

Anti-Ragging Cell  
Minutes



2014-15

Mm. of meetingMembers :-

1. Principal
2. RDO Murattupuraha.
3. S I of police
4. Subeditor, Deepika newspaper
5. Sec. KCM, N.C Unit.
6. Ms Josekutty Ozhukayil
7. Dr Neerada Mariya Kurian (women's)
8. PTA Vize president
9. Senior Student Rep. For Tejo Kurian
10. Junior Student Rep. Romario Johnson
11. Senior Sup, NC.



14.07.14



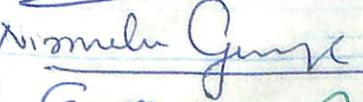
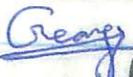
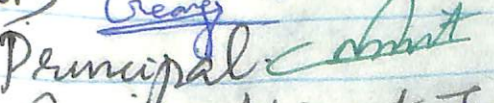
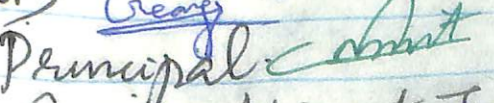
Time 3.30pm.

## Agenda.

As I Dc classes will be starting on 25.7.14, strategies are to be decided to prevent ragging and related activities

The decisions are.

- ① positive reinforcement activities may be adopted
- ② Educate students regarding ragging and related punishments.
- ③ The usual procedures such as appointing teachers in every floor, block, student volunteering etc will be continued
- ④ Fluxes and posters about ragging and punishments will be displayed.

1. Mr. Josekutty Oshukayal. 
  2. Dr. Masrada Maria Kurran 
  3. Ms. Nirmala George (PTA Rep) 
  4. Mr. C.I. George (Sr-supndt) 
  5. Fr. Jijo Kurian (Prstrep) 
  6. Principal 
- Rev. Dr. Vincent Joseph



28.8.14

Time : 3.30 pm.


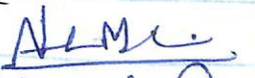





Agenda :-


To evaluate the atmosphere prevailing after joining of 1st year DC Students.

1. The committee observed that there are no written or oral complaints from 1st year students.
2. The Jr. Student representatives were satisfied by the care given by teachers.
3. The classes conducted by teachers during value education classes were on anti ragging.

Overall the conditions were peaceful.

1. Mr. Josekutty Ozukayi
2. Dr. Neerada Marya K. (womanclh)
3. Ms Nirmala George (PTA V.P)
4. Ms Jithin Tony (K&YM)
5. Fr. Jyo Kurian (Sr. St. Rep)
6. Romano Johnson (Jr. St. Rep)
7. Mr. C.I. George (Sr. Sup.)

  
 Principal  
 Rev. Dr. Vincent Joseph



2015-16

Minutes of Meeting.

Members.

- 1. Principal
- 2. RDO Mvpa
- 3. S I of police
- 4. Subeditor Deepika newspaper.
- 5. Mr. J. Georgi Neermal. (Convener)
- 6. D<sup>re</sup> Neerda Maria Kurian
- 7. PTA Vice president
- 8. Senior Student Rep.
- 9. Junior Student Rep.
- 10. Senior suprendent.



10.7.15

Time 3.30 pm.

Agenda. : To discuss the precautions to be taken against any kind of Ragging activities prior to the arrival of IOE students on ~~15~~ 15.7.15

1. The Meeting started with a silent prayer
2. Like every other years it is planned to conduct awareness classes for senior students
3. Student volunteers will be appointed
4. Class teachers will be asked to take care of discipline.
5. continuous checking ~~to~~ may be done by Anti-Ragging Squad.

The meeting finished by 4.10 pm.

1. Mr. Georgi Neeral Agm
2. Dr. Neerada Maria Kurian Neerada
3. Ms. Nimale George (Parent rep) Nimale George
4. Fr. Benoy C.M (Senior Students Rep.) Benoy
5. Mr. Sebastian V.J. Sebastian

Robert  
Principal.  
Rev. Dr. Vincent Joseph



20.8.15

Time 3.30

Agenda:- To evaluate the Supervisory activities of Anti-ragging committee

The meeting started with a prayer.

- ① Oral complaints were received from various classes. But no one likes to pursue with it.
- ② More strict actions are needed to avoid any such activities.
- ③ Warning may be given to student groups.
- ④ Parent's meeting will be called immediately.

#### Members

1. Ms. Geesgy Neeranal (convener)
2. Dr. Neerada Maria Kuria (women cell)
3. Ms Nismala Geesge. Nismala Geesge
4. Fr. Binoy CM (Stdt Rep)
5. Bro Alex John (Students Rep)
6. Mr. Sebastian V.J.

Principal  
Rev. Dr. Vincent Joseph



7.9.2015

Time 2.00 pm

Urgent Meeting

Agenda:- On Complaint of Mr Aswin Vas II Bcom OMSP on 4.9.2015 (Friday) Against; final year students of Commerce.

① It is decided to constitute an enquiry Commission of

(a) Prof. J. George Neeranal

(b) Prof. P-C Mary.

(c) Dr. S. Sankararaman.

to probe in to the alleged charges. Until enquiry report the alleged students are Members Suspended.

- 1. Mr. J. George Neeranal. *[Signature]*
- 2. Dr. Neesada Marys. *[Signature]*
- 3. Mr. Sebastian V. J. *[Signature]*
- 4. Ms. Nirmala George. *[Signature]*
- 5. Bro. Alex John (Student Rep) *[Signature]*

*[Signature]*  
Principal.  
(Rev. Dr. Vincent Joseph)



23. 9. 2015

Time: 3.30 pm.

Agenda: Enquiry report

① The report found that the complaint by Mr. Aswin was not sustainable as he is unsure of the involvement of alleged students.

② But these students violated the rules of college traffic rules and also admitted that they had indulged in indisdisciplinary actions. So they will enter in college on special function with pass permission only.

- sp. funct
- ① college day
  - ② sports day
  - ③ Study tour
  - ④ college functions.

### Members

1. Mr. J. George Neeranal
2. Dr. Neerada Maria Kuevan
3. Mr. Sebastian V. J.
4. Ms. Nismala George.
5. Fr. Binoy C.M (Student Rep)
6. Alex John. Alex (Student Rep)

Rev. Dr. Vincent Joseph  
 Dean



2016-17  
(Minutes)

- 1 Principal
- 2 RDO, Muvattupuzha
- 3 S I Polue
- 4 Sub Editor Deepika.
- 5 Do. J. George Neeranal
- 6 Sec. KLYM
- 7 Do. Neerada Manya Kurian
- 8 PTA Vice president
- 9 Fr Benny CM (Student Representative)
- 10 Alex John (Student Representative)
- 11 Senor sup.



18.7.2016

Time 3.30 pm.

The meeting started with a silent prayer.

Agenda:

To make necessary arrangements before the beginning of I De class, so that incidents of ragging may be prohibited.

The committee decided to

- 1) conduct awareness classes.

- 2) Make more teachers available at diff. parts of college such as canteen, P.U block entrance, way to hostel etc.

- 3) Keep complaint box at each floor ~~classroom~~

- 4) positive reinforcement and student volunteering will also be continued.

Members

- 1 Do. J. Creasy Neeranal
- 2 Do. Neerada Marys Kurian.
- 3 Fr. Binoy CM
- 4 Ms Mercy KD
- 5 ~~Fr. Binoy~~ Alex John
- 6 Mathew Thomas (KCYM)



Principal  
Dr. T.M. Joseph  
PRINCIPAL  
NIRMALA COLLEGE  
MUVATTUPUZHA



28.7.2016

Time 3.00 pm

urgent meeting on complaint.

1) 2 students Jubal Jose and Eldhose P. Aby of Zoology 2nd year entered in 1st year Zoology class and asked name and other personal information.

2) But during the meeting itself when they were called to present in front of anti ragging committee they realised their mistake and produced apology.

3) The 1st year students also informed that they have no more complaints.

Members

- 1. Dr. J. Georjy Neeranal
- 2. Dr. Neerada Marya Kurian (women cell)
- 3. Ms. Mercy K.D. (sr-supnd)
- 4. Fr. Binoy CM (sr-st-rep)
- 5. Mathew Thomas (KCYM)



Principal

PRINCIPAL NIRMALA COLLEGE MUVATTUPUZHA

18.8.16

urgent meeting on complaint

→ oral complaint is lodged against Georlin J Ozhakkal, BA Comm English by BCA students.

→ Mr. Georlin is called in front of committee

→ Warned him for his act

→ He has written produced written apology and agreed to collect TC if any such incidents are repeated.

Members

- 1. Dr. J Georjy Neeranal
- 2. Dr. Neerada Marya Kurian
- 3. Ms. Mercy K.D. Mem.
- 4. Mathew Thomas
- 5. Alex John (Stnt. Rep)



Principal  
Do. T.M. Joseph

PRINCIPAL NIRMALA COLLEGE MUVATTUPUZHA



29.9.2016.

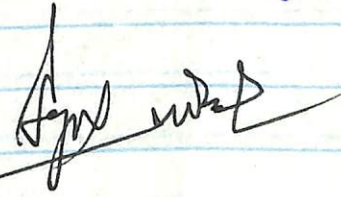

## Meeting on complaint

→ Mr. Justin Joy complaints about physical assault by 3 boys on 27/9/16

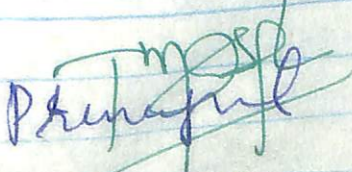
→ But when Mr Justin was called for hearing he produced a letter stating that he doesn't like to pursue the complaint as the accused 3 boys apologised for their act.

→ The committee accepted Justin Joy's withdrawal of complaint

1  
2  
3  
4  
5

Dr. J. George Neeranal   
 Ms. Mercy K.D. <sup>Mem.</sup>  
 Dr. Neerada Maria Kuroan Dr. Neerada  
 Mathew Thomas   
 Alex John (Student Rep) Alex



  
 PRINCIPAL  
 NIRMALA COLLEGE  
 MUVATTUPUZHA



2017-18

Principal  
 RDO, Muvattupuzha.  
 S. I of Police.  
 Subeditor - Deepika.  
 Secretary, KCYM  
 Dr. J. George Neerual  
 Dr. Neerada Maria Kurian  
 Ms Smitha Ann Thomas.  
 PTA Vice president  
 Mr Kevin Joseph (Student Representative, Sr)  
 Ms. Greethanjali (Sr Student Representative)  
 Junior Supndnt





10<sup>th</sup> July 2017.

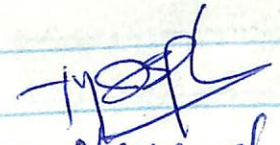
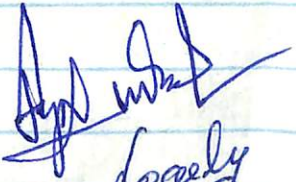
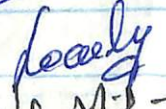


Time 3.30 PM.

Agenda - To evaluate the arrangements before commencing IDC classes.

The committee decided to check

1. check the Anti ragging messages
2. ~~Tutors~~ Tutors may take awareness class for their students
3. Warning with information regarding law.
4. Teacher - student volunteering
5. NCC, NSS students are asked may check and inform.

Members Present

Principal   
 Dr. J. Georgy Neeranal.   
 Ms. Lovely Varghese   
 Dr. Nerada Mariya Kurian   
 Mrs. Kevin Joseph. 



3.10.17

Time 3.30 PM.

AGENDA:- To Evaluate the activities of Antiragging cell.

The Committee observed that there were no complaints this year. So it is confirmed with junior representative that they were not harassed.

The meeting concluded that the methodologies adopted were successful to avoid Ragging.

The meeting ended at 4.00 PM.

Members:

Dr. J Georgy Neeranal.

Ms Lovely Varghese

Dr. Neerada Mariya Kucian

Ms Kevin Joseph

Ms. Greethanjali

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*



Principal

RDO

SI of Police

Sub Editor - Deepika.

Secretary, KCYM.

Dr. J. Geegi Neermal.

Dr. Suja C.

Ms. Smitha Anu Thomas.

Mr. Abel Babu. C. Sr. Student Rep)

Ms. Geethanjali

Junior Supdnt.



5.07.18

Time 3.45 pm.

Agenda:- To evaluate preparations before IDC class arrives, especially prevention of ~~and~~ ragging activities.

The committee decided to look into

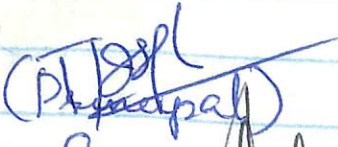
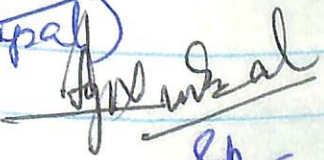



- To conduct special sessions on working days during class hrs regarding Ragging activity - Law and crime

- Appoint Student volunteers to check among student (NCC, NSS)

- Disperse teachers and NCC NSS volunteers in canteen on the way to hostel etc.

The meeting ended at 4.15 pm.

Members present:

Prof. T.M Joseph (Principal)   
 Dr. J. George Nermal   
 Dr. Sufa C.   
 Ms. Abel Babu (Co-Student Rep)   
 Ms. Lovely Varghese (Society) 



5.1.6

# Grievance Redress Cell

5



GRIEVANCE REDRESS CELL FOR STUDENTS.

COMMITTEE MINUTES



## Members -

1. Dr. James George (Staff Advisor)
2. Ms. Nirmala George (PTA ex. Comm. member)
3. Dr. Mathachan Pathiyil (Internal Ass. coord.)
4. Ms. Shyja Paul P (Faculty for Self funding)
5. Dr. Neerda Marya Kurra (Women cell)



7.8.14

Time 4 pm.

1. Memorandum by Bcom students of Jeevrajathi block.

The memorandum was discussed with principal and Bursar. The delay was due to technical problems in construction and it is at its final stage. The students will be able to shift within one month to the new block. The contractor had assured this to college management.

Members present-

1. Ms. Nirmala George Nirmala George
2. Dr. Mathachan Pathiyal Mathu
3. Ms. Shyja Paul. Shyja Paul
4. Dr. Neerada Maria Kurian. Neerada

James  
Dr. James George.



9/2/15

4 pm.

It was a complaint from Communicative English dept. ~~R~~

Regarding Tugofwar competition, The association of Communicative English has raised doubt about the bodywt of their opponents on the other side.

But the meeting has decided to take care next year onwards and to publish the wt of each team ~~in~~ prior to competition.

Members present-

Ms. Nirmala George	<u>Nirmala George</u>
Dr. Mathachan Pathy	<u>math</u>
Ms. Shyja Paul.	<u>SP</u>
Dr. Neesada Maria Kurovan	<u>Neema</u>

Dr. James George



2015-16.

Members

1. Dr. James George (staff Adviser)
2. Ms. Nirmala George (PTA ex. ~~committee memb~~)
3. Dr. Mathachan Pathiyil (Int. Ass. Coord.)
4. Ms. Shyja Paul (Faculty for self fin. str.)
5. Dr. Neerada Manya Kum (women cell)

Date: 31/06/2015.

Time: 4 pm.

Agenda: To discuss the grievance letter submitted by a student representative on 27/06/2015 about

- a) Unhygienic and run down condition of the boys' toilets
- b) Water logging problem in the canteen wash area.

The meeting started with a silent prayer. Dr. James George (staff advisor), addressed the members regarding the complaint.

The meeting has decided to take following actions.

1. To immediately do the repairing works of the toilets and depute a cleaning staff for keeping it tidy.
2. Water in the wash area get clogged due to the food wastes and it has been decided to give directions for proper disposal of food wastes in the designated bins for biodegradable.



Wastes.

Members present

1. Dr. James George
2. Dr. Neesada Maria Kurian - NEMK
3. Ms. Shyja Paul

7.7.2015

4 pm.

Dept of Malayalam submitted memorandum  
reg. lack of properly working fan.

By the meeting the problem was solved.

No complaints found in the. hall.

Members present

1. Dr. Mathachan pathiyil mathach
2. Ms Nirmala George Nirmala George
3. Ms Shyja Paul Shyja Paul
4. Dr. Neesada Maria Kurian. NEMK

James  
Dr. James George



2016-17

1. Dr. J. Georgi Neermal (Staff Adviser)
2. Ms Nirmala Greese CPTA ex-commissioner
3. Dr. Mathachan Pathiyal (Int. Ass. co-ord.)
4. Ms Shyja Paul (Faculty for Self fin)
5. Dr. Neerda Manya Kuri (Women cell)



29.9.16

Time: 12.30 pm.

The meeting began with a silent prayer.

The cell meeting was of urgent in nature.


The complaint is against a student of 1<sup>st</sup> B.Com class, who using his mobile, took the photograph of teacher and uploaded on facebook.

The meeting of grievance cell, Principal and Bursar, decided to suspend the student from college.

No other complaints found in the box.

Members present.

- |                              |                       |
|------------------------------|-----------------------|
| 1. Ms. Nirmala George        | <u>Nirmala George</u> |
| 2. Dr. Mathachan Pathiyil    | <u>mathach</u>        |
| 3. Ms. Shuja Paul P.         | <u>Shuja</u>          |
| 4. Dr. Neerada Maria Kurian. | <u>Neerada</u>        |

  
Dr. J. Georgi Neerol.



31.10.2016

Time : 4:00 pm

The meeting began with a silent prayer.

A complaint is found against present canteens and associated toilet facilities.

The meeting decided to review the present facilities.

Principal and Bursar has told that the building is going to be renewed and the canteen contractor will be changed in coming session.

No other complaints found in the box.

#### Members Present

1. Ms. Nirmala George Nirmala George
2. Dr. Mathachan Pathiyil. Mathachan
3. Ms. Shyja Paul P. Shyja Paul
4. Dr. Neeradha Maria Kurian Neeradha

Dr. J. Georgi Neernal.



2017 - 2018  
(June) (March)

20.03.2017

Time: 3.45 pm.

The meeting began with a silent prayer.

Agenda: To discuss the grievance letter received from 1<sup>st</sup> PG Hindi students about the work arrangement of teachers.

The committee decided to forward the letter to the Head of the Department as the appointment of the syllabus is the responsibility of the H.O.D. It has been instructed to take a decision which could make the classes more effective with maximum benefits to students.

Members present:

1. Dr. J. George Neerual *J. George*
2. Ms. Nirmala George *Nirmala George*
3. Mr. Biju Peter *Biju*
4. Dr. Neerada Maria Kurian *Neerada*

Dr. Mathachan Pathryl *mathach*

2018 - 19

23.10.18.

Time: 3.45 pm.

The meeting began with a silent prayer.

A letter of suggestions were given to Rev. Fr. Bussar. on 16.10.18. The letter discusses all the aspects of College. It is given by Mr. Eido Peter of IIE

Library ① cleanliness → Action will be taken.  
② Arrangement of English books.

③ Regarding problems in punnathal hall and library hall → No hook for window

④ Butterfly garden Renovation

⑤ Discipline Reg. vehicles.

The entire Renovation will handle these problems. and the discipline will be taken care.

1. Fr Justin Kurian (Bussar) *Justin*
2. Dr. J. George Neerual. *J. George*
3. Ms Ajomy Mary Joseph. *Ajomy*
4. Mr. Biju Peter *Biju*
5. Dr. Suya C.



Date: 7/01/2019  
Time: 4 pm.





The meeting began with a silent prayer.

Agenda: To discuss the grievance letter received through suggestion box on 4/01/2019.

The committee discussed the problems pointed out by the student and decided to take following actions:

- ① Decided to improve the parking facilities for boys and girls near the college gate.
- ② To reconstruct the speed breaker in a more scientific way as to reduce the impact when driving over it.
- ③ To increase the number of smart classrooms in each department.

Members present

1. Dr. J. Georgi Neerol 
2. Ms. Ajomy Maria Joseph 
3. Ms. Biju Peter 
4. Fr. Justin Kammadan (Bussar) 

2019-20

Date: 25/09/2019.  
Time: 4 pm.


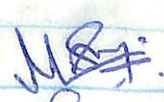

The meeting began with a silent prayer.

Agenda: To discuss the grievance letter received on 23/09/2019 regarding wifi in campus, placement cell and invited lectures

The committee decided to take following actions:

- (1) To provide a high band width wifi exclusively for students for academic purpose
- (2) To start an online placement notification system, through which every student get instant alert on placement drive inside and outside campus.
- (3) To conduct a special placement drive exclusively for students in the BA, and M.A programmes.
- (4) To increase the number of invited lectures in various topics.

Members Present:

- Dr. Raja V.P.   
 Dr. Vinod K.V.  
 Dr. Manu C. Skaria   
 Ms. Leena Mathens 



Date: 07/01/2020  
Time: 4 pm.

The meeting began with a silent prayer.

Agenda: To discuss a complaint submitted to the principal of the college, received on 03/01/2020

The following decisions were taken by the committee on the grievance.

- (1) As the number of internal and external examinations were decided based on the university regulations, no change is possible from the current exam pattern.
- (2) Library of the college is open from 8:30 am to 5 pm, including Saturdays, so that students could access it at the working hours. In fact, the college can be accessed at any time if the student has an internet connection and password, from anywhere.
- (3) New placement drives which are more inclusive of arts students were already initiated.

Members Present:

Dr. J. George Neeraj

Dr. Raja V.P

Dr. Manu C. Scaria

Ms. Leena Mathews

