala.gov.in)

## **XII- ATTENDANCE AND ABSENCE**

### **ATTENDANCE**

1. The working day is divided into two sessions, the fore-noon session of three periods and the after-noon session of two periods.
2. Attendance will be marked at the beginning of each period by the teacher engaging the period.
3. Late comers may be denied attendance for the period, or marked late at the discretion of the teacher concerned.
4. For the purpose of attendance, all working days irrespective of the number of working periods shall be considered as full working days.
5. Benefit of attendance may be granted to students attending University/College Union /Co-Curricular activities by treating them as present on the days of absence, on production of participation/attendance certificates, within one week, from concerned

authorities and endorsed by the Head of the Institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also.

## **ABSENCE**

1. Absence from one hour in any session will be considered as half day's absence.
2. Annual certificate of attendance and progress required for admission to university examination and promotion shall not be given unless the applicant has attended at least 75% of the working days of the academic year and the Principal is satisfied with the student's progress and conduct.
3. Leave for one hour may be obtained from the lecturer in charge. Application for longer leaves should be made to the Principal. Application for sick leave for more than three days should be supported by a reliable medical certificate. Any eligible leave should be claimed with supporting documents at the end of every month.
4. Before taking leave from the class, leave application should be submitted to the concerned class teacher.
5. Leave for absence in college internal examination should be obtained from the Principal after being recommended by the Lecturer-in-Charge.
6. Absence for ten consecutive working days will result in the removal of the name from the rolls.

## **XIII- COLLEGE HOSTELS & RESIDENCE**

1. Students not residing with parents may reside in the college hostel or approved lodges. They may, however, reside with local guardians approved by the Principal. Students are forbidden from residing in unapproved private lodgings. Approved lodges will be subject to inspection by the staff member appointed for the purpose.
2. They should submit full information regarding their residence to the college office at the time of admission. Any subsequent change in residence may be made only with intimation to the Principal.

Little Flower Hostel for Girls  
St. Joseph's Hostel for Girls  
Alphonsa Hostel for Girls

Jeeva Jyothi Hostel for Boys  
Sports Hostel for Sports persons

3. Hostel accommodation is available for both boys and girl students. Admission to the hostel is to be sought separately and sufficiently early. Application forms may be collected from the college office. The forms, after being filled in, should be given to the college office. Admission is confirmed only after remitting the admission fee and the

first instalment of fee. Hostel fee has to be paid on a monthly basis. Clearance of Hostel dues is essential for issuing Hall ticket, T.C and other certificates.

4. Admission is only for one academic year. The warden reserves the right to grant or deny admission/readmission, without assigning any reason.
5. Parent/Guardian should be present at the time of admission/re admission.
6. Residents are bound to comply with all the rules of the hostel set down by the respective wardens.
7. Residents should strictly observe the study time (6.00 pm to 8.00 pm and 9.00pm to 10.30pm).
8. Residents are not permitted to receive or entertain guests including their class/college mates without the prior written permission from the warden.
9. Residents should return to the hostel by 5.30pm after their classes.
10. Use of mobile phone is strictly controlled in the hostel. Residents are directed to use mobile phone between 8.00pm 9.00 pm only.
11. Attendance position of the residents will be periodically checked and those who are found to be irregular in the class will not be permitted to continue in the hostel.
12. Residents will not have the choice to select their room and room mates. The room and room mates will be changed and shuffled after each semester.
13. It is the responsibility of the residents to ensure that the room allotted to them are very tidy. Electrical fittings, furniture and other facilities provided in the room should remain intact. Residents will be heavily fined for the loss or damage of hostel property. They are not permitted to make their own alterations in the room.
14. Attitude and relationship of the residents with the employees of the hostel should be cordial and positive.
15. Residents shall make the entries in the movement register kept at the hostel while leaving the hostel and returning to the hostel.
16. Residents who wish to stay in the hostel during vacation should get prior permission from the Warden.
17. Hostel dues of each month should be cleared before 10<sup>th</sup> of next month. Defaulter names will be removed from the hostel roll.
18. Readmission will strictly be on the basis of performance in the University/College level examinations, percentage of attendance for the previous semester and their character and behavior in the hostel and the college.
19. Ragging is a criminal offence (Govt. Order No. 1157/12/86 H. Edn) and the names of the accused will be forwarded to the police. They will be immediately dismissed from the hostel and the college.
20. Grievances, Complaints, Suggestions by the residents can be brought to notice of the Warden.
21. Getting admission in the college doesn't ensure admission in the hostel. Hence students are directed to enquire about the availability of hostel facility before they take admission in the college.
22. Decision of the Warden pertaining to all matters of the hostel will be final.

## **XIV- IDENTITY CARDS & CERTIFICATES**

1. While in the campus Students should always wear Identity Cards in a visible manner and produce them on demand for inspection by any member of the staff. Identity cards are essential for taking Library books, voting at college union election, refund of caution deposit etc. Duplicate cards will be issued only in extra-ordinary circumstances on formal application establishing the loss of the original and on payment of a fine of Rs 150
2. Students in need of any certificate shall apply in the prescribed form. Applicants for unusual certificates shall pay service charge of ` 50.
3. A student who has paid all dues to the college only is entitled to a Transfer Certificate (T.C.).
4. Application for the issue of any certificate shall be made in the prescribed form obtainable from the office. Application for T.C. shall ordinarily be countersigned by the parent or approved guardian. Fee prescribed for such certificates will be published separately.
5. Generally a notice of 24 hours is necessary for the issue of certificates.
6. No certificate will be mailed unless the postage is remitted.
7. The qualifying certificates submitted by students on admission will be returned to them only on completion of their respective University Examination and in no case during the course of study.
8. Transfer certificates (T.C.) may be applied for after a week of the last date of one's examinations.
9. Transfer Certificates of students expelled from the college will be sent to the Registrar and the matter reported to the guardians. Duplicate T.C. will be issued only on extra-ordinary circumstance and would be charged Rs. 100.

## **XV- LIBRARY & RESEARCH CENTRE**

Nirmala College Library offers students an excellent selection of books, journals and magazines on all subjects and Internet facilities. Hard bound volumes of the back issues of the leading journals and magazines are also available. The Library has a collection of over 60,000 volumes. The Library subscribes to 190 journals and periodicals both national and international. Book bank facilities are provided by the Departments. The Library is fully computerised with circulation, information retrieval and Online Public Access Catalogue (OPAC) [Refer Library Manual] . The Library will function from 8.30 a.m. to 6.00 p.m. on all working days.

The following services are provided in the Library:-

- (a) Loan service (Document Delivery), (b) Literature Search, (c) Reference Service, (d) Compilation of bibliographies, (e) Reprographic Services, (f) Consultancy Service, (g) Internet Service and (h) CD ROM Search.

The Library is four storeyed and the books are arranged subjectwise as per Dewey Decimal Classification Scheme.

**Ground Floor :** Back Volumes of journals

**First Floor :** Career House, G.K. House, Computer Science, Reference Books on all subjects and English literature and News House.

**Second Floor:** Social Sciences, Political Science, Economics, Law, Elocution, Linguistics, Management, Commerce, Malayalam Literature, Sanskrit Language and Literature, Dissertations, and Nirmala College Publications and NRC-DL.

**Third Floor :** Pure Sciences, Mathematics, Astronomy, Physics, Chemistry, Life Sciences, Botany, Zoology, Hindi Literature, and History and Biography.

### **INSTRUCTIONS TO THE LIBRARY USERS :**

1. While entering the library, footwears should be kept outside.
2. Personal belongings like bag, umbrella etc. are not allowed to be taken inside the Library or News House or NRC-DL. It may be kept in the property counter. White paper/Note books may be taken inside for the purpose of taking notes.
3. Use of Mobile Phone will not be allowed inside the Library.
4. All persons entering the Library should register themselves in the Entrance/Gate Register.
5. While entering the Library students should wear the ID cards in the proper position so as to enable the Staff to identify them.
6. Books of the Reference section will not be lent out but they may be consulted in the Library.
7. Strict silence shall be observed within the Library premises.
8. Readers will be responsible for any damage caused to books or any Library property. To be safe, when a book is issued to a reader, he/she must point out to the Librarian any defect noted concerning the book. Otherwise the presumption will be that the book was quite intact when issued.
9. If a book is damaged or lost by a member, he/she will have to replace it, or pay the cost of the book including postage etc. within the time fixed by the librarian. If one volume of a set is damaged or lost by a member he/she must replace it by a copy of the same edition. If such a copy is not available, he shall replace the whole set within the time fixed by the Librarian. If a student happens to recover a lost volume after having replaced it or paid the value thereof, he will not be allowed to return it to the library and get back the new copy or its price.
10. To borrow a book from the Library, find out the required book by searching the catalogue or with the assistance of the Library staff.
11. Before getting books and other reading materials students should produce their Identity Cards and Borrowers' Tickets.
12. Books will be issued on all working days as per schedule. There will not be any Return of books during the Noon Interval.
13. Queue system is to be followed at the circulation counter.

14. Exchange of books between the students will not be allowed.
15. The period of loan is 14 days including the date of issue after which period a fine of Rs: 1 per day per book will be levied. Overdue charges should be remitted at the time of Return of books. Any book which is in special demand may be lent for shorter periods as determined by the Librarian.
16. The Library will function from 9 A. M. to 5.30 P. M. on all working days and from 9. 30 a. m. to 3. 30 p. m. on Saturdays.
17. Only writing materials can be taken inside the reading room and library.
18. The number of books that can be borrowed at a time is follows:
 

UG Students	- 03	Teaching Staff	- 10
PG Students	- 08	Non - Teaching Staff	- 03
19. All the books borrowed from the central library by students and members of teaching and non-teaching staff must be returned by the first of March every year for the annual physical stock verification of the library.
20. Transfer Certificate will be issued and caution deposit refunded only after the clearing of all dues to the library.
21. A member of staff who proceeds on leave or on transfer must return all books borrowed from the library before proceeding on leave/transfer.
22. The teaching staff who fails to return the library books on or before the due date also entails to pay the fine (Rs. 1/- per day).
23. For loss of books, the following procedure will be followed.
  1. If the copies of the book is available with the suppliers, the book has to be replaced with a new one.
  2. If it is not available for replacement, the value of the lost book will be realised at the following rates.
    - a. Ten times the face value of the books which are published prior to 1946.
    - b. Six times face value of the books which are published prior to 1970.
    - c. Three times face value of the books in all other cases.
    - d. If the book value cannot be ascertained from the library stock registers, compensation will be fixed on the basis of the market price of similar publication at the time of fixation.
24. Books in the reference section will not be lent out, but they may be consulted in the library.
25. The Principal and the Librarian have the right to call back any book at 24 hours notice.
26. Strict silence should be observed in the library and its premises.
27. Books will be issued to the members of the staff from the Circulation Counter as per the norms. No member of the staff is allowed to keep with him more than 10 books at a time. All the books should be returned or renewed on or before the due date.
28. Periodicals should be replaced in the same display portion of the racks after use.
29. Books should not be misplaced. If the exact position is not clear, it can be kept on the table meant for the purpose.
30. All outgoing students should return the books borrowed from the Library as well as

- their Library cards before the closing of the academic year.
31. Loss of Borrowers' Ticket should be reported to the Librarian immediately. Duplicate Borrowers' Ticket will be issued only after verification and on payment of fine Rs. 50
  32. Activities of the users will be under the surveillance of cameras in the library.

## **NETWORK RESOURCE CENTRE AND DIGITAL LIBRARY (NRC-DL)**

The Library provides access to the Internet in the Network Resource Centre. The use of Internet is free of cost to the members for the first 10 minutes and thereafter Rs. 5 will be charged for every 15 minutes. Maximum free time allotted to each member is 20 minutes in 2 stretches in a day. Usage of Internet in NRC-DL is restricted ONLY for academic purpose (Browsing educational/info/career websites). E-mailing, gaming and online chatting will NOT be allowed in the NRC-DL. Use of CDs, Pen drives, Laptops should be informed in advance.

Users should register their name, class/dept., membership number and Log in time before using the digital resources in the NRC-DL and should write Log out time, No. of the system used and signature at the time of leaving NRC-DL. Educational/Infotainment CDs are available for reference in the Digital Library. The activities of the users will be monitored by the NRC-DL staff and through CCTV.

## **INFLIBNET FACILITY**



The Project entitled "National Library and Information Services Infrastructure for Scholarly Content (N-LIST)", being jointly executed by the UGC-INFONET Digital Library Consortium, INFLIBNET Centre (An Inter University Centre of UGC) and the INDEST-AICTE Consortium, IIT Delhi provides for (i) cross-subscription to e-resources subscribed by the two Consortia, i.e. subscription to INDEST-AICTE resources for universities and UGCINFONET resources for technical institutions; and (ii) access to selected e-resources to colleges. The N-LIST project provides access to e-resources to students, researchers and faculty from colleges and other beneficiary institutions. The users from colleges can access e-resources and download articles directly from the publisher's website once they are duly authenticated as authorized users through servers deployed at the INFLIBNET Centre.

Our college is registered for the N-LIST programme, which is an initiative of Ministry of Human Resource Development (MHRD) under the National Mission on Education through ICT. URL: [www.nlist.inflibnet.ac.in](http://www.nlist.inflibnet.ac.in)

## **REFERENCE SECTION AND NEWS HOUSE**

News House is meant for referring News papers. Users should observe strict silence in the News House and do not take away the news papers from the stands. Users should switch off fans/lights after use.

## **XVI- CAMPS & EXCURSIONS/STUDY TOURS**

Camps may be organized only with the prior permission of the Principal. If the camp is jointly for men students and women students there should be separate accommodation for both sections and a woman teacher or lady approved by the Principal should stay with the women students throughout the camp. Permission will be granted only after the above mentioned arrangements are ensured by the staff member in-charge.

Excursion parties arranged should be accompanied by the members of the staff and the expenses of these members of the staff shall be borne by the party of students. Where women students go on excursions either alone or in company with men students there should be a lady teacher or at least one senior lady approved by the Principal to accompany them. Principal's permission should be obtained before making plans for excursions. The completed application forms should reach the Principal at least 48 hours before the journey starts.

Study tours conducted by the College are part of the academic programme. The following instructions should be strictly followed by the students with regard to study tours:

1. Students are not permitted to organize or conduct excursions or picnics without the knowledge and consent of the Principal.
2. Study tours will be organized by the respective Departments.
3. Written consent in the prescribed form should be obtained from the guardians by all students going on excursion.
4. A detailed programme of travel, stay, places of visit, names of participants etc. should be submitted to the Principal before proceeding on a tour or excursion.
5. No student from another class will be permitted to join a class going on excursion.
6. For a batch of students having a strength of more than 20, two regular teachers shall accompany the team.
7. A lady escort (regular teaching faculty) is compulsory in case there are any girl student in the tour team.
8. As far as possible, study tours shall be conducted during the months of November and December.
9. Final year students are allowed to organize study tours for a maximum period of 60 hours.
10. Junior class students are allowed to organize study tours for a maximum period of 12 hours in a year only on holidays.
11. No tour be organized without the prior permission of the tutor, Head of the Department and the Principal
12. Booking of vehicles and arrangements for stay while on tour should be made only after consultation with the teachers in charge.

13. The students shall obey all the directions given by class teacher / teachers accompanying them.
14. Any act of indiscipline while on tour shall be considered as an act of indiscipline committed on the campus and will attract punitive action.
15. The use of alcohol, drugs and tobacco is strictly prohibited while on tour.
16. When the tour party returns at night, the approximate time of arrival should be intimated to the night watcher.
17. The Principal has the right to cancel or to make any modification in the tour programme at any time.

## **XVII- CHOICE BASED CREDIT - SEMESTER SYSTEM AND GRADING (CBCSS) (w.e.f. 2013 Admission)**

### **1. GENERAL FEATURES**

The three year undergraduate programme will be divided into 6 semesters, each semester consisting of a minimum of 90 working days, inclusive of examinations, distributed over 18 five-day academic weeks. The duration of the odd semesters will be from June to October and even semesters from November to March.

The time table shall be set according to the Day order system to provide proper distribution of working days for all courses. There will be a common calendar giving schedule of admission, classes, Internal and External examinations, evaluation and publication of results.

### **2. The structure of the semester system will be as follows:**

- ★ **Common Courses:** which will include compulsory courses in English and additional Languages.
- ★ **Core Courses:** which include methodology courses and courses on the subject of specialisation, one elective and one project which will be compulsory for all students doing a particular programme.
- ★ **Complementary Courses:** which include courses the study of which would complement the study of the subject of specialisation, which will be compulsory for all students doing a particular programme.
- ★ **Open Courses:** which include all courses other than courses in the area of specialisation of the student concerned, the choice which will be decided by preferences of students and availability of teachers.

### 3. DEFINITIONS

- 3.1. 'Academic Week' is a unit of five working days in which distribution of work is organized from day-one to day-five, with five contact hours of one hour duration on each day. A sequence of 18 such academic weeks constitutes a semester.
- 3.2. 'Additional Course' is a course registered by a student over and above the minimum required courses.
- 3.3. 'Audit Course' is a course for which no credits are awarded.
- 3.4. 'College Co-ordinator' is a teacher nominated by the College Council to coordinate the continuous evaluation undertaken by various departments within the college. He/she shall be nominated to the college level monitoring committee.
- 3.5. 'Common Course I' means a course that comes under the category of courses for English and 'Common Course II' means additional language, a selection of both is compulsory for all students undergoing undergraduate programmes.
- 3.6. 'Complementary Course' means a course which would enrich the study of core courses.
- 3.7. 'Core course' means a course in the subject of specialization within a degree programme.
- 3.8. 'Course' means a complete unit of learning which will be taught and evaluated within a semester.
- 3.9. 'Credit' is the numerical value assigned to a course according to the relative importance of the content of the syllabus of the programme.
- 3.10. 'Department' means any teaching department in a college.
- 3.11. 'Department Co-ordinator' is a teacher nominated by a Department Council to coordinate the continuous evaluation undertaken in that department.
- 3.12. 'Department Council' means the body of all teachers of a department in a college.
- 3.13. 'Faculty Advisor' means a teacher from the parent department nominated by the Department Council, who will advise the student in the choice of his/her courses and other academic matters.
- 3.14. Grace Marks shall be awarded to candidates as per the University Orders issued from time to time.
- 3.15. 'Grade' means a letter symbol (e.g., A, B, C, etc.), which indicates the broad level of performance of a student in a course/ semester/programme.
- 3.16. 'Grade point' (GP) is a numerical of the percentage of marks awarded to a student in a course.
- 3.17. 'Open course' means a course outside the field of his/her specialization, which can be opted by a student.
- 3.18. 'Parent Department' means the department which offers core courses within a degree programme.
- 3.19. 'Programme' means a three/four year programme of study and examinations spread over six/eight semesters, according to the regulations of the respective programme, the successful completion of which would lead to the award of a degree

- 3.20. 'Semester' means a term consisting of a minimum of 450 contact hours distributed over 90 working days, inclusive of examination days, within 18 five-day academic weeks.
- 3.21. Words and expressions used and not defined in this regulation shall have the same meaning assigned to them in the Act and Statutes.

#### **4. ELIGIBILITY FOR ADMISSION, AND RESERVATION OF SEATS**

- 4.1 Eligibility of admission, Norms for admission, reservation of seats for various Degree Programmes shall be according to the rules framed by the University from time to time.

#### **5. DURATION**

- 5.1 The duration of U.G. programmes shall be 6/8 semesters (the semesters defined under 3.20, above).
- 5.2 The duration of odd semesters shall be from June to October and that of even semesters from November to March. There shall be three days semester break after odd semesters and two months vacation during April and May in every academic year.
- 5.3 A student may be permitted to complete the Programme, on valid reasons, within a period of 12/16 continuous semesters from the date of commencement of the first semester of the programme.

#### **6. REGISTRATION**

- 6.1 The strength of students for each course shall remain as per existing regulations, except in case of open courses for which there shall be a minimum of 15 and maximum of 75 students per batch, subject to a marginal increase of 10.
- 6.2 Each student shall register for the courses in the prescribed registration form in consultation with the Faculty Advisor within two weeks from the commencement of each semester. Faculty Adviser shall permit registration on the basis of the preferences of the student and availability of seats.
- 6.3 The number of courses/credits that a student can take in a semester is governed by the provisions in these regulations pertaining to the minimum and maximum number of credits permitted.
- 6.4 A student can opt out of a course/courses registered subject to the minimum credits requirement, within seven days from the commencement of the semester.
- 6.5 The college shall send a list of students registered for each programme in each semester giving the details of courses registered including repeat courses to the University in the prescribed form within 20 days from the commencement of the Semester.
- 6.6 Those students who possess the required minimum attendance and progress during an academic year/semester and could not register for the annual/semester examination are permitted to apply for Notional Registration to the examinations concerned enabling them to get promoted to the next class.

## 7. SCHEME AND SYLLABUS

- 7.1. The U.G. programmes shall include (a) Common courses I & II, (b) Core courses, (c) Complementary Courses, (d) Open Course.
- 7.2. Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in one University to continue their education in another University without break.

## 8. PROGRAMME STRUCTURE

There shall be a maximum of three credits for the open course and remaining one credit should be shifted to choice based course or any other core course.

a	Programme Duration	6 Semesters
b	Total Credits required for successful completion of the programme	120
c	Minimum credits required from common courses	38
d	Minimum credits required from Core + complementary + vocational* courses including Project	79
e	Minimum credits required from Open course	3
f	Minimum attendance required	75%

\*The credit distribution for vocational courses is to be decided separately.

## 9. EXAMINATIONS.

- 9.1 The evaluation of each course shall contain two parts:
- (i) Internal or In-Semester Assessment (ISA)
  - (ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4, for both courses with or without practical. There shall be a maximum of 80 marks for external evaluation and maximum of 20 marks for internal evaluation. For all courses (theory & practical), grades are given on a 07-point scale based on the total percentage of marks. (ISA+ESA) as given below

Percentage of Marks	Grade	Grade Point
90 and above	A+ - Outstanding	10
80-89	A - Excellent	9
70-79	B - Very Good	8
60-69	C - Good	7
50-59	D - Satisfactory	6
40-49	E - Adequate	5
Below 40	F - Failure	4

Note: Decimal are to be rounded to the next whole number

#### 10. **CREDIT POINT AND CREDIT POINT AVERAGE**

Credit Point (CP) of a course is calculated using the formula

$CP = C \times GP$ , where C = Credit; GP = Grade point

Credit Point Average (CPA) of a Semester/Programme is calculated using the formula

$CPA = TCP/TC$ , where TCP = Total Credit Point; TC = Total Credit

Grades for the different semesters and overall programme are given based on the corresponding CPA as shown below:

CPA	Grade
Above 9	A+ - Outstanding
Above 8, but below or equal to 9	A - Excellent
Above 7, but below or equal to 8	B - Very Good
Above 6, but below or equal to 7	C - Good
Above 5, but below or equal to 6	D - Satisfactory
Above 4, but below or equal to 5	E - Adequate
4 or below	F - Failure

Note: A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 40% are required for a pass for a course. For a pass in a programme, a separate minimum of Grade E is required for all the individual courses. If a candidate secures F Grade for any one of the courses offered in a Semester/Programme only F grade will be awarded for that Semester/Programme until he/she improves this to E grade or above within the permitted period. Candidate who secures E grade and above will be eligible for higher studies.

## 11. MARKS DISTRIBUTION FOR EXTERNAL EXAMINATION AND INTERNAL EVALUATION

The external examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

Components of the internal evaluation and their marks are as below.

- 11.1 For all courses without practical
- Marks of external Examination : 80
  - Marks of internal evaluation : 20

All the three components of the internal assessment are mandatory. For common course English in I Semester, internal oral examination shall be conducted instead of test paper.

Components of Internal Evaluation	MARKS
Attendance	5
Assignment/Seminar/Viva	5
Test paper(s) (1 or 2)	10
(1x10=10; 2x5=10)	
Total	20

- 11.2 For all courses with practical
- Marks of theory – External Examination : 60
  - Marks of theory – Internal Evaluation : 10

Components of Theory – Internal Evaluation	Marks
Attendance	3
Assignment/Seminar/Viva	2
Test paper(s) (1 or 2)	5
(1x5=5; 2x2.5=5)	
Total	10

- Marks of Practical – External Examination: 40  
(only in even semesters)
- Marks of Practical- Internal Evaluation: 20  
(odd and even semesters combined annually)

Components of Practical-Internal evaluation	Marks
Attendance	4
Record*	10
Lab involvement	6
Total	20

\*Marks awarded for Record should be related to number of experiments recorded.

### 11.3 Project Evaluation: (Max. marks 100)

Components of Project-Evaluation	Marks
Internal Evaluation	20
Dissertation (External)	50
Viva-Voce (External)	30
Total	100

## 12. Attendance Evaluation

### 1) For all courses without practical

% of attendance	Marks
90 and above	5
85 – 89	4
80-84	3
76-79	2
75	1

(Decimals are to be rounded to the next higher whole number)

### 2) For all courses with practical

% of Attendance	Marks for theory
90 and above	3
80—89	2
75—79	1

% of Attendance	Marks for practical
90 and above	4
85—89	3
80—84	2
75—79	1

(Decimals are to be rounded to the next higher whole number)

13. **ASSIGNMENTS**

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester.

14. **SEMINAR/VIVA**

A student shall present a seminar in the 5th semester and appear for Vivavoce in the 6th semester.

15) **INTERNAL ASSESSMENT TEST PAPERS**

At least one internal test-paper is to be attended in each semester for each course. The evaluations of all components are to be published and are to be acknowledged by the candidates. All documents of internal assessments are to be kept in the college for two years and shall be made available for verification by the University. The responsibility of evaluating the internal assessment is vested on the teacher(s), who teach the course.

15.1 **Grievance Redressal Mechanism**

Internal assessment shall not be used as a tool for personal or other type of vengeance. A student has all rights to know, how the teacher arrived at the marks. In order to address the grievance of students a three-level Grievance Redressal mechanism is envisaged. A student can approach the upper level only if grievance is not addressed at the lower level.

Level 1: Dept. Level: The department cell chaired by the Head; and Dept. coordinator and teacher in-charge, as members.

Level 2: College level: A committee with the Principal as Chairman, Dept. Coordinator, HOD of concerned Department and a senior teacher nominated by the College council as members.

Level 3: University Level: A Committee constituted by the Vice-Chancellor as Chairman and Pro-Vice-Chancellor, Convener - Syndicate sub-committee on Students Discipline and Welfare, Chairman- Board of Examinations as members and the Controller of Examination as member-secretary.

15.2 The college council shall nominate a senior teacher as coordinator of internal evaluations. This coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I semester

15.3 The internal evaluation report in the prescribed format should reach the University before the 4th week of October and March in every academic year.

16. External examination

The external examination of all semesters shall be conducted by the University at the end of each semester.

16.1 Students having a minimum of 75% average attendance for all the courses only can register for the examination. Condonation of shortage of attendance to a maximum of 10 days or 50 hours in a semester subject to a maximum of 2 times

during the whole period of the programme may be granted by the University on valid grounds. This condonation shall not be counted for internal assessment.

Benefit of attendance may be granted to students attending University/College union/Co-curricular activities by treating them as present for the days of absence, on production of participation/attendance certificates, within one week, from competent authorities and endorsed by the Head of the institution. This is limited to a maximum of 10 days per semester and this benefit shall be considered for internal assessment also.

Those students who are not eligible even with condonation of shortage of attendance shall repeat the course along with the next batch.

- 16.2 All students are to do a project. This project can be done individually or as a group of 3 students. The projects are to be identified during the II semester of the programme with the help of the supervising teacher. The report of the project in duplicate is to be submitted to the department at the sixth semester and are to be produced before the examiners appointed by the University.
- 16.3 There will be no supplementary exams. For reappearance/ improvement, the students can appear along with the next batch.
- 16.4 A student who registers his/her name for the external exam for a semester will be eligible for promotion to the next semester.
- 16.5 A student who has completed the entire curriculum requirement, but could not register for the Semester examination can register notionally, for getting eligibility for promotion to the next semester.
- 16.6 A candidate who has not secured minimum marks/credits in internal examinations can re-do the same registering along with the University examination for the same semester, subsequently.
17. All programmes and courses shall have unique alphanumeric code. Each teacher working in affiliated institutions shall have a unique identification number and this number is to be attached with the codes of the courses for which he/she can perform examination duty.

### **The College Level Co-ordinator**

The College level co-ordinator, who is nominated by the College Council shall perform the following:

The Coordinator shall make arrangement to give proper awareness of the programme, especially internal/continuous evaluation scheme to the students admitted.

The coordinator shall propose to the college council, the measures which are to be taken in the continuous evaluation.

The coordinator shall work as a link between the college and the university (as an assistance to the Principal) in academic matters.

The coordinator shall make arrangements for giving awareness of the internal evaluation components to students immediately after commencement of I

semester.

The college shall send a list of students registered for each programme in the prescribed format given by the university.

The college shall intimate the student strength for each open course to the university.

#### **The Department Level Co-ordinator**

There shall be a department level Co-ordinator to oversee the process of internal assessment for all programmes under the Department. The Head of the Department shall normally hold this responsibility.

## **XVIII- COLLEGE MAGAZINE & ARTS FESTIVAL**

1. The College Magazine is published once a year. The students should also contribute their best literary and artistic efforts to keep up its high standard. The editing and publishing of the college magazine require permission of the staff editors, staff adviser and the Principal.
2. The Arts Festival should be conducted under the guidance and supervision of the convener of arts festival, stage directors and staff adviser.

## **XIX- ASSOCIATIONS**

### **1. SUBJECT ASSOCIATIONS**

There are 14 Subject Associations functioning actively in the campus. A teacher of the department is the President of each Association. These Associations arrange special meetings, seminars, lectures, competitions and social functions. The Associations function for the all-round development of the students of the department concerned. Secretaries of the associations are requested to observe the following rules:

- a. Do not invite speakers to the College without first consulting the President of the association or Staff adviser and the Principal.
- b. Whenever a meeting is arranged in the College, give particulars about it to the Principal sufficiently early. This will also help to avoid clash with the other programmes in the College.
- c. To invite students from other colleges and outside agencies, the details of the performance must be explained to and permission obtained from the Principal.

### **2. PARENT TEACHER ASSOCIATION (PTA)**

There is an actively functioning PTA in our college. The PTA assures the participation and co-operation of the parents and teachers in the all round development of the students of the college. Every year the PTA raises substantial funds meant for the benefit of the student community. Separate parent teacher meetings are held for various

departments. The membership fee is collected during the time of admission. Parents are encouraged to meet the staff members in order to facilitate co-operation and collaboration in our educational work. Principal is the Ex-officio president and treasurer of the PTA.

### **3. ALUMNI ASSOCIATION**

The college alumni association aims at promoting lasting relationship between students and their Alma Mater. It organizes get-together, seminars etc. The Association has overseas chapters in Bahrain, Germany and Chicago.

## **XX- CO-CURRICULAR ACTIVITIES**

### **1. VALUE EDUCATION CLASSES**

Students have the opportunity to attend value education classes from 09.45 am to 10.15 am on the fifth day order. The classes are conducted to inculcate a deep sense of values for life in the students. Awards are given to toppers of each class after the annual value education examination.

### **2. NATIONAL SERVICE SCHEME (NSS)**

The NSS is part of the Development of Youth Affairs and Sports under the Ministry of Human Resources Development, Government of India. It is a voluntary organization for students and the teachers. The NSS has been introduced in colleges and universities all over India in response to the Kothari Commission's recommendation that education should be oriented to the social needs by involving students in service to the community.

A student volunteer who has completed 240 hrs of work and attended a special camp during the course of two years is eligible for NSS Certificate from the University. This certificate gives weightage for higher studies and is an additional qualification for appointment in public services.

### **3. NATIONAL CADET CORPS (NCC)**

The National Cadet Corps is a voluntary organization working under the Ministry of Defence, Government of India. Able bodied male students can seek admission to the NCC unit in the college. The Ladies wing of N.C.C. was started in 2004-2005. Besides imparting a sense of discipline, it helps students to take up career in defence services. A successful completion of the NCC training will be an additional qualification for getting admission for higher studies and for securing jobs.

### **4. SPORTS AND GAMES**

The college offers sports and games facilities to every student who desires to develop his or her potential abilities and qualities for sportsmanship, team spirit and physique. Facilities for all the major items of games and athletics are provided. All students of the college are expected to take part in sports and games and other physical education activities.

The university will award grace marks to those who distinguish themselves in sports and games. The university will also award a number of scholarships on the basis of the performances of students in sports and games. The department of physical education conducts intercollegiate competitions like Msgr. Nedumkallel Memorial Football Tournament, Prof. George Paul Memorial Volleyball Tournament etc. every year.

## **5. SCIENCE FORUM**

The Science Forum was established to create awareness and interest among students in science subjects. It motivates students to conduct exhibitions in the various branches of science. The Science Forum conducts Quiz, Debates, Seminars and Talks on various topics in different disciplines of science, especially on the recent developments in the field of science and technology. It also brings in experts in the field to enlighten and guide students on the career options in science.

## **6. SPIRITUAL ANIMATION PROGRAMMES**

Every academic year, spiritual animation programmes are arranged for teachers and students. Prayer meetings are held on all Wednesdays from 9.00 a.m. to 9.45 a.m. On every First Friday and on Special occasions, there is Holy Mass in the college chapel adjacent to the college, which is attended mostly by the Catholic Students. The chapel is open to everyone for prayer and meditation.

# **XXI- EXTRA CURRICULAR ACTIVITIES**

## **1. CATHOLIC STUDENTS MOVEMENT (CSM)**

Catholic Student Movement was started in 1989 in different colleges in Kerala. In 1993 CSM was officially declared by KCBC as the only approved catholic student organization in the catholic colleges of Kerala. All students who are desirous of integral personality development can take membership in this organization. To realize this objective CSM has three dimensional activities, ie spiritual, intellectual and cultural.

## **2. QUIZ CLUB**

To develop the intellectual capacity of our students and create a healthy competitive spirit in them the quiz club organizes quiz sessions regularly. The activities of the club will surely promote the competitive skill and the general awareness of the students and will step up the information level of students.

## **3. NATURE CLUB**

The Nature club conducts a number of programmes to promote love of nature among the students and make them conscious of the various ways in which they can work effectively to preserve the eco- system. The programmes include Nature Camps, Environment education, wild life surveys, mountaineering etc.

#### **4. DEBATING CLUB**

The club has been very active ever since its inception. The club aims at developing the oratory and communicative skills of the students. The club conducts debates and discussion at intervals and resource persons are hired to give training in public speaking.

#### **5. CAREER GUIDANCE AND PLACEMENT CELL**

The Career Guidance and Placement Cell helps students to prepare for suitable careers. The Cell conducts workshops and programmes on career orientation, higher study options, self-employment, entrepreneurship management etc. The Cell has a well-equipped career Library with useful books and periodicals. Experienced resource persons give career counselling to students.

#### **6. MUSIC CLUB**

It is an attempt to identify and encourage those who are blessed with a mellifluous voice and the gift of melody. Through its activities the club has been able to generate a great deal of enthusiasm among the students especially among the lovers of music.

#### **7. ORATORY CLUB**

Articulating one's thoughts in effective language is an art in itself. Mastery over English need not essentially qualify one for effective communication. To help the students convey their ideas impressively, Oratory Club arranges programmes.

#### **8. BLOOD DONATION CLUB**

It has a wide membership comprising students and teachers. It maintains the list of donors and the blood group to meet the emergency situations. There are many situations in which our blood donors came to the rescue of the lives of many people in and around Muvattupuzha.

#### **9. VARNASALA**

Nirmala promotes a forum- *Varnasala* - for the budding talents to experiment and perfect their penchant for drawing and painting. The art exhibition ('*Chithramela*') conducted every year under the auspices of *Varnasala* is a time when our young artists display their creative urge and kaleidoscopic vision on paper and canvas using colours and strokes and indeed provide a feast to the eye.

#### **10. STUDENTS COUNSELLING CELL**

The cell organizes orientation programmes for students and also provides counselling facility to the needy. Leadership training programmes are conducted.

#### **11. WOMEN'S CELL**

To cater to the all round development and well being of lady students, a Women's Cell is at work which urges to think that each woman has to shine out as a light unto herself and unto the world around her. To empower and equip them with confidence and strength of character, plans and programmes are chalked out and effectively implemented. The

Women's Day conducted annually is a time when the girls of the college shed out their inhibitions and vie with one another to display their talents.

## **12. ANTI NARCOTIC CELL**

The cell organises seminars and classes to impart awareness against the social evils like AIDS, drugs, smoking etc.

## **13. FOLKLORE CLUB**

In order to preserve and promote the ancient cultural heritage, a Folklore club is functioning in the College. The Nirmala Folklore Club is affiliated to the Kerala Folklore Academy, Kannur. Traditional rituals like Theyyam, Thiriuzhichil etc are annually staged in the college auditorium for the awareness of students. Eminent Folklore artistes are invited to deliver extension lectures for the students.

## **14. TOURISM CLUB**

As per the directions and encouragement of the District Tourism Promotion Council, a tourism club was set up in Nirmala College Muvattupuzha to create proper awareness about tourism among the youth. Tourism club organises quiz programme, periodical seminars and discussions in the college on various topics related to tourism.

## **15. ENTREPRENEURSHIP DEVELOPMENT CLUB**

An entrepreneurship development club has been formed in the college in association with the Department of Industries and Commerce, Government of Kerala. The club aims at inculcating entrepreneurial culture among students and nurturing the latent entrepreneurial talents in them.

## **16. FILM AND DRAMATIC CLUB**

Cinema is a medium for social criticism and the dissemination of ideas. Drama, a relatively young theatrical form has also proved itself to be an excellent vehicle for airing, stimulating and thought provoking ideas. The Film and Dramatic Club combines these two noble aspects to imbibe and inculcate the aesthetic ideas and values to the budding artistes of Nirmala to 'become great' in this field.

# **XXII- EXTENSION ACTIVITIES**

## **1. NIRMALA ACADEMIC AND RESEARCH PUBLICATIONS (NARP)**

This is the publication division of the college. NARP publishes the Research Journal '*Science and Society*', a biannual journal. Besides it publishes books from various departments in the college.

## **2. EDISON CIRCLE**

Nirmala launched its Consultancy Services Division named *Edison Circle* in the academic year 2002-2003. It provides consultancy in areas such as nature conservation, environmental education, statistical data analysis, solid waste management, water quality analysis, mushroom cultivation, investment analysis etc.

## **3. NIRMALA INSTITUTE OF COMPETITIVE STUDIES (NICS)**

NICS provides state of the art coaching for major competitive examinations. It has formulated a scientific methodology for competitive studies with exhaustive printed study materials in modular fashion, extensive seminars/discussions, frequent student presentations, stringent internal assessment and overall personality development and attitudinal restructuring.

The institution offers eminent academic schedules at affordable fees structure. Nirmala College Management offers scholarships and fee concessions for the meritorious and the financially constrained.

# **XXIII- SUPPORT SERVICES & AMENITIES FOR STUDENTS/STAFF**

## **1. IGNOU STUDY CENTRE**

The Study Centre of Indira Gandhi National Open University (IGNOU) functioning in the college co-ordinates the distance education courses and services of the University to the students as well as the public.

## **2. NESTT**

Nirmala Centre for Educational, Spiritual and Theological Training conducts various residential and non-residential programme for staff and students of the college. These training programme covers academic, Co-curricular and extra-curricular topics. NESTT also act as an interface for collaborative activities of the college with the general public.

## **3. NETWORK RESOURCE CENTRE (NRC)**

Network Resource Centre at the Library provides Internet facility for academic purpose to the students and staff at nominal charges.

## **4. MEDIA CENTRE**

Media Centre co-ordinates the in-house requirements of publication and information. The centre designs brochures, newsletters, layout of NARP publications and updating of college websites.

## **5. CAP HELP DESK (ROOM NO. 116)**

A Help Desk is functioning adjacent to Office Annex for helping students in the Centralised Allotment Process of UG/PG admissions.

## **6. HEALTH CENTRE**

A Health Centre is functioning near the Ladies Waiting Room which provides facility for consulting the Doctor for medical advice.

## **7. HEALTH CLUB**

A well equipped Health Club including Weight lifting apparatus, Tread mill, Weight training apparatus, 12 station multigym etc. is functioning in the Library building.

## **8. STATIONERY STORE**

Stationery articles, note books etc. are available for sale at the Kiosk near the auditorium.

## **9. PHOTOCOPYING CENTRE**

Photocopying facility at subsidized rate is available at the Kiosk near the auditorium.

## **10. POST OFFICE**

The Nirmala College Post Office functioning in the Utility block provides Speed Post, Registration, M.O., telephone facilities etc.

## **11. REPROGRAPHY CENTRE**

DTP and Photostat facility at reasonable rate are provided in the Library building.

## **12. PUBLIC TELEPHONE FACILITY**

Students can use the Public Telephone installed at two places in the main block.

## **13. STATE BANK OF INDIA ATM**

An ATM counter of State Bank of India is functioning at the College gateway building.

## **14. SOUTH INDIAN BANK & ATM**

An extension counter of SIB is functioning in the ground floor of the library block.

## **15. KIOSK**

Facility of refreshment Kiosk is provided near the auditorium and at the Ladies Waiting Room.

## **16. CAFETERIA**

The Cafeteria functioning in the library block serves light refreshments and lunch at a subsidized rate.

# **XXIV- SCHOLARSHIPS & ENDOWMENTS**

Scholarships, Medals etc. are awarded by Union/State Governments, various agencies and persons to deserving students. Scholarships or endowments may be cancelled in case of students whose conduct and progress is not satisfactory. Following are some of the important scholarships and endowments.

## **CENTRAL GOVT./ STATE GOVT./ UNIV. SCHOLARSHIPS**

- 1 National Merit Scholarship
- 2 Merit Scholarship to the Children of School Teachers (MSCT)
- 3 Govt. of India Hindi Scholarship (HS)
- 4 National Loan Scholarship
- 5 State Suvarna Jubilee Merit Scholarship (SJMS)
- 6 Post Matric Scholarship for minority community students (PMS)
- 7 Central Sector Scholarship (CSS)
- 8 Scholarship for proficiency in sports
- 9 Muslim Girls Scholarship (MGS)
- 10 State Merit Scholarship
- 11 State Higher Education Scholarship
- 12 University merit scholarship for B.A./B.Sc/B.Com./M.A./M.Sc./M.Com.
- 13 Post Graduate Indira Gandhi Scholarship to Single Girl Child
- 14 Scholarship for Blind /physically handicapped/Deaf students
- 15 Harness fee concession for children of servants who died in harness.
- 16 Political sufferers fee concession for children of political sufferers.
- 17 Concession under KPCR

For Details visit : [www.dcescholarship.kerala.gov.in](http://www.dcescholarship.kerala.gov.in), [www.kshec.kerala.gov.in](http://www.kshec.kerala.gov.in)

## **COLLEGE LEVEL AWARDS**

- 1 Golden Jubilee Gold Medal instituted in the Golden Jubilee year of the College (2003) by Rev. Dr.C. A. Abraham, Former Vice Principal & Prof. of English to the Best Student.

## **DEPARTMENT LEVEL AWARDS**

### **DEPT. OF ENGLISH**

- 1 Msgr. Mathew Palamattam Endowment Top scorer, B.A/B.Sc Part I English
- 2 Prof. K.U. Mathew Endowment Top scorer in I DC English
- 3 Prof. P.M. Devasia Endowment Top Scorer II B.A./BSc. English
- 4 Dr. Susan Thomas Memorial Award Top Scorer in Part I English (B.A/B.Sc/B.Com)
- 5 Prof. Philomina Mathew Endowment Best all rounder in BA Comm. English
- 6 Prof. Valsa George Endowment Top Scorer -BA Comm. English
- 7 Prof. Lissy Josep Endowment Award
- 8 Prof. Annamma John Endowment Award

### **DEPT. OF MALAYALAM**

- 1 Msgr. Thomas Nedumkallel Endowment Top Scorer II DC Part II Malayalam (Instituted by Prof. Jose Augustine (English))

- |   |  |
|---|--|
| 2 Ms. Mary John Manchappilly<br>Endowment                   | Top Scorer II M.A Malayalam                          |
| 3 Dr. K.U Chacko Endowment                                  | Top Scorer in Sanskrit, B.A                          |
| 4 Prof. Ravivarma Pandala Memorial<br>Merit cum means Award | The Best Student                                     |
| 5 Msgr. Thomas Malekudy Saphthathi<br>Smaraka Award         | Top Scorer II B.A Malayalam                          |
| 6 Adv. Joseph Vallamattom Award                             | Top Scorer Degree II Language Malayalam              |
| 7 Cherusseril Kesavan Nair<br>Kumaramangalam Memorial Award | Meritorious Student III B.A Malayalam                |
| 8 Dr. Vincent Maliekal Endowment Award                      | Winners is intercollegiate<br>Recitation Competition |

### **DEPT.OF HINDI**

- |  |                                       |
|--|---------------------------------------|
| 1 Prof. C. P. Ananthalakshmi Endowment | The best student, MA Previous & Final |
| 2 Prof. P.V. Varghese Endowment        | Top Scorer in III B. A.               |
| 3 Dr. Sheela Issac Endowment           | Top Scorer in IIB.A.(Main Papers)     |

### **DEPT. OF MATHEMATICS**

- |                                    |                         |
|------------------------------------|-------------------------|
| 1 Msgr. Thomas Moothedan Endowment | Top Scorer in III B.Sc. |
| 2 Prof. Sr. Benjamin Endowment     | Top Scorer in II B. Sc. |

### **DEPT. OF STATISTICS**

- |   |                                    |
|---|------------------------------------|
| 1 Rev. Dr. John Vallamattam Endowment<br>(instituted by Mr. T.K Jose IAS) | Top Scorer in III & IVth Sem M.Sc. |
| 2 Prof. P.C. Tharu Endowment  | Top Scorer in M.Sc.                |
| 3 Prof. Denesamma Joseph Endowment Award                                  |                                    |

### **DEPT.OF PHYSICS**

- |   |  |
|---|--|
| 1 Prof. P. M. Kurian Endowment                    | Top Scorer in III B.Sc.                                      |
| 2 Prof. P.J. Michael Endowment                    | Top Scorer in I, II & III B.Sc.                              |
| 3 Sri. Pathrose Joseph Endowment                  | Winner in Science Quiz                                       |
| 4 Prof. George Kuriakose Merit cum<br>Means Award | The Best student, II B.Sc Physics                            |
| 5 Prof. Sunny Joseph Memorial<br>Endowment Award  | The best outgoing student in<br>Physics Model I and Model II |

### **DEPT. OF CHEMISTRY**

- |                                       |                        |
|---------------------------------------|------------------------|
| 1 Rev. Dr. Mathew Thottiyil Endowment | Top Scorer in II M.Sc. |
|---------------------------------------|------------------------|

- |  |  |
|--|--|
| 2 Ms. Mary Joseph Vallamattam<br>Endowment | Top Scorer in III B.Sc.Chemistry             |
| 3 Prof. V.A. Mathew Endowment              | Top Scorer in II M.Sc Chemistry              |
| 4 Prof. T.M. Mathews Endowment             | Top Scorer in M. Sc. (Prev.)                 |
| 5 Prof. Ceenamamma Jacob Endowment         | Top Scorer in Part III Subjects B.Sc.        |
| 6 Dr. Dominic Jacob E. Endowment           | Top Scorer in M.Sc                           |
| 7 Dr. Thomas Francis Endowment             | Top Scorer in Final year M.Sc.               |
| 8 Rev. Sr. Leenus Endowment                | Top scoring Nun Student of Chemistry Dept.   |
| 9 Michael Faraday Award.                   | The best outgoing student of Chemistry Dept. |

### **DEPT. OF BOTANY**

- |                                     |                                 |
|-------------------------------------|---------------------------------|
| 1 Prof. K.V. Joseph Endowment       | Top Scorer in III B.Sc.         |
| 2 Prof. Joseph Puthenpura Endowment | Top Scorer II B.Sc. (Main only) |

### **DEPT. OF ZOOLOGY**

- |                                     |                                       |
|-------------------------------------|---------------------------------------|
| 1 Prof. A. M. Joseph Endowment      | Top Scorer in III B.Sc.               |
| 2 Prof. K. K. Emmanuel Endowment    | Top Scorer III B.Sc. Zoology (Pract.) |
| 3 Prof. Cheriachan George Endowment | Top Scorer in M.Sc Zoology            |

### **DEPT. OF ECONOMICS**

- |  |                           |
|--|---------------------------|
| 1 Minister K. M. George Endowment<br>Prof. M.C. Mathew Endowment | Top Scorer in III B.A.    |
| 2 Prof. C.J. Joseph Endowment                                    | Top Scorer in Final M. A. |
| 3 Prof. Sebastian Kachira Endowment                              | Top Scorer in Final M. A. |

### **DEPT. OF COMMERCE**

- |   |   |
|---|---|
| 1 Prof. Devassy Manjooran<br>Prof. N.M. Paulose Endowment                 | Top Scorer in II B. Com<br>(Part 3 Sub.)      |
| 2 Prof. K.V. Devassy Endowment  | Topper in M.Com Advanced Financial Accounting |
| 3 Prof. T.J. Francis Xavier Endowment                                     | Toppers in B.Com/M.com                        |
| 4 Paily Joseph Nidhiry Memorial<br>Endowment                              | Top Scorer in B.Com. 'Business Laws'          |
| 5 Merit Cum Means Scholarship Instituted by 1983 B.Com Batch              |   |
| 6 B.Com. 1991-94 Batch Endowment Fund for Inter Departmental General Quiz |   |

### **DEPT. OF PHYSICAL EDUCATION**

- |                                  |                       |
|----------------------------------|-----------------------|
| 1 Prof. N. I. Abraham Endowment  | Sports champion (Men) |
| 2 Prof. Leelamma Jacob Endowment | Best Lady Athlete     |

## **GENERAL AWARDS**

- |    |   |  |
|----|---|--|
| 1  | Adv. Joseph Augustine Award   | Best orators in English & Malayalam  |
| 2  | Rev.Sr. Rosakutty Kappen Endowment  | Best Malayalam Poem  |
| 3  | Rev. Dr. John Vallamattam Trophy  | CSM award for Inter collegiate Debate  |
| 4  | Mr. Jacob Mittathanical Endowment   | Three top scorers in the essay competition on Human values                               |
| 5  | Prof. P.T. Chacko Endowment   | Best essay in English  |
| 6  | Shiby M. Thomas Endowment   | Accident Victim  |
| 7  | Mr. K.V. Joseph -Administrative Assistant Award   | Top Scorer in B.Sc. Zoology (Main Subject only), among Children of NTS, Nirmala College. |
| 8. | Best Association Ever Rolling Trophy instituted by Prof. George Varghese  |  |
| 9. | Joshua Jose Endowment Award-  | Best Singer Monday Melody  |
| 10 | Best Innovative Activity Award to Innovative contribution of a student in academics / fine arts / film & dramatics. instituted by Rev. Dr. T.M. George Thanathuparambil |  |

## **AWARDS INSTITUTED BY ALUMNI**

1. German Chapter Award
2. Bahrain Chapter Award
3. Mahnami Charitable Trust Award
4. Best User of Library Award for the best user of library books instituted by Mr. K. Gopalakrishnan Nair, First batch alumnus
5. Dr. Thomas V. Thomas Memorial Merit cum Means Award
6. B.Sc. Mathematics 1983-86 Batch Endowment Award

## **SCHOLARSHIPS**

The following scholarships instituted originally for Pre degree students are awarded as study scholarship for one needy student from 2003-04 onwards.

- 1 Prof. P. M. Pathrose Endowment
- 2 Prof. A.O. Paily Endowment
- 3 Prof. C. Mathew Endowment
- 4 Prof. P. K. Joseph Endowment
- 5 Bishop Pothanamuzhi Endowment
- 6 Prof. T.M. Joseph Endowment
- 7 Adv. K.N. Krishna Pillai Endowment

# **XXV- ENDOWMENT LECTURES AND FOUNDATIONS**

## **1. MSGR. THOMAS NEDUMKALLEL MEMORIAL LECTURES & FOOTBALL TOURNAMENT**

The college owes so much to late Msgr. Thomas Nedumkallel, the Founder Principal and chief architect of Nirmala whose memory, we wish to perpetuate through a series of memorial lectures delivered by eminent people from various walks of life every year. This prestigious endowment lecture was started in 1993 and is carried on with the same fervour and spirit. Together with the Memorial Lectures we conduct State Intercollegiate Football Tournament to commemorate the memory of the great visionary, Nirmala has ever seen.

## **2. BISHOP MATHEW POTHANAMUZHI PRIZE (INTER COLLEGIATE ELOCUTION COMPETITION)**

Bishop Mathew Pothanamuzhi Prize is instituted by Rev. Dr. Thomas Pothanamuzhi in memory of Bishop Mar Mathew Pothanamuzhi the first Bishop of the Diocese of Kothamangalam and the Founder Manager and Patron of Nirmala College.

## **3. REV. DR. MATHEW THOTTIYIL ENDOWMENTLECTURE**

To perpetuate the memory of Rev Dr.Mathew Thottiyil, the former Principal and HOD of Chemistry, an endowment was founded in the academic year 2000-2001. By using the endowment, an endowment lecture is being delivered every year in advanced topics of Chemistry.

## **4. PROF. GEORGE PAUL SPORTS FOUNDATION**

To perpetuate the loving memory of late Prof.George Paul, Dept. of Physical Education, the foundation was started in August 2000. The main aim of the foundation is to promote sports especially Volleyball and find out promising volley ball players of the colleges under various universities in Kerala. The foundation conducts All Kerala Intercollegiate Volley ball Tournament every year. The Foundation plans to give coaching to Volleyball and Football players and conducting seminars.

## **5. DR. SUSAN THOMAS MEMORIAL STUDENT ENRICHMENT PROGRAMME**

In fond memory of Late Dr. Susan Thomas, the Dept. of English has instituted a student Enrichment Programme. The endowment money is utilized to arrange Symposia, Seminars or Workshops on topics of literary relevance for the benefit of the student community.

## **6. BISHOP MAR MATHEW POTHANAMUZZHI ENDOWMENT LECTURE**

The prestigious Bishop Mar Mathew Pothanamuzhi Lecture series organized by the Department of English every year since its inception in the year 2014. This lecture series was instituted by Rev. Dr. Thomas Mathew Pothanamuzhi in the loving memory of Bishop Mar Mathew Pothanamuzhi, first Bishop of the Diocese of Kothamangalam in the year 2014.

## **7. PROF. SUNNY JOSEPH MEMORIAL ENDOWMENT PROGRAMME**

The lecture series is organized by Department of Physics to commemorate the memory of Prof. Sunny Joseph, Head (2011-2015), Department of Physics, Nirmala college, Muvattupuzha. This memorial lecture series was instituted by his spouse Dr. Thresiamma George of Department of Chemistry. Being a thoughtful researcher he had eight publication in various national and international journals in Nano Science. He was instrumental in establishing the prestigious Nano Science Research Centre (NSRC) at Nirmala College.

## **8. DR. SHAJU THOMAS AND PROF. SASIKALA K. JOSEPH ENDOWMENT LECTURE SERIES**

This lecture series was instituted for conducting an annual talk by an eminent scientist from Biology for the benefit of the UG and PG. students of Nirmala College, Muvattupuzha. This was instituted jointly by Dr. Shaju Thomas, Former HoD and Prof. Sasikala K. Joseph, former Associate Professor, Department of Zoology, Nirmala College, Muvattupuzha.

## **9. PROF. VINCENT MALIEKAL ENDOWMENT LECTURE AND INTERCOLLEGIATE RECITATION COMPETITION**

The endowment is instituted by Dr. Vincent Maliekal, former Head, department of Malayalam, for conducting an annual lecture by an eminent personality and to give prizes to the winners of intercollegiate Recitation competition conducted by the Department of Malayalam.





**XXVI-  
ACADEMIC CALENDAR  
2016-17**

# JUNE 2016

**MONDAY**

**Tuesday**

**Wednesday**

**1**

**6**

▶ Classes begin for  
II DC, III DC & II PG

**7**

**8**

**13**

▶ Fees  
II PG

**14**

▶ Fees  
III DC

**15**

▶ Fees II DC  
▶ Inter-School Quiz  
(Zoology)

**20**

▶ Fees  
II PG  
(Rs. 5 Fine)

**21**

▶ Fees  
III DC  
(Rs. 5 Fine)

**22**

▶ Fees  
II DC  
(Rs. 5 Fine)

**27**

▶ Fees  
II PG  
(Rs. 10 Fine)

**28**

▶ Fees  
III DC  
(Rs. 10 Fine)

**29**

▶ Fees  
II DC  
(Rs. 10 Fine)

# JUNE 2016

Thursday	Friday	Sat	Sun
2	3	4	5
9	10 ▶ Lecture on Research Methodology by Dr. Aju K. Nrayanan (Malayalam)	11 ▶ Holiday	12
16 ▶ Environment Day Lecture by Dr. T.K.A. Nair IAS (Zoology & Botany)	17	18	19
23 ▶ Three day Retreat for Teachers begin. Preacher: Bro. Thomas Paul ▶ Life Guidance Seminar for students	24 ▶ Workshop on Managerial Skill Development (MHRM)	25	26
30			

# JULY 2016

MONDAY	Tuesday	Wednesday
4	5	6 ▶ Holiday Eid-UI-Fitr
11 ▶ Faculty Development Programme by Dr. Alexander Jacob IPS (IQAC)	12	13
18	19	20
25 ▶ Lecture on Ramayana by Dr. N. V. Ajayakumar (Malayalam)	26 ▶ Orientation against Ragging and Cyber Crime	27 ▶ I DC Classes begin ▶ Foundation Day Lecture by N.R. Madhava Menon ▶ RTI Lecture by Sri Winson M Paul IPS

# JULY 2016

Thursday	Friday	Sat	Sun
	1	2	3
7	8	9 ▶ Holiday	10
14	15	16	17
21 ▶ Media Visit (Comm. English)	22	23	24
28 ▶ 1 <sup>st</sup> Internal Exam begins for II DC & III DC	29 ▶ Workshop for Chemistry Teachers at School Level (Chemistry)	30	31

# AUGUST 2016

## MONDAY

**1**

**8**

**15**

- ▶ Holiday  
Independence Day  
Celebration  
Chief Guest:  
Prof. Joy Joseph

**22**

- ▶ Physics Assn.  
Inauguration by  
Dr. Sankararaman

**29**

- ▶ Chemistry Assn.  
Inauguration

## Tuesday

**2**

- ▶ Holiday  
Karkidakavavu

**9**

- ▶ Hindi Assn.  
Inauguration by  
Dr. Poornima
- ▶ MCA Staff Meeting

**16**

**23**

- ▶ IQAC Meeting
- ▶ Seminar on Organic  
Farming (Botany)  
Chief Guest:  
Dr. Mary Beneenja

**30**

- ▶ Maths Assn.  
Inauguration

## Wednesday

**3**

- ▶ Alumni Lecture by  
Mr. Bobby Sabu  
(Chemistry)

**10**

- ▶ Orientation for  
Civil Service Aspirants
- ▶ Orientation for  
1<sup>st</sup> BCA Students

**17**

- ▶ MCA Classes begin
- ▶ Three minutes Fame:  
Talent hunt for  
1<sup>st</sup> DC Students

**24**

- ▶ Holiday  
Srekrishnajayanthi

**31**

- ▶ Economics Assn.  
Inauguration
- ▶ Botany Assn.  
Inauguration

# AUGUST 2016

Thursday	Friday	Sat	Sun
4	5 ▶ Orientation for I DC Students	6	7
11 ▶ Seminar on Micro Organism (Zoology)	12 ▶ Inter-Dept. Patriotic Song Competition (Hindi)	13 ▶ Holiday ▶ Class on Research Methods (Comm. English)	14
18 ▶ Zoology Assn. Inauguration Lecture on Western Bone Diseases (Zoology)	19 ▶ Monthly Lecture by Fr. Bobby Kattikad	20	21
25 ▶ Workshop on Classical Arts (Malayalam) ▶ PTA Meeting III DC	26 ▶ PTA Meeting II DC	27	28

# SEPTEMBER 2016

**MONDAY**

**Tuesday**

**Wednesday**

**5**

- ▶ Zoology Assn. Inauguration  
Guest:  
Dr. Abraham Samuel

**6**

- ▶ English Assn. Inauguration  
Chief Guest  
Dr. Sebastine Paul
- ▶ II Sem PG Classes begin

**7**

- ▶ Seminar on Trends and Opportunities in Tourism  
Guest:  
Mr. Shailesh Nair
- ▶ Maths Assn. Inauguration

**12**

- ▶ Holiday  
Bakrid

**13**

- ▶ Holiday

**14**

- ▶ Holiday  
Thiruvonam

**19**

**20**

- ▶ College Opens after Onam Vacation
- ▶ Internal Exam

**21**

- ▶ Holiday  
Sree Narayana Guru Samadhi
- ▶ NTS Tour to Paruthumpara

**26**

- ▶ Ozone Day Observance  
(Zoology)

**27**

- ▶ I PG Classes begins

**28**

- ▶ Monthly Lecture by Dr. Harikumar Changampuzha

# SEPTEMBER 2016

Thursday	Friday	Sat	Sun
<b>1</b> ▶ Botany Seminar	<b>2</b>	<b>3</b>	<b>4</b>
<b>8</b> ▶ College Union Election	<b>9</b> ▶ Onam Celebration ▶ NSS 7 day Camp at Peringassery begins ▶ Onam Vacation Starts	<b>10</b> ▶ Holiday	<b>11</b>
<b>15</b> ▶ Holiday	<b>16</b> ▶ Holiday Sree Narayana Guru Jayanthi	<b>17</b>	<b>18</b>
<b>22</b> ▶ Management Assn. Inauguration ▶ Internal Exam	<b>23</b> ▶ Tourism Day Lecture (Tourism) ▶ Internal Exam	<b>24</b>	<b>25</b>
<b>29</b>	<b>30</b> ▶ Industrial Visit (Tourism)		

# OCTOBER 2016

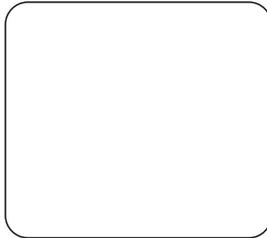
MONDAY	Tuesday	Wednesday
31		
3 ▶ Faculty Development Lecture by Dr. Kattakayam (IQAC)	4	5 ▶ V Sem. Uty. Exam begins
10 ▶ Zoology Alumni Meeting ▶ Holiday Mahanavami	11 ▶ Holiday Vijayadasami	12 ▶ Holiday Muharam
17	18	19
24	25 ▶ Career Orientation Programme for I PG ▶ Monthly Lecture by Sri. Joy Manuel	26 ▶ Internal Exam for I DC & II PG

# OCTOBER 2016

Thursday	Friday	Sat	Sun
		1	2 ▶ Holiday 5 day National Trip begins (MTTM)
6	7	8 ▶ Wild Life Week Celebration (Zoology) ▶ Holiday	9
13	14	15 ▶ Chat with a Scientist (Zoology)	16 ▶ 3 day National Trip begins (BTTM)
20 ▶ World Statistics Day Celebration Chief Guest Prof. Nr. Unnikrishanan Nair	21	22	23
27 ▶ Internal Exam for I DC & II PG	28 ▶ Internal Exam for I DC & II PG	29 ▶ Holiday Deepali	30

# NOVEMBER 2016

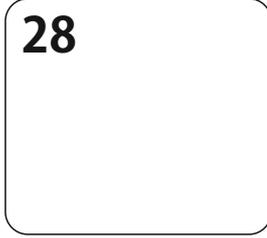
## MONDAY



**7**  
▶ Fees  
I & II PG

**14**  
▶ Fees (Rs 5/- Fine)  
I & II PG  
  
▶ Exhibition

**21**  
▶ Fees (Rs 10/- Fine)  
I & II PG



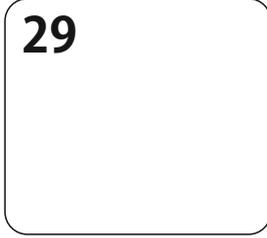
## Tuesday

**1**  
▶ Nataka Kalari  
(Malayalam)  
▶ IV & V Sem. UG  
Classes begin

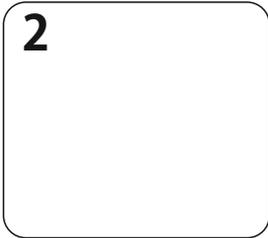
**8**  
▶ Vincent Maliekal  
Endowment Lecture by  
Santhosh Echikanam  
▶ Anti Narcotic Club  
Inauguration by  
Rishi Raj Singh IPS

**15**  
▶ Fees (Rs 5/- Fine)  
III DC  
  
▶ Food Fest  
▶ Exhibition

**22**  
▶ Fees (Rs 10/- Fine)  
III DC  
▶ Personality  
Development Class  
(Tourism)



## Wednesday



**9**  
▶ Malayali Manka,  
Purusha Kesari  
Competitions  
  
▶ Women's Forum  
Inauguration  
Dr. Prameela Devi

**16**  
▶ Film Seminar  
(Malayalam)  
▶ Fees (Rs 5/- Fine)  
II DC  
▶ Exhibition

**23**  
▶ Fees (Rs 10/- Fine)  
II DC

**30**  
▶ Mar. Pothanamuzhy  
Lecture by  
Dr. K.S. Radhakrishnan

# NOVEMBER 2016

Thursday	Friday	Sat	Sun
<p><b>3</b></p> <ul style="list-style-type: none"> <li>▶ Endowment Lecture Zoology Dept. by Dr. V. Ramaswamy</li> <li>▶ Monthly Lecture by Dr. Saji Mathew</li> </ul>	<p><b>4</b></p> <ul style="list-style-type: none"> <li>▶ College Union Inauguration by Adv. Joice George M.P.</li> <li>▶ Sports for the Mentally Challenged</li> </ul>	<p><b>5</b></p>	<p><b>6</b></p>
<p><b>10</b></p> <ul style="list-style-type: none"> <li>▶ Fees: I DC</li> <li>▶ Fr. Mathew Thottiyil Lecture by Dr. C.H. Suresh (Chemistry)</li> </ul>	<p><b>11</b></p> <ul style="list-style-type: none"> <li>▶ Dr. APJ Abdul Kalam Memorial Lecture by Dr. B. Ashok IAS</li> </ul>	<p><b>12</b></p> <ul style="list-style-type: none"> <li>▶ Holiday</li> </ul>	<p><b>13</b></p>
<p><b>17</b></p> <ul style="list-style-type: none"> <li>▶ Fees (Rs 5/- Fine) I DC</li> </ul>	<p><b>18</b></p> <ul style="list-style-type: none"> <li>▶ Mother Teresa Lecture by Bishop Joshua Mar Ignathios</li> </ul>	<p><b>19</b></p>	<p><b>20</b></p> <ul style="list-style-type: none"> <li>▶ Economics Alumni Meet</li> </ul>
<p><b>24</b></p> <ul style="list-style-type: none"> <li>▶ Fees (Rs 10/- Fine) I DC</li> <li>▶ II Sem. (UG) Exam begin</li> </ul>	<p><b>25</b></p> <ul style="list-style-type: none"> <li>▶ Inter- Dept Tug of War (Physical Education)</li> </ul>	<p><b>26</b></p>	<p><b>27</b></p>

# DECEMBER 2016

MONDAY	Tuesday	Wednesday
<b>5</b> ▶ Staff Meeting	<b>6</b> ▶ Arts Festival	<b>7</b> ▶ Arts Festival
<b>12</b> ▶ Holiday Miladi-Sherif	<b>13</b>	<b>14</b>
<b>19</b>	<b>20</b> ▶ Industry Interaction (MHRM)	<b>21</b>
<b>26</b>	<b>27</b>	<b>28</b>

# DECEMBER 2016

Thursday	Friday	Sat	Sun
<b>1</b> ▶ AIDS Day Observance (Zoology)	<b>2</b>	<b>3</b>	<b>4</b>
<b>8</b> ▶ Seminar on Painting ▶ Annual Alumni Lecture by Sri. Vaisakhan	<b>9</b> ▶ Sports Day	<b>10</b> ▶ Holiday	<b>11</b>
<b>15</b> ▶ Fr. John Vallamattam Memorial Lecture by Sri. Soorya Krishnamoorthi	<b>16</b>	<b>17</b>	<b>18</b>
<b>22</b>	<b>23</b> ▶ College Closes for X' mas Holiday ▶ X' mas Celebrations	<b>24</b>	<b>25</b>
<b>29</b>	<b>30</b>	<b>31</b>	

# JANUARY 2017

MONDAY	Tuesday	Wednesday
30	31	
2 ▶ Holiday Mannam jayanthi	3 ▶ College Opens after X' mas Holidays	4
9	10	11
16	17 ▶ Msgr. Nedumkallel Lecture by Sri Sasikumar	18
23	24	25

# JANUARY 2017

Thursday	Friday	Sat	Sun
			1
5	6 ▶ Industrial Visit (Tourism) ▶ Workshop on Butterflies (Zoology)	7	8
12	13	14 ▶ Holiday ▶ Mega Alumni Meet	15
19	20	21	22
26 ▶ Holiday Republic Day	27 ▶ National Tour begins (III BTTM)	28	29

# FEBRUARY 2017

MONDAY	Tuesday	Wednesday
		1
6	7	8
13	14	15 ▶ Seminar on Historic Performance (Malayalam)
20	21	22
27	28 ▶ Nirmala Sparsham (MHRM)	

# FEBRUARY 2017

Thursday	Friday	Sat	Sun
<b>2</b> ▶ Wetland Day Observance	<b>3</b>	<b>4</b>	<b>5</b>
<b>9</b>	<b>10</b>	<b>11</b> ▶ Holiday ▶ T.S. Tour	<b>12</b>
<b>16</b> ▶ Talent Day	<b>17</b>	<b>18</b>	<b>19</b>
<b>23</b> ▶ Pre- Placement Training (MHRM)	<b>24</b> ▶ Maha Shivaratri	<b>25</b>	<b>26</b>

# MARCH 2017

**MONDAY**

**Tuesday**

**Wednesday**

**1**

**6**

**7**  
▶ College Day

**8**

**13**

**14**

**15**

**20**

**21**

**22**

**27**

**28**

**29**

# MARCH 2017

Thursday	Friday	Sat	Sun
2	3 ▶ Budget Discussion (Economics)	4	5
9	10	11 ▶ Holiday	12
16	17	18	19
23	24	25 ▶ Graduation Ceremony (MHRM)	26
30 ▶ Staff Day & Annual get together	31 ▶ College Closes for mid Summer Vacation		

# APRIL 2017

MONDAY	Tuesday	Wednesday
3	4	5
10	11	12
17	18	19
24	25	26

# APRIL 2017

Thursday	Friday	Sat	Sun
		1	2
6	7	8 ▶ Holiday	9
13 ▶ Holiday Maundy Thursday	14 ▶ Holiday ▶ Ambedker Jayanthi ▶ Good Friday ▶ Vishu	15	16 ▶ Easter
20	21	22	23
27	28	29	30

# MAY 2017

**MONDAY**

**Tuesday**

**Wednesday**

**1**

- ▶ May Day
- ▶ Holiday

**2**

**3**

**8**

**9**

**10**

**15**

**16**

**17**

**22**

**23**

**24**

**29**

**30**

**31**

# MAY 2017

Thursday	Friday	Sat	Sun
4	5	6	7
11	12	13 ▶ Holiday	14
18	19	20	21
25	26	27	28

## XXVII- COLLEGE PRAYERS

(1)

കൈതൊഴാം കൈതൊഴാം  
കാരുണ്യസിന്ധോ കൈതൊഴാം  
മണ്ണായ മണ്ണിനും വിണ്ണായ വിണ്ണിനും (2)  
മീതെ വിളങ്ങുന്ന ദൈവമേ  
അജ്ഞരാം ഞങ്ങൾ നിന്നുടെ പാദം  
ആശ്രയമായ് നിനച്ചിടുന്നേ  
അജ്ഞതയിൽനിന്നും എന്നെന്നേയ്ക്കുമായ് (2)  
മോചനം ഞങ്ങൾക്കേകണമേ

(2)

നന്മരുപിയായ ദൈവമേ നിനക്കു വന്ദനം (2)  
ബുദ്ധിയും വിശുദ്ധിയും സ്വഭാവശുദ്ധിയും മഹാ  
ഭക്തിയും വിവേകവും തരണമേ ദയാനിധേ, (നന്മ...)  
ഈ കലാലയം നിനക്കു നിത്യവും വസിച്ചിടാൻ  
എത്രയും മനോജ്ഞമാം സദനമായ് ഭവിക്കണം (നന്മ...)

(3)

പ്രണാമം പ്രണാമം മഹാജ്ഞാനസാര  
പ്രകാശം വിടർത്തുന്ന വിജ്ഞാനസൂര്യ  
തമസ്സിൻ മതിൽ നീക്കി മനസ്സിൽ വരു നീ  
തരു പൊൻ പ്രഭാതം പ്രപഞ്ചം വിളങ്ങാൻ  
അനവദ്യമാംവിദ്യ ഇരുൾ നീക്കുമെങ്ങും  
അനുഭൂതി പൂക്കുന്ന നിമിഷങ്ങളേകും  
ഹൃദയത്തിലുണരുന്ന സ്നേഹാഭിനിത്യം  
വദനങ്ങളിൽ ശാന്തി കിരണങ്ങളാകും  
(പ്രണാമം ...)

(4)

ഓം ജഗദീശ്വര സദാപിചിന്തയ, ജഗദീശ്വര വന്ദേ (2)  
ഓം പരിപൂജിത പരാപരാത്മ പരാപരാത്മ  
അനവരതം വന്ദേ (3)

(5)

ഈശ്വരാ കൈകുപ്പി നിൽപ്പു ഞാൻ നിൻമുമ്പിൽ  
ഈറനണിഞ്ഞ മിഴികളോടെ  
കാരുണ്യമെന്നിൽ ചൊരിയണേ ഭൂവിന്  
കാരണനായുള്ള തമ്പുരാനേ

അച്ഛനുമമ്മയുമെന്തു പറഞ്ഞാലും  
 അക്ഷരം തെറ്റാതന്നുസരിച്ചും  
 ഉള്ളിൽ വെളിച്ചം പകരും ഗുരുവിനെ  
 ഉൺമയിൽ സ്നേഹിച്ചുമാദരിച്ചും  
     കൂടെ പഠിക്കുന്ന കുട്ടികളെ തന്നെ  
     കൂടപ്പിറപ്പുകളായ് നിനച്ചും  
     മാതൃഭൂമിനായ് ജീവൻ ത്യജിച്ചൊരെ  
     മാതൃകയായിട്ടു സ്വീകരിച്ചും  
 സത്യവും ധർമ്മവും നീതിയും ജീവിത-  
 തത്വങ്ങളായി അംഗീകരിച്ചും  
 ജീവിക്കുവാനായ് അനുഗ്രഹിച്ചീടണേ  
 ജീവാതിനായകാ സർവ്വേശ്വരാ...

(6)  
 Lead kindly light  
 Amid the encircling gloom  
 Lead Thou me on

The night is dark  
 And I am far from home  
 Lead Thou me on

Keep Thou my feet I  
 Do not ask to see  
 The distant scene  
 One step enough for me  
 -Cardinal Henry Newman

(7)  
 This is my prayer to Thee my Lord  
 Strike, strike at the root of penury in my heart  
 Give me the strength never to disown the poor  
 Or bend my knees before insolent might  
 Give me the strength to raise my mind  
 High above daily trifles  
 Give me the strength lightly to bear  
 My joys and sorrows.

-Rabindranath Tagore ('Gitanjali')

## XXVIII- IMPORTANT TELEPHONE NUMBERS

Bishop's House, Kothamangalam .....	2862236
Rt. Rev. Msgr. Dr. George Oliapuram, Manager.....	2862237
Rev. Fr. Dr. George Thanathuparambil, Educational Secretary ...	9447128949
Principal .....	2836300
Office.....	2832361
Bursar.....	2834689, 9446276764
Library.....	2831036
Media Centre .....	2836767, 2831037
IGNOU.....	9496377247
NESTT .....	2832685, 2830033
Little Flower Ladies' Hostel .....	2832264
St. Joseph's Ladies' Hostel .....	2834832
JeevaJyothy Hostel .....	2832534
Nirmala College of Pharmacy .....	2836888
Nirmala Matha Church.....	0485 283 2581
Computer Science (MCA) Block .....	2836363, 2830370
South Indian Bank .....	2835064
Staff Co.operative Society .....	949 5466 311

## INTERCOM NUMBERS

Principal .....	201
Vice Principal.....	207
Bursar .....	204
Admin. Asst. ....	205
Enquiry.....	202
Office Annex.....	206
Exam Office (116).....	207
Library.....	208
Media Centre.....	209
Cafeteria .....	210

### DEPARTMENTS

English.....	11
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Hindi .....	212
Malayalam .....	213
Mathematics.....	214
Statistics .....	215
Physics .....	216
Chemistry.....	217
Botany .....	218
Zoology .....	219
Economics .....	220
Commerce .....	221
Physical Edn.....	222
Comm. English .....	223
BCA.....	225

## XXIX- RETIRED TEACHERS

### English

1. Prof. Cyriac Thomas Valavi	04852832120	
2. Prof. P.M. John	04829248559	
3. Prof. Paily A.O	04852562360	
4. Prof. Rosemary Manjooran	04222313540	
5. Prof. Thomas T.M	04828262921	
6. Prof. Xavier Joseph	04852834590	9605952055
7. Prof. Devasia P.M	04852830457	9539601981
8. Prof. K.M. Joseph	04852253375	
9. Rev. Dr. Thomas Pothanamuzhi		9447822014
10. Dr. George Justine V.	04852260470	2261443
11. Prof. Philomina Mathew	04852836533	9447741502
12. Prof. Valsa George	04852834005	9495984005
13. Rev. Dr. Francis Nambiaparambil		0017187109773
14. Dr. K. V George		9446131997
15. Prof. Annamma John	04852282541	9567762541
16. Prof, Lissy S. Plathottam	04852831222	9497794297
17. Dr. Rani Mathew	0485 2835591	9947616662

### Expired Teachers

1. Msgr. Mathew Palamattam
2. Dr. Susan Thomas
3. Prof Leesamma Mathew
4. Prof Mannuel Thomas
5. Prof. P.T. Chacko
6. Prof. P.M. Pathrose

### Hindi

1. Rev. Sr. Rosakutty Kappen	04852862401	
2. Prof. C.D. Varkey	04852855271	
3. Prof. Joseph K.V	04852855215	9400955215
4. Prof. Sheela Issac	04852834350	9447822014
5. Dr. Remani Ammal .A	04852836349	
6. Ms. Philomina V.T.	04862226405	9496745645
7. Dr. James George	04862267535	9495194199

## Expired Teachers

1. Prof. Rosakutty Kappan (1966 - 1984)
2. Prof. Anada Lakshmi (1964 - 1988)
3. Prof. P.V. Varghese (1964 - 1990)
4. Dr. C. Viswanathan (1982 - 2014)
5. Prof. M.M. Mathew (1985 - 2012)

## Malayalam

1. Rev. Sr. Vigilia 04852832635
2. Rev. Dr. Thomas Periyappuram 9447512294
3. Prof. K.I. Antony 04862222019
4. Dr. Chacko. K.U. 04862245092
5. Rev. Sr. Besario 04852837565 9400239411
6. Prof. Jessy John 04852833969 9446850270
7. Dr. Jose George 04852566352 9562978575
8. Dr. Sr. Seelia Thomas P. 04862222998 9746248971
9. Prof. Sr. Mercy Kurian 04852832540 9496456750
10. Prof. Joy T.A. 9446906910
11. Dr. Vincent George 04862200150 9447311340

## Expired Teachers

1. Prof. P.J. Joseph (1955 - 1970)
2. Prof. Ravi Varma Pandala (1970 - 1985)
3. Dr. K.M. Thomas (1974 - 1984)
4. Prof. T.J. Thomas (1971 - 2003)

## Mathematics

1. Prof. Bhaskaran Nair K. 04712436676
2. Prof. Rosi Valavi 04852832120
3. Rev. Sr. Benjamine F.C.C. 04852834460 9400939965
4. Prof. Joseph Panjikkaran 04852833512
5. Prof. Gracy Sebastian, 04852834235
6. Prof. M.P. Gracy 9847839319
7. Prof. Philomina Joseph 04852831945
8. Ms. Rosy P.K 8943547705

## Statistics

1. Deneesamma Joseph 0485 2830500

## Expired Teacher

1. Prof. Tharu (1984 - 1996)

## Physics

1. Prof. Kurian P.M.	04852833203	
2. Prof. Pathrose K.O	04852832127	9447032127
3. Prof. P.J. Mathew	04852261639	9656130190
4. Prof. Joseph M.C	04852834235	
5. Prof. Jacob M.A	04852833505	
6. Prof. C.A. Joseph	04862223248	
7. Prof. Ousepachan T.	04862200600	9495200600
8. Prof. George Sebastian,	04852282344	
9. Dr. Philip Mathew	04822260792	
10. Prof. George Varghese	04852833085	8086568363
11. Prof. George Kuriakose		9847490463
12. Prof. Joseph T.U.	04782552419	9496305517
13. Mr. E.V Krishnan Namboothiri	04812400092	
14. Ms. Nirmala Mathew	04852260684	
15. Ms. Sheela Elias	04852283424	9497366510
16. Mr. James C. John	04862278118	9447828209
17. Mr. Krishna Pillai R.		9947330460
18. Dr. Jaseentha O.P.	04852834429	9495934429

## Expired Teachers

1. Prof. V.J. Joseph
2. Prof. M.J. Anna
3. Prof. Sunny Joseph

## Chemistry

1. Prof. Leela M. Nair	04852835141	
2. Prof. Mathews T.M	04852833565	9447344111
3. Prof. P.C. Abraham	04862224181	
4. Prof. Varghese N.P	04842760340	
5. Prof. Joseph P.C.		9846166551
6. Prof. Baby Ignatius	04852835051	
7. Prof. Joy E.P.	04852282359	
8. Prof. Santhamma George	04852834210	
9. Prof. Santha Joseph	04852833429	9349743130
10. Prof. Ceenamma Jacob	04852834012	
11. Dr. Dominic Jacob	04852831222	9446209082
12. Dr. K.J. John	04822262597	
13. Prof. Baby Kurian	04862279140	
14. Prof. Ramachandran P.R.	04852654393	9447875166

15. Dr. Thresiamma George	04852834431	
16. Dr. Thomas Francis	0485 2288139	9495811139
17. Prof. Valsa P.J.	04852833981	9388068596
18. Prof. Lailamma Chacko		9947412872
19. Ms. Lissamma Joseph		9446141010
20. Ms. Leelamma Thomas		9847490463
21. Sr. Celine George K.	04852834658	9495839297
22. Mr. Josekutty J. Ozhukayil	04852831569	9447610201
23. Mr. Majo V.Kuriakose		9946593220

### Expired Teachers

1. Msgr. Augustine Kanadathil	(HoD: 1953 - 1957)
2. Prof. C.J. Devasia	(HoD: 1957 - 1960)
3. Prof. E.T. Varkey	(HoD: 1960-1967)
4. Dr. K.N. Menon	(1967 - 1970)
5. Fr. Dr. Mathew Thottiyil	(HoD. 1967 - 1979)
6. Prof. V.A. Mathew	(HoD : 1979 - 1987)
7. Prof. K.A. Mary	(1965 - 1993)
8. Prof. M.C. Varkey	(1965 - 1998)

### Zoology

1. Prof. Emmanuel K.K.,	04822251080	
2. Prof. Joseph K.C.	04862200222	
3. Prof. N.U. Pennamma	04852282359	
4. Prof. Rose Mary Mathew	04852261264	
5. Dr. Shaju Thomas		9446510343
6. Prof. Sasikala K. Joseph	04852832519	9447820556
7. Ms. Laly Mathew	04852830450	9496754120

### Expired Teachers

1. Prof. A.M. Joseph	(1967 - 1998)
2. Prof. Cheriachan George	(1967 - 1998)

### Botany

1. Prof. K. V. Joseph	04852257337	
2. Prof. Joseph T Puthenpura	04852835719	
3. Prof. Rosy George	04852832719	9496061379
4. Prof. Philomina A.Vadakkal	04852832834	
5. Prof. Philomina T.V.	04852831556	9446885569
6. Ms. Ansy P.S.	04852831392	9446222457

### Expired Teachers

- |   |               |  |
|---|---------------|--|
| 1. Prof. K.V. Joseph                      | (1959 - 1990) |  |
| 2. Prof K.C. Mariyakutty (Sr. Christella) | (1968 - 1994) |  |
| 3. Prof K.K. Paul                         | (1965 - 1997) |  |
| 4. Prof. Louis Nainan                     | (1983 - 2005) |  |

### **Economics**

- |                               |             |            |
|-------------------------------|-------------|------------|
| 1. Prof. Mathew M.C.          | 04822251071 |            |
| 2. Prof. Joseph C.J.          | 04842108823 | 9947062571 |
| 3. Prof. George James K       | 04852260357 |            |
| 4. Prof. Mathew J             | 04852823087 |            |
| 5. Prof. Mathew C             | 04852833760 |            |
| 6. Prof. George J. Koikakudy  | 04862222161 | 9656448222 |
| 7. Prof. K.O. John            | 04828221808 | 9446401808 |
| 8. K.J. Kurian                | 04862255066 | 9497186160 |
| 9. Prof. Mathew Kannamthanam, | 04852832089 |            |
| 10. Prof. Sebastian Kachira   | 04852832843 |            |
| 11. Prof. George Jacob        | 04852260419 | 9961193478 |
| 12. Rev. Dr. T.M. George      | 04852260355 | 9447128949 |
| 13. Prof. P.P. Thomas         | 04842522655 | 9446277780 |
| 14. Prof. P.C. James          | 04862255292 | 9605491988 |
| 15. Prof.Lizamma Abraham K.   | 04852851058 | 9747681428 |

### **Expired Teachers**

- |                       |               |  |
|-----------------------|---------------|--|
| 1. Fr. James Vempilly | (1953 - 1973) |  |
| 2. Prof. K.C. Devasia | (1956 - 1983) |  |
| 3. Prof. K.C. Joseph  | (1968 - 1985) |  |

### **Commerce**

- |                          |              |            |
|--------------------------|--------------|------------|
| 1. Prof. P.J. Abraham    | 04852822565  | 9447555560 |
| 2. Prof. Paulose N.M     | 04852833326  | 9446222140 |
| 3. Prof. M.C. George     | 04862223018  | 9744119722 |
| 4. Prof. C.J. Thomas     | 04852833844. | 9496431456 |
| 5. Prof. Antony Thariyan | 04852862475  |            |
| 6. Prof. John M.J.       | 04852834370  | 9744841785 |
| 7. Rev. Sr. Lilly C.A.   | 04862222371  | 9447190067 |
| 8. Prof. Abraham Jose    | 04822230241  |            |
| 9. Prof. Joy Jose        | 04852289565  |            |
| 10. Prof.Kunjamma John   |              | 9744274184 |
| 11. Prof. James Joseph   | 04852831030  | 9446138293 |
| 12. Mr. Thomas Lazar     | 04852830051  |            |
| 13. Mr. N. Joy           | 04852831033  |            |

14. Dr. Mohanan M.K	04852830063	
15. Mr. Paul K.P	04842659617	
16. Mr. P.C. Mathai	04862272059	
17. Mr. George K.M		9446221898

### Expired Teachers

1. Prof. Devassy Manjuran	(1960 - 1980)
2. Prof. K.A. Joseph	(1958 - 1983)
3. Prof. T.J. Francis Xavier	(1955 - 1987)
4. Prof. K.V. Devassy	(1987 - 1991)

### Physical Education

1. Prof. N.I. Abraham	04852252105	9495471405
2. Prof. Leelamma Jacob	048528332033.	
3. Prof. Francis K.J.	04862200762	9746099150

### Expired Teacher

1. Prof. George Paul

## XXX- RETIRED NON-TEACHING STAFF

1 Mr. Sunny V.K.	9846650708
2 Ms. Annice V.V	9495048071
3 Mr. C.P. Paulose	9747232872
4 Mr. A.V. Antony	9847486988
5 Mr. Thomas P.M	9961356170
6 Mr. Domini N.M	9446974630
7 Mr. David. K	9449504989
8 Mr. V.A Sebastian	9495376056
9 Ms. Mary Mathew	9947301501
10 Ms. Thresia K.J	9605821991
11 Mr. Jose P.V	9605027701
12 Mr. K.P Joseph	9946268299
13 Mr. T.U Joseph	9995254650
14 Mr. George V.J	9048621378
15 Mr. K.J Thomas	9496800164
16 Mr. T.V Joseph.	9605433076

17	K.M Joseph	9495778711
18	Mr. C.I. George	9846132427
19	Mr. Peelipose K.A.	9605821991
20	Mr. Mohan Bahadur Karkki	9495426819
21	Mr. Muhammed A. `	9497704973
22	Mr. Emmanuel P.V.	9846439596

Expired Non- Teaching Staff

- 1 P.A. Mathew Pallan
- 2 A.J. Chacko
- 3 T.D. Joseph
- 4 Molly K.C.
- 5 Sr. Mary Augustian
- 6 A. George
- 7 P.T. Thomas
- 8 A.J. Micheal
- 9 Joseph M.J.
- 10 Joseph. M.J.
- 11 Velayudhan K.
- 12 Joseph V.M.
- 13 V.C Varkey
- 14 Syamala E.R.
- 15 Thomas M.V.
- 16 Chundoy Behadur Thappa
- 17 Joy T.A
- 18 V.T. Ouseph
- 19 N.V. Joseph
- 20 Viswanathan Nair
- 21 T.M. Joseph

**INSTITUTIONS**

Alphonsa Hostel, Muvattupuzha .....	0485 2832635
Newman College, Thodupuzha.....	04862 222686, 229797, 225475
Nirmala College of Pharmacy .....	0485 2836888, 2830666
Nirmala (Junior) School, Muvattupuzha.....	0485 2832200

Nirmala High School, Muvattupuzha.....	0485 2836589, 2832489
Nirmala Junior Public School, Muvattupuzha .....	0485 2835489
Nirmala Medical Centre, Muvattupuzha.....	0485 2835343
Nirmala Public School Muvattupuzha .....	0485 2836489
Nirmala Sadan, Muvattupuzha.....	0485 2835326
Pavanatma College, Murickassery .....	04868 263235
Viswajothi Engineering College, Vazhakulam .....	0485 2262977, 2262255

### **M. G. UNIVERSITY**

Controller of Examinations.....	0481-2731000
DCDC .....	0481-2731013
Director, Student Services .....	0481-2731024
Enquiry .....	0481-2731009
NSS Co-Ordinator .....	0481-2731029
P.R.O .....	0481-2730020
P.V.C. ....	0481-2731005
Registrar .....	0481-2731007
Vice Chancellor.....	0481-2731001
CBCSS Helpline .....	0481-2731005

### **GOVT. OFFICES**

Director of Collegiate Edn., Tvm.....	0471 2303107, 2304889, 2300106 (FAX)
Deputy Director of Collegiate Education, Ernakulam.....	0484 2362268

### **PUBLIC UTILITIES**

Govt. Hospital Muvattupuzha.....	2832360
Head Post Office Muvattupuzha .....	2832379
K.S.R.T.C. Muvattupuzha.....	2832321
Police Station, Muvattupuzha .....	2832304
SBI, Muvattupuzha Town Branch, Velloorkunnam.....	2850777

## USEFUL WEBSITES

[www.nirmalacollege.ac.in](http://www.nirmalacollege.ac.in)  
[www.mgu.ac.in](http://www.mgu.ac.in)  
[www.nirmalacollege.org](http://www.nirmalacollege.org)  
[www.nirmalaphysics.blogspot.com](http://www.nirmalaphysics.blogspot.com)  
[www.openforumncphysics.blogspot.com](http://www.openforumncphysics.blogspot.com)  
[www.nirmalaeconomics.blogspot.com](http://www.nirmalaeconomics.blogspot.com)  
[www.varnasala.blogspot.com](http://www.varnasala.blogspot.com)  
[www.nirmalalumni.org](http://www.nirmalalumni.org)  
[www.e-grantz.kerala.gov.in](http://www.e-grantz.kerala.gov.in)  
[www.dcescholarship.kerala.gov.in](http://www.dcescholarship.kerala.gov.in)  
[www.kshec.kerala.gov.in](http://www.kshec.kerala.gov.in)  
[www.ugc.ac.in](http://www.ugc.ac.in)  
[www.ignou.ac.in](http://www.ignou.ac.in)  
[www.kerala.gov.in](http://www.kerala.gov.in)  
[www.india.gov.in](http://www.india.gov.in)  
[www.keralaresults.nic.in](http://www.keralaresults.nic.in)  
[www.results.nic.in](http://www.results.nic.in)  
[www.inflibnet.ac.in](http://www.inflibnet.ac.in)  
[www.keralapsc.org](http://www.keralapsc.org)  
[www.cusat.ac.in](http://www.cusat.ac.in)  
[www.nseindia.com](http://www.nseindia.com)  
[www.newmanthodupuzha.org](http://www.newmanthodupuzha.org)  
[www.kothamangalamdiocese.org](http://www.kothamangalamdiocese.org)  
[www.idukkidiocese.org](http://www.idukkidiocese.org)

### Departments:

Physics	: <a href="mailto:ncphysics53@gmail.com">ncphysics53@gmail.com</a> <a href="mailto:nirmalaphysics@gmail.com">nirmalaphysics@gmail.com</a>
Botany	: <a href="mailto:nirmalabot@gmail.com">nirmalabot@gmail.com</a>
Zoology	: <a href="mailto:nirmalazoo@rediffmail.com">nirmalazoo@rediffmail.com</a>
Economics	: <a href="mailto:nirmalaeconomics@gmail.com">nirmalaeconomics@gmail.com</a>

## EMAIL ADDRESSES

Statistics	: <a href="mailto:nirmalastat@gmail.com">nirmalastat@gmail.com</a>
Commerce	: <a href="mailto:kommercer@nirmalacollege.ac.in">kommercer@nirmalacollege.ac.in</a>
Comp. Sci.	: <a href="mailto:mca@nirmalacollege.org">mca@nirmalacollege.org</a>
IGNOU Study Centre	: <a href="mailto:ignounirmala@gmail.com">ignounirmala@gmail.com</a>
Varnasala	: <a href="mailto:nirmalavarnasala@gmail.com">nirmalavarnasala@gmail.com</a>
'Science & Society' (Journal)	: <a href="mailto:sciencensociety@gmail.com">sciencensociety@gmail.com</a>

## **XXXI- IMPORTANT GOVT. ORDERS**

### **MAHATMA GANDHI UNIVERSITY STUDENTS' CODE OF CONDUCT– RULES 2005 EXTRACTS**

#### 1. Prohibition on Political Activity inside the campus

- (a) No student of a college shall get involved in any political activity by himself or abet the said activity to be carried on by fellow students inside the campus in any manner whatsoever and any such activity is hereby banned inside the campus.
- (b) Taking part in any political activity by organizing students or to cause gatherings inside the college campus for the purpose of doing any activities shall constitute serious indiscipline. Every member of such a gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal shall have the power to take disciplinary action against students who indulge in the aforesaid activities.
- (c) It shall constitute gross indiscipline to call for and appeal to strike based on policies and ideologies that may be preached by the political parties or their sister organizations or students wings. The participants in the strike as aforesaid shall be dealt with by the disciplinary authority and they shall be imposed appropriate punishment as provided in these rules.
- (d) No student of a college shall stage or indulge in any activity like Dharna, Gherao, obstructing entry to and from any class room, office, hall or other places inside the campus and such activities shall be treated as misconduct.
- (e) No student shall shout slogans inside the class rooms, office or any other place inside the campus and obstruct and interfere or to cause disturbance and nuisance to the ordinary functioning of the institution. These activities shall be treated as misconduct.

#### 2. Procedure for imposition of punishment

- (a) The Principal of the college shall be the disciplinary authority in respect of the students in the college.
- (b) If, it comes to the notice of the Principal that a student or a class of students have committed misconduct as referred to in Rule 1 above and that the Principal is satisfied that there is prima facie enough material in the allegation against the delinquent student, he shall immediately pass an order suspending student/students from the college.
- (c) If the Principal is satisfied that the delinquency alleged in the complaint requires further investigation/enquiry, he shall report the matter to the College Council. After reporting the matter and after seeking the views of the Council referred to above the Principal shall appoint a competent teacher/teachers to enquire into the matter and to submit the report immediately.

(d) The Enquiry Officer so appointed shall conduct enquiry without delay after gathering oral or written evidence from the complainant as well as person against whom the allegations/delinquency, were made. The Enquiry Officer also shall give fair and reasonable opportunity to all the parties and shall submit a report to the Principal without unnecessary delay. After the receipt of the report, the Principal shall consider the report and take appropriate action, which he deems fit including the imposition of the following punishments.

1. Imposition of fine
2. Issuance of compulsory transfer certificate
3. Dismissal from the college.

In the event of imposition of punishment of dismissal or compulsory issuance of transfer certificate, the Principal shall forward the order along with the report to the University.

### 3. Prohibition of damage to property

The student shall not disfigure the class rooms, compound wall, or other buildings, inside the college campus by pasting posters or writing on the walls in connection with any activity. They shall not damage or destroy any furniture, equipments and other materials inside the college campus. In the event of any student indulging in any such activities, a fine shall be imposed on him, to be fixed by the Principal of the College after evaluating the extent and magnitude of the damages so caused. The aforesaid imposition of fine is without prejudice to the liability of the delinquent student for prosecution under the provisions of the Indian Penal Code or under the provisions of Prevention of Damage to Public Properties Act. The damage so fixed by the Principal shall be recovered as arrears of land revenue and in the event of non-payment, the recovery proceedings shall be taken against the person responsible.

## KERALA RAGGING PROHIBITION ACT - 1998

കേരളസംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് നിരോധിച്ചുകൊണ്ടുള്ള 1998 - ലെ കേരള റാഗിംഗ് നിരോധന ആക്റ്റിന്റെ പ്രസക്ത ഭാഗങ്ങൾ വിദ്യാർത്ഥികളുടേയും രക്ഷാകർത്താക്കളുടേയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു.

2(ബി) റാഗിംഗ് എന്നാൽ ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഒരു വിദ്യാർത്ഥിയോട് ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരികമോ മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാക്കാൻ സാദ്ധ്യതയുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ, ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യൽ എന്നർത്ഥമാകുന്നതും, അതിൽ-

- (1) അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ, അധികേക്ഷപിക്കുന്നതോ, പരിഹസിക്കുന്നതോ, ഉപദ്രവിക്കുന്നതോ; അല്ലെങ്കിൽ
- (2) ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസ്സാലെ ചെയ്യാൻ ഒരുമ്പെടാത്ത ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യുന്നതിനോ, നിർവ്വഹിക്കുന്നതിനോ

- ആവശ്യപ്പെടുന്നതോ ഉൾപ്പെടുന്നതാകുന്നു.
3. റാഗിംഗ് നിരോധനം : ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും അകത്തും പുറത്തും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.
  4. റാഗിംഗിനുള്ള ശിക്ഷ ; ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനകത്തോ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ അല്ലെങ്കിൽ റാഗിംഗ് പ്രചരിപ്പിക്കുകയോ ചെയ്യുന്ന ഏതൊരാളും കുറ്റ സ്ഥാപനത്തിന് മേൽ, രണ്ടുവർഷം വരെയാകാവുന്ന കാലയളവിലേക്ക് തടവുശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയാകാവുന്ന പിഴശിക്ഷയ്ക്കുംകൂടി വിധേയനാകേണ്ടതുമാണ്.
  5. വിദ്യാർത്ഥിയെ പിരിച്ചുവിടൽ : 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു കുറ്റത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതും അങ്ങനെയുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്നുവർഷക്കാലത്തേക്ക്, മറ്റു യാതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.
  6. വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യൽ: (1) മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ, ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയോട് റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു സംഗതിപോലെ, മാതാപിതാക്കളോ, രക്ഷാകർത്താവോ അഥവാ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അദ്ധ്യാപകനോ രേഖാമൂലം പരാതിപ്പെടുമ്പോൾ ആ വിദ്യാഭ്യാസസ്ഥാപനത്തിന്റെ മേധാവി, പരാതി ലഭിച്ചു ഏഴു ദിവസത്തിനകം, പരാതിയിൽ പറഞ്ഞിരിക്കുന്ന സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെന്ന് കണ്ടാൽ, കുറ്റാരോപണവിധേയനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡ് ചെയ്യേണ്ടതും, ഉടൻതന്നെ, പ്രസ്തുത പരാതി ആ വിദ്യാഭ്യാസ സ്ഥാപനം സ്ഥിതിചെയ്യുന്ന പ്രദേശത്ത് അധികാരിയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടിക്കായി അയച്ചു കൊടുക്കേണ്ടതുമാണ്.
  - (2) (1) -ാം ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിക്കുകയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണത്തിൽ പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതാകുന്നു.
  7. കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നത് : വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിയിന്മേൽ നടപടി യെടുക്കാതിരിക്കുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് എന്ന കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള പ്രകാരം ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

**GOVERNMENT OF KERALA  
HIGHER EDUCATION (G) DEPARTMENT  
Higher Education - Rules and Regulations for the  
Smooth Functioning of the Campus (extracts)**

No. 26433/GI/15/H.Edn.

Dated, Thiruvananthapuram, 12.10.2015.

- All Celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution. Celebrations of any type should be communicated to the Head of the Institution through concerned Staff Advisor at least five working days prior to the event, with programme details. guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the college.
- Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, and HoDs and Discipline Committee members.
- All students have to wear identity tag in the college.
- No type of vehicles should be used during celebrations inside the college campus/ hostels.
- Students' vehicles will be allowed only up to the designated parking area. Entry beyond that point is strictly prohibited
- If any complaint is received from Hostel inmates or from the public to the Head of the Institution about the misbehavior of students and about ac tivities like keeping weapons, consuming alcohol, using drugs in campus/hostel rooms etc., steps will be taken as per the rules in force
- CCTV Cameras will be installed in selected common places such as Entrance/Exit gate of the College and Hostel.
- Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms in any case.
- Programmes by external agencies/professional groups/paid programmes such as DJ, musical events should not be permitted inside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds.
- Bike race/motor car race/elephant procession or similar activities should not be permitted inside the campus/hostels.
- In the interest of security of students, police may be informed in advance about all festival celebrations.
- For all students' programmes in the campus, presence of teachers is mandatory



## CLASS ROOM LOCATION SKETCH

Dept.	Staff Room		I DC				II DC				III DC	I PG	II PG	LAB-I	LAB-II	Research Centre
			Core	Mal	Hin	Eng	Core	Mal	Hin	Eng						
Maths	A 304		A 303	706	303	303	A 305	707	305	305	A 301					
	A 209	M-I	A 215	322	306	215	A 216	216	703	216	A 213			A 206	A 207	A 208
Physics		M-II	A 214	102C	214	504	A 309			508	A 210					
	A 101		A 102 C	322	306	306	A 102 B	216	703	302	A 103	A 104	A 102 A	A 105- A107	A 108	
Botany	A 325		A 322	322	306	215	A 323	216	703	216	A 326					
Zoology	A 204		A 306	322	306	306	A 302	216	703	302	A 205	A 202	A 201	A 201	A 202	A 203
Hindi	B 701		B 704		303	704	B 703		305	703	B 702	B 503	B 705			
Malayalam	B 709		B 706	706		704	B 707	707		703	B 708	B 502	B 502			
Economics	A 222		A 217	217	303	217	A 221	A 221	305	221	A 219	A 220	A 218			
Commerce	A 312		A 308	706	308	308	A 307			307	A 310	A 319	A 320			
Comm. Eng	B 506		B 504			504	B 508			508	B 507			A 401		
		Tax	D 902				D 1002				D 1004	D 906 A	D 906			
Commerce (SF)	D 901	CA	D 904			904	D 1010 A				D 905			A 316		
		OMSP	D 903				D 1003				D 1005					
BCA	B 606		B 607				B 603				B 601 A			B 608		
Tourism	A 317		A 311			904	A 314				A 313		A 212			
English	A 315											A 318	A 321			
Maths (SF)	D 801											D 802	D 803			
	D 1001											D 1006 A	D 1006			
Statistics	B 604										B 602	B 602 B	B 608		B 605	

'A' Reference to Main Block; 'B' Reference to P.G. Block; 'D' Reference to D.J. Block

## Nirmala College at a Glance

Address	: Muvattupuzha P.O. Kerala-686-661
Affiliation from Kerala University	: 17-06-1953
Telephones	: 0485 2832361, 2836300
Fax	: 0485 2836300
e-mail	: nirmalacollege@gmail.com
Website	: www.nirmalacollege.ac.in
Affiliation	: Mahatma Gandhi University, Kottayam
Accreditation	: Reaccredited by NAAC with 'B' grade
Management	: Corporate Educational Agency, Diocese of Kothamangalam
Telephones	: 0485 2862236, 2862237, 2861625
Vision of the College	: Academic excellence with integrity of character
Mission	: Integral development of personality based on Christian ideals.
Under Graduate Programmes	: 16
Post Graduate Programmes	: 14
Research Programmes	: 05
Diploma Programmes	: 02
Add. on Programmes	: 03
Research Guides	: 26
Number of Permanent Faculty	: 74
Number of Teachers with Ph.D.	: 31
Number of Female Teachers	: 42 (56%)
Number of Ad-hoc Faculty	: 68
Number of Non-Teaching Staff	: 21
Number of Ad-hoc NTS	: 31
Number of Total Students	: 2710
Number of Male Students	: 976 (36.01%)
Number of Female Students	: 1734 (63.98%)