

**PEER TEAM REPORT
ON
INSTITUTIONAL RE-ACCREDITATION
OF**

**NIRMALA COLLEGE
MUVATTUPUZHA, ERNAKULAM Dist.,
KERALA-686661.**

DATES OF VISIT : 18th, 19th & 20th JANUARY, 2013



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bangalore - 560 072, INDIA

**PEER TEAM REPORT ON INSTITUTIONAL RE-ACCREDITATION OF
NIRMALA COLLEGE, MUVATTUPUZHA,
ERNAKULAM Dist., KERALA-686 661.**

Section I: GENERAL INFORMATION:	
1.1 Name & Address of the Institution:	Nirmala College Muvattupuzha, Ernakulam Dist., Kerala-686 661.
1.2 Year of Establishment:	1953
1.3 Current academic activities at the institution:	
• Faculties/Schools	03(Arts, Science and Commerce)
• Programmes /Courses Offered	UG =11 PG = 07 Ph.D = 05 Certificate Courses = 05 Self Financed = 08(4UG+4PG) Total = 36
• Permanent Faculty Members	88 - under grant-in-aid
• Temporary teachers	30 - under self-financing scheme
• Permanent Support Staff	05 - Guest faculty
• Students	59
1.4 Three major features in the institutional context:	2065
	<ul style="list-style-type: none"> •A Co-educational, Grant-in-aid College catering to the needs of rural/socio-economically disadvantaged sections of the society. •College located in eco-friendly/green campus and has a good academic atmosphere. •College maintains a harmonious relationship with all stakeholders.
1.5 Dates of Visit:	18 th , 19 th & 20 th January, 2013
1.6 Composition of the Peer Team which undertook the on-site visit:	
Chairperson	Prof.(Dr.) Manikrao M. Salunkhe Vice-Chancellor, Central University of Rajasthan Kishangarh-305802 Dist. Ajmeer, Rajasthan
Member Co-ordinator	Dr. M.Vimala, Professor & Chairperson, Department of Hindi Bangalore University, Jnana Bharathi Campus Bangalore - 560056 , Karnataka
Member	Dr.Mehmooda Shafi (Former Principal, Govt. College for Women) Yunis Mangil, kalbazar Srinagar-190023. Jammu & Kashmir
NAAC Coordinator	Dr.Sujata P.Shanbhag Assistant Adviser NAAC, Bangalore-560072 Karnataka

Section II: CRITERION WISE ANALYSIS:

2.1 Curricular Aspects:	
2.1.1 Curriculum Design and Development:	<ul style="list-style-type: none"> • College follows the curriculum designed by the affiliating University. • Faculty members have participated in workshops and BOS for curriculum design and development.
2.1.2 Academic Flexibility:	<ul style="list-style-type: none"> • Academic flexibility is limited only to the choice of optional subjects for UG and Add-on courses. • Semester /Annual examination system followed.
2.1.3 Feedback on Curriculum:	<ul style="list-style-type: none"> • Informal feedback is obtained. • Feedback communicated to the respective BOS. • Feedback system needs to be strengthened.
2.1.4 Curriculum Update	<ul style="list-style-type: none"> • College strictly follows the curricula prescribed by the Mahatma Gandhi University. • Re-structuring of curricula is done once in every 03 – 05 years by University.
2.1.5 Best Practices in Curriculum aspects:	<ul style="list-style-type: none"> • Values and scientific temper inculcated. • Limited CBCSS followed with open option. • ICT is promoted along with lecture method.

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2.2 TEACHING - LEARNING AND EVALUATION:

2.2.1 Admission Process and Student Profile:	<ul style="list-style-type: none"> • Transparent admission process through college website, prospectus and media. • Admissions done as per the University norms based on the merit at the previous qualifying examination and reservation policy. • Catering to the needs of the socio-economically disadvantaged students. • The ratio of girl students is noticeably high.
2.2.2 Catering to Diverse Needs:	<ul style="list-style-type: none"> • Extra hours given to weak students. • Study tours, field trips and industrial visits are conducted. • Mentor-Mentee system is initiated.
2.2.3 Teaching -Learning Process:	<ul style="list-style-type: none"> • Academic schedule and calendar prepared in the beginning of the academic year and followed. • Teachers are encouraged to make use of ICT in teaching. • Wide range of techniques, material and experiences are used for the benefit of students.
2.2.4 Teacher Quality:	<ul style="list-style-type: none"> • Faculty selected by the selection committee as per UGC and State Government norms. • 36 of the faculty are Ph.D. holders, 28 M. Phil 24 NET qualified. • 16 faculty members have registered for Ph.D programme. • Faculty need orientation regarding emerging concepts.
2.2.5 Evaluation Process and Reform:	<ul style="list-style-type: none"> • Mechanism for redressal of grievances regarding evaluation is in place. • Internal and external academic audits need to be strengthened.
2.2.6 Best Practices in Teaching Learning and Evaluation:	<ul style="list-style-type: none"> • College has adopted student-centric approach in teaching. • Institution encourages the faculty for research/participation in National and International seminars.

2.3 RESEARCH CONSULTANCY AND EXTENSION:

2.3.1 Promotion of Research:	<ul style="list-style-type: none"> • Research Committee to monitor research activities. • 05 departments are recognized Research centres and research culture promoted through study leave, seed money and other incentives. • Institution promotes students' participation in research activities.
2.3.2 Research and Publication output:	<ul style="list-style-type: none"> • 21 minor and 04 major research projects are undertaken and 04 major projects completed. • Teachers have published 30 books, 18 articles in international journals and 52 articles in national journals. • Institution publishes 'Science & Society' to encourage research.
2.3.3 Consultancy:	<ul style="list-style-type: none"> • Professional mechanism to generate revenue through consultancy yet to be evolved. • Consultancy on Government schemes provided.
2.3.4 Extension Activities:	<ul style="list-style-type: none"> • Quite a few Outreach programmes organised like adoption of villages, health awareness camps, blood donation camps and social issues through NCC, CDiS and 2 units of NSS. • Active participation in college-neighbourhood network contributing to community development. • NCC functioning is remarkable.
2.3.5 Collaborations:	<ul style="list-style-type: none"> • Formal Collaborations with Universities, Industry, Government and NGOs needs to be strengthened. • MOU between college and Centre for Accountants, Kottarakkara.
2.3.6 Best Practices in Research, Consultancy and Extension:	<ul style="list-style-type: none"> • Significant extension activities benefitting community and neighbourhood. • College needs to collaborate with research and academic institutions at national level.

2.4 INFRASTRUCTURE AND LEARNING RESOURCES:

2.4.1 Physical Facilities:	<ul style="list-style-type: none"> • Adequate physical infrastructure built over 53.5 acres of land. • Infrastructure being augmented to accommodate academic growth. • Proper furnishing and renovation of class rooms needed.
2.4.2 Maintenance of Infrastructure:	<ul style="list-style-type: none"> • Budgetary provision for the maintenance of infrastructure is in place. • Maintenance work undertaken mostly by the management. • Good laboratory practices in science laboratories and proper maintenance of chemicals and gas cylinders required.
2.4.3 Library as a Learning Resource:	<ul style="list-style-type: none"> • 60,879 books, 596 journals, N-List facility of INFLIBNET available. • College publishes library manual periodically. • Central Library automated.
2.4.4 ICT as a Learning Resource:	<ul style="list-style-type: none"> • 355 computers, 13 laptops, 15 LCD projectors, 80 systems with internet facility is available. • College has licensed soft wares.
2.4.5 Other Facilities:	<ul style="list-style-type: none"> • Additional Sports activities need to be taken up with the help of funding agencies. • Hostel facilities available for girls and limited facility for boys involved in sport activity. • Co-Operative Society, Book stall, Common room for girls, separate wash rooms, DTP centre, Post office, Canteen, ATM counter, Drinking water facility, 2 kiosks available.
2.4.6 Best Practices in the Development of Infrastructure and Learning Resources:	<ul style="list-style-type: none"> • Computer with Braille keyboard is provided for visually challenged students. • Eco-friendly campus. • Sharing of infrastructure with neighbourhood community. • College has departmental libraries.

2.5 STUDENT SUPPORT AND PROGRESSION:

<p>2.5.1 Student Progression:</p>	<ul style="list-style-type: none"> • Average progression from UG to PG is 66.88% and PG to further studies is 45.80%. • Low dropout rate. • Pass percentages are 84.56 at PG and 88.75 at UG level, which is more than University average.
<p>2.5.2 Student Support:</p>	<ul style="list-style-type: none"> • Career Counselling and placement need to be strengthened. • Financial assistance by 50 endowment awards, 11 Mahanami charitable awards by the Alumni, 20 Georg Kraus Scholarships given apart from the Government. • College prospectus and magazine published annually.
<p>2.5.3 Students Activities:</p>	<ul style="list-style-type: none"> • Multifaceted activities are initiated for students with the support of clubs and forums. • Very supportive Alumni Association. • Students have brought laurels to the college in Sports and literary competitions.
<p>2.5.4 Best Practices in Students Support and Progression:</p>	<ul style="list-style-type: none"> • Women's cell functioning as per University guidelines. • Publication of annual magazine to showcase the students' talents. • Participation of NCC cadet at Republic Day Parade. • A good number of University of rank holders.

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2.6 GOVERNANCE AND LEADERSHIP:

2.6.1 Institutional Vision and Leadership:	<ul style="list-style-type: none"> • Mission statement and goals are in tune with objectives of higher education. • Management is pro active. • Periodic meetings of various committees conducted to formulate programmes and scrutinise academic progress.
2.6.2 Organizational Arrangements:	<ul style="list-style-type: none"> • Organizational structure of the college is well defined. • Grievances redressed through the grievance redress cell.
2.6.3 Strategy Development and Deployment :	<ul style="list-style-type: none"> • Academic plan prepared involving stakeholders. • Activities monitored through committees. • Feedback from stakeholders integrated into the planning of the college.
2.6.4 Human Resource Management:	<ul style="list-style-type: none"> • Faculty recruited as per the Government and the University norms. • Active participation of faculty in seminars and conferences. • Self appraisal mechanism evolved to make the faculty quality conscious.
2.6.5 Financial Management and Resource Mobilization:	<ul style="list-style-type: none"> • 100% grant-in-aid from the State Government for salary. • Adequate budget to meet day to day expenses. • Accounts of the institution regularly audited by internal and external agency.
2.6.6 Best Practices in Governance and Leadership:	<ul style="list-style-type: none"> • Active and caring Management, PTA and Alumni are an asset. • Cordial stakeholder relationships. • Well defined organizational structure.

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2.7 INNOVATIVE PRACTICES:

2.7.1 Internal Quality Assurance Cell:	<ul style="list-style-type: none"> • College has functional IQAC. • Implementation of IQAC plans by respective committees. • Research and Development Cell exists.
2.7.2 Inclusive Practices:	<ul style="list-style-type: none"> • Inclusive enrolment of students. • Promotes health awareness and social responsibility among students through NSS, NCC and other activities. • Special care given to academic needs of students of disadvantaged section of society.
2.7.3 Stakeholder Relationship:	<ul style="list-style-type: none"> • Active involvement of stakeholders in planning and implementation. • Community orientation of extension activities visible. • Stakeholder relationship harmonious.

Section III: OVERALL ANALYSIS:

3.1 Institutional Strengths:	<ul style="list-style-type: none"> • Access to a large rural, tribal, backward population. • Adequate infrastructure. • Proactive Management and Alumni with concern for academic growth. • Calm, natural, eco-friendly ambience ensures good academic environment. • Library and office automated. • Institution offers self-financed and certificate Courses.
3.2 Institutional Weaknesses:	<ul style="list-style-type: none"> • Lack of employment oriented add-on vocational courses. • Weak research collaborations. • No provision for regular health care. • Lack of Campus security arrangements.
3.3 Institutional Opportunities:	<ul style="list-style-type: none"> • Potential for MOUs/Collaborations with reputed institutions. • Potential for generating revenue through consultancy. • Patronage of members of management. • Starting of vocational UG programmes and attract more funding through research activities. • Potential for obtaining Autonomy. • College has sufficient land for further expansion.
3.4 Institutional Challenges:	<ul style="list-style-type: none"> • Brand building in competitive environment. • Keeping pace with the global market trends. • Introduction of more innovative and professional programmes. • Further motivation of teachers for research publications. • Need to strengthen paid consultancy services. • Extensive placement drives are to be undertaken.

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Section IV: RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION:

- College may seek 'Autonomous' status.
- Establishment of UGC funded Women Studies Centre.
- Employment oriented add-on vocational courses relevant to local requirements to be started.
- Need to strengthen Industry-Institution linkage.
- Regular Health care centre needed.
- More ICT enabled teaching and learning programmes may be explored.
- Teachers may focus on local problems for research leading to publication of their results.
- Collaborative linkages/MOUs with prominent academic and research institutions may be initiated.
- College may think of introducing more PG programmes.
- Additional sports activities may be strengthened with the support of funding agencies.
- Alumni association and PTA may be formally registered.
- Faculty should be given orientation regarding emerging concepts.
- Adoption of good laboratory practice for science laboratories and proper maintenance for chemicals and gas cylinders.
- Proper furnishing and renovation of class rooms.

I agree with the observations of the Peer Team as mentioned in this Report.

Seal of the Institution



Signature of the Head of the Institution

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PRINCIPAL
NIRMALA COLLEGE
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Signatures of the Peer Team Members:

Chairperson: Prof. (Dr.) Manikrao M. Salunkhe

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Member Coordinator: Prof. M. Vimala

[Handwritten Signature] 20/1/13

Member: Dr. Mehmooda Shafi

[Handwritten Signature] 20/1/2013

NAAC Coordinator: Dr. Sujata P. Shanbhag

Place: Muvattupuzha, Ernakulam Dist.

Date: 20-01-2013.